

**TUESDAY, MARCH 7, 2017**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in the Pickaway County Annex, 141 West Main Street, Suite 400, Circleville, Ohio, on Tuesday, March 7, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from February 28, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Bills Approved for Payment**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 8, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$113,700.63 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Report Provided by Dustin Hube:**

Mr. Hube attended the Local Emergency Planning Committee (LEPC) exercise meeting held on Monday, March 6<sup>th</sup>, related to the continued planning for the full scale exercise that is scheduled for May 11<sup>th</sup>. The next planning meeting is scheduled for April 5<sup>th</sup>.

**In the Matter of  
Report Provided by Erica Tucker:**

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant/Special Projects Assistant:

- The upcoming RPHF Solid Waste Board meeting is scheduled for Thursday, March 9<sup>th</sup>, at the PCBDD/Brooks-Yates facility, beginning at 9:00 a.m.
- As of last week, 33 recycling containers have been placed in 22 county offices.
- Mrs. Tucker and Tom Davis, RPHF Solid Waste District Manager, will be traveling to Columbus next Monday, and Athens next Tuesday for recycling workshops provided by the Ohio EPA.
- Mrs. Tucker will begin scheduling dates for the commissioners to tour Franklin County, Madison County, and Fayette County Fairgrounds with ms consultants, inc. and Quandel Construction to gain

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a realistic concept of the design of what is envisioned for the various buildings related to the Pickaway County Fairgrounds Revitalization Master Plan.

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- It was reported that one of the second story windows in the Roundtown Players (RTP) Theater Group area on the west side of Memorial Hall was completely blown out during a high wind and heavy rain event that occurred last week, and a second window next to it was compromised. Damage to the lowered ceiling in the RTP men's restroom also occurred. Andy Cupp, of Hummel & Plum, was contacted who took pictures and will contact CORSA, the county's liability insurance carrier, which will send an insurance adjuster to inspect the damages later in the week. A leak in the portion of the PCBDD building that has a flat rubber roof also occurred, which will also be inspected by the CORSA insurance adjuster.
- The Pickaway County Building Department has implemented morning meetings for the inspectors and staff to review the inspections scheduled for the day. It was reported that with the current development occurring, the number of building inspections are increasing. Mrs. Dengler will obtain and provide a breakdown of those numbers in the near future.
- Mrs. Dengler will be attending a PAAC Communications Committee meeting on Wednesday, March 11<sup>th</sup>, at Berger Health System, beginning at 7:30 a.m.
- A medical only Workers' Compensation claim was filed by a PCBDD employee that was injured last week on the job and returned to work after seeking medical attention.
- A total of 8 teams comprised of 43 county employees signed up for the "Thin It to Win It" Weight Loss Challenge that began last week.
- A credit card machine is in the process of being obtained for the Pickaway County Dog Shelter for the public's convenience.

**In the Matter of**  
**Two-Week Notice from**  
**Maria Bennett, Deputy County Dog Warden:**

Mrs. Dengler reported that Maria Bennett, Deputy County Dog Warden, submitted her 2-week notice on March 3, 2017.

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to accept the resignation.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

The position will be posted.

**In the Matter of**  
**Fund Transfer Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following FUND TRANSFER request:

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**10,000 from 101.1105.5717 – GIS-County Share  
To  
903.0000.4530 – GIS-Contract**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**8,000 to 101.1105.5703 – Contingencies  
6,107.50 to 101.1105.5703 – Contingencies  
1,491.60 to 101.1105.5703 – Contingencies  
4,500 to 101.1105.5703 - Contingencies**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER and APPROPRIATION OF FUNDS:

**5,000 from 101.1105.5703 - Contingencies  
To  
101.2005.5401 – Coroner-Contract Services**

**1,491.60 from 1011105.5703 – Contingencies  
To  
101.6102.5433 – OSU Agricultural Grant**

**6.197.50 from 101.1105.5703 – Contingencies  
To  
101.1101.5901 – Commissioners-Other Expenses**

**4,500 from 101.1105.5703 – Contingencies  
To  
101.1117.5401 – Recycling Outreach-Contract Services**

**17,242.20 from 101.1112.5405 – Countywide Professional Services  
To  
101.1201.5423 – Criminal Prosecutor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**In the Matter of**  
**Visit from Mike Struckman,**  
**Scioto Township Trustee Regarding 911 Calls:**

Mike Struckman, Scioto Township Trustee, spoke with the commissioners and inquired if the consoles that were purchased for the Pickaway County PSAP located at the Pickaway County Sheriff's Office (PCSO) indicates that the consolidation proposal the county made to Circleville City Council for a county/city combined is no longer being considered. The commissioners stated that the consolidation proposal was made to city council quite some time ago with no response received; however, that will not hold-up moving forward with the county's PSAP needs. It was noted, however, that the consoles are portable and able to be moved.

Mr. Struckman informed the commissioners that Scioto Township has reached out to the Grove City PSAP, which he said is equipped and willing to take 911 calls from cell phones and landlines received from the township, and the volume of 911 calls made from the township has been requested. He stated that the dispatchers are fully trained in all areas and run cards would be used.

The commissioners pointed out a number of matters the township would need keep in mind. For example, it may be necessary for the Pickaway County 911 Planning Committee to convene to approve or disapprove any amendments to the county's existing 911 Plan to allow Scioto Township to be served by an out of county entity. It was also pointed out that Scioto Township is the most populous township in the county; therefore, per the ORC, a Scioto Township representative, which happens to be a township trustee, is on the Pickaway County 911 Planning Committee, which could constitute a conflict of interest.

At the conclusion of the discussion, Mr. Struckman thanked the commissioners for their time.

**In the Matter of**  
**Meeting with PRIME 3SG**  
**Regarding Document Imaging:**

Nathan Dilley, of PRIME 3SG ("PRIME"), met with the commissioners regarding the document digitalization for locating, storing, filing, and retrieving of county department and agency records for which an allocation has been designated in the county's Capital Plan.

PRIME has already begun the digitalization of tax duplicates in the county auditor's office and plans are to begin the process of digitalizing the Pickaway County Commissioners Minutes Books, beginning with the permanently bound books. Mr. Dilley explained the process which would involve scanning a total of 52 books that would be scanned in black white. Books with continuous pages will be imaged together and one book will be converted into one PDF format including imaging the cover of each book which will be named from the book cover/spine, and will return the books within two trips after imaging. The PDF files are not proprietary. Optical character recognition (OCR) will be executed on any book with content that is type written for easy retrieval. Each book contains approximately 2 years of minutes and Mr. Dilley stated that the cost will be \$380 per book.

Discussion was held regarding the imaging of other county department and agency documents and prices can vary for each depending on document size, for example, large maps. Departments with maps would include, but necessarily limited to, the county engineering department, board of elections prescient maps, and building department maps. It is estimated that 1 million documents can be digitalized for \$100,000.

After more discussion about the process, and a brief question and answer session, Mr. Dilley was requested to provide a proposal for the minute's books for commissioners' review, which can be expected by next week.

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**In the Matter of**  
**Meeting with Wil Lloyd, Regional**  
**Liaison for the Ohio Secretary of State:**

Wil Lloyd, the new South East Ohio Liaison for the Ohio Secretary of State Office, briefly met with the commissioners to introduce himself.

After providing a brief summary of his background, Mr. Lloyd reviewed some of savings in tax dollars. He stated that in Secretary Husted's first term, he reduced spending by \$14.5 – a 16% reduction. He also mentioned that the number of field representatives have been reduced over time from 9 to 22 through attrition, and have not been replaced. Mr. Lloyd said that there has been a 21% decrease in business fees and since October 2015, and customers have saved more than \$2.8 million. He also stated that Secretary Husted has dramatically improved business services call center operations by partnering with the Cleveland Sight Center, reducing wait time by 86% and answering 20% more calls. Also implemented was online voter registration to make the process simpler, which is less costly, more secure, and more accurate and convenient while saving local government money.

When Mr. Lloyd inquired if there were any suggestions the commissioners might have, dialogue took place about how it would be much more convenient to be able to file campaign finances online; the need for counties to receive funding for the replacement of voting machines, similar to what was done with electronic polls books, and the preference for one type of voting machine.

At the conclusion of the discussion, Mr. Lloyd provided his contact information and requested the commissioners to feel free in contacting him. The commissioners then thanked him for his time.

**In the Matter of**  
**Letter from City Law Director Discussed**  
**Regarding the City of Circleville No Longer Contracting with**  
**County for Canine Control Services:**

The commissioners reviewed a letter from Gary Kenworthy, City of Circleville Law Director, stating that due to continued reductions in State of Ohio funding and other financial matters the city is facing in keeping up with its current needs, it is no longer financially feasible to continue contribute \$12,500 annually to the county for canine control services within the city limits. The letter states that the city has the understanding that canine control services are provided to all villages and townships within the county without additional compensation being made by them for these services, and hopes that the same consideration would be given to the city given its current financial circumstances.

In discussing the matter, it was noted that 57% of the calls handled by the Dog Shelter in 2016 were within the city limits and it was determined that a letter of response will be written to inform Mr. Kenworthy that as a result in the reduction in the Dog Shelter's budget, after-hours service in Pickaway County will no longer be provided.

**In the Matter of**  
**Review of Resolution for the Acceptance of the Conveyance of Pickaway County Board of**  
**Developmental Disabilities Parcels in the Name of Brooks-Yates Center Housing Opportunities:**

The commissioners reviewed the resolution provided by the county prosecutor for the county to accept the conveyance of parcels in the name of the Brooks-Yates Center Housing Opportunities with the Pickaway County Board of Commissioners agreeing to pay for any grant money owed to the State of Ohio by the Pickaway County Board of Developmental Disabilities (PCBDD) for the transferred properties.

In previous discussions regarding the transfer of the parcels with Mr. Pelcic and Bob Hively of PCBDD, the commissioners stated that they were informed of a balance that might be due on the annual automatic declining state housing grant; however, it was said that if the properties were transferred to another

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government agency, it may not be necessary to provide a reimbursement. The commissioners had been under the belief that if reimbursement was necessary, the PCBDD had indicated they would pay it.

It was mentioned that this matter would not cause the county to not continue in moving forward with the transfer; however, during the commissioners' discussion today, Mr. Lutz sent Mr. Pelcic and Mr. Hively an email to seek clarification regarding the matter, which was tabled for the time being.

**In the Matter of  
Partnership Agreement Between the  
City of Circleville and Pickaway County Reviewed  
Related to the FY 2017 Community Housing Impact Program:**

The commissioners reviewed the FY 2017 Community Housing Impact Program (CHIP) Partnership Agreement between the City of Circleville and Pickaway County related to the joint application process for the 2-year housing grant in the total amount of \$800,000. The competitive grant provides allocations to communities in assisting low-to-moderate (LMI) income population in bringing their homes up to residential standards. A few years ago, the State of Ohio began providing an additional \$100,000 for city and county combined applications. In FY 2015, the city and county's application was approved for the allocation of \$350,000 for projects inside the city limits, and \$450,000 was allocated for projects outside the city limits. The City of Circleville was solely responsible for the administration of the grant, and separate ledgers were maintained, as stated in the FY 2017 CHIP Partnership Agreement.

While reviewing the FY 2017 agreement, the commissioners noted that there had been previous discussions at PICCA Board meetings that PICCA would submit an application to administer the program. With that in mind, it was determined that the commissioners' office will seek clarification before moving forward with approving and signing the document.

**In the Matter of  
Pickaway County General Health District  
Funding Working Group Meeting:**

Commissioner Stewart provided a brief review of the funding working group meeting wherein discussion was held related to the City of Circleville's request for a change in the funding formula that all townships and the City of Circleville pay for services the Pickaway County General Health District provides to residents of the city and county. The District Advisory Council (DAC) will be voting on the matter at the end of April.

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz reported that he received an email from Bob Hively stating that the remaining balance on the housing grant associated with the PCBDD parcels is approximately \$63,833. An email of response from Mr. Pelcic is expected to be received soon.
- The TV and associated hardware for commissioners' office has been ordered, which can be utilized to receive and provide various presentations.
- Berger Health System will be holding a Legacy of Life ceremony Sunday, April 23<sup>rd</sup>, at 2:00 p.m. and requested a Resolution to be presented by a county commissioner honoring those and their families who have donated organs, eyes, and tissue for transplantation as heroes.
- The Chamber of Commerce's next Young Professionals meeting is scheduled to be held on Thursday, March 16<sup>th</sup>, beginning at 7:30 a.m., at OCU.
- In reference to fundraising for the Pickaway County Fairgrounds Revitalization Master Plan, Commissioner Wippel and Mr. Lutz provided an overview of the meeting they had last week with

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Russ Hodge, President of the Hodge Group, related to the firm's proposal in developing a comprehensive synergistic strategy for fundraising and its implementation associated with the Pickaway County Fairgrounds Revitalization Master Plan. Meetings will be scheduled with other firms before a decision is made.

**In the Matter of**  
**Meeting with Penny Dehner of the**  
**Paint Valley Alcohol, Drug Addiction, and Mental Health Services Board**  
**Regarding its 1.0 Mill Levy to be Placed on the May 2017 Ballot:**

Penny Dehner, Associate Director of the Pain Valley Alcohol Drug Addiction and Mental Health Services (ADAMH) Board, met with the commissioners to speak about the 10-year 1.0 mill levy that the ADAMH Board will ask voters for a second time to approve on the May 2, 2017 ballot. The existing 10-year levy that was renewed in 2012 generates approximately \$4.1 million.

There are 51 ADAMH Boards throughout the state, and the Paint Valley ADAMH Board District includes Fayette, Highland, Pickaway, Pike, and Ross Counties. The Paint Valley ADAMH Board is a political subdivision of the state and has been providing help to the communities in its district in some capacity for the past 50 years.

Mrs. Dehner stated that the ADAMH Board asked voters for the additional levy last November and, unfortunately, it did not pass in any of the five counties it serves. She said after the loss, it was realized that many people were not sure who the Paint Valley ADAMH Board is and what it does, so in an effort to better communicate with the residents in the district about what ADAMH Board is doing to support recovery in the communities, they are going to start publishing quarterly newsletters that will be distributed via email no matter the outcome of the upcoming election.

After providing a history of how ADAMH Boards came to be in existence, Mrs. Dehner stated that the levy will provide approximately \$4.6 million dollars, of which \$1 million will be designated for crisis services, \$1 million in mental health services, \$1 million in detox services and addiction treatment services, and \$1 million in prevention services. She stated that the ADAMH Board also provides funds for capital improvements to provider facilities to ensure that those provider facilities remain in their communities.

Related to prevention services, Mrs. Dehner stated that she is very pleased about the PAX Good Behavior Game that is being implemented in some schools that they would like to be applied in all the schools throughout the district. She pointed out that unfortunately, many children are growing up in unfavorable environments that can become generational, and PAX is an evidence based program that educates teachers on how teach students as young as kindergarten self-regulation, self-control, and self-management skills.

When Mrs. Dehner stated that while all of the ADAMH Board's reserves are exhausted, they know that they did not even touch the needs, Commissioner Stewart stated that is some people's frustration in seeing more and more money being spent with no results. When he mentioned that the levy that was placed on the November 2016 ballot, it failed in all 5 counties and inquired as to the rational of placing a levy on the May 2017 ballot. Mrs. Dehner stated that first of all, the problem has not gone away. When she added that the voter turn-out in November, which was 71.3%, was huge "negative voter turn-out." When clarification was sought as to the "negative voter turn-out" term used, Mrs. Dehner stated that it didn't matter what was on the ballot, it was all "no," "no," "no," to the levies no matter what they were for. When that statement was questioned by Commissioner Stewart, he stated that there were many levies that passed and he does not feel that the electorate became significantly less compassionate between 2012 and 2016, and voters gave their opinion and the levy did not come close to passing. Mrs. Dehner stated that they are expecting an extremely lower voter turn-out in May, and in getting the message out to voters the ADAMH Board needs to focus more on educating the voters more on what they are doing related to prevention. She stated that they spend \$750,000 on evidence-based prevention in the school systems, and most voters do not know the ADAMH Board is doing that, and she also noted that other ADAMH funds only go those who do not have Medicaid and not, while they don't make that much money and are "the working poor," those that make too

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much to qualify for Medicaid and the ADAMH Board does not want those people to be turned away from services they need because they don't have insurance.

When the question was raised if the ADAMH Board looked at changing the millage amount of the levy they were going to place on the ballot, Mrs. Dehner stated that they did look at that and the amount the existing levy is generating is reducing every year because of valuations and the rollback that is going away. She also pointed out that the ADAMH Board has been working within the existing levy generated amount for more than 30 years. She also stated that when the need is greater, the ADAMH Board needs to focus its need on evidence-based prevention. Mrs. Dehner stated that while she is not saying that they are not going stop to treat those that have drug addiction, programs such as the PAX Good Behavior Game in schools that teaches skills is evidence that prevention really does work. Mrs. Dehner stated that part of that \$4 million is going to crisis, and it is not the crisis that people are thinking of, such as the 24-hour crisis lines. It would be going to mental health crisis and Mrs. Dehner provided the example of the state hospital that is closing and the prisoners that are being released that continue to have mental health issues. She stated that mental health and addiction overlaps and it is important to address mental health issues that can lead to addiction.

Related to the earlier statement that was made in reference to the "negative voter turn-out" regarding levies, Mr. Lutz relayed some research results which found that in the November 2016 election results, 115 of the 150 combined and new school levies passed in the 21-county "Channel 4 area," only 3 of 18 other levies failed, and 2 of the 5 income tax levies failed. To that point, Commissioner Stewart stated that he thinks the ADAMH Board should realize that their levy did not fail because of "voter anger." Mrs. Dehner responded by stating that the elephant in the room is addiction and voters don't want to pay for that. Commissioner Stewart stated that voters are paying for addiction issues through foster care services significantly increasing, court's budgets increasing, sheriff department's budgets increasing, etc. and all of it is being paid from the tax payers, who are frustrated without seeing a lot of improvement in addressing drug abuse. When he inquired if the ADAMH Board is going to run a campaign, Mrs. Dehner stated that they have hired a campaign consultant, and targeted mailings and postcards with handwritten messages are going out. She also reiterated that the ADAMH Board feels that it is important that existing resources in communities remain in the communities, and she cannot go out and say to the voters that drug and mental health crisis issues will not be addressed. She said it is important to try and treat, and continue to treat, the underlying mental health issues that cause addiction and a better job needs to be done because many times drug addiction is mental health issues that are going untreated.

After providing additional information regarding what the ADAMH Board has been doing and changes it plans in what they will continue to try and do, she thanked the commissioners for their input and stated that she will take it back to the ADAMH Board.

**In the Matter of**  
**Authorization for the Pickaway County**  
**Post Frame Stable Project to be Let Out for Public Bid:**

Mr. Lutz reported that he just received an email from Mr. Greenlee of the Operator Engineers who stated that the organization has determined that it will not participate in providing the construction labor through its apprenticeship program for the construction of the Pickaway County Post Frame Stable Project; however, they remain interested in the demolition of the existing horse barn. He also indicated that they could possibly be interested in a smaller project sometime in the future.

Therefore, in keeping the project moving, Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing the Pickaway County Post Frame Stable Project to be out for public bid, including materials and labor.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending March 4, 2017.

A total of \$675 was reported being collected as follows: \$200 in adoptions; \$195 in dog licenses; \$75 in dog license late fees; \$4 in additional kennel license; \$40 in owner turn-ins; \$161 private donations.

One (1) stray dog was processed in; six (6) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner  
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Attest: Patricia Webb, Clerk