

TUESDAY, MAY 5, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, May 5, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. Sara Reed of the Circleville Herald was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from April 28, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 6, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$385,035.65 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
SFY 2016 Agreement to Participate in the
Multi-County Branch of the Office of the Ohio Public Defender:

John Alge, Director of Administration for the Office of the Ohio Public Defender (OPD), and Herman Carson, Director of the Multi-County Program, met with the Commissioners regarding the renewal of the contract to provide indigent defense services for Pickaway County for SFY 2016. Shortly after the meeting began, Juvenile/Probate Judge Jan Long, was present for the meeting shortly after it began.

In discussing the renewal of the contract, Mr. Alge stated that there are a few considerations. First, the OPD office proposed a 3% increase in compensation for the contract attorneys. Compensation levels are largely driven by the state's negotiations with the largest employee union. The past two labor agreements have contained no general wage increases covering the period of April 2009, through March 2015. He said it is unlikely that the state will negotiate another agreement that contains no general increase in employee pay, so the OPD office estimated a 3% increase for fiscal year 2016.

Second, Mr. Carson became Director of the Multi-County Indigent Defense Program in April, 2014. He has taken on an active role to track and more accurately allocate administrative, contract, and personnel costs amount the 10 counties that participate in the program. Mr. Alge stated that as a result of this analysis, the OPD office decreased the amount Pickaway County pays for conflicts and administration. The revised

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amount more closely aligns the individual county contributions with the actual cost and value of services received.

Considering these matters, Mr. Alge said that the budget for the program for SFY 2016 is \$170,989, which would be paid in equal quarterly installments. The Governor's Executive Budget Request (introduced in the Ohio House of Representatives as HB 64, the Main Operating Budget for FY 16-17 Biennium) funds state reimbursement for county indigent defense systems at 40%, the same as the current level. If HB 64 passes as introduced, the county's share would be 60%, or \$102,592, a 2.8% increase over the SFY 2015 agreement. Mr. Alge noted, however, that the Ohio House of Representatives' version of the biennial budget bill, as passed, would increase the state reimbursement rate to 50%. If the Ohio Senate passes the Ohio House of Representatives' version, and if it is signed into law by the governor, the contract will be amended and adjustment will be made to the quarterly payments accordingly. Until that time, the state reimbursement rate will remain at 40%.

During a question and answer session, Commissioner Stewart inquired as to how much the hours of the contracted attorneys are tracked. Mr. Herman stated that with the attorneys being considered independent contractors the hours are not permitted to be tracked, cases are assigned to a contracted attorney and the amount of hours involved and the number of assigned cases can vary; however, a form must be submitted by the attorneys for each case they handle. Mr. Carson stated that the contracted attorneys and the courts do a good job amongst themselves in balancing out the number of cases assigned to each of the various attorneys. There are four attorneys under contract to handle Pickaway County indigent representation cases. In SFY 2014, Mr. Alge there were 1,122 indigent representation cases in Pickaway County and that works out to \$152.39 per case based on the budget. When Commissioner Wippel inquired which attorney handled juvenile cases, Mr. Carson stated that Ms. Janes was assigned to primarily handle juvenile court cases. Judge Long stated that was correct and that was something he wanted to inquire about. He mentioned one of the attorneys that is in in juvenile court on the same two days a week, Mondays and Wednesdays, and she also comes in on mornings related to pretrials. Judge Long stated that he had no problem with the situation, but wanted to make sure that all the attorneys were handling their fair share of cases in all three courts [municipal, juvenile, and common pleas]. When Mr. Carson responded by stating the contracted attorneys have a rotation that they have agreed upon, Judge Long reiterated that he had no complaints, he was only curious about the balancing of assigned cases. He did mention, however, that juvenile court sometimes has the necessity for a very prompt hearing in cases involving a juvenile taken into custody, or a child abuse or neglect case. Judge Long stated that if these hearings occur on a day when the attorney is typically not there, indigent parents and juveniles are coming into court for liberty type of hearings without legal representation and he mentioned that this was something he would like to ultimately see explored.

With no other questions or comments, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the Agreement to Participate in the Multi-County Branch of the Office of the Ohio Public Defender in the amount of \$102,592.00 for the period of July 1, 2015, through June 30, 2016, for indigent representation services.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Review of Applications Submitted for the FY2015
Community Development Block Grant Allocation Program;
Competitive Set Aside Programs; and Community Development Implementation Strategies (CDIS):

Bob Berquist, of Berquist Consulting, Inc., the county's FY 2015 Community Development Block Grant (CDBG) Allocation & Competitive Set-Aside Programs, met with the Commissioners regarding the Community Development Priority Projects for PY 2015 & 2016; the PY 2015 & 2016 Economic Development & Residential Public Infrastructure Priority Projects; the Community Development Needs

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Worksheets; and the applications the county received from eligible jurisdictions for the FY2015 CDBG applications. Pickaway County received a CDBG Allocation amount of \$148,000 for 2015, of which \$119,000 can be used for projects after the administration cost, \$26,000, and the Fair Housing program costs, \$3,000, are deducted from the allocation amount. The three Competitive Set-Aside Programs, Downtown Revitalization, Neighborhood Revitalization, and Critical Infrastructure Programs, can be applied for in an amount up to \$300,000 for each. It was noted that the county can list only list a total of ten projects under the Allocation Program and the three Competitive Set-Aside Programs.

First reviewed was the Village of South Bloomfield's Community Development Needs Worksheet: The community, with 41.38% of its residents being a low-to-moderate income (LMI), does not meet the 51% LMI requirement. The village attempted to meet the national objective of eliminating slum and blight; however, none of the proposed projects would eliminate slum and blight. The village also submitted an application for Neighborhood Revitalization Program funds for a multi-use path improvement project at the Community Park, but Mr. Berquist stated that it is not an eligible project under that program even if the community's LMI met the 51% threshold.

The Village of Darbyville, with an LMI of 54.76%: One project was listed for upgrades to the village's water tower that was identified on their Community Development Priority Projects List. Mr. Berquist stated that the project is eligible for the Allocation Program and the Critical Infrastructure Program. He said that the project would probably not be eligible for the Residential Infrastructure because the service area needs to be more defined. He stated, however, that the water tower upgrade should be listed on the priority list for Allocation Program, Critical Infrastructure Program, and the Residential Public Infrastructure Program.

The Village of Tarlton, with an LMI of 54.69 % LMI: Improvements to the Community Hall listed on the Community Development Priority Projects is not eligible for the Neighborhood Revitalization Program that it listed. The Redding Street Resurfacing Project is eligible, but Mr. Berquist stated that would likely not be funded by the state because it does not have enough of a significant of an impact. The Installation of Curbs and Sidewalks listed for Critical Infrastructure is eligible but not likely to be funded by the state for the same reason. The Street Signage Improvements Project is eligible for the Critical Infrastructure Program in order for the village to meet the Ohio Department of Transportation's (ODOT) signage standards. All the projects would be eligible under the Allocation Program as well. No local funding or non-CDBG funding has been identified which a requirement for all of the Competitive Set-Asides.

Pickaway Senior Center a protected clientele of senior citizens is eligible for CDBG Allocation funds and listed four Community Development Priority Projects consisting of the purchase of a freezer, purchase of a new meal delivery vehicle, purchase of a transportation vehicle, and purchase of an electric range. The purchase of a meal delivery vehicle and purchase of a transportation vehicle are not eligible; however, the purchase of a freezer and an electric range are eligible under the Allocation Program.

The Village of Ashville, with an LMI of 43.6%: A total of ten projects were listed under the Community Development Priority Projects, under the combination the Residential Public Infrastructure Program, the Critical Infrastructure Program, and the Economic Development Program and none of the projects are eligible that are listed under the Critical Infrastructure Program. Mr. Berquist stated that the village as whole is 43.6% LMI; however, the village's eligible projects were broken down into the block groups that are over 51% LMI requirement. He said that the village could list the top priority projects under the Community Development Priority List as Allocation Program projects, such as the Long Street Sidewalk project; however, the service area needs to be defined; Long St. to Randolph St. Intersection Improvements, and the Center Alley Street Improvement.

City of Circleville, with a community LMI of 57.0%. Three priority projects were listed under the Community Development Priority Project List, being the South Court Street Connector, Turner Drive Reconstruction, and Town Street Widening Project. Three projects were listed on the Economic Development & Residential Public Infrastructure priority list. The South Court Street Connector project was listed under the Allocation Program with the LMI national objective and the Critical Infrastructure Program, improvements to the downtown appearance was listed under the downtown Revitalization Program for the

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removal of slum and blight, and an Enforcement Officer was listed under the Neighborhood Revitalization Program, which is not an eligible project. Mr. Berquist stated that the South Court Street Connector project is could be listed on the Priority Listing for the Allocation Program and the Critical Infrastructure Program, and the Turner Street Improvement Project could be listed as a priority under the Allocation Program. It was noted that this is the third and final year that the county is obligated to fund a project, or a portion thereof, for the City of Circleville under the CDBG Allocation Program.

In summarizing what was reviewed, Mr. Berquist stated that the Village of South Bloomfield is not eligible to apply for any of the programs; the Pickaway Senior Center is eligible to apply for Allocation program funds for the purchase of a freezer and the purchase of an electric range and it was suggested that the two items be combined into one kitchen equipment purchase. The Village of Ashville is eligible to apply under the Allocation program for the Long Street Sidewalk Installation Project, the Long-Station-Randolph Intersection Improvement Project, and the Center Alley Street Improvement Project. Mr. Berquist stated that the village submitted an Allocation Program application for Westside Long Street/State Route 316 Westside Sidewalk Improvement Project; however, the road is the dividing line for the two block groups and the east side of the road is an LMI area but the west side is not and both sides of the road are considered to be in the service area. The City of Circleville’s South Court Street Connector Project is eligible for Allocation and Critical Infrastructure Program funds. An Allocation application was submitted in the amount of \$119,000, for a project that totals \$2,618,909, of which an Ohio Department of Transportation “Small Cities Grant” was obtained in the amount of \$1,444,100; and local funds of \$1,055,809; and the city also applied for a \$300,000 grant under the Critical Infrastructure Program funds. Mr. Berquist mentioned since the City of Circleville has obtained ODOT funds, has a local commitment funds, and is applying for CDBG Allocation funds, the application for Critical Infrastructure Program funds should rank fairly high. The project’s service area meets the LMI requirements.

After all submitted documentation was reviewed, the following is the ten projects that the Commissioners identified to be placed on the Pickaway County Community Development Implementation Strategy (CDIS) Priority Project List-PY2015 & 2016 for submission to the Ohio Development Services Agency (ODSA):

| <u>Jurisdiction</u> | <u>Project</u> | <u>Program</u> |
|--------------------------|------------------------------------|------------------------------------|
| 1. City of Circleville | South Court Street Connector | Allocation/Critical Infrastructure |
| 2. Village of Ashville | Long St. Sidewalks | Allocation |
| 3. Village of Darbyville | Water Tank Rehabilitation | Allocation/Critical Infrastructure |
| 4. City of Circleville | Turner Street Improvements | Allocation |
| 5. Village of Tarlton | Redding Street Improvements | Allocation |
| 6. Village of Ashville | Long-Randolph Streets Intersection | Allocation |
| 7. Senior Center | Kitchen Equipment | Allocation |
| 8. Village of Ashville | Center Alley Street Improvements | Allocation |
| 9. Village of Tarlton | Street signs – ODOT Compliance | Allocation |
| 10. Village of Tarlton | Community Center | Allocation |

Mr. Berquist stated that he will prepare the county’s Community Development – Allocation & Competitive Set-asides Priority Projects for PY 2015 & 2016, based on the projects listed above later in the week for the Commissioners’ review prior to adoption. It will be submitted to ODSA when the county submits its CDBG Allocation application in June. It was mentioned that next year, if the project priority rankings are changed, as long and the project is listed on the 2-year CDIS, the changed rankings will not be an issue. However, any project that is applied for under the CDBG Allocation or Competitive Set-Aside Programs this year or next, must be on the CDIS list to be eligible to make application to the state. The Commissioners must adopt the CDIS no later than May 19th, and make their selection of which projects to submit to ODSA for CDBG Allocation and the Competitive Set-Aside Program funding this year. The Second Public Hearing is scheduled for June 2nd, and will be held in the Commissioners’ office at 1:30 p.m. A public notice will be published in the Circleville Herald and placed on the Commissioners’ website no less than 10 days prior to the public hearing that will provide the public the opportunity to make comments on the selected projects.

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Related to the FY2014 CDBG Allocation Program projects, Mr. Berquist stated that Village of Ashville Project has the project specifications a bid date scheduled is for the end of June and project will be advertised in early June. He also has the specification for the Senior Center project for the installation of a back-up generator system will be advertised within the next few weeks as well. Specifications for the Tarlton Community Center caulking and painting project, such as the type of paint to be used, etc., have not yet been received.

At the conclusion of the meeting, the Commissioners thanked Mr. Berquist.

**In the Matter of
Fiscal Specialist Report:**

The following is a summary of the report provided by Eric Tucker, Fiscal Specialist:

- **Pickaway Leadership:** Ms. Tucker, a member of the 2015 Pickaway County Chamber of Commerce Pickaway Leadership class, will be attending this month's class this Friday. Tours of Berger Health System, Pickaway Manor, and Circleville High School are scheduled.
- **Bricks & Mortar Grant-Ohio History Connection:** Last year, the county administrator obtained permission for the Commissioners' office to assist Howard Snook in applying for a reimbursable Bricks & Mortar Grant through the Ohio History Connection [formally known as the Ohio Historical Society] for the restoration of a of a Civil War monument in Forest Cemetery. Grant applications are not open to individuals and the county will serve as the applicant and pass-through of funds if the application is successful. Applications will be accepted beginning June 12th, and update will be provided when more information is obtained about the grant amount.

**In the Matter of
Emergency Management Agency/E911 Coordinator Report:**

The following is a summary of the report provided by Dave Conrad, EMA Director/E911 Coordinator:

- **EmergiTech training conference:** Mr. Conrad reported that the EmergiTech training conference he attended last week went well. More than thirty counties, some from out of state, were represented. Pickaway County was acknowledged as the longest running customer of the company that was present for the training conference. A lot of information was obtained information regarding what the company will have to offer in reference to NG911. Mr. Conrad said the main thing he took away was the geo-file updating class. He mentioned that with NG911, geo-file managing and updating will no longer be required.
- **Local Emergency Planning Committee Functional Exercises:** Mr. Conrad has been asked to evaluate two LEPC Functional Exercises this week. One in Perry County and the other in Athens County.
- **Pickaway County LEPC Tabletop Exercise:** Pickaway County's LEPC Tabletop Exercise is scheduled for this Saturday, May 9th, at the Pickaway Township Fire Department, beginning at 9:00 a.m.

Mr. Conrad will be on vacation next week, May 11th thru May 15th.

**In the Matter of
Christopher C. Rice Hired as Part-time
Kennel Attendant at Pickaway County Dog Shelter:**

April Dengler, Assistant County Administrator, reported that she and Marc Rogols, Chief Dog Warden, conducted a number of interviews last week for the part-time position of Kennel Attendant at the Pickaway County Dog Shelter and provided a brief overview for each. Ms. Dengler informed the

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Commissioners that it was her and Mr. Rogols recommendation that Christopher Rice, who has been a volunteer at the shelter for the past seven months, be hired for the position.

Following a brief question and answer session, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to hire Christopher C. Rice, 142 Barry Drive, Circleville, Ohio 43113, for the part-time position of Kennel Attendant at the Pickaway Dog Shelter at the rate of \$9.50 per hour, effective May 6, 2015.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Assistant County Administrator Report:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- **Tire Collection Day results:** A total of 789 tires were collected from township trustees and 1,124 tires were collected from the public at the recent collection event. This is the largest number of tires collected over the past several years. A total of \$2,287 was collected, with an invoice from Sundown Tires in the amount of \$5,634. The difference of \$3,347 will be paid from the county's balance in the RPHF Joint Solid Waste District Revolving Fund.
- **Health Fair:** Bio-screenings for all employees who have county insurance are scheduled for Wednesday, May 6th, from 7:00 am to 9:00 a.m. at Memorial Hall. A Live-Out-Loud health challenge will be offered and in conjunction with the bio-screenings that will provide a \$25 from Kroger or Giant Eagle for employees that complete both. Ms. Dengler stated that the Health Fair has just also been opened to full-time benefit eligible employee that opted out of the county insurance, and to spouses of county employees who have county insurance.
- **Household Hazardous Material Collection Day:** Ms. Dengler informed the Commissioners that they will be receiving a letter from PPG requesting monetary support of PPG's Household Hazardous Material Collection Day scheduled for September. The county has previously provided financial support for the event in the amount of \$2,500, which will also be paid from the county's balance in RPHF Joint Solid Waste Revolving Fund. Electronics will be collected as well.
- **Healthcare Benefit Guides:** Ms. Dengler provided the Commissioners with copies of the new Health Care Benefits Guide provided by the Franklin County Cooperative. It includes information regarding the supplemental life insurance and supplemental disability insurance that were offered new this year.
- **New Hire packets:** Ms. Dengler requested the Commissioners' consideration and they were receptive to providing a Welcome Statement that could be included in all new hire packets.
- **The Savings Bank/Shred-it truck:** Thursday, May 28th is the target date that the Savings Bank will provide a Shred-It truck to the county and pay for the first four hours of shredding county documents.
- **Summer Youth Employment Program:** The OhioMeansJobs-Pickaway County has lined up two summer youth employees for the maintenance department, and three for the county dog shelter.

In the Matter of
Subordination Agreement Signed for Kimberly K. Gerhardt
Related to the Community Housing Improvement Program:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing Commissioner Stewart, President, to sign a Subordination Agreement with The Savings Bank of Circleville related to the county lien placed on the property of Kimberly Gerhardt located at 1810 Chippewa Drive, Circleville, Ohio 43113. In August of 2000, Ms. Gerhardt received Community Housing Improvement Program (CHIP) funds in the amount of \$5,255 to rehabilitate her home. Of that amount, 85% was placed on

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a self-declining loan that has since been satisfied and the remaining 15%, (\$788.25), was placed on the property as a county lien that is not due or payable until the property is vacated, sold, title is transferred, or is transferred as part of the estate. Ms. Gerhardt is refinancing her home, reducing her interest rate from 8.45% to 3.95%, thusly reducing her monthly mortgage payment. Pickaway County will remain in second lien position, subordinate to The Savings Bank. Equity in the property supports both liens. No cash out, consolidation of loans, or refinancing of non-housing debt is involved.

Voting on the motion was as follows: Commissioners Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Agreement for Use of Courthouse Steps Signed:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing Commissioner Stewart, President, to sign the Agreement for Use of Courthouse Steps and/or Front of Courthouse permitting the Pickaway County Ministerial Association to conduct a prayer service beginning at 12:00 noon for a 15 – 30 minute Prayer Service for the National Day of Prayer.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Agreement with the City of Circleville Signed for 1/3
Reimbursement of Indigent Representation Costs
Associated with the Circleville Municipal Court:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to sign the agreement with the City of Circleville for reimbursement of 1/3, or a total of \$34,197, of the county's 2015/2016 Agreement with the Multi-County Branch of the Office of the Ohio Public Defender, for handling of cases in the countywide Circleville Municipal Court. The City of Circleville agrees to reimburse Pickaway County in four quarterly installments of \$8,549.25 each, payable to the Pickaway County Auditor's Office on July 1, 2015, October 1, 2015, January 15, 2016, and April 1, 2016.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Letter of Support and Resolution of Support for
Columbus Region to be Designated as an Economic Development
District by the U.S. Department of Commerce, Economic Development Administration:

In discussing last week's request from Ryan Scribner, P³ Executive Director, on behalf of the Columbus 2020 Foundation, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to sign a letter of support to the U.S. Economic Development Administration and to adopt the following to adopt the following Resolution:

Resolution No.: PC-050515-1

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**RESOLUTION OF SUPPORT FOR REQUEST TO UNITED STATES ECONOMIC
DEVELOPMENT ADMINISTRATION TO DESIGNATE COLUMBUS REGION AS AN
ECONOMIC DEVELOPMENT DISTRICT**

WHEREAS, receiving the designation as an economic development district from the United States Economic Development Administration is advantageous to the regional economic growth strategy and may provide additional opportunities and economic benefits for communities within the 11-county Columbus Region through the federal government; and,

WHEREAS, receiving the designation as an *Economic Development District* will help Columbus Region leaders promote and ensure the continued success of the 11-county Columbus Region; and,

WHEREAS, Columbus 2020, as the regional partner of the JobsOhio network and its affiliated 501(c)3 organization the Columbus 2020 Foundation may apply, on behalf of the Columbus Region, for *Economic Development District* designation from the U.S. Economic Development Administration; and,

WHEREAS, Columbus 2020 Foundation, in coordination with local leaders from across the Columbus Region, worked diligently to develop the Columbus Region's Economic Development Strategy (CEDS) in 2012 and provided it to the Economic Development Administration in adherence with their guidelines; and,

WHEREAS, in 2014, Columbus 2020 Foundation, with input from local leaders and after a 30 day public comment period, developed an update to the Columbus Region CEDS and submitted it to the U.S. Economic Development Administration in adherence with their guidelines; and,

WHEREAS, the Columbus Region's application for designation as an *Economic Development District* will include documented support from local communities participating in the district, signed by the appropriate authorities, and that the State of Ohio grants concurrence for the proposed district; and,

WHEREAS, the Columbus 2020 Foundation, with approvals from the State of Ohio and local entities, will complete the entirety of the application, subject for approval to become an *Economic Development District*, and submit it to the Economic Development Administration so they may grant designation as an *Economic Development District* to the Columbus Region; and,

WHEREAS, the Columbus 2020 Foundation, serving as the governing body, followed all necessary steps and requirements of the U.S. Economic Development Administration, in the application process to become designated as an *Economic Development District*; and,

WHEREAS, the creation of an Economic Development District for the Columbus Region will supplement and advance local projects and programs designed to foster strong and prosperous communities; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby supports the application being made to the U.S. Economic Development Administration by the Columbus 2020 Foundation to obtain, for the Columbus Region, located in the State of Ohio, designation as an *Economic Development District*.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Adopted for National Day of Prayer:**

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Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-050515-2

WHEREAS, a National Day of Prayer has been a part of our nation's history since first being proclaimed by the Continental Congress in 1775; and,

WHEREAS, people have long turned to prayer both in times of joy and times of sorrow and it provides reassurances, sustenance, and affirmation of common purpose; and,

WHEREAS, prayer also brings communities together and can be a source of strength and support; and,

WHEREAS, today and every day, prayers will be offered in houses of worship, at community gatherings, in our homes, and in neighborhoods all across our nation; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners recognize

May 7, 2015
as
A Day of Prayer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Proposal from CentiMark Approved for
Replacement of Flat Rubber Roof on Area of Courthouse:

Mr. Lutz provided four proposals that were discussed for the replacement of the flat rubber roof on an area, essentially over the jury room, of the Courthouse in need of replacement. The lowest bid was received from CentiMark Corporation in the amount of \$33,580; for a Carlisle complete replacement; B& B Roofing in the amount of \$36,085; Gouge Roofing in the amount of \$38,859; and Simon Roofing for a seamless white fiberglass system. All four proposals provided different level of warranty.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the proposal from CentiMark Corporation, 7077 Americana Parkway, Reynoldsburg, Ohio 43068, in the amount of \$33,580.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- **J&J Painting; Garrett's Carpet:** J&J Painting and Garrett's Carpet still have not begun their respective work previously approved in the basement of the building occupied by the county engineering department and both companies will be contacted again.

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- **Cleaning of Courthouse windows:** A third elected official has now inquired about the cleaning of the courthouse windows. The maintenance supervisor will be obtaining quotes.
- **Pickaway County Service Center parking lot project/City of Circleville:** The City of Circleville has offered to provide funds for a 1 ¼" pavement mill and fill in its project area (365 s.y.) on the upper level of the Pickaway County Service Center parking lot related to its High Street waterline project.
- **Meeting with Veterans Services staff:** Members of the Veterans Services staff met with Mr. Lutz regarding the agency's budget. It was reported that there were no issues with the budget; however, the staff was not sure of the process in which to receive its second half line item appropriations. Mr. Lutz explained the process and that the appropriations will automatically be made without a request to the Commissioners. Discussion was also held about the .5 mill property evaluations spelled out in the ORC that county is to appropriate to the agency. Mr. Lutz reported that the staff was open to discussions related to a lesser amount if the need were to arise.
- **Building Occupied by Gregg's Barber Shop:** In regards to the county-owned building occupied by Gregg's Barber Shop on the frontage of the county fairgrounds property, Mr. Lutz reported that he was contacted by the president of the Pickaway County Agricultural Society (AG Society) who informed him that the AG Society had paid for plumbing repairs to the building in the \$1,000 range and the remaining approximate \$480 in repairs paid by Jim Gregg, building tenant, was agreed upon by Mr. Gregg to be a donation to the AG Society.
- **Veterans Services request for legal counsel:** An Application for Employment of Legal Counsel has been submitted by the Pickaway County Veterans Services Commission (VSC) to obtain legal counsel related to the *Rebecca Lee v. Pickaway County Veterans Service Commission* which is pending before the State Personnel Board of Review for Ms. Lee's claim of wrongful termination. The VSC is requesting the employment of legal counsel because Judy Wolford, the Pickaway County Prosecutor, has a conflict with providing the legal representation as she is a potential witness in the case. Mr. Lutz stated that the funds to pay the legal counsel will be paid from the VSC line items and will not be an additional cost to the county's General Fund. The Commissioners determined that they will address matter later in the day.
- **Harrison Township/Survey:** A representative of American Electric Power contacted Mr. Lutz and obtained his signature on an approval form to conduct a survey of land in Harrison Twp. regarding a project referred to as "Circleville Re-build."
- **Pickaway County Sheriff's Office:** At the request of Sheriff Robert Radcliff, he and Mr. Lutz walked the perimeters of areas of the facility that are in need of mulch, lighting replacements, and gutter/downspout and other maintenance issues.
- **Water damage-Pickaway County Building Dept. building:** It was reported that east side of the building occupied by the Pickaway County Building Department has water damage due to the roof failing on that side of the building. The county maintenance supervisor is obtaining quotes for the roof.

In the Matter of
Expiration Date for Road Load Reduction
Extended for Five Points Pike:

Chris Mullins, Pickaway County Engineer, met with the Commissioners to request their approval to extend the April 30th expiration date of the 50% temporary road load reduction previously placed on Five Point Pike due to damages to the road due to the Texas Eastern Pipeline project. Mr. Mullins stated that he was informed that the project is 75% to 80% complete. An extension to July 1st was discussed and Mr. Mullins stated that if the project is completed prior to that date, he can come back before the Commissioners to have the restriction lifted at that time.

Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to extend the 50% road temporary road load reduction on Five Points Pike to July 1, 2015.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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Attest: Patricia Webb, Clerk

Mr. Mullins reported that DS Drainage Ditch construction project has been staked and equipment will begin to be moved in on Thursday, May 7th. Regarding the Howard Drainage Ditch project, Mr. Mullins reported that the soils do not look good so far for an open ditch design. He said after digging with a back hoe it was found that under a layer of dirt and layer of brownish clay there is sand and rocks and water flows below that causes the sides to implode. Tile and grass waterway design options will be explored. Mr. Mullins said that the existing 20" tile was found that crosses a grass waterway on the Yapple property and about 30 ft. of the top half of clay tile is exposed. Part of the project will include replacing the tile.

In the Matter of
Meeting in Executive Session with
Sheriff Robert B. Radcliff; Discussion
Regarding Overcrowding of Inmates in County Jail:

Sheriff Robert Radcliff met with the Commissioners to discuss the issue of inmate overcrowding in the Pickaway County Jail. Also in attendance were with Lt. Troy Rine, the current Pickaway County Jail Administrator, and newly hired Lt. Gabe Carpenter.

Sheriff Radcliff stated that Lt. Carpenter previously worked at the Pickaway County Jail in the mid-to-late 1990's, prior to taking a position with the Circleville Police Department. He explained that Lt. Carpenter managed the city jail until it closed several years ago, and he then became a police officer on the road until he later accepted a position in the probation department under Circleville Municipal Court Judge Gary Dumm. Sheriff Radcliff went on to explain that approximately four months ago, Chief Deputy James Bingman informed him of his plans to retire and the end of May. The sheriff stated that he knew going in at the time Bingman was hired that he would be working for about a year and a half, and the sheriff recently tapped Lt. Troy Rine for position. The sheriff said he then reached out to Lt. Carpenter to fill Lt. Rine's position. He said with Lt. Carpenter's background and wealth of experience, it which will make the transition into the position of Pickaway County Jail Administrator much easier. The sheriff went on to explain that the jail has been overcrowded for the past recent weeks and while inmate overcrowding is not necessarily unusual, it typically last for a few days. He stated that early December of last was the last time he had to transfer inmates to Franklin County for a period of about three weeks, which was during employee furloughs and a pod was closed down. With the inmate population increasing, the pod that had been closed with sixteen beds was subsequently reopened. The sheriff then requested to enter into Executive Session for the purpose of discussing the possible hiring of an employee at the PCSO.

At 2:05 p.m., Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant to 121.22 (G) (1) of the Ohio Revised Code with Sheriff Robert Radcliff, regarding the possible employment of an employee at the Pickaway County Sheriff's Office. Lt. Troy Rine, Lt. Gabe Carpenter, Brad Lutz, County Administrator, and Patricia Webb, Clerk, were also in attendance.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 2:34 p.m., Commissioner Henson offered the motion, seconded by Commissioner Wippel, to exit Executive Session and resume Regular Session.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

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Upon the Commissioners resuming Regular Session, Sheriff Radcliff stated that he was not there to advocate doing anything different with pay rates, but pointed out that his department loses employees who take other positions with higher pay. When Commissioner Wippel stated that is something that has always been an issue that has had to be faced, Sheriff Radcliff stated that he understands that issue will always be a battle; however, he indicated that it is happening more often. He went on to explain that he always tries to obtain the best quality people, and he would like to hold on to the quality people he has, but employees leaving for various reasons and the need to hire replacements is a never ending cycle. He also mentioned that with the situation that is going on in Baltimore, he feels the governor and the attorney general will require more in-depth review before people can become peace officers. He pointed out that the PCSO already performs polygraph tests, drug screenings, a series of interviews, and testing at Columbus State for new hires.

When Commissioner Wippel inquired about the status of corrections officers completing the Damier correction officer training, Lt. Rine stated that they are current in their training, but there are five new hires that have one year to complete the training and the first one will be next January. Sheriff Radcliff added that Damier “has shut down,” which Lt. Rine confirmed; however, Lt. Rine said that he has spoken with an individual from Damier about the possibility of organizing corrections training at the Ohio Christian University and draw in other correction officers from Ross, Fayette, and other counties that need to complete their training.

Sheriff Radcliff mentioned the recent suicide by hanging at the Pickaway County Jail, an inmate that was brought in by the Ohio State Patrol who had warrants from the state of Michigan. The sheriff stated that a female who was with the individual at the time of his arrest and had minor violations was released from the county jail and to the custody of friends in Cleveland when the judge agreed to her release after she had spoken with mental health advisors. Sheriff Radcliff stated that the PCSO subsequently received a telephone call from Cleveland Homicide a few days later, which stated that the female had hung herself in an apartment in Cleveland. He stated that the entire time the female was in the Pickaway County Jail, there was someone supervising her the whole time. The sheriff added that Connie Chamberlain [clinical therapist] volunteers her time once a year and provides an eight hour class at no cost to the staff on suicide prevention training. He said that the online continuing education that employees receive also include suicide prevention training. The sheriff also mentioned that all of the staff that dealt with the male inmate were fully trained and all were corrections certified. In discussing staffing in the department’s various divisions, Sheriff Radcliff stated that the road patrol staffing level is where it needs to be and the communications division is down one person.

In discussing the Commissioners’ previous offer of supplying maintenance staff at the PCSO, which would eliminate the PCSO hiring a maintenance supervisor that is expected to retire after returning from medical leave, and those wages could go towards a new employee at the PCSO, Sheriff Radcliff indicated that he is still willing to consider the offer; however, his biggest concern is having someone that can be called in at any time to address the various issues that can arise at any time because it is a 24/7 facility and maintenance issues come up during the night, on weekends, and holidays. The Commissioners stated that they understand that situation and are willing to work that out. The sheriff suggested that talks between the county administrator and people from his department could begin to gain a better understanding of what would be required as an initial step in his considering the offer.

Following a brief discussion regarding mulch, outside lighting, and gutters/downspouts that Sheriff Radcliff had previously reviewed with Mr. Lutz that replaced at the facility, the Commissioners congratulated Lt. Carpenter and Lt. Rine on their new positions.

In the Matter of
Amended Certificate Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-050515-5

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WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$79,031.10 for the DS Drainage Improvement Fund #914; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriates the following sum for expenditure for period ending December 31, 2015:

DS Drainage Improvement Fund #914
79,031.10

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Fund Transfers Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following FUND TRANSFER requests:

86.01 from 101.1105.5611 – Special Projects Assessment-Interest
To

901.0000.4707 – Special Projects Assessment-Interest

1,073.85 from 101.1105.5609 – Auto License & Gas Tax-Interest
To

201.0000.4705 – Auto License & Gas Tax-Interest

618.20 from 101.1105.5610 – Motor Vehicle-Interest
To

202.0000.4706 – Motor Vehicle-Interest

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

57,500 from 101.1105.5703 – Contingencies
79,031.10 – 914.6143.5401 – DS Drainage Improvement-Contract Services
2,237 to 101.1105.5703 – Contingencies

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Creation of a New Line Item Approved:

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Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the CREATION OF A NEW LINE ITEM:

914.0000.4910 – DS Drainage Improvement-Advances In

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**57,500 from 101.1105.5703 – Contingencies
To**

101.1114.5901 – Data Processing

**2,237 from 101.1105.5703 – Contingencies
To**

101.1117.5901 – Recycling-Other Expenses

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Issuance of a Blanket Purchase Order:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

2,237 – 101.1117.5901 – Recycling-Other Expenses

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Letter to Local Business Owners Regarding External Lighting of the
Courthouse during Christmas Season:**

The Commissioners discussed the letter that will be composed and sent to local business owners that met with them a few weeks ago regarding external lighting of the courthouse. The group explained that they were willing to conduct fundraiser to pay for the exterior lighting that could be utilized all year long for various holidays and events and particularly during the Christmas season. It was determined that Commissioner Stewart will compose the letter stating that the county will pay for and own the lighting that will illuminate the courthouse clock tower; have less lighting on the ground than what was provided in the proposal; have a lesser array of lights than proposed; and Christmas lighting display will require the Commissioners' approval.

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In the Matter of
Approval for Purchase and Installation of Instant Hot Water Heaters for the
Building Occupied by the Pickaway County Engineering Department and the
Pickaway County Commissioners' Building:

Mr. Lutz review a proposal from BJ's Electric in the amount of \$4,750 for purchase and installation of three instant-on hot water tanks in the building occupied by the county engineering department and the purchase and installation of two hot water tanks in the Commissioners' building. The hot water tank in the building occupied by the engineering department is aged, large, and expensive to operate, and the Commissioners' building does not have hot water.

After discussing the matter, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the proposal from BJ's Electric, 16560 St. Rt. 180, Laurelville, Ohio 43135, in the amount of \$4,750 for the purchase, installation, of five Instant Hot Chrononila hot water tanks, two for the county engineering building and two in the Commissioners' building. The proposal includes all wiring and installation will be in accordance with NEC.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Application for Employment of Legal Counsel
Signed Related to the Legal Matter of
Rebecca Lee v. Pickaway County Veterans Service Commission:

After discussion was held about the request from the Pickaway County Veterans Services Commission for employment of legal counsel, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to sign the Application for Employment of Legal Counsel in reference to the matter of Rebecca Lee v. Pickaway County Veterans Services Commission, Case No 2014-REM-12-0303, which is pending before the State Personnel Board of Review.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report Filed:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending May 2, 2015.

A total of \$807 was reported being collected as follows: \$320 in adoptions; \$42 in boarding revenue; \$135 in sale of tags; \$30 in late tag fees; \$25 in microchip fees; \$30 in owner turn-ins; \$95 in private donation; \$90 in redemptions; and \$40 in transfer out-rescue.

No dogs were euthanized.

No firearms were discharged.

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk