

TUESDAY, OCTOBER 11, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 11, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the minutes from October 4, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Wippel, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Bills Approved for Payment:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 12, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$162,008.13 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Report Provided by Dustin Hube:

Mr. Hube requested a waiver to waive the waiting period to issue payment to Kington National Bank in the amount of \$8864.46.

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the above waiver.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

Mr. Hube stated that he and Dave Conrad, EMA Director, will be out of the office on Friday to attend the CERT train the trainer training. The training will continue on Saturday and Sunday.

Mr. Hube reminded the board that the next LEPC meeting will be held on this coming Thursday, October 13th at 8:00 am at the Circleville Fire Department.

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In the Matter of
Report Provided by Erica Tucker:

Mrs. Tucker stated that she would be spending the day at Terry Frazier's office, Planning and Development, and would be back in the Commissioners' office for the 3:00 pm Planning Commission Meeting.

In the Matter of
Report Provided by April Dengler:

Ms. Dengler spoke about next week's Pumpkin Show Walking Challenge, which has been organized by the Pickaway County Health and Wellness Committee. She also encouraged participation from each County Commissioner to show upper management support for the county health and wellness activities. Each commissioner agreed to join the challenge, as well as County Administrator Brad Lutz.

Ms. Dengler participated in a conference call last Thursday with the ThriveOn health and wellness program through the Franklin County benefits department. She reported that there is now a new online request form that she can complete to request food demonstrations for Pickaway County employees. ThriveOn is sponsoring a challenge for our free flu shot sign ups. The location with the most flu shot attendees will receive a certificate to display in the winning office to show our level of participation.

Ms. Dengler will also participate in a conference call this Friday, October 14, from 8:00 am – 12:00 pm to discuss the RFP health benefit questionnaire and the corresponding weight levels assigned to each question.

Ms. Dengler reported that the GAAP meeting will be held on December 7th from 8:00 am – 12:00 pm at the Koch Meeting Room at the Pickaway County Public Library.

Ms. Dengler also reported that a 1989 trench roller from the Engineer's Highway Garage is now up for online bids on GovDeals.com.

In the Matter of
Appointments to the Pickaway County
Family & Children First Council:

Kim Martin, Executive Director of the Pickaway County Family & Children First submitted three applications for family membership on the Pickaway County Family & Children First Council. The applicants were Terrance Scott, Philip Reichelderfer, and Deborah Wipert.

After review by the board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart to approve the applications

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Report Provided by Brad Lutz:

Mr. Lutz reported that architect Robert Faris had met with Mr. Lutz, Joy Ewing, Nick Tatman and Trina Davis of Job and Family Services to walk through the Brooks Yates building on S. Pickaway Street in Circleville. They toured the building and it was determined that JFS was still interested in going forward with getting rough floor plans for possible office space, etc. Mr. Faris will work on coming up with a floor plan and submit it to Mr. Lutz in the next two months.

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Mr. Lutz reminded the board that the grand opening for the Wyngate property on Northridge Road is scheduled for this Friday, October 14th at 11:30 am.

Mr. Lutz requested that a new elected officials meeting be scheduled since the previous meeting has been postponed. After some discussion, it was determined that the next elected officials budget meeting would be held on Tuesday, November 29th from 12:00 pm-2:30 pm in the Service Center upstairs meeting room at 110 Island Rd.

**In the Matter of
Invoice from Sterns Clutches
Approved for Parts for Jail Doors:**

Mr. Lutz read a request from the Sheriff's office for payment of an invoice in the amount of \$3231.34 from Sterns Clutches for parts the jail doors.

Commissioner Stewart offered the motion, seconded by Commissioner Wippel to pay the invoice from unplanned capital:

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

Mr. Lutz reported on the most recent Pickaway County economy statistics:

- Unemployment at 4.2% thru August 2016
- Foreclosures, total through September of each year:
 - 2016: 113
 - 2015: 103
 - 2014: 131

**In the Matter of
Approval of Expedited Type 2 Annexation for
2.500 Acres +/- of Scioto Township into the Village of Commercial Point:**

The commissioners held a meeting and reviewed the Expedited Type 2 Annexation petition filed in their office on September 13, 2016, for the annexation of 2.500 +/- acres of Scioto Township into the Village of Commercial Point. Thomas L. Hart, of Isaac Wiles Burkholder & Teetor, LLC, is the agent for the petitioners, Steven M. DeMatteo and Melodye L. Jewell, 6775 Scioto-Darby Road, Ashville, Ohio 43103. The meeting was attended by Molly Gwinn, with Isaac Wiles Burkholder & Teetor, LLC; Terry Frazier, Pickaway County Development & Planning Director; Michael Parks, general public.

With no annexation agreement or cooperative economic development agreement filed with the Expedited Type 2 Annexation petition, the territory to be annexed may not, at any time, be withdrawn or excluded from the township pursuant to ORC 503.07. The annexed land thus remains subject to the township's real property taxes.

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-101116-1

WHEREAS, an Expedited Type 2 Annexation petition that met all of the technical requirements was properly filed in the Pickaway County Board of Commissioners' office on September 13, 2016, for the annexation of 2.500 +/- acres of Scioto Township to be annexed into the Village of Commercial Point; and,

WHEREAS, the persons who signed the petition, Steven M. DeMatteo and Melodye L. Jewell, 6775 Scioto-Darby Road, Ashville, Ohio 43103, are the owners of the property to be annexed; and,

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WHEREAS, the petition contains the signatures of all property owners in the area proposed to be annexed; and,

WHEREAS, the territory to be annexed does not exceed 500 acres; and,

WHEREAS, the territory to be annexed share a common boundary with the municipality for a continuous length of at least 5% of the perimeter of the territory to be annexed; and,

WHEREAS, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory to be annexed; and,

WHEREAS, the Village of Commercial Point Council adopted a Resolution that was received by the Pickaway County Board of Commissioners' office on September 22, 2016, adopting the statement of municipal services it will provide to the territory to be annexed; and,

WHEREAS, no street or highway will be divided by the boundary between the municipality and township so as to create a road maintenance problem; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approves the Expedited Type 2 Annexation of 2.500 +/- acres of Scioto Township into the Village of Commercial Point, Pickaway County, Ohio, filed by on behalf of petitioners, Steven M. DeMatteo and Melodye L. Jewell, and Thomas L. Hart, Agent.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Attendance at the DuPont Circleville Plant
Community Advisory Panel Meeting:

The commissioners attended the annual Community Advisory Panel meeting held at the DuPont Circleville plant where they were updated on site activities and discussed topics of mutual interest with Jerry L. Good, Plant Manager.

In the Matter of
2017 Insurance Benefits Buy-Out Program Amounts:

Ms. Dengler requested that the Commissioners review the current Buy-Out program for insurance benefits and made the recommendation that the buy-out remain the same for 2017 since there are no significant health benefit plan changes. The current buy-out program is \$4000 for a single plan and \$10,000 for a family plan. The first payment is included in the first paycheck in August 2017 and the second payment is in the first paycheck in December 2017. You must be enrolled in the county insurance plan for one year and provide proof of your enrollment in another insurance plan. The payouts will be included in your gross income for 2017.

Commissioner Stewart offered the motion, seconded by Commissioner Wippel to keep the current buy-out program at the current amounts.

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Travel Authorization Approved for
County Administrator to Attend Ohio Land Bank Conference:

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Mr. Lutz submitted a travel request to attend the Ohio Land Bank Conference 2016 in Cleveland, Ohio at a cost of \$318.00 for two nights stay.

Commissioner Stewart offered the motion, seconded by Commissioner Wippel to approve the travel request.

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

**In the Matter of
Meeting with Robin Holderman of the
Columbus Regional Airport Authority
Regarding the Community Reinvestment Area:**

Robin Holderman and Kristen Easterday of the Columbus Regional Airport Authority spoke with the Commissioners in regards to the current CRA which expires in January 2020. They stated that since the Port Authority has made accommodations to let the NorthPoint Development tap into the lift station, the Port Authority would like to extend the current CRA's deadline for being eligible for incentives to match NorthPoint's CRA which expires in 2029. The goal is to have all of the land with the same CRA expiration dates. The Commissioners agreed to take the matter under consideration so that they can get additional information and feedback from other entities which would be affected.

**In the Matter of
Appropriations Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the following requests for the APPROPRIATION OF FUNDS:

**1200.00 to 297.5004.5301 – ACT supplies
5000.00 to 206.5015.5403 – Travel & Expense
1192.47 to 316.8117.5603 – Principal – Clarks Run**

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

**In the Matter of
Transfers Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**1500.00 from 101.1215.5415 – Juvenile Attorney Fees
TO
101.1215.5301 – Juvenile Supplies**

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes; Voting No: None. Motion carried.

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In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 8, 2016.

A total of \$677 was reported being collected as follows: \$120 in adoption fees; \$12 in boarding revenue; \$105 in dog licenses; \$45 in dog license penalties; \$80 in owner turn-in euthanasia; \$250 in private donations; \$65 in redemptions.

Ten (10) stray dogs were processed in; three (3) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes. Commissioner Wippel, yes; Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: April Dengler, Assistant County Administrator