

**TUESDAY, SEPTEMBER 20, 2016**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday September 20, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the minutes from September 13, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 21, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$185,345.71 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Report Provided by Dave Conrad:**

The following is a summary of the report provided by Dave Conrad, EMA Director:

- The 12 smoke detectors provided by the American Red Cross has been delivered to the EMA Office that will be installed in homes by trained personnel free of charge on an as-requested basis. Lt. David Robinson, of the Circleville Fire Department, has volunteered to assist with installations.
- Mr. Conrad attended a statewide 911 meeting last week at the Ohio State Patrol Academy where the FirstNet technology for first responders was discussed.
- Mr. Conrad spoke of a program Frontier Communications has to offer where text messages can be received by 911 Public Safety Answering Point (PSAP). A brief discussion was held about there being no rush in considering the program until the State comes out with its NG911 Standards.

**In the Matter of**  
**Report Provided by Erica Tucker:**

**TUESDAY, SEPTEMBER 20, 2016**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Assistant/Special Projects Assistant:

- Mrs. Tucker and Tom Davis, RPHF Solid Waste District Manager, traveled to Lawrence & Scioto Counties last week with Pickaway County Sheriff Office Reserve Deputy, Randy Beck, regarding the surveillance cameras those counties use and their prosecution procedures related to illegal dumping at recycling drop-off bin locations.
- Mrs. Tucker will follow up with John Bialek regarding the RPHF Solid Waste District's previous request to use the former Circleville Oil site in downtown Circleville as a recycling drop-off bin location.
- The RPHF Solid Waste District has been notified that it will be audited by the Ohio Auditor of State Office.
- Mrs. Tucker contacted Wayne Building Supply regarding the cost of a pole barn for the new horse barn on the county fairgrounds and was quoted a price of \$43,000, without stalls, for a 9,600 sq. ft. building. Additional quotes will be obtained before coming up with a biddable document. Sean Mayhugh, Secretary of the Pickaway County Agricultural Society, has been kept informed of the progress related to the new horse barn that will be constructed with the grant funds that were obtained through the Ohio Department of Agriculture.

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- The 2016 Pumpkin Show pass application forms have been received from the Circleville City Police Department for county employees to be able to access the county's parking lot to report to work during the event.
- Ms. Dengler will be traveling to Columbus later in the day with Mr. Lutz to attend the Joint Benefits Committee (JBC) regarding the 2017 Healthcare Benefits.
- Ms. Dengler attended the Pickaway Addiction Action Coalition (PAAC) meeting last Friday and fliers will begin being distributed throughout the community regarding the Town Hall meeting regarding the opiate epidemic scheduled to be held in collaboration with the Ohio Attorney General's office. The Town Hall meeting will be held on Monday, October 24<sup>th</sup>, at the Circleville High School Auditorium beginning at 7:00 p.m. Seven speakers are scheduled for the event. Ms. Dengler will be working on obtaining students to volunteer in providing childcare services in 2 classrooms that have been reserved for the event. There will be 25 resource tables set up in the gymnasium that will be available to the public before and after the meeting.
- The 2005 Dodge Caravan that was placed on govdeals.com website sold for \$600. A steam roller from the engineering department and miscellaneous office equipment from the Veterans Services Office will be posted on the website soon.
- Geoffrey Davis, Pickaway County Building Inspector toured the Pickaway County Board of Developmental Disabilities (PCBDD) building located on So. Pickaway Street last week with an architect who will supply conceptual drawings of proposed renovations to the facility after meeting with Joy Ewing, Director of the Pickaway County Job & Family Services Dept. Mrs. Ewing is in the process of considering relocating the JFS Department and the Pickaway OhioMeansJobs Office into the building.

**In the Matter of**  
**Earnhart Hill Regional Sewer Billing**  
**Sewer Billing Service Agreement Signed:**

After reviewing and discussing the Earnhart Hill Regional Water & Sewer District Sewer (EHRWSD) Billing Agreement for billing services for sewer customers of the county at the rate of \$1.62 per utility bill for the period of October 1, 2016, through September 30, 2017, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to sign the agreement.

**TUESDAY, SEPTEMBER 20, 2016**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Report provided by Brad Lutz:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz and Ms Dengler will be attending Joint Benefits Committee (JBC) regarding 2017 healthcare benefits.
- Tom Swisher, Countywide Radio Communications Coordinator, is finishing up the final MARCS conversion for the county's 800 MHz Radio Tower. He mentioned that Motorola did a good job in installing the necessary equipment on the tower. Two channels have already been converted to MARCS and are working well. It was noted that there will be MARCS talk groups that will have access to the county's tower.
- A list of items has been received from the Auditor of State Office that will be discussed in the county's 2015 post audit conference and no significant concerns were noted. The AOS office is expected to schedule the post audit conference soon, which will be held in executive session per the ORC.
- The next Pickaway Family & Children First Council (FCFC) meeting is scheduled to be held at the Educational Service Center on Wednesday, October 12<sup>th</sup>, at 9:00 a.m.
- The Ribbon Cutting for the Grand Opening of Keystone Books & Gifts, 138 W. Main St., is scheduled to be held on Thursday, September 22<sup>nd</sup>, at 10:00 a.m.
- An email was sent out amongst county administrators inquiring if their respective counties offer incentives (i.e. a specified number of compensation hours) for employees that participate in the United Way or any other type of community fundraiser. Counties that have responded stated that they do not offer any type of incentives.
- A retirement reception for Vince Yaniga, Clinic Director for the Scioto Paint Valley Mental Health Center, will be held at the facility located on Morris Rd., Circleville, on Thursday, October 6<sup>th</sup>, from 3:00 p.m. to 6:00 p.m.
- Mr. Lutz has been working with Anthony Neff, Deputy County Engineer, and Tom Davis, Coordinator for the Pickaway County Park District Board, regarding the Roundtown Trail Project that has begun construction.
- Mr. Lutz stated that he has been in contact with Western Reserve Land Conservancy, which is pleased to learn that the commissioners are interested creating a Pickaway County Land Bank. He noted that there would be a fee of approximately \$15,000 if Western Reserve Land Conservancy were to assist the county with setting up the land bank; however, with the check list of the steps to create a county land bank that Mr. Lutz has been reviewing, it is felt that this is something the commissioners' office could do on its own. Western Reserve is conducting an annual conference scheduled to be held in Cleveland on October 25 – 27<sup>th</sup>, and it was agreed that it would be advantageous for Mr. Lutz to attend. He also mentioned that a representative of Western Reserve informed him that though the application period recently expired for the most recent round of land bank funding, there is a substantial amount that remains available due to the low number of applicants and if the county were to implement the land bank in an expedited manner, it may be able to apply for as much as \$500,000 of that funding.

**In the Matter of**  
**Job & Family Services Update:**

Joy Ewing, Director of Pickaway County Department of Job & Family Services (JFS) met with the commissioners to provide the agency's update. She first spoke to the recent article in the Circleville Herald and provided clarification regarding a few expenditures that were questioned showing payments to Exhale Day Spa, Speedway, and a golf course. It was explained that the payments made to Exhale Day Spa and the

**TUESDAY, SEPTEMBER 20, 2016**  
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golf course were salary reimbursements for hours worked related to the JFS Summer Youth Employment Program, and the payment to Speedway was for gasoline for the JFS department's vehicles.

The following is a summary of the agency's update:

- The Ohio Department of JFS Medicaid system conversion has been completed and Mrs. Ewing reported that included changes to Medicaid eligibility. The large spike of individuals receiving Medicaid assistance reflected on the department's 2016 Statistics spreadsheet was discussed. It was explained part of the increase was due to some duplications in the system after the conversion, which have since been corrected. It was also explained that some of the increase was due to a difference in the old system compared to the new system where there is now more assistance groups. An individual that was eligible for 1 or 2 assistance groups on the old system may now be eligible for 2 or 3 of the new assistance groups in the new system.
- Since May 1, 2016, the Pickaway OhioMeansJobs (OMJ) Office has conducted 26 Job Fairs and 55 people obtained employment. Chipotle is currently holding open interviews in the OMJ office which is also assisting with promoting Chipotle's upcoming Job Fairs on September 26<sup>th</sup>, and October 13<sup>th</sup>, in addition to promoting the Acloche Temporary Staffing Agency regarding open interviews scheduled for October 12<sup>th</sup>, and 26<sup>th</sup>. The OMJ office is also working with Ryan Scribner, P<sup>3</sup> Economic Development Director, related to employment services for Sofidel, the Wingate Senior Living Community, and any assistance related to the G.E. Circleville Lamp Plant's recent closing announcement.
- Numbers related to the increase in Children Services numbers were reviewed. Currently, there are 144 children receiving services and 31 in foster care. In SFY 2012, foster care expenses were \$301,714.42, and increased each year to a total of \$1,054,398.56 in SFY 2016. It was reported that the agency has been working on trying to increase the number of adoptions, in addition to safely reunifying children with their families or other family members. In seeing the increasing trend in Children Services' needs, it was reported that over the past several years the agency has been frugal with the Line 533 funds it received from the state, which are eligible to be transferred to Children Services, that allowed the agency to meet the expense increases; however, Mrs. Ewing stated that she anticipates coming to the commissioners in SFY 2017 to request additional funds for Children Services that she previously spoke with them about in the spring of this year. The commissioners have already been providing an un-mandated annual appropriation to the agency's Children Services division, which has been in the amount of \$250,000 for the past several years.
- Related to position vacancies, the Pickaway OMJ office has an Eligible Referral Specialist II (Caseworker) position and a Unit Support Worker position, both being advertised.
- Unemployment rate for July was 4.3%. The August unemployment rates will be out later in day.

Following a question and answer session, the commissioners thanked Mrs. Ewing for the update.

**In the Matter of**  
**Ohio Department of Transportation Open House**  
**Regarding Transportation Investment Generating Economic Recovery Discretionary**  
**Funds Available for Rural Transit Agencies:**

The commissioners attended the Ohio Department of Transportation's (ODOT) Open House held at the Circleville Fire Station #1 on South Court Street where ODOT representatives were there to discuss Transportation Investment Generating Economic Recovery (TIGER) Discretionary grant funds available to Rural Transportation Agencies. The commissioners were invited to attend the event by Mark Mills, Pickaway County Community Action (PICCA) Organization's Transportation Manager of the Pickaway Area Rural Transit (PART), which operates the public transportation system serving the City of Circleville and surrounding Pickaway County.

**In the Matter of**  
**Amended Certificate Approved:**

**TUESDAY, SEPTEMBER 20, 2016  
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Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

**Resolution No.: PC-092016-1**

Whereas, the Pickaway County Budget Commission granted an AMENDED CERTIFICATE in the amount of \$200,000 for the Capital Improvement Fund #401; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriates the following sum for expenditure for period ending December 31, 2016:

**Capital Improvement Fund #401  
\$200,000**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

**200,000 to 401.0000.4121 – Capital Improvement Fund-Revenue  
200,000 to 401.7115.5529 – Capital Improvement Fund  
20,000 to 200.1243.5401 – Juvenile Court IV-E Contract**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the TRANSFER and APPROPRIATION OF FUNDS:

**7,000 from 6546.6083.5467 – RPHF-Special Collections  
To  
656.6083.5401 – RPHF-Outreach Highland County**

**35,000 from 101.1112.5481 – Utilities  
To  
101.1112.5401 – Contract Services**

**5,000 from 101.1112.5405 – Professional Services  
To  
101.1112.5401 – Contract Services**

**10,000 from 101.1112.5404 – Advertising & Printing  
To  
101.1112.5401 – Contract Services**

**TUESDAY, SEPTEMBER 20, 2016  
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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Resolution Adopted Congratulating  
Taylor & Fern Lutz of Ashville on 60<sup>th</sup> Wedding Anniversary:**

The Taylor and Fern Lutz, of Ashville, recently celebrated their 60<sup>th</sup> wedding anniversary with their family. Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

WHEREAS, it is the pleasure of the Pickaway County Board of Commissioners to recognize people and occasions of outstanding significance; and,

WHEREAS, in today's changing world there are few things more inspiring than love that stands the test of time; and,

WHEREAS, Taylor and Fern Lutz of Ashville, Ohio, were married on September 15, 1956; and,

WHEREAS, for sixty years Taylor and Fern Lutz have gathered one precious memory after another, discovering the treasure of trust, love, and the joy of creating a family; and,

THEREFORE BE IT RESOLVED that the Pickaway County of Commissioners are pleased to congratulate Taylor and Fern Lutz on 60 years of priceless companionship that is created in the union of marriage.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 17, 2016.

A total of \$315 was reported being collected as follows: \$120 in adoption fees; \$75 in dog licenses; \$80 in owner turn-ins; \$40 in transfer-out rescue.

Four (4) stray dogs were processed in; three (3) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

**TUESDAY, SEPTEMBER 20, 2016  
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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk