

TUESDAY, MAY 17, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 17, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from May 10, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

**In the Matter of
Payment of Bills:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 18, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$143,160.89 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

**In the Matter of
Report Provided by Dustin Hube:**

Dustin Hube, Fiscal Specialist/Part-time EMA Planner, reported that he will attend the Leadership Pickaway class on Friday, May 20th.

**In the Matter of
Report Provided by Dave Conrad:**

Mr. Conrad spoke about the EmergiTech conference he attended last week on May 9th. He learned more about hosted 911 systems. Circleville Police are already utilizing this technology. Last Thursday, May 12th, he evaluated the Fayette County LEPC exercise and will be evaluating the State of Ohio EMA exercise later today. He also informed the Commissioners that he would be teaching fire extinguisher training from 11:00am – 1:00pm on Wednesday, May 18th to County employees during Employee Health and Safety Week.

Mr. Conrad reported that WS Electronics is trying to get people on board with purchasing new radios at approximately \$2,000 each. Right now, we are paying \$3,000 per radio when we have to order one for replacement. Brad Lutz reported that the Sheriff's Office has 107 radios that would need to be replaced, 38 that are 800 MHz only, those need replaced because they are not MARCS capable. Pickaway County EMA has 18 radios that need replaced plus 9 more that are 800 MHz only. Mr. Conrad and Mr. Lutz agreed that they would recommend the purchase.

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In the Matter of
Report Provided by Erica Tucker:

Ms. Tucker reported that she had attended the 4H committee meeting to discuss ideas for the fairgrounds updates. She also reported that the RPHF Solid Waste District had its first policy committee meeting in Washington Court House. The RPHF Solid Waste District Board meeting is this Thursday, May 19th at 9:00am in the RPHF Solid Waste District meeting room.

In the Matter of
Report Provided by April Dengler:

Ms. Dengler spoke about the activities for this week's Employee Health and Safety Week. She also gave the final numbers from the County Tire Collection Event: 756 Township Tires were collected, 712 Public Tires for a total of 1468 tires. \$1150.00 was collected from the public and the invoice from Sundown Tires was for \$3737.00.

In the Matter of
Report Provided by Brad Lutz:

- Amendment to existing easement AEP – Mr. Lutz clarified that this easement has been in existence for a while and no new acreage is being added to the easement. The amendment is to redefine the center lines on the roadway.

Commissioner Stewart offered the motion to accept the signing of the revised easement, seconded by Commissioner Wippel.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried

Attest: April Dengler, Assistant County Administrator

Mr. Lutz advised the board that Robert Adkins, IT administrator, was able to get the Health Department's temporary internet up and running. An amount needs to be decided upon to charge the Health Department for being on the County's internet system. It was clarified that Robert Adkins will only be providing support to the Health Department for internet related issues. Other IT support will need to come from another entity.

Commissioner Stewart offered the motion to offer internet services to the Health Department and any other entity that requests to use the County internet service at a charge of \$20.00 per person per month, seconded by Commissioner Henson.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

Mr. Lutz reported that P3 inquired about the County possibly paying for office cleaning for their office at 114 W. Franklin Street. After some discussion, it was decided that P3 should pay for their office cleaning out of their own budget.

Mr. Lutz reported that he and Geoff Davis, Building Department CBO, went to Nourse AutoMall in Chillicothe to look at a new truck. The County budgeted \$32,000 for a new vehicle for the Building Department in 2016. Geoff Davis' 2008 Chevy Trailblazer has over 120,000 miles and is in need of new tires. The other Building Department 2008 Chevy Trailblazer has the same amount of miles and is in the same need of tires and other repairs. Mr. Davis requested that the new vehicle have four wheel drive and a V-6 engine. Mr. Lutz explained that Nourse AutoMall will give a fleet discount if two vehicle purchases occur in a 12 month timeframe. Since the second Building Department vehicle needs replaced, Mr. Lutz asked that the fleet agreement be entered into with a second vehicle to be purchased in 2017. Nourse

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AutoMall has a Nissan Frontier with the specifications that Mr. Davis was looking for and it is available with fleet pricing for a cost of \$22,437 with a trade in value on the Trailblazer at \$2800.

Commissioner Wippel offered the motion, seconded by Commissioner Stewart to purchase the 2016 Nissan Frontier.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

Commissioner Stewart offered a separate motion to trade in the Building Department 2008 Chevy Trailblazer currently used by Geoff Davis, Building Department CBO, seconded by Commissioner Wippel.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

Commissioner Stewart offered a motion to authorize Brad Lutz, County Administrator, to sign a fleet agreement with Nourse AutoMall of Chillicothe, seconded by Commissioner Wippel.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Meeting with County Auditor
Regarding Revenue & Expenditure Reports:

Melissa Betz, County Auditor, met with the Commissioners and reviewed the April 2016 month-end revenue and expenditure reports. The General Fund balance as of April 30th, was \$5,827,410.19.

In the Matter of
Ohio Department of Health TB Agreement:

Commissioner Henson signed two copies of an Ohio Department of Health (ODH) Tuberculosis Funding Agreement related to funds the county will receive to offset the cost of public health activities associated with reporting, investigation, and case management of tuberculosis patients performed by the Pickaway County Health District. The total amount of the agreement is \$5,376, and in effect from the date of execution by the Director of ODH through December 31, 2016.

In the Matter of
Appropriations Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$137.00 to 299.2006.5301 – Supplies – CCW/Sheriff
\$250.00 to 101.1105.5703 – Contingencies

Voting on the motion was follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, absent for vote. Voting No: None. Motion carried.

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In the Matter of
Transfers Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

\$250.00 from 101.1105.5703 – Contingencies
To
101.1210.5408 – Expenses – Foreign Judge

Voting on the motion was follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, absent for vote. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending May 14, 2016.

A total of \$739 was reported being collected as follows: \$400 in adoption fees; \$24 in boarding revenue; \$40 in owner turn-ins; \$75 in redemptions; \$200 in private donations.

Eight (8) stray dogs were processed in; Ten (10) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel; absent for vote. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: April Dengler, Assistant County Administrator