

TUESDAY, MARCH 3, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, March 3, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. Amanda Plotts and Sarah Reed of the Circleville Herald along with Mike Struckman, Scioto Township Trustee, were present for the morning session.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from February 24, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 4, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$209,608.90** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
**Emergency Management Agency Director/
E911 Coordinator Update:**

The following is a summary of the report provided by Dave Conrad, EMA Director/E911 Coordinator:

- **Remote access to county's Public Safety Answering Point (PSAP):** Mr. Conrad reported that he now has full remote access to the geofile at the county's PSAP at the Pickaway County Sheriff's Office (PCSO) updated the changes pointed out in last week's meeting with the PCSO. While working on the changes, Mr. Conrad stated that he noticed other updates that are needed, mentioning EMS response agencies as an example, and will be working with EmergiTech on those issues. Mr. Lutz added that he has spoken with the county's GIS coordinator about meeting with him soon, along with Mr. Conrad, in reference to the large project the former GIS coordinator had been working on in related to consistency in GIS information entered into the system to ensure it matches information in the Master Street Address Guide
- **Association of Public Safety Communications Officers (APCO):** Mr. Conrad attended the APCO meeting last week and it was again stated that each county can continue to wait to install Next Generation 911 (NG911) equipment until the standards are approved.

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- **Local Emergency Response Planning Committee (LEPC):** The second LEPC planning meeting was held on Friday, February 27th at the Pickaway County Fire Department. The annual exercise will be held on Saturday, May 9th, at the same location.
- **Community Emergency Response Team (CERT):** Mr. Conrad attended the CERT meeting on the evening of Monday, March 2nd, wherein hazardous materials awareness was the training topic.
- **Southeast EMA Sector meeting:** Mr. Conrad will be attending the southeast EMA sector meeting later in the day where more information regarding changes at the Ohio EMA level will be discussed.

In the Matter of
Fiscal Specialist Update:

The following is a summary of the report provided by Eric Tucker, Fiscal Specialist:

- **Invoice for slider door relays:** Mrs. Tucker reported that she received an invoice for slider door relays for the Pickaway County Sheriff's Office (PCSO). (It was mentioned that these are not the same relays that Sheriff Radcliff recently spoke to the Commissioners about.) In researching the invoice Mrs. Tucker stated that the price has increased by \$11 each since last year. Mrs. Tucker stated that she understands that the relays need to be on hand; however, asked if it could be explored if the PCSO conducted price comparisons were made prior to ordering the equipment from the same company.

In the Matter of
Assistant County Administrator Update:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- **Healthcare Open Enrollment:** The open enrollment presentations that were conducted last week for Healthcare benefits and the one-time voluntary life insurance and short-term and long-term disability insurance went well; however, she mentioned that they were not very well attended. She said that she has since been receiving telephone calls from county employees that are interested in the life insurance and employees that are having issues logging in to make changes to their healthcare and the Franklin County Healthcare Consortium has been very helpful in assisting with the issues.
- **OSU Extension Office Lunch and Learn presentation:** The Lunch and Learn presentation conducted by Michelle Triber of the OSU Extension office went well that was held for county employees last Wednesday in the Commissioners' conference room. A healthy smoothie was made and sampled along with healthy snacks, including the recipes that can easily be made. Employees that attended the presentation earned 10 points toward the Fit Bit challenge that is currently underway. Mrs. Dengler mentioned that she has been receiving very positive feedback from county employees related to the Fit Bits.
- **Letter from Tim Colburn of Berger Health Systems:** Ms. Dengler reported that she received a letter from Tim Colburn, President/CEO of BHS congratulating the county on recently receiving the Healthy Workplace Award and thanking her for working with BHS on various health programs that are being offered to county employees.
- **PCSO Workers Compensation Claim:** Mrs. Dengler informed the Commissioners of a Workers' Compensation claim filed by the K-9 handler at the PCSO, who was bitten by the dog on his left forearm while at home and not on duty, which required 6 stitches. In speaking with the Workers' Compensation representative, Mrs. Dengler said that she was informed that though the officer was not on duty at the time of the incident, he is assigned to the K-9 and that is the basis for being eligible for workers' compensation. It was pointed out, however, that injury incidents that occur to employees that are on call 24/7 but are injured during off-duty hours will be evaluated for eligibility on a case-by-case basis by the Ohio Bureau of Workers' Compensation.

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- **South Central Power Company grants:** Ms. Dengler plans to make application to the South Central Power (SCP) Company for a grant to purchase defibrillators that can be placed in county buildings. Every quarter SCP offers grants to the community for various purposes.

In the Matter of
Victims of Crime Grant Award and
Acceptance Forms Signed for Court Appointed
Special Advocates Mini-Grant:

At the request of Pam Sark, Director for the Pickaway County Juvenile Court's Court Appointed Special Advocates (CASA) for Children, Commissioner Stewart signed the VOCA Grant Award and Acceptance Forms in the amount of \$502 for the CASA staff and volunteers to attend the Ohio Attorney General's Conference to be held in Columbus, Ohio, on May 4th and May 5th. The mini-grant will help offset the majority of the cost for the conference which provides vital information to CASA staff and volunteers in fulfilling their in-service training requirements.

In the Matter of
County Administrator Update:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- **Quote for carpet and tiling for basement of building housed by County Engineer:** The proposal from Garrett's Carpet Connection in the amount of \$1,733.95 was reviewed and determined to be equitable for the installation of grouted tile flooring in areas of the basement of the building occupied by the county engineering department that have the potential for wetness, and for the removal of old and installation of new carpet in common areas. The basement is being renovated for use by the county auditor's office appraisers, state auditors, the countywide radio communication systems coordinator's office and county coroner's office. Areas of the basement will also be painted by J&J painting and Mr. Lutz will follow-up on the status of the proposed HVAC plan for the entire basement that was requested from Accurate Heating & Cooling.
- **Pickaway County Agricultural Society/Fair Board gas line leak repair costs:** Mr. Lutz confirmed that the county fair board has now received its 2014 and 2015 one-half share of the annual rent paid by Gregg's Barber Shop, situated on county-owned property on the frontage of the fairgrounds. The county maintains the other one-half year rent for reimbursement for the purchase of the building and capital improvements. Mr. Lutz informed the Commissioners that the treasurer for the fair board has inquired about a partial reimbursement for gas line repairs, totaling \$13,760.57, that were paid by the fair board between August and October of last year. In discussing the matter, it was pointed out that the fair board receives one-half of the annual rent from Gregg's Barber Shop and the income received for the temporary rental of fairgrounds buildings for various events are meant to be used for repairs and capital improvements. It was determined that the Commissioners will give the matter some thought and Mr. Lutz will review the county's current capital plan in the meantime; however, they mentioned that prior knowledge of these types of situations should be provided to them.
- **Jason Wiseman/Schumacher Homes HVAC Issue:** The letter composed by Mr. Lutz was reviewed that will be sent to Jason Wiseman regarding the HVAC system issues in his home that was built by Schumacher Homes, Inc. It is Mr. Wiseman's claim that the Pickaway County Building Department approved HVAC system plans submitted by Schumacher Homes, Inc. that did not comply with Manuals J, S, or D. It was also noted that the City of Columbus, City of Dublin, Village of New Albany, City of Upper Arlington, City of Grandview, and Asebrook & Company (which handles plan review and building inspections for multiple jurisdictions) do not require Manuals J, S, or D to be submitted as part of the HVAC system documents for review nor does Pickaway County or the Ohio Revised Code. The letter essentially states that the county building department received, reviewed and approved the documents that are required by the Residential Code of Ohio adopted by the Ohio Board of Building Standards, which are the standards also adopted by the county building department and there will be no further inspections of the HVAC system

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installed. It was mentioned that the appropriate size HVAC system was installed in the home; however, it is Mr. Wiseman's opinion that the size and placement of duct work is inadequate. It was also mentioned that it was worth noting that Bill Toole, Pickaway County Chief Building Official (CBO), was in frequent communication with Mr. Wiseman and was at the home a number of times when the matter was brought up.

- **Short term/long term disability:** In light of the county recently offering optional short-term and long-term disability insurance to county employees, Mr. Lutz stated that modifications should be made to the county's policy manual to properly reflect that. For short-term disability to go into effect, an employee would first have to take 14 days of accumulated sick leave. A copy of Franklin County's policy that addresses this was provided for the Commissioners' review and ultimate consideration.
- **FY2015 Community Housing Impact & Preservation Program (CHIP):** Mr. Lutz reported that he met with Sharon Schall, grant coordinator for the City of Circleville, last week regarding the joint FY2015 CHIP application in the amount of \$800,000 that the city and county previously agreed to submit to the Ohio Development Services Agency for funding. The CHIP program assists eligible low-to-moderate homeowners in rehabilitating their homes and bringing them up to local residential codes. It can also assist eligible LMI first-time homebuyers with down payment assistance. Therefore, the county has required a mortgage to be filed on the property with a "payback" provision if the homeowner were to sell the property prior to the expiration of a designated time frame, typically 10 years, after receiving grant assistance. Mrs. Schall stated that a number of years ago the city did away with filing rehab and down payment assistance mortgages because she said it caused a hindrance in purchasing a home; however, the state requires both entities that file a joint application must mirror each other in regards to filing mortgages against the properties. Mrs. Schall indicated to Mr. Lutz in last week's meeting that the city is receptive to requiring a payback for down payment assistance, but wants rehabilitation assistance to be a full grant. Mrs. Schall informed Mr. Lutz that she will need an answer from the Commissioners by the 10th of this month in order for her to determine if she needs to go before Circleville City Council to request a change in the city's current requirements related to CHIP. It was mentioned, however, that the county has participated in the CHIP program for many years and Commissioner Stewart stated that they view the program as an assistance program in partnership with the homeowner. It should not be a constant outlay of money and the payback is a way to continually fund the program. The Commissioners feel the requirement will also potentially eliminate someone that receives grant assistance from flipping the home and requires the homeowner to have "skin in the game."

In the Matter of
Meeting with Thomas Kopec and
Jean Droste Regarding Proposed
Charter for the City of Circleville:

Thomas Kopec and Jean Droste, members of the City of Circleville Charter Commission, met with the Commissioners to provide an overview regarding the proposed charter, which will be decided by the citizens of Circleville at the May 5, 2015, election. A chartered city is a city in which the governing system is defined by the city's own charter document rather than by state, provincial, regional, or national laws. Mr. Kopec stated that though the charter would not affect the county directly, they wanted to answer any questions the Commissioners might have about any changes on how the county would interact with the city in the future. The framed charter was presented to Circleville City Council in December 2014, and was unanimously voted upon for approval to go before the city's registered voters. It was also supported by all of the city's other elected officials.

Mrs. Droste stated that 12 people with various pertinent backgrounds, including legal, were elected to the commission to frame a charter for the City of Circleville. A city can adopt or modify its organizing charter by decision of its administration by the way established in the charter. Mr. Kopec mentioned that 75% of the cities in the Ohio operate under charters and the commission was able to take advantage of learning what works and doesn't work and received valuable information from chartered cities with similar demographics as Circleville's. Representatives from the Ohio Municipal League, the city manager's organization, and others were consulted and a National Civic League model charter was also obtained for

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research purposes. The major change in the charter according to Mrs. Droste and Mr. Kopec was the suggestion of a city manager for the purpose of continuity and saving dollars. Mrs. Droste pointed out that the City of Circleville has not had a two-term mayor since 1980, and speaking from experience in serving as a previous mayor, many times a mayor leaves office and plans that were implemented by that individual “disappear” with the changes in mayors and the money that had been spent on those plans was essentially wasted. Mr. Kopec stated that over the years, this amount could be calculated to be in the hundreds of thousands of dollars range. Continuity in city administration/management, and consequently saving dollars, is the primary motivator for the proposed charter. Commissioner Stewart mentioned that he was glad that Mr. Kopec and Mrs. Droste came in because not only does the county have interactions with the city, it is good to be informed when approached by citizens regarding their thoughts on the proposed charter and what it means.

A question and answer session took place wherein it was explained that if the charter is approved by the City of Circleville voters, a city manager would not be put in place by council in 2019 due to petitions for the mayor, city auditor, and city law director elected positions currently being taken out for the primary elections coming up in May. The city manager will be the chief executive and administrative officer of the city. The proposed charter states the city council will continue to have all legislative powers and duties and shall be composed of seven members. Three members, including the mayor, shall be elected to the City at large. Four members shall be elected by each of four wards and council member shall serve four year staggered terms. The mayor would serve in the capacity of council president and be a voting member of council. The mayor would perform all ceremonial duties and be the chief spokesperson for the city. The directors for the various city departments would be appointed by the city manager. When asked, Mr. Kopec and Mrs. Droste estimated the annual wage for the city manager would be in the \$80,000 range; however, approximately \$50,000 to \$60,000 has been identified with reorganizational changes as a result of the proposed charter and Mr. Kopec again mentioned the savings in dollars invested in plans and efficiency over the years that is expected to be realized with the continuity of a city manager. When the question was raised about the chief of police and fire chief positions, Mrs. Droste said that the proposed charter does not change moving up through the ranks in civil service positions at this point and the police chief and fire chief would report to the city manager. When Commissioner Stewart inquired if the charter would change any of the city’s existing ordinances, it was reported that they do not “automatically lapse,” but over time may be looked at. Readings before city council will also be reduced from three to two. Commissioner Stewart also inquired about the section on council meetings in the proposed charter which states that all meetings shall be open to the public, except as allowed by the laws of the State of Ohio, and for economic development purposes and asked if there has been a change in the public meetings law and if economic development meetings can now be held in executive session. Mrs. Droste said that economic development can be held in executive session related strategic planning purposes. He stated that when the county has a meeting where there is a request for consideration on tax abatement, it is the Commissioners’ view that those meetings are to be held in open session. In discussing the topic, Mrs. Droste said that she could research the matter and if the statement in the document is too broad related to economic development being exempt from open meetings. Commissioner Stewart also inquired about the section in the proposed charter related to the city’s operating budget. The document states that the city manager shall prepare, revise, and adjust the budget estimates for submission to city council, which shall adopt a balanced by December 21st of each year. Should council fail to enact the proposed or revised budget and appropriation ordinance by December 21st, both shall be deemed to have been adopted finally by council as submitted by the city manager. Mrs. Droste stated that the reason for the language is to be an incentive for council to review it and make revisions to the operating budget in a timely manner. Mr. Kopec pointed out that the city manager reports to council which will be aware well in advance of what is contained within the proposed operating budget. It was added that the city’s finance committee structure and processes will remain the same. When Commissioner Stewart inquired if the city law director has to be an exclusive employee of the city or any attorney can be contracted to handle municipal court cases, Mrs. Droste stated that the charter states it can be still be either/or and the position will not be elected. Mrs. Droste also mentioned that the proposed charter states that municipal primary and general elections will be non-partisan for council seats and the mayoral seat and the two candidates for each office receiving the largest number of votes in the nonpartisan primary advances to the general election. For the two council at large seats, the four candidates receiving the largest number of votes in the primary advances to the general election. Should the charter be approved by the Circleville voters, Mr. Kopec stated that council can appoint a commission in the future to review the aspects of the charter and evaluate how it is working and revisions can be made that would be brought before the voters. Citizens can

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bring forward changes and initiatives to the charter as well that would be voted upon. When Commissioner Wippel inquired about the public meetings that have been held to educate the citizens about the proposed charter, Mr. Kopec stated that attendance has not been what they had hoped for so far; however, another meeting is scheduled for later in the month and they hope to get more information out there. Registered voters will also receive a copy of the proposed charter in the mail. The charter can also be found on the City of Circleville's website where all of the meeting minutes of the charter commission, which were all open to the public, can be found along with information related to frequently asked questions. When the question was raised about the city manager, Mr. Kopec stated that the city manager will have specialized skills in municipal administration. The position has a residential requirement to live in the city's corporation limits, which is preferred; however, it can be waived. Mrs. Droste pointed out that the commission wanted to put some flexibility in the charter and not make it too rigid.

At the conclusion of the meeting, the Commissioners thanked Mr. Kopec and Mrs. Droste for taking the time to come in a meet with them. Mrs. Droste stated that she and Mr. Kopec, or any charter commission member, can be contacted at any time with any additional questions the Commissioners may have.

In the Matter of
Approval of Increase in Contract Wages for
Municipal Court Services provided by Gary Kenworthy, Circleville City Law Director:

Gary Kenworthy, City of Circleville Law Director, met with the Commissioners to request their consideration of an increase in his compensation paid by the county to prosecute all criminal and traffic cases brought before the countywide Circleville Municipal Court. This includes cases brought through the Circleville Police Department, and unincorporated areas of the county brought by the Sheriff's Office, Highway Patrol, Department of Natural Resources, Liquor Control Commission, and other state administrative agencies. Mr. Kenworthy also has the duty to represent the State of Ohio in through the preliminary hearing stages in the prosecution of all felony cases countywide through the preliminary hearing stages, after which the county prosecutor's office provides such representation. Per Ohio Revised Code §1901.34 (C) he city director of law shall receive compensation to be paid by the county as the board of county commissioners deem reasonable. It was mentioned that the county's reimbursement of a percentage of the municipal court judge and bailiff wages are determined by state statute. Mr. Kenworth said that it has now been eight years since he last came before the county board of commissioners in 2007, where a 3% annual increase was approved for his new 4-year term; however, he did not seek the increase in his monthly invoices to the county for his services due to recognizing economic downturn and continued to invoice the county for \$1,822.54 a month since 2011. With this in mind, along with the increasing caseloads and cost of living, Mr. Kenworth stated that he was requesting the Commissioners consideration of a 2% annual increase over his next 4-year term commencing January 1, 2016.

After discussing the matter, the Commissioners stated that in taking all things into consideration, it was reasonable request; therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve an additional 2% annual salary increase to Gary Kenworthy over a 4-year period commencing January 1, 2016.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Kenworthy thanked the Commissioners, who in turn thanked Mr. Kenworthy for the services that he has provided to the county over the years in the Circleville Municipal Court which was followed by a brief conversation regarding the proposed charter for the City of Circleville.

In the Matter of
Road Use Maintenance Agreement Signed for
Texas Eastern Uniontown to Gas City Project:

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Chris Mullins, Pickaway County Engineer, met with the Commissioners to obtain their signatures on the Roadway Use and Maintenance Agreement for the upgrades to Texas Eastern Uniontown to Gas City Project, natural gas transportation pipeline project. Texas Eastern will be traveling county and township roads within Jackson Township and Scioto Township for the purpose of ingress to and egress from the project. The roads that will be traveled include Yankeetown Pike (C-17), Five Points Pike (C-21), and Turney-Caldwell Road (T-121.) Mr. Mullins stated that the only road that is expected to have overweight loads will be on Five Points Pike where a compressor station is located.

The agreement, which was previously signed by the Jackson Township and Scioto Township Trustees and the county prosecutor providing her approval as-to-form, states that Texas Eastern Transmission, LP, (Texas Eastern) agrees to the maintenance and repair of roads and bridges to their pre-pipeline upgrade activity condition. The agreement also states that the vehicles traveling the roads will comply with all legal size, load and weight limits in accordance with state law and all non-conforming vehicles shall require the proper state and county permits. Mr. Mullins stated that Texas Eastern has supplied a \$720,000 bond, the roads that will be traveled have been videotaped and will be physically walked by Mr. Mullins and Texas Eastern to identify any existing issues before the project upgrades begin. As the project is ongoing, Mr. Mullins stated that the county engineering department's inspector will be examining the roads.

Following a brief question and answer session, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to sign the Roadway Use and Maintenance Agreement with Texas Eastern Transmission, LP, in reference to county and township roads that will be traveled during upgrades to be made to the existing Texas Eastern Uniontown to Gas City Project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting in Executive Session
Regarding Personnel Matter:

At 11:11 a.m., Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant to ORC §121.11 (G)(1) to discuss the potential employment of an individual as a county public employee with Brad Lutz, County Administrator, and April Dengler, Assistant County Administrator, in attendance.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 11:30 a.m., the Commissioners exited Executive Session and Commissioner Henson offered the motion, seconded by Commissioner Wippel, to resume Regular Session.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Jonathan Brown Hired as
Pickaway County Maintenance Supervisor:

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Upon resuming Regular Session, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to hire Jonathan Brown, 321 S. Pickaway Street, Circleville, Ohio 43113, to the full-time position of Pickaway County Maintenance Supervisor at the rate of \$17.00 per hour, effective March 9, 2015, and a nine (9)-month probationary period. Mr. Brown's healthcare benefits shall take effect the first day of the month following a 60-day waiting period.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Cash Advance Back Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following CASH ADVANCE BACK:

**6,112.76 from 917.3018.5801 – Collaborative Projects-Advances Out
To
101.0000.4910 – Advances In**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following FUND TRANSFERS:

**371.16 from 101.1105.5810 – Motor Vehicle-Interest
To
202.0000.4706 – Motor Vehicle-Interest**

**1,011.27 from 101.1105.5609 – Auto License & Gas Tax-Interest
To
201.0000.4705 – Auto License & Gas Tax-Interest**

**2.98 from 101.1105.5611 – Special Projects Assessment-Interest
to
901.0000.4707 – Special Projects Assessment-Interest**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Formal Viewing Conducted for the
Proposed Howard Drainage Improvement Project Viewing:**

The Commissioners and Chris Mullins, County Engineer, conducted the formal viewing at the location of the proposed Howard Drainage Improvement Project situated in Wayne & Jackson Townships,

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petitioned for by Richard M. Howard, Ronald F. Bates, Norm Dresbach-Trinity Lutheran Church, and Matthew Gibson. An attendance sheet of landowners included in the proposed watershed that attended the viewing is on file in the Commissioners' office.

The first public hearing for the proposed drainage improvement project is scheduled to be held on Tuesday, March 17, 2015, at 1:30 p.m., in the Pickaway County Common Pleas Courtroom.

In the Matter of
Weekly Dog Warden Report Filed:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending February 28, 2015.

A total of \$1,094 was reported being collected as follows: \$240 in adoption fees; \$195 in sale of tags; \$90 in late tag fees; \$100 in redemptions; \$48 in boarding revenue; \$160 in transfer out-rescue; \$40 in owner turn-in; \$221 in private donations.

No (-0-) dogs were euthanized. No firearms were discharged.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk