

**TUESDAY, MARCH 22, 2016**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 22, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance as was Amanda Plotts of the *Circleville Herald*.

**In the Matter of  
Minutes Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the minutes from March 15, 2016, with corrections.

Voting on the motions was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Payment of Bills:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 23, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$131,052.19 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Jared Konkle Hired for  
Custodial Worker I – Recycling Position:**

Last week, Erica Tucker and April Dengler informed the commissioners that they would be meeting with Mike Pelcic of Pickaway County Board of Developmental Disabilities regarding interviewing an individual with developmental disabilities the county would employ in regards to emptying the desk-side recycling bins a few days a week related to the county offices recycling program. As a result, Mr. Pelcic introduced Ms. Dengler and Mrs. Tucker to Jared Konkle who spent some time with him explaining what his responsibilities would entail. Mrs. Dengler informed the commissioners he is a very nice young man and that he would be perfect for the Custodial Worker I – Recycling position, recommending that he be hired. Mr. Konkle would work Mondays, Wednesdays, and Fridays from 12:00 noon to 4:00 p.m. for a total of 12 hours per week.

Following a brief question and answer session, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to hire Jared M. Konkle, 9598 Tarlton Road, Circleville, Ohio 43113, for the Custodial Worker I – Recycling Position at the rate of \$10.00 per hour, effective March 23, 2016.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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Mr. Pelcic took the opportunity to thank the commissioners for participating as an employer in PCBDD's employment opportunities program for developmentally disabled individuals and complimented them on implementing the recycling program in county offices. Commissioner Stewart stated that after attending the PCBDD event celebrating individuals who had found local employment, the commissioners asked staff to look for areas where the county could also provide employment opportunities to individuals with disabilities. The commissioners then thanked Mrs. Tucker and Ms. Dengler for all of their efforts in following through with the two initiatives.

Mr. Pelcic also thanked the commissioners for their attendance and participation in the Pickaway County Special Olympics and PCBDD's Annual Community Basketball Game that was held the evening before at the Ohio Christian University.

**In the Matter of  
Waiver Approved:**

Dustin Hube, Fiscal Specialist/Part-time EMA Planner, requested the commissioners' authorization for a waiver to issue a check to TransCounty Title, LLC, for the upcoming closing of the county's purchase of the building located at 435 Lancaster Pike. Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to waive the waiting period to issue payment to TransCounty Title, LLC, in the amount of \$171,165.60 from line item #401.7115.5529 related to the purchase of the property.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Dustin Hube Approved to Attend  
Advanced Incident Command System Training Course  
Provided by Ohio Emergency Management Agency:**

Dustin Hube, part-time EMA Planner, requested and received permission to attend the upcoming ICS-400 Advanced Incident Command System training courses that will be provided at no cost by the Ohio Emergency Management Agency during April 19<sup>th</sup> through April 22<sup>nd</sup>, at the Franklin County Emergency Management & Homeland Security location in Columbus. This will entail a 14-hour classroom course that will provide training on the advanced resources management provision of the Incident Command System (ICS), and will complete Mr. Hube's required Perpetual Development Series training. The costs for his lodging and meals will be reimbursed by the Emergency Management Performance Grant (EMPG).

Mr. Hube also reported that he will be attending the Pickaway County General Health District's Functional Exercise with Mr. Conrad, EMA Director, on Thursday, March 24<sup>th</sup>.

**In the Matter of  
County Administrator Authorized to  
Act on Behalf of the Pickaway County Commissioners for  
Closing on Purchase of Property Located at 435 Lancaster Pike:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, authorizing Brad Lutz, Pickaway County Administrator, to act as the Pickaway County Board of Commissioners' agent related to the closing for the purchase of the property located at 435 Lancaster Pike. The closing is scheduled to be held on Thursday, March 24<sup>th</sup>, at 1:00 p.m., at the TransCounty Title Agency, 121 West Main Street, Circleville, Ohio.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of**  
**Report Provided by Dave Conrad:**

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- Mr. Conrad attended the SALT meeting held last week at the Pickaway Senior Center where he spoke about severe weather awareness, specifically tornados.
- Mr. Conrad and Mr. Hube attended the Emergency Management Advisory Council meeting held last week at the Ohio Christian University (OCU). It was reported that Mr. Hube made some recommended changes to OCU's emergency management curriculum.
- Mr. Conrad responded to a diesel spill on roadways that occurred on Friday evening, March 18<sup>th</sup>, in Saltcreek Township. The Ohio Department of Transportation and the Ohio Environmental Protection Agency were contacted.
- Mr. Conrad will be attending a Southeast Ohio 911 ESINet Informational and Planning meeting later in the day in Athens, Ohio. This is an educational meeting to present and discuss the establishment of a 911 ESINet across Southeast Ohio to provide a network for the exchange of emergency information and resources.
- Mr. Conrad will be attending the Pickaway County Health Care Coalition meeting on Friday morning at Berger Health System, and the Local Emergency Planning Committee exercise meeting in the afternoon that will be held at the Scioto Township Fire Department.

**In the Matter of**  
**Report Provided by Erica Tucker:**

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Assistant:

- The RPHF Solid Waste District meeting that Mrs. Tucker and Tom Davis, RPHF Coordinator, which was to be held with Rumpke Recycling will have to be rescheduled for a date to be determined.
- Mrs. Tucker attended a Pickaway County Planning Commission Technical Advisory Committee meeting last week with Terry Frazier, Director of Planning & Development, in preparation for the Planning Commission meeting scheduled for March 29<sup>th</sup>, which will be held at the Pickaway County Annex.
- Mrs. Tucker will be attending the Organization of Solid Waste Districts of Ohio Scrap Tire Management Summit that will be held on Thursday, March 24<sup>th</sup>, in Columbus.
- The recycling consoles associated with the county's office recycling program that has been implemented were delivered to county offices last week.
- Mrs. Tucker and Mr. Lutz met with representatives of ms consultants, inc. last week to review aspects of the firm's proposal for the Pickaway County Fairgrounds Master Plan.

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- Ms. Dengler filed an Incident Report regarding a large dent that was discovered in the driver-side door of the county-owned 2005 Ford Explorer while it was parked in the parking lot behind the commissioners' building. The county engineering department also reported damage to one of its vehicles that was parked in the same parking lot.
- The new Custodial Worker I employee that was recently hired started last week. So far, no applications have been received for the part-time Maintenance Worker I position.
- Ms. Dengler will be attending the Pickaway Community Improvement Coalition's all-day planning event scheduled to be held March 23<sup>rd</sup>, at the Raintree South Golf Club. The coalition has been meeting twice a month since early December 2015, with the vision of "Ending Drug Addiction in Pickaway County by 2020."
- A proclamation was received from Speaker of the Ohio House of Representatives, Clifford A. Rosenberger; Representative Gary K. Scherer; and Representative Ron Hood saluting the Pickaway

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County Commissioners for their accomplishments in the area of worksite health and wellness. The proclamation was in reference to the Silver Award received from the Healthy Ohio Council and Ohio Department of Health for employers that demonstrate a commitment to employee health through worksite health promotion and wellness programs.

- It was reported that the county engineering department's Ohio Bureau of Workers' Compensation Safety grant funds was just received in the amount of \$34,000. The department's application was filed 2 weeks prior to the commissioners' grant application for the purchase and installation of noise baffles at the county's Dog Shelter; therefore, it is anticipated that the grant proceeds in the amount of \$5,407.50 will be received soon. The county's obligation of the total project of \$7,210 is \$1,802.50.
- Mrs. Dengler has been assisting employees who registered online during open enrollment after they informed her that their healthcare premium costs were not deducted from the paychecks by the county auditor's office.

**In the Matter of**  
**Resolution Certifying CY 2015 Mileage:**

Chris Mullins, County Engineer, briefly met with the commissioners to obtain their signatures on the annual 2015 County Highway System Mileage Certification form, along with the associated resolution, certifying the mileage of county roads for which Pickaway County was responsible for maintaining in Calendar Year (CY) 2015. Mr. Mullins noted that there is no change in the mileage from year 2014.

After the commissioners' review of the 2015 County Highway System Mileage Certification form, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to sign the document and adopt the following Resolution:

**Resolution No.: PC-032216-1**

WHEREAS, in accordance with the provision specified in 4501.04 of the Ohio Revised Code, an annual County Highway System Mileage Certificate must be submitted to the Ohio Department of Transportation to the total length of county-maintained public roads; then

THEREFORE BE IT RESOLVED that as of December 31, 2015, the Pickaway County Board of Commissioners hereby certifies 225.396 miles of public roads for which Pickaway County was responsible for maintaining in CY 2015.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Resolution Adopted Authorizing**  
**County Auditor to Draw a Warrant for**  
**Purchase of Property Located at 435 Lancaster Pike:**

At the request of the Pickaway County Auditor, Melissa Betz, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution authorizing her to draw her warrant in the settlement amount of \$171,165.60 for purchase of the property located at 435 Lancaster Pike:

**Resolution No.: PC-032216-2**

WHEREAS, the Pickaway County Board of Commissioners has elected to purchase a building owned by TMPS Properties, LLC, located at 435 Lancaster Pike, Parcel #A05-1-039-00-002-00; and,

WHEREAS, said parcel is situated in the City of Circleville, in the County of Pickaway, and the State of Ohio and bounded and described as follows: Beginning at a point in the center of Lancaster Pike (U.S. No. 22) 1046.95 feet (15.86 chains) N. 65 degrees 17 minutes E. from the N.W. corner of the 59.68 acres tract of land formerly owned by Robert D. Musser; thence following the center line of the U.S. No. 22 N. 65

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degrees 17 minutes E. 2.045 chains (135) feet) to a point in the center of said road; thence leaving the road at right angles S. 24 degrees 43 minutes E. 1.818 chains (120) feet to a point the S.E. corner this plot; thence S. 65 degrees 17 minutes W. 2.045 chains (135 feet) to a point being the S. W. corner of this plot; thence N. 24 degrees 43 minutes W. 1.818 chains (120) feet to the beginning, containing 16,200 square feet (59.504 square rods) or 0.3719 acres of land. Subject to all reservations, restrictions, and covenants of record; and,

WHEREAS, the amount determined for the county's purchase of the building is \$174,000; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby authorizes the Pickaway County Auditor to draw a warrant in the amount of \$171,165.60 for the purchase of the building situated on the aforementioned parcel number.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Ula Jean Ater Metzler Selected as**  
**Pickaway County's 2016 Inductee to the**  
**Central Ohio Area of Aging Hall of Fame:**

The commissioners' office was recently informed that their application nominating Ula Jean Ater Metzler to be selected as Pickaway County's 2016 Inductee into Central Ohio Area Agency on Aging (COAAA) was successful. The commissioners will be presenting a resolution to Mrs. Metzler during the award ceremony scheduled to be held on May 18<sup>th</sup>, at the Martin Janis Center in Columbus, beginning at a 1:00 p.m., that will outline her contributions to residents of the community of all ages since her retirement as an educator of more than 30 years in the Circleville City School System.

**In the Matter of**  
**Meeting Regarding District Advisory Council (DAC):**

Stan Summers, Muhlenberg Township Trustee and Chairman of the District Advisory Council (DAC), met with the commissioners to inform them that the District Advisory Council (DAC) will be meeting again on to vote on the request from the Pickaway County Board of Health (PCBH) for an increase in funding from the DAC for the Pickaway County General Health District (PCGHD). The PCGHD is a combined that services all villages, townships, and municipalities (City of Circleville) in the county. Steve Hawkins, PCGHD Fiscal Officer, was also in attendance.

As a background, the DAC is the main funder of the PCBH and, pursuant to ORC §3709.03, consists of the president of the board of county commissioners, the chief executive of each municipal corporation not constituting a city health district, and the president of the board of township trustees of each township. The board of county commissioners, the legislative body of a municipal corporation, and the board of township trustees of a township may select an alternate from among themselves to serve if the president, the chief executive, or the president of the board of township trustees is unable to attend any meeting of the district advisory council. When attending a meeting on behalf of a council member, the alternate may vote on any matter on which the member is authorized to vote.

In 2003, an agreement was signed to merge the City of Circleville Health Department and the Pickaway County Health Department. A renewal agreement was signed by the DAC in November 2012, effective January 1, 2013, that shall remain in full force and effect until terminated by all parties, provided either party withdraw upon giving at least a 180-day notice. The DAC pays \$362,000 to the PCBH per year to receive the various services the PCGHD provides and the agreement stipulates that the City of Circleville pays a flat rate of 50% of the cost, being \$181,000, and villages and townships pays a the remaining \$181,000 based on their property valuations.

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A few weeks ago, the DAC held a meeting to vote on further increasing the amount that the DAC pays to the PCGHD by \$47,500 per year (of which the city would be obligated to pay one-half) due to unfunded mandates. The increase would cover the salary and fringe benefits for an accreditation coordinator position that was filled at the PCGHD. (Per ORC §3071.13, for general health districts to receive funding from the Ohio Department of Health (ODH), the general health district must apply for accreditation by July 1, 2018, and be accredited by July 1, 2020.) During that meeting, Circleville City Mayor, Don McIlroy, stated that a vote could not be taken because the meeting had not been advertised as a public meeting and the vote was rescheduled. The mayor also stated that since the original contract was signed 13 years ago, the City of Circleville has lost money and cannot afford to continue paying such a large share of the PCGHD's budget.

Mr. Summers stated that he wanted to bring the commissioners, who attend the DAC meetings, up-to-date and informed them that another meeting is scheduled for April 12<sup>th</sup>, at 7:00 p.m., in the second floor meeting room at the Pickaway County Service Center, for the express purpose of the reappointment of Dr. Vernon Bolender as the Pickaway County Health Commissioner, and to vote on the PCBH's request from the DAC for a \$47,500 budget increase. He provided a copy of the Agreement as to Health District Merger that was signed by Mayor McIlroy in November 2013, in addition to the DAC Chairman at that time. Also provided was information related to the breakdown of percentages of various services the PCGHD provides to the City of Circleville. In reviewing the percentages, Mr. Summers essentially stated that the city generates half of the various services provided by the PCGHD annually vs. the various services provided outside of the city, averaging a 50%/50% ratio. Mr. Summers stated that he understands the financial woes the city is experiencing. "We all suffer that in the county, but we certainly feel that we need a health department in Pickaway County and it is better to be together." (At one time, the City of Circleville had its own separate health department; however, merged with Pickaway County Health Department due to what is believed to have been some operational issues at the time.)

Conversation was held regarding the matter, which included but was not limited to the ORC §3709.03 that clarified that the president of the board of commissioners has a vote on the DAC. It was noted that the Pickaway County Commissioners provide benefit worth \$58,938.36 by providing free rent and the payment of all utilities and offices expenses to the PCGHD, which is located in the Pickaway County Service Center. This does not include additional subsidy the commissioners recently approved that is above the mandated reimbursement the county is to pay to the health department for handling of TB cases. Commissioner Stewart mentioned that since he has been attending the DAC meetings over the past few years, the board of commissioners' representative has not participated in the voting process. However, Commissioner Wippel stated that a vote from the commissioners has occurred in the past.

When the commissioners inquired if anyone in the DAC membership had a desire to renegotiate the agreement's formula, Mr. Summers stated, "We feel like it is fair the way it is. If you use 50% of the services, you pay 50% of the bill." He mentioned that for the PCGHD to be eligible to receive funding from the Ohio Department of Health, accreditation must be acquired by July 1, 2020. "If we miss that, there will never be another grant that will come to this health department," said Mr. Summers. When it was asked if the accreditation coordinator position would continue after accreditation is acquired, it was noted that it would be logical that an accreditation coordinator would still be required to address ongoing accreditation matters; however, it would be at a more limited capacity.

Following further discussion regarding the topic, Mr. Summers thanked the commissioners for their time and stated that he looks forward to seeing them at the upcoming DAC meeting scheduled for April 12<sup>th</sup>.

After Mr. Summers' and Mr. Hawkins' departure, Commissioner Stewart requested that Mr. Lutz obtain a legal opinion from the county prosecutor related to the president of the board of county commissioners being able to vote at DAC meetings that could be provided should it be questioned at upcoming meeting since such voting has not occurred over the past few years.

**In the Matter of**  
**Meeting with County Auditor Regarding**  
**February 2016 Revenue & Expenditures:**

Melissa Betz, County Auditor, reviewed the month-end reports for February 2016. The county's general fund balance at the end of the month was \$4,359,665.33, and the current balance for the day was \$6,616,551.31, which includes the recent real estate tax settlement.

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After reviewing the reports, a brief discussion was held regarding an Ohio Department of Taxation case study related to CAUV. As a result, Mrs. Betz stated that a suggestion that has been circulated on the county auditor's Listserv is to base CAUV (Current Agricultural Use Value) on 50% of what the market value is and do away with the soil type numbers; however, she does not necessarily agree with it, explaining that market values vary among counties. Pickaway County's reappraisals will take place in 2017 -2018.

**In the Matter of**  
**Report Provided by Brad Lutz:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz spoke about the County Commissioners' Association of Ohio's Opiate Epidemic Symposium scheduled to be held on May 2<sup>nd</sup>, in Columbus that he plans to attend.
- Mr. Lutz will be meeting with Sheriff Radcliff soon regarding information that has been received regarding the Ohio Volunteer Peace Officers Dependent Fund.
- The renovations to the 2<sup>nd</sup> floor of the commissioners' building is going well. Some changes were made to the original plans that will be much more conducive to office environment needs. Obsolete items resulting from the renovations, such as the accordion-type elevator doors, light fixtures, etc. have been placed on the govdeals.com online auction website.
- Judge Long is very pleased with the renovations that have been made to the Juvenile/Probate Courtroom that he requested.
- Regarding the replacement of 127 dayroom lighting to meet the Ohio Jail Standards lumen lighting at the county jail, it was reported that the maintenance supervisor has been in contact with a competitively-priced company that that would install the lights and guarantee that they would meet the required jail standards. If it would be found that the lighting does not meet the standards after testing is complete, the company would make the necessary changes. When Commissioner Wippel inquired about meeting the standards 5 years from now, as the lights dim over time, Mr. Lutz stated that he could follow-up on that question. He noted that this will be a bid project as it will be over the \$50,000 bidding threshold and conversation was held regarding it being a 2017 capital project.
- Related to the new PCSO vehicles the commissioners recently approved to be purchased for the PCSO, an inquiry was made on whether the vehicles were ordered by the March 11<sup>th</sup> deadline. Mr. Lutz stated that he is sure they have been ordered as he has not received information from the department as to the contrary.
- The final version of the State of Ohio, Department of Administrative Services Agreement related to operating and maintaining the Ohio Multi-Agency Radio Community System (MARCS) was distributed for the commissioners' review. Mr. Lutz and Tom Swisher, Countywide Radio Communications Coordinator, have reviewed the agreement and have no issues. It was reported that the agreement reflects an annual fee in the amount of \$7,192.32 to be paid annually for the maintenance and upgrade costs for the MARCS zone controller will remain constant, rather than being evaluated annually for the approximate cost of 1%. Mr. Lutz informed the commissioners that he would follow-up on any questions or concerns they might have regarding the agreement following their review.
- A quote in the amount of \$9,917.15 was received from Basement Systems in Columbus related to minor moisture control issues in areas of the walls in the basement of the commissioners' building. In discussing the quote from Basement Systems, it was determined that no action will be taken this time as three dehumidifiers have been placed in areas of the basement with trickle pumps, and existing drains have been plugged with the exception of the ones for the dehumidifiers. It was reported that the maintenance department did an excellent job on constructing shelving on 4" platforms that will allow for file storage above the flooring. Additional lighting was installed in the basement as well.
- Discussion was held regarding OCU's Career Networking Dinner that is scheduled to be held on March 30<sup>th</sup>, at 6:00 p.m. that Mr. Lutz will be participating in.

**In the Matter of**  
**Meeting with Marc Rogols, County Dog Warden,**  
**Regarding Ohio Bureau of Workers' Compensation Grant:**

Marc Rogols, Chief Dog Warden, met with the commissioners regarding the Ohio Bureau of Workers Compensation (OBWC) safety grant that was approved for the purchase of 80 acoustical baffles at the

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county dog shelter. Commissioner Henson opened the discussion by stating that he had inquired about the status of the grant during a brief conversation he had with Mr. Rogols last week regarding the status of the grant, Mr. Rogols stated that based on the timing of state's calendar budget, the grant dollars may not be received until July. Of the \$7,210 total project cost, grant dollars in the amount of \$5,407.50 will be received, and requires a local match of \$1,802.50. The baffles will be installed to reduce the reverberation of barking dogs, which can cause hearing damage to staff.

In discussing the matter, Ms. Dengler mentioned that the county could possibly receive the funds within the next few weeks, as the county engineering department was also approved for a OBWC grant two weeks prior to the Dog Shelter's application and the engineering department just received the proceeds.

After additional conversation, it determined that Ms. Dengler will contact the OBWC to inquire if the county could proceed with purchasing the baffles with a cash advance to the Dog Shelter fund, and be reimbursed when the grant proceeds are received and will report back to the commissioners. Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve a cash advance contingent upon it being allowable by the OBWC.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

It was also reported that Maria Bennett, Deputy Dog Warden, injured her knee earlier in the day while on the job. Mr. Rogols informed the commissioners that she was already scheduled to be seen by an occupational therapist later in the day.

**In the Matter of  
Maintenance Supervisor Update:**

John Brown, Maintenance Supervisor, met briefly with the and provided information related to the stage floor replacement that the Roundtown Players (RTP) Theater group has requested for consideration, in addition to updates to the restrooms that are utilized by the public during performances and the restrooms utilized by members of RTP. Mr. Brown was given the authority to address the water pressure issues in those restrooms. Mr. Lutz reported that RTP has stated that they could help subsidize the cost of the stage floor replacement, which will be placed in the county's 2017 Capital budget.

Mr. Brown provided an update on the request for additional electrical outlets and new flooring in areas of the Soil & Water Conservation District office housed in the Pickaway County Service Center;

**In the Matter of  
Follow-Up Items from Discussions  
Held Earlier in the Day:**

Mrs. Dengler reported that the Ohio Bureau of Workers' Compensation stated that the noise baffles for the Dog Shelter cannot be purchased prior to receiving the grant funds.

Mr. Lutz reported that an email from the county prosecutor was received confirming the president of the board of county commissioners having a vote on the District Advisory Council.

**In the Matter of  
Pickaway County Fairgrounds Revitalization Master Plan:**

The commissioners discussed the Pickaway County Fairgrounds Master Plan provided by ms consultants, inc.'s proposal and primarily focused on the assessment phase. The initial estimate from ms consultants, inc. totaled \$184,300. The commissioners instructed Brad Lutz, County Administrator, to meet with the representatives of firm in an effort to reduce the price of the Master Plan.



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**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending March 19, 2016.

A total of \$731 was reported being collected as follows: \$320 in adoption fees; \$36 in boarding revenue; \$195 dog licenses; \$45 in late dog license fees; \$40 in owner turn-ins; \$95 in redemptions.

Six (6) stray dogs were processed in; four (4) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel; yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk