

TUESDAY, NOVEMBER 29, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 29, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the minutes from November 22, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 30, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$94,036.25 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Report Provided by Erica Tucker:**

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Assistant/Special Projects Assistant:

- Mrs. Tucker and Tom Davis, RPHF Coordinator, met with the Circleville Pumpkin Show Committee last week and the Solid Waste District will be assisting the committee with applying to the Ohio EPA for a recycling grant to purchase one hundred (100) 96 gal. recycling containers and one hundred (100) trash containers.

**In the Matter of
Report Provided by April Dengler:**

Mrs. Dengler reported that a Workers' Compensation claim was filed by the sheriff who broke his ankle while serving Thanksgiving meals at the county jail. Medical treatment was sought.

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**In the Matter of
Temporary Liquor Permit Application Signed for
Roundtown Roller Derby Event to be Held at the
Pickaway County Fairgrounds Coliseum:**

The commissioners reviewed an Ohio Department of commerce, Division of Liquor control, application for a temporary liquor permit submitted by Tressa Imler for a Roundtown Roller Derby event scheduled to be held on December 17th, beginning at 4:00 p.m. in the coliseum at the Pickaway County Fairgrounds. Ms. Imler applied for a "F" class temporary liquor permit for the sale of and consumption of beer on the fairgrounds premises which will be purchased from Classic Brands Budweiser, Chillicothe. The purpose of the event is to raise money and toys for the children of A New Leaf, Inc., a non-profit 501 (c) (3) organization located at 221 Tarlton Road that provides foster care services for children and families.

After reviewing the application, Commissioner Stewart officered the motion, seconded by Commissioner Wippel, authorizing its approval, which required the signature of the president of the board of commissioners.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Expedited Type II Annexation Filed for the Proposed
Annexation of 157.626 Acres +/- of Land in Scioto Township
Into the Village of Commercial Point for Land Owned by
Lehmann Farms, a Limited Partnership, and Foxfire Golf Club, Inc.:**

This journal entry is the first act related to a petition for an Expedited Type II Annexation filed in the commissioners' office on Monday, November 29, 2016, by Chris Kessler, of Plank Law Firm, for the annexation of 157.626 acres +/- of Scioto Township into the Village of Commercial Point. The petition was signed by the owners of the property, M. Drue Lehmann, Managing General Partner for Lehmann Farms, a limited partnership; and Thomas E. Kidder, General Manager of the Foxfire Golf Club, Inc. The agent for the petitioners is Donald T. Plank, Plank Law Firm, 145 E. Rich Street, Third Floor, Columbus, Ohio 43215.

Within 5 days after the petition was filed, the agent notifies the Village of Commercial Point and the Scioto Township Trustees, and the adjacent property owners of the land to be annexed that the petition was filed in the county commissioners' office. Within 20 days of the filing of the petition, the Village of Commercial Point is to adopt a resolution of the statement of services that will be provided to the proposed land for annexation and file it with the board of county commissioners' office. Within 25 days after the petition was filed, the township trustees and the village are to consent or object to the annexation and file it with the board of county commissioners' office. If no objections to the proposed annexation are received, it is to be considered consent and the board of county commissioners grants the annexation by resolution at its next regular session.

**In the Matter of
Draft Rental Lease Reviewed for the
Rental of Building Owned by the County Located on Lancaster Pike:**

For the commissioners' review, Mr. Lutz presented draft Rental Lease between the commissioners (Lessor), the Pickaway County Agricultural Society, and Sharma Armstrong (Lessee), for the 1-year and 1-month rental of the building located on the southwest corner of Lancaster Pike (US Rt. 22) and Stoutsville Pike, formally occupied by Gregg's Barber Shop. The lease will commence December 1, 2016, and terminate on December 31, 2017, at a monthly rate of \$600 per month. If the lessee requests to terminate the lease prior to the termination date, it may be terminated with a 30-day notice delivered to the commissioners.

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**In the Matter of
Travel Addendum for Job & Family Services
Employees Approved for Month of December:**

The commissioners reviewed and signed a Travel Authorization Addendum for a Job & Family Services employee to attend training from December 12th, through December 16th, in Clinton County, at the total probable cost of \$258.72.

**In the Matter of
Report Provided by County Administrator:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The Ohio Fair Manager Association's luncheon meeting is scheduled to be held at the Hyatt in Columbus on January 6th.
- The Pickaway Township Trustees & Fiscal Officer's annual banquet is scheduled to be held on December 17th, at the South Bloomfield Methodist Church, beginning at 5:30 p.m.
- Mr. Lutz informed the commissioners that he received a telephone call from the Wintergreen homeowner adjacent to the county's waste water treatment package plant requesting a letter regarding the commissioners' decision for the county to continue to crack-fill and seal the homeowner's existing driveway only every 3 years, which the county utilizes a portion of to gain access to the package plant for which there is a recorded easement.
- Anthony Neff, Deputy County Engineer, spoke with Mr. Lutz regarding the Scioto Darby Road Bridge Replacement and plans are to remove the barricades later in the week opening the bridge to traffic; however, an official ribbon cutting will be planned for the spring after the bridge has been stained and the dedication plaque is mounted.
- Mr. Lutz will be attending an IRS workshop in Muskingum County regarding fringe benefits that is being sponsored by the Muskingum County Auditor's office on December 15th.

**In the Matter of
Selection of Reproduction Cost Value
Related to County Risk Sharing Authority Coverage for the
Pickaway County Courthouse and Memorial Hall:**

After discussing information requested by the commissioners that was provided by Andy Cupp, of Hummel & Plum, and the county's County Risk Sharing Authority (CORSA) liaison, previously requested by the commissioners, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to pay the additional annual cost to go from the current Replacement Cost to Reproduction cost in the amount of \$8,203 for the Pickaway County Courthouse, and to pay the additional annual cost of \$4,645 to go from the current Replacement Cost to Reproduction Cost for Memorial Hall.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Report of Discussion with Don Sherman,
City of Circleville Service Director, Provided by Commissioner Stewart:**

Commissioner Stewart provided an overview of a discussion he recently had at the request of Don Sherman, City of Circleville Service Director, related to the City of Circleville's desire to have the Pickaway County Building Department's management of enforcing property maintenance codes within the city limits included in the city's contract with the building department.

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Commissioner Stewart stated that he requested that a proposal be provided to the county commissioners by the city for discussion regarding the specifics of what would be expected from the building department, the number of hours that would be expected to be dedicated to enforcing the codes, and a compensation amount for providing the additional services.

**In the Matter of
2016 Budget Meeting Conducted with
Elected Officials and Department Heads:**

The commissioners conducted the annual budget meeting at the Pickaway County Service Center meeting room with elected officials and department heads in attendance. Reviewed was a 2016 Capital Projects Fund Report; 2016 Budget Year Summary; 2017 Health Insurance Report; 2017 Budget Year Outlook including Revenue and Expense Projections; followed by each elected official or department head's explanation for a 2017 line item appropriation increase request of 5% or more from 2016.

**In the Matter of
Resolution Adopted Honoring William J. Frost's
Induction into the Ohio Veterans Hall of Fame for Year 2016:**

With the recent induction of William J. Frost into the Ohio Veterans Hall of Fame, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-112916-1

WHEREAS, it is the pleasure of the Pickaway County Board of Commissioners to recognize people and occasions of outstanding significance; and,

WHEREAS, each year, an executive committee made up of representatives from Ohio's veterans organizations selects up to 20 inductees from applications received from across the state and nation to be inducted into the Ohio Veterans Hall of Fame; and,

WHEREAS, William J. Frost, a U.S. Air Force veteran and retired Logan Elm educator, was inducted into the Ohio Veterans Hall of Fame on November 3, 2016; and,

WHEREAS, during his educator tenure, William J. Frost was also a coach, athletic director, a high school guidance counselor, and was inducted into the Mid-State League of Coaches Hall of Fame, the Logan Elm Athletic Hall of Fame, and the Football Hall of Fame at Southern High School in Oakland, Maryland; and,

WHEREAS, William J. Frost is a member of American Legion Post 134, has served as post adjutant, chairman of the Buckeye Boys State Committee, Americanism and Government test coordinator, and 7th District assistant sergeant-at-arms.

WHEREAS, William J. Frost became a certified hunter safety instructor and has conducted private and public courses since 1980; he is a member of the Pickaway County Chapter of the National Council on Youth Leadership; and,

WHEREAS, in 2010, William J. Frost launched the first disabled veterans hunt in Pickaway County, which started with 10 disabled hunters and has grown to 31 participants providing veterans with relaxation, means to forget about their disabilities, and inspiration to participate in the activities they enjoy; then,

THEREFORE BE IT RESOLVED that it is very difficult to convey the far-reaching positive impacts William J. Frost has made not only to his fellow veterans, but to individuals of all ages, and it is with great admiration that the Pickaway County Board of Commissioners provide this Resolution honoring

*William J. Frost
as a
2016 Inductee into the Ohio Veterans Hall of Fame*

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

**4,000 to 225.2054.5102 – Juvenile-DYS Probation Salaries
610 to 225.2054.5201 – Juvenile-DYS Probation PERS
42 to 225.2054.5202 – Juvenile-DYS Probation-Medicare
150 to 101.1105.5703 – Contingencies
2,130.62 to 101.1105.5703 – Contingencies
15,000 to 101.1105.5703 – Contingencies
14,300 to 101.1105.5703 – Contingencies
1,900 to 249.2035.5203
4,000 to 255.5036.5102 – 800 MHz-Salary
620 to 255.5036.5201 – 800 MHz-PERS
63 to 255.5036.5202 – 800 MHz-Medicare
496 to 507.6922.5401 – Orient Water-Contract Service
426.18 to 112.2092.5202 – Sheriff-TVSD SPRF-Medicare
5,319.89 to 112.2092.5212 – Sheriff-TVSD SPRF-PERS LE
29,391.64 to 112.2092.5102 – Sheriff-TVSD SPRF-Salary
860 to 255.5036.5401 – 800 MHz-Contract Services
2,000 to 296.1256.5102 – Intensive Supervision Program-Misdemeanor-Salary
234.09 to 227.2020.5201 – Juvenile VOCA-PERS
4,000 to 225.2054.5102 – Juvenile-DYS Probation-Salaries
610 to 225.2054.5201 – Juvenile DYS Probation-PERS
42 to 225.2054.5202 – Juvenile DYS Probation-Medicare**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**14,300 from 101.1105.5703 – Contingencies
To
1001.1102.5203 – Maintenance-Insurance**

**400 from 201.3006.45527 – Engineer-Equipment-Materials & Supplies
To
201.3005.5411 – Engineer-Maintenance/Copiers**

**15,000 from 101.1105.5703 – Contingencies
To
101.1114.5901 – Data Processing**

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2,130.62 from 101.1105.5703 – Contingencies

To

101.1101.5430 – Commissioners – Training & Dues

2,000 from 201.3006.5527 – Engineer-Equipment-Materials & Supplies

To

201.3007.5505 – Engineer-Materials & Supplies

8,000 from 201.3006.5527 – Engineer-Equipment-Materials & Supplies

To

201.3007.5401 – Engineer-Contract Services

650 from 101.1140.5301 – Board of Elections-Supplies

To

101.1140.5102 – Board of Elections-Employees Salary

1,110 from 101.1140.5301 – Board of Elections-Supplies

To

101.1140.5102 – Employees Salary

5,218.22 from 101.1140.5428 – Board of Elections-Contract Workers

To

101.1140.5102 – Board of Elections-Employees Salary

8,900 from 101.2083.5527 – Sheriff-Vehicles

To

101.2083.5401 – Sheriff-Contract Services

696.34 from 101.2010.5203 – Sheriff-Road Patrol-Insurance

To

101.2010.5212 – Sheriff-Road Patrol-PERS LE

650 from 101.1140.5301 – Board of Elections-Supplies

To

101.1140.5201 – Board of Elections-PERS

11,000 from 801.6904.5218 – County Health Benefits-Premiums

To

801.6904.5217 – County Health Benefits-Administration

150 from 101.1105.5703 – Contingencies

To

101.1210.5410 – Common Pleas-Witness Fees

15 from 101.1140.5489 – Board of Elections-Travel (SOS/OAEO)

To

101.1140.5403 – Board of Elections-Travel (Board & Poll Worker Mileage)

4,248.25 from 656.6083.5970 - RPHF Solid Waste District-Reimbursements

To

656.6083.5401 – RPHF Solid Waste District-Contact Services

440 from 227.220.5301 – Juvenile CASA-Supplies

To

227.2020.5102 – Juvenile VOCA-Salaries

28.30 from 227.2020.5205 – Juvenile CASA-Workers Comp.

To

227.2020.5102 – Juvenile VOCA-Salaries

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**231.16 from 227.2020.5901 – Juvenile CASA-Other Expenses
To
227.2020.5102 – Juvenile VOCA-Salaries**

**29.81 from 227.2020.5901 – Juvenile CASA-Other Expenses
To
227.2020.5202 – Juvenile VOCA-Medicare**

**241.03 from 227.2020.5901 – Juvenile CASA-Other Expenses
To
227.2020.5201 – Juvenile VOCA-PERS.**

**1,084.60 from 227.2020.5403 – Juvenile CASA-Travel & Expense
To
227.2020.5102 – Juvenile VOCA-Salaries**

**1,6100 from 227.2020.5203 – Juvenile CASA-Insurance
To
227.2020.5102 – Juvenile VOCA-Salaries**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**In the Matter of
Cash Advance Backs Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following CASH ADVANCE BACK requests:

**3,100 from 264.6113.5801 – Hughes Main Ditch-Advance Out
To
101.0000.4910 – Advance In-General**

**5,000 from 265.6114.5801 – Hughes Lateral Ditch-Advance Out
To
101.0000.4910 – Advance In-General**

**5,750 from 274.6123.5801 – Mud Run Ditch-Advance Out
To
101.0000.4910 – Advance In-General**

**7,000 from 506.6921.5801 – Orient Sewer-Advance Out
To
101.0000.4910 – Advance In-General**

5,000 from 101.0000.4910 – Advance In-General

**1,500 from 262.6111.5801 – Georges Run Ditch-Advance Out
To
101.0000.4910 – General-Advance In**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

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In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending November 26, 2016.

A total of \$231 was reported being collected as follows: \$40 in adoption fees; \$6 in boarding revenue; \$45 in dog licenses; \$15 in dog license penalties; \$25 in redemptions; \$100 in private donations.

Nine (9) stray dogs were processed in; two (2) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes; Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Patricia Webb, Clerk