

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, March 17, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. Sarah Reed of the Circleville Herald was present for the morning session.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from March 10, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 18, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$208,130.30 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Fiscal Specialist Report:

Eric Tucker, Fiscal Specialist, reported that she will be attending the Pickaway Leadership's 2-day retreat on March 19th and March 20th.

In the Matter of
Emergency Management Agency/911 Coordinator Report:

The following is a summary of the report provided by Dave Conrad, EMA Director/E911 Coordinator:

- **Master Street Address Guide (MSAG) and Geofile Databases:** Information regarding Tiger Drive in the Circleville Schools District's campus area has been entered into the MSAG and geofile databases. The private road is owned by the school district and is responsible for its

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

maintenance. Mr. Conrad continues on correcting the discrepancies between the MSAG and geofile databases because they have to precisely match and for consistency reasons, Mr. Conrad is the only person authorized to enter information into the two databases. When Commissioner Stewart inquired if the new information related to road name change for a portion of Duvall Road has been entered into the databases, Mr. Conrad stated that it's been entered into the MSAG but all of the information has not yet been entered into the geofile. Commissioner Stewart requested that entering the information be a priority for completion within the week. Mr. Lutz reported that he and Mr. Conrad, along with Melissa Betz, County Auditor, met with Jason Gillow, the county's Geographic Information System (GIS) Coordinator, regarding the large project the former GIS was working on prior to taking a new position. The project is related to making sure the GIS mapping matches the information in the geofile database. It was reported that Mr. Gillow will complete the project, which was nearly finalized prior to the former GIS coordinator's departure. Mr. Gillow's entries involve the completion of entering municipalities' information into the system. Once the project is complete, Mr. Lutz, Mr. Conrad, and Mr. Gillow will meet with Chief Deputy Bingman of the Pickaway County Sheriff's Office (PCSO) to ensure the geofile is working correctly.

- **Ohio Department of Natural Resources (ODNR) Dam meeting:** The ODNR Dam meeting is scheduled to be held in the Pickaway County Service Center's second floor meeting room on Tuesday, March 24th, beginning at 1:30 p.m., for local officials and the public.

In the Matter of
Assistant County Administrator Report:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- **Ohio Bureau of Workers' Compensation (OBWC) Wellness Grant:** The draft email that will be sent to county elected officials and department heads was reviewed requesting that they agree to allow their employees 4 hours of compensation time for their participation in completing bio screenings that will be held on April 22 and April 23 at the Pickaway County Service Center. This is the third year the bio screenings have been offered as part of the four-year case study and the OBWC uses the data to determine the effectiveness of the wellness program on workers' compensation claims frequency, claims costs, and the timeliness of post-injury return to work. It was determined that a deadline date will be included in the letter in which to respond and if no response is received from an elected official or department head by that date, it will be assumed that they are agreeable to the request.
- **Pickaway-Ross Career & Technology Center (PCRCTC) Leadership Academy class:** Ms. Dengler attended the PCRCTC Leadership Academy class last week and gained good information related to job performance evaluations.
- **Household Hazardous Materials Collection Day:** Ms. Dengler will be meeting with Jackie Landau of PPG Industries later in the week regarding preparation and advertising for the upcoming Household Hazardous Materials Collection Day with a September date in mind. Ms. Dengler also mentioned that she is working on organizing an Electronics Collection Day event.
- **Pigeon issue at building occupied by the Pickaway County Engineering Department:** In following up on the matter of the health risks associated with the excessive amount pigeon droppings around the entrances of the building occupied by the County Engineering Department, Paul Haddox, a member of the Homing Pigeon Club was contacted, which set live traps around the building to capture and train the pigeons. Mr. Lutz also mentioned the drain for water runoff located at the east door entrance of the building that is causing issues in the basement of the building is also being looked into as far as seeking an alternate way to drain the water.

In the Matter of
Job & Family Services Update:

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Joy Ewing, Director of the Pickaway County Job & Family Services, met with the Commissioners to provide an update for the agency. Topics reviewed included:

- **State Budget Proposal:** The governor has proposed an additional \$3.2 million in non-competitive Children Services funds this year to be allocated to county JFS agencies statewide. The local JFS plans to apply for competitive Children Services funds as well. The state budget proposal also includes an additional \$3.5 in non-competitive funds for Adult Protective Services. There is talk about state mandates and criteria associated with these funds; however, it is yet known what those mandates will be and if the funds will cover them. Related to Child Care funds, the state is looking to increase the Federal poverty Guideline from 200% to 300% that will create a tapering effect in assistance received by people who are currently receiving Child Care fund that are leaving the system due to employment. Mrs. Ewing will provide the Commissioners with a list of the poverty percentage levels. Another proposal is related Person Centered Case Management for people who are receiving Ohio Works First assistance and who are work required. For Pickaway County, that includes 30 to 40 cases. There are about 270 cases that are receiving Ohio Works First assistance, the majority of which are caretakers that are taking care of a child.
- **Child Abuse Prevention Month:** In recognition of the month of April being Child Abuse Awareness month, the agency is planning a family community event at the Mary Virginia Hannan Park, with a tentative date of April 18th, where hot dogs will be provided along with activities for children.
- **Workforce Innovation and Opportunities Act (WIOA) Implementation Symposium:** Mrs. Ewing and Roxanne Sigmon, Director of the OhioMeansJobs office, are registered to attend the WIOA Implementation Symposium sponsored by the County Commissioners' Association of Ohio (CCAO), the Area 7 Workforce Investment Board, the Ohio Job & Family Services Directors Association, and other workforce investment boards. Mrs. Ewing will provide the Commissioners with an overview following the symposium.
- **Unemployment Statistics:** Pickaway County's unemployment rate for January 2015, was 6.1% which is an increase from the prior month. Mrs. Ewing explained that the federal government has changed the methodology that began in January of this year in determining the unemployment rates with a more real-time benchmarking procedure, an improved seasonal adjustment procedure, and improved treatment of outliers. Typically, the methodology is redesigned every 10 years and the last time it occurred was in the 1990's.
- **Agency Statistics:** A spreadsheet was distributed reflecting the number of clients served through the various divisions of the agency along with the associated costs for the period of February 2014, through February 2015. It was noted that there is an increase in intake for Children Services funds and an increase in Medicaid cases.

In the Matter of
Resolution Adopted Making Minor
Changes to the Pickaway County Job & Family Services'
Prevention, Retention, and Contingency Plan:

Joy Ewing, Director of the Pickaway County Department of Job & Family Services, informed the Commissioners of a minor change to the department's Prevention Retention, and Contingency Plan in regards to the age requirement criteria for the Temporary Assistance for Needy Families (TANF) Subsidized Summer Youth Program. To be eligible, the youth must be in school a minor child in a family that is receiving TANF assistance and the age criteria of has been changed from ages 14 – 17 to ages 16 – 17.

Following a brief question and answer session related to the change, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-031715-1

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

WHEREAS, pursuant to Ohio Revised Code 5108.07, the Board of County Commissioners is required to certify that the Pickaway County Department of Job and Family Services complied with Chapter 5108 of the Ohio Revised Code in adopting the statement of policies governing the Pickaway County Prevention, Retention, and Contingency Plan; and,

WHEREAS, the Board is satisfied that the Pickaway County Department of Job and Family Services has complied with said chapter; then,

THEREFORE BE IT RESOLVED that the Board of County Commissioners certifies that the Pickaway County Department of Job and Family Services has complied with Chapter 5108 of the Ohio Revised Code in adopting the statement of policies governing the Pickaway County Prevention, Retention, and Contingency Plan to be implemented on April 1, 2015.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Authorizing Joy Ewing, Director of the
Pickaway County Department of Job & Family Services to
Sign Inter-governmental Adjustment Agreements:

Joy Ewing, Director of the Pickaway County Department of Job & Family Services, spoke to the Commissioners regarding the multiple funding streams the county Job & Family Services Departments receives, as many as 50, that have limited allowable uses of each and any unspent funds at the end of a fiscal year revert back to the Ohio Department of Job & Family Services. The Ohio Administrative Code Section 5101:9-6-82, allows the exchange of many of these funds between county JFS Departments, which must still be utilized for their allowable uses, through inter-governmental agreements. The Ohio Administrative Code also allows the Boards of County Commissioners, by resolution, to designate their respective county JFS directors to sign the inter-county adjustment agreements on behalf of the county for a specified period of time.

Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution authorizing Mrs. Ewing in her position as the Pickaway County JFS Director to sign any such inter-governmental agreements through the period of December 31, 2015:

Resolution No.: PC-031715-2

WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation; and,

WHEREAS, counties have requested such adjustments to best meet the needs of their constituents due to the limited allowable uses of each fund and the nuances of the random moment sample process on a county's funding stream; and,

WHEREAS, any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job & Family Services; and,

WHEREAS, a county family services agency must make such inter-county adjustment requests to the Ohio Department of Job & Family Services and include with such requests a resolution authorizing such from that county's Board of Commissioners; and,

WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82(G)(2)(a), a Board of County Commissioners may pass a resolution assigning authority to the director of the county family service

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby assigns authority to Joy Ewing, Pickaway County Department of Job & Family Services Director, to serve as the Pickaway County Board of Commissioners' designee, and hereby grants Joy Ewing the authority to sign inter-county adjustment agreements on behalf of Pickaway County, effective immediately and until December 31, 2015, with the understanding that a summary of such adjustments shall be provided to the Board of Commissioners on a quarterly basis.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- **HVAC Project for basement of building occupied by the County Engineering Department:** It was reported that a quote should be received by next week that will include the cost of electrical renovations to be provided by BJ Electric required for the project.
- **Extended enrollment for optional short-term and long-term disability insurance:** The enrollment deadline date for payroll deducted optional short-term and long-term disability insurance offered to county employees has been extended by the Franklin County Healthcare Consortium. The issue was resolved regarding incorrect amounts being deducted from employees who are paid salary wages vs. hourly wages related to the optional Standard Life Insurance.
- **Capital Plan:** Mr. Lutz modified the county's 2015 Capital Plan re-designating the \$20,000 for concrete work around the county's campus area to be earmarked for the HVAC replacement project in the basement of the building occupied by the County Engineering department. Mr. Lutz pointed out, however, that there are a couple of small areas of disintegrating concrete that will still need to be focused on. So far this year, approximately \$106,000 has been spent in capital expenditures that mostly consists of the new electronic poll books for the Board of Elections, the new truck for the Dog Shelter, and the new tractor for the Maintenance Department. Mr. Lutz also mentioned that the county finally received an invoice from Carl T. Johnson Co. for the retainage associated with the county jail's roof replacement project.
- **Huntington General Liability Insurance:** Mr. Lutz made contact with Dennis Stapleton of Huntington Liability Insurance after he had sent Commissioner Stewart email inquiring about the possibility of county's interest in general liability insurance that would compete with its carrier, the County Risk Sharing Authority, offered through the County Commissioners Association of Ohio (CCAO). Mr. Lutz received an extensive list of information from Mr. Stapleton that would be required to make an accurate comparison. After discussing the matter, and given that it is always good to explore other options, it was determined that no changes will be considered at this time.
- **Franklin County Joint Benefits Committee (JBC) meeting:** Mr. Lutz attended the Franklin County JBC meeting last week and it was reported that the benefit of Flexible Spending Account (FSA) will be offered to employees beginning January 1, 2016.
- **Pickaway Township Trustees/800 MHz Radio User:** Mr. Lutz spoke to the Pickaway Township Trustees who have not paid the township's 800 MHz Radio Communications User fee invoice for 2014 because they stated that they were not aware of the charges associated with being a user of the system. After Mr. Lutz explained the process in which all users of the system were made aware of the annual user fees, he informed the Commissioners that the trustees now have a better understanding; however, the township trustees questioned the number of radios, being 57, reflected on the invoice. The township trustees stated that their fire department does not have 57 firefighters. Mr. Lutz suggested to the trustees that a survey be taken of the number of radios the fire department

**TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

uses and this can be compared to the “lid numbers” on each radio that is shown in the county’s records that are being used by the township.

- **Inquiry from Pickaway County Sheriff’s Office (PCSO) regarding the county’s healthcare insurance buyout program:** Mr. Lutz reported that he received an inquiry regarding a PCSO employee that was on the family healthcare plan and was temporarily laid-off last year. (The county previously adopted a healthcare buy-out plan of \$5,000 for the single plan and \$2,000 for the single plan.) The employee was called back to work after the first of the year, but during the lay-off got on his spouse’s insurance plan. The question was raised on whether this would qualify for the \$5,000 healthcare insurance buyout. Mr. Lutz consulted with John Krock of Clemans, Nelson & Associates, the county’s labor relations advisor, who stated that the situation would qualify. Mr. Lutz said that with this being an additional benefit to the employee, the Union would have to accept it. The question was also raised about anything that may preclude the PCSO from approving the benefit, which Mr. Lutz stated that unless the Sheriff adopted a policy and procedure different from the county’s, the benefit is eligible for the employee to have. When the question was raised about who would pay the \$5,000, Mr. Lutz stated that it would be the PCSO because the department will realize the savings in its healthcare insurance line item appropriation from no longer being required to pay the employer’s share of the employee’s healthcare benefit.
- **Berger Health System (BHS) Board of Governor’s Strategic Retreat:** The BHS Board of Governor’s Strategic Retreat is scheduled for all day on Friday, March 30th.
- **800 MHz Radio Countywide Communications System:** No communication has been received yet from Ohio MARCS regarding the county’s previous inquiry about obtaining information regarding a proposed partnership. Mr. Lutz also reported that there was a minor system glitch where the county’s dispatch center located at the PCSO had been experiencing some garbled transmissions from the system that increasingly became more frequent over time. Chief Deputy Bingman of the PCSO contacted Tom Swisher, the Countywide Radio Communications Coordinator, who immediately contacted WS Electronics and the problem, which was a bad synthesizer that needed replaced, was fixed that day. Mr. Lutz reported that, after the issue was remedied, he sent an email to Chief Deputy Bingman stating that Mr. Swisher’s contact information was been made readily available to the PCSO and there should be no delay in contacting Mr. Swisher in regards to responding to any radio communication system issues. Mr. Lutz also reported that he spoke with Mr. Swisher about completing switching the few pieces of low-band equipment that operate from the radio tower located at the county Dog Shelter over to high-band frequency.

**In the Matter of
Pickaway County Agricultural Society:**

Jim Gregg, owner of Gregg’s Barber Shop, has a rental lease between the county and the Pickaway County Agricultural Society (Ag Society), for Gregg’s Barber Shop that occupies a county-owned building on the frontage of the fairgrounds property and the county and the AG Society split the annual rent evenly. The county’s half of the rent is to recoup the purchase cost of the building over a period of years, and the Ag Society’s half is to be used to maintain building and make any necessary repairs. Several weeks ago, there was a plumbing issue in the building that Mr. Gregg contacted the Ag Society about; however, after receiving no response, Mr. Gregg ultimately contacted Mr. Lutz and informed him of the situation. Mr. Lutz instructed him to acquire a plumber and send the invoice to the Ag Society for reimbursement, which Mr. Gregg proceeded to do. Commissioner Stewart reported that Mr. Gregg recently spoke with him and stated that he has not yet received his reimbursement from the Ag Society, even after speaking with them about it. (It was noted that the county sent a check to the Ag Society two weeks ago in the amount of \$7,200 for its share of the rent for 2014 and 2015.) During the Commissioners’ discussion regarding the matter, was determined that if Mr. Gregg does not receive reimbursement within the week, a letter will be written to the Ag Society.

**In the Matter of
Meeting of the Pickaway County Investment
Advisory Committee to Review the Quarterly Investment Report
For Period Ending December 31, 2014:**

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Dennis Yacobozzi, of United American Capital Corporation and the county's investment advisor, met with the Commissioners and Ellery Elick, Chairman of the Pickaway County Investment Committee, to review the county's quarterly investment report for period ending December 2014.

Mr. Yacobozzi provided an overview of the national economy and stated that the Stock Market is expecting the Federal Reserve to increase interest rates, probably by 50 basis points, sometime between June and the end of the year. He stated that this is likely occurring not only because the national economy is not growing as quickly as it has following previous recessions, but Federal Reserve feels there is the need to normalize the U.S. Treasury yield curve. Bonds prices will decline to a greater extent likened to the 2-year and 3-year area compared to the 5-year, 10-year, and the 30-year area. After providing additional information, Mr. Yacobozzi stated that the county's investment portfolio is structured in such a way it will be defensive to the interest rate increase. He also stated that he has been suggesting to Mr. Elick, as he is suggesting to other counties his company manages, that the county have enough cash on hand today and in the future to meet operating needs, and Mr. Yacobozzi said this will not be a problem for Pickaway County. He stated he is not suggesting this because the county will lose money, but Treasury notes market value will drop below costs and the county does not want to be in the position to have to sell.

After Mr. Yacobozzi provided further information, the county's portfolio inventory was then reviewed in addition to portfolio transactions, income, analysis, and market analysis along with the 2-year U.S. Constant Maturity Treasury.

Following a brief question and answer session, the Commissioners thanked Mr. Yacobozzi for the report.

In the Matter of
Meeting with Kim Martin, Executive Director, of the
Pickaway County Family & Children First Council:

Kim Martin, the new Executive Director of the Pickaway County Family & Children First Council (FCFC), met with the Commissioners to provide an update of upcoming meetings and events. She first informed them of the council's upcoming meeting that is scheduled for Thursday, March 19th, at the Pickaway County Service Center from 9:00 a.m. to 10:00 a.m. She also informed them of two collaborations the FCFC is involved in the first being Engage Mentoring program. Mrs. Martin stated that there is a great need for programs for youth and the FCFC and various agencies are collaborating on a mentoring program that is beginning to come together. Also mentioned was the Community Connectors Collaboration program related to a Kidz-n-Careers Summer Vocational Institute. This is a 2-3 week vocational institute for 3rd – 8th grade students to attend a 2-hour session daily that will provide career development stimulation in the fields of science/engineering, construction, healthcare and culinary arts. This is a pilot program that will take place July 6 -23, Monday through Friday, from 3:00 p.m. to 5:00 p.m. and is a precursor in preparation for the 2016 Community Connector's Grant. Mrs. Martin also reminded the Commissioners of the upcoming Teen Task Force's 5K Run, Walk, Roll Against Bullying that will take place on April 11th at the Mary Virginia Hannan Park on April 11th, beginning at 4:30 p.m.

In the Matter of
Meeting with Melissa Betz, County Auditor, to
Review March 2015 Revenue & Expenditure Reports:

Melissa Betz, County Auditor, met with the Commissioners to review February the revenue and expenditure reports. The county's General Fund month-end balance was \$2,804,247.17 and the current day's balance was \$4,601,010.13 after the real estate first half collections were settled. Mrs. Betz stated that in researching real estate tax delinquency numbers, she found that the current delinquencies are less than they were this time last year. She also mentioned that conveyance fees are currently up. Also discussed was the Ohio Department of Taxation's decision to make changes to the Current Agricultural Use Value (CAUV) formula recently proposed by the Ohio Farm Bureau Federation that will lower valuations for counties being

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

reassessed in 2015, for taxes payable in 2016; however, this will not affect Pickaway County for 2 more years.

In the Matter of
First Public Hearing Conducted for the
Proposed Howard Drainage Improvement Project:

The Pickaway County Board of Commissioners held the First Hearing for the proposed Howard Drainage Improvement Project, located in Wayne and Jackson Townships, which took place in the Pickaway County Common Pleas Courtroom for the ditch petition that was filed in the Pickaway County Board of Commissioners office on December 30, 2014. Richard H. Howard, Ronald F. Bates, Norm Dresbach – Trinity Lutheran Church, and Matthew Gibson were the petitioners. The viewing for the proposed drainage improvement project was held on March 3, 2015, on the property of Richard H. Howard.

Sterlin C. Mullins, Pickaway County Engineer, was in attendance for the First Hearing along with Trenny Wharton, County Engineer's Administrative Assistant, Judy Wolford, Pickaway County Prosecutor, Robert Chamberlain, Assistant County Prosecutor, and Brad Lutz, County Administrator. An attendance sheet of landowners determined to be in the watershed and any visitors that that attended the hearing is on file in the Commissioners' office.

Commissioner Stewart began the hearing by stating its purpose and after providing introductions, he turned it over to Mr. Mullins. Mr. Mullins first provided an overview of the ditch petition process that is specifically spelled out in Section 6131.09 of the Ohio Revised Code that must be followed when a county ditch petition is filed. He stated that since the viewing, he has prepared a preliminary design for the proposed drainage improvement project and benefits to the land within the watershed will be weighed against the cost for the construction of that design. Mr. Mullins explained that if the Board of County Commissioners vote to move forward with the project, he will be directed to begin technically defining what the project will consist of. Surveys will be done and soil borings will be performed. Once the estimated project cost has been determined, construction assessments for benefiting landowners will be determined, based on a formula, and the County Commissioners' office will mail out the notices of the estimated construction assessments to the landowners in the watershed along with the date, time, and location for the second and final hearing and the landowners where the landowners will have the opportunity to ask questions and make comments regarding those assessments. At that point, Mr. Mullins stated that the County Commissioners will decide whether or not the project will move forward. He said the watershed is approximately 2,300 acres of which 733 acres will benefit from drainage. An aerial map of the watershed was displayed for reference and the improvement begins at the Bowling/Yaple property line. The project extends 12,000 feet northwest crossing U.S. Rt. 22, St. Rt. 104, ending at St. Rt. 56. Mr. Mullins pointed out that there are soils in the watershed that, by the nature of their characteristics, do not bode well for an open ditch. He said a soil scientist from the Ohio Department of Natural Resources will perform soil testing and once those results are in, a determination will be made on whether an open ditch is feasible. If an open ditch is not feasible due to unstable soil, the second option would be a grassed waterway with two large tiles, 15" and 18". Mr. Mullins stated that there is an existing grassed waterway with an old clay tile adjacent to a wooded area that is broken in spots and is not functioning causing an extremely wet area, or wetlands. He said that the 15" and 18" tiles would keep the grassed waterway dry and allow drainage improvements. Mr. Mullins pointed out that an open ditch would be much less expensive; however, without the soil bores tests he was basing his preliminary report on the construction of a grassed waterway with 15" and 18" tiles and unless the County Commissioners determine that it is a viable project, he cannot move forward with the soil bore testing. When he asked if there were any questions before he provided his preliminary report, landowner John Thomas stood up and said that his grandfather and father farmed their land for years, and if there is any soil bore testing done it will ruin the family farm. He stated that there is quick sand and springs in an area of his land and he said, "If you touch that land, you will destroy the Thomas farm and it will flood forever because there are springs in there." Mr. Thomas proceeded to say that if that if the land was going to be ditched or piped, he wanted a certified, notarized letter of guarantee from the County Commissioners that his farm will not be damaged. Mr. Mullins stated that was the reason for the soil bores is to make sure that the right thing will be done and it may be found that part of the project may need to be rerouted. After

**TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

discussing the location Mr. Thomas was referring to on the farm, Mr. Mullins stated that if the County Commissioners approve to move forward with investigating the project and the soil bore profile determines that the soil will not support an open ditch or tiles will separate and cause further damage, there will be no project. After Mr. Thomas asked a few more questions, he asked what the project would cost at which time Mr. Mullins read from the following Preliminary Report:

**PRELIMINARY REPORT
OF
COUNTY ENGINEER
Revised Code Section 6131.09**

In the Matter of:	}	County Engineer's Office
Howard Drainage Improvement	}	Pickaway County, Ohio
Single County Ditch	}	March 17, 2015

Proceedings to reconstruct, deepen, widen, alter, repair tile outlets, establish grass banks and provide erosion control structures as needed.

To the Board of County Commissioners, Pickaway County, Ohio:

The undersigned County Engineer, in obedience to the order of your Board, made on the 3rd day of March, 2015, proceeded in the above manner, and visited the proposed location of said improvement and in my opinion based on actual view and under requirements of Section 6131.09 of the Revised Code, I estimate the cost of construction of said improvement with my further findings as follows:

Attached is the preliminary report and cost estimate for the Howard Drainage Improvement located in Jackson Township and Wayne Township, Pickaway County. The report has been prepared by the Pickaway County Soil and Water Conservation District which has an agreement with the Pickaway County Commissioners to assist in technical design of all petitioned county ditches and drainage improvements if requested.

The estimated costs are as follows for the construction of Howard Drainage Improvement:

1. Mobilization	\$ 5,000.00
2. Clearing & Grubbing	\$ 2,800.00
3. Waterway Excavation & Shaping	\$ 130,95.00
4. Rock Chute	\$ 9,600.00
5. Stone Crossings	\$ 9,600.00
6. Existing Tile Removal	\$ 6,480.00
7. 18" CPE Drain Tile	\$195,720.00
8. Road Borings	\$ 16,800.00
9. Existing Tile Connections	\$ 1,500.00
10. 15" CPE Drain Tile	\$146,700.00
11. Surface Inlets	\$ 3,000.00
12. Road Access Culverts	\$ 4,800.00
13. Seeding	\$ 16,000.00
14. Erosion Control Blanket	\$ 69,696.00
15. Rock Inlet	<u>\$ 2,160.00</u>
Estimated Construction Costs:	\$619,951.00
Contingencies 10%	\$ 61,995.00
Design and Inspection 6%	\$ 40,917.00
Maintenance 5%	<u>\$ 34,097.00</u>
TOTAL ESTIMATED COST	\$756,960.00

It must be emphasized that these costs are approximate and should be used only as a guide. The drainable acres are approximately 733 acres. Assessments will be accounted for by benefits of one or both of

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

the following types: 1. “Real” benefits, where a property owner’s real problem is solved or an outlet is provided for its solution. 2. “Legal” benefits, where an upper watershed property owner’s obligation to help correct a problem contributed by his water, is involved. A property owner will not be assessed for any part of an improvement that his water does not use. Therefore, these property owners within lateral watershed will not be assessed for any part of an improvement that is his water does not use. Therefore, those property owners within a lateral watershed will only be assessed for their portion of the lateral construction costs plus that art of the main tile from the lateral outlet to the outlet of the project.

Property owner “benefits” as bases for assessment will contain the following items individually, subdivided, or in consolidation with others, per Ohio Revised Code: (a) Watershed acreage; (b) Volume of water; (c) Economic use of improvement or of land area services; (d) Increased value of land; (e) provision of outlet for accelerated run-off from upper watershed; (f) Elimination of flood damage; (g) Conservation of soil; (h) Corrections of jeopardies to health, safety, or welfare; and (i) use of groundwater for water supply.

It is the opinion of the Engineer’s Office that the benefits will exceed the costs and the project will increase the value of the land, provide an outlet for accelerated run-off from the upper watershed, eliminate flood damage, conserve soil, and correct jeopardies to health, safety, and welfare.

It is important to know that Ohio follows the “Roman Civil Law” drainage concept; this obligates property owners in the lower watershed to accept water and its problems from above, but at the same time obligates the upper watershed owners to help to a minor degree to correct any problem to which their water contributes in the lower watershed.

The estimated cost of this project is \$756,960.00.

Respectfully submitted,
Sterlin C. Mullins, P.E., P.S. [Signed]
Pickaway County Engineer

Mr. Mullins emphasized that the \$756,960 project cost was an estimate. The drainable area is an estimated 733 acres and the construction assessments will be accounted for by one or both of the following types: 1. “Real” benefits, where a property owner’s real problem is solved or an outlet is provided for its solution. 2. “Legal” benefits, where an upper watershed property owner’s obligation to help correct a problem contributed by his water, is involved. Property owner “benefits” as basis for assessments will contain the following items individually, subdivided, or in consolidation with others, per Ohio Revised Code: watershed acreage; volume of water; economic use of improvement or of land area served; increased value of land; provision of outlet for accelerated run-off from upper watershed; elimination of flood damage; conservation of soil; corrections of jeopardies to health, safety, or welfare; and. use of groundwater for water supply. Mr. Mullins stated that an improved drainage outlet would provide an increase of 30 bushels of corn and 12 bushels of soybeans per acre with a 6 ½ to 7 year payback. He said it is important to know that Ohio follows the “Roman Civil Law” drainage concept and this obligates property owners in the in the lower watershed to accept water and its problems from above, but at the same time obligates the upper watershed owners to help to a minor degree to correct any problem to which their water contributes in the lower watershed.

Mr. Mullins then stated that it was his recommendation that the County Board of Commissioners move forward with the proceedings to further investigate the most cost-effective solution for this drainage project. When Commissioner Stewart then asked if there were any questions or comments based on the report that was provided, Mr. Thomas again inquired if the Commissioners would guarantee in writing that his farm would not be damaged, adding that his father did not touch the area that would flood because of the springs that would run forever and there is an area on his land that is sand and gravel. Commissioner Wippel stated that the final plan would take all things into consideration and the location of where a ditch and tile may go would not be known until all findings have been made. When Mr. Thomas stated that he was still asking for a letter of guarantee for the protection of his farm, the question was referred to Judy Wolford, Pickaway County Prosecutor, who stated that the county would not be able to provide such a letter.

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Mr. Glenn Yapple, which cash rents the Thomas Farm, then stated that the 30 bushel increase per acre was high in his opinion because most of the ground is gravel and there is a water table problem. Mr. Mullins pointed out that the crop yield increase was across the 733 acres that will see the water drainage improvement. When the question was raised about whether the wooded wetland area included in the watershed would be drained, Mr. Mullins stated that it would not and the improvement would follow the edge of it. He also mentioned that there are remnants of old tile that is broken and has been overgrown with trees.

When a questions were raised regarding how much construction assessments will be, Mr. Mullins mentioned the various aspects involved in the determination that will include reach factor, volume of runoff factor, location/elevation factor, potential increase in productivity, and flood protection/property enhancement factor, and to keep in mind landowners in the upper watershed have the obligation to help to a minor degree to correct any problem to which their water contributes in the lower watershed.

After Commissioner Stewart inquired if there were additional questions or comments, he stated that the hearing was a preliminary step in the ditch petition process that exists to potentially improve land and if after further investigations and tests it is found that the project will destroy or have an adverse effect on landowners' property, it will not go forward. He then requested a motion authorizing the county engineer to move forward with his investigation of the project. Commissioner Wippel stated that based on the county engineer's recommendation, he offered the motion, seconded by Mr. Henson, approving to move forward with the next steps in the investigation of the Howard Drainage Improvement Project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes, Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Mullins then stated that in moving forward, the SWCD will contact ODNR and soil borings will be conducted in specific sites when the weather is drier. He stated that the area will be walked and cross sections will also be taken and he can let the landowners know when this will take place. When Mr. Thomas asked if he could be emailed a copy of the County Engineer's Preliminary Report, Mr. Mullins stated that he will see that it is provided to him.

The Commissioners and Mr. Mullins then thanked everyone for their attendance.

In the Matter of
Final Hearing for the DS Drainage Improvement Project:

The Commissioners held the second and Final Hearing for the DS Drainage Improvement Project that was petitioned for by the Circleville Township and Washington Township Trustees for a drainage improvement that begins at the Dunkel Road and Shawnee Trail intersection. In attendance for the final hearing were Sterlin C. Mullins, Pickaway County Engineer, was in attendance along with Trenny Wharton, County Engineer's Administrative Assistant, Judy Wolford, Pickaway County Prosecutor, Robert Chamberlain, Assistant County Prosecutor, and Brad Lutz, County Administrator. An attendance sheet of landowners determined to be in the watershed and any visitors that that attended the hearing is on file in the Commissioners' office.

Commissioner Stewart began the final hearing by stating its purpose and after providing introductions it was turned over to Mr. Mullins who stated that the county ditch petition was filed on December 28, 2011, followed by the required viewing held at the intersection of Dunkel Road and Shawnee Trail on March 20, 2012, and the first hearing was held on April 3, 2012, wherein the Commissioners approved the project to move forward. He provided an overview regarding the delay in moving forward with the project since its approval in 2012, which involved a Columbia Gas high pressure gas main that follows along Dunkel Road. There are also several distribution lines at the intersection that run in several directions, which Mr. Mullins said are part of the reason there has been a poorly drained intersection and surface water issues for a number of adjacent residential homes for many years. The project's original design plans were submitted to

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Columbia Gas Transmission for review that included a new box culvert east of the intersection, but the natural gas company came back and said that no dirt can be removed from the top of the high pressure main. Mr. Mullins explained that after several iterations, the county was permitted to install a box culvert closer to the intersection. The materials for the box culvert were purchased by the township trustees and the County Engineering Department installed it. During the installation, Columbia Gas Distribution relocated and lowered some of the distribution lines that were in the right-of-way. While the lines were exposed the County Engineering Department took elevations and the new box culvert installation took place and all tiles that were found were connected into that. The installation was completed in October of last year.

Mr. Mullins referenced the construction assessments that landowners received and explained the process involved in determining the watershed. He stated that the Ohio Revised Code follows the “Roman Civil Law’ drainage concept and this obligates property owners in the in the lower watershed to accept water and its problems from above, but at the same time obligates the upper watershed owners to help to a minor degree to correct any problem to which their water contributes in the lower watershed. All landowners in the watershed benefit from the drainage improvement and Mr. Mullins explained the “real” benefits, where a property owner’s real problem is solved or an outlet is provided for its solution, and the “legal” benefits that are involved, where an upper watershed property owner’s obligation to help correct a problem contributed by his water. It was explained that assessments are based on watershed acreage benefited; volume of water; economic use of improvement or of land area services; increased value of land; provision of outlet for accelerated run-off from upper watershed; elimination of flood damage; conservation of soil; corrections of jeopardies to health, safety, or welfare; and use of groundwater for water supply. Mr. Mullins stated that the corrections of jeopardies to health, safety, and welfare was a large reason the township trustees filed the petition in order to have an outlet to elevate the flooding problems. It was explained how the assessment amounts were calculated on benefited acres, being the reach factor, volume of runoff factor, location/elevation factor, potential increase in productivity, and flood protection/property enhancement factor. Mr. Mullins stated that the assessment amounts each landowner in the watershed received was an estimate based on the original project cost. Once the project is let out for bid and a final cost is determined, the final assessments will mailed to the landowners who will have the choice of paying it up front, or have it placed on their tax duplicates based on a note over a 4 to 6 year term. If the Commissioners decide to move forward with the open ditch project, it will be put on a perpetual annual maintenance program and the County Engineering Department will inspect it each year. A 5% perpetual maintenance cost will be placed on landowner’s tax duplicates each year, and Mr. Mullins pointed out that the balance in the ditch maintenance fund at any one time cannot exceed 20% of the ditch’s base cost.

After additional information was provided regarding the project, Mr. Mullins read portions of the following report aloud:

REPORT OF COUNTY ENGINEER
Revised Code Section 6131.14

In the Matter of:	}	County Engineer’s Office
DS Drainage Improvement Project	}	Pickaway County, Ohio
Single County Ditch	}	March 17, 2015

Proceedings to reconstruct, deepen, widen, alter, repair tile outlets, establish grass banks and berms and provide erosion control structures as needed.

To the Board of County Commissioners Pickaway County, Ohio:

The undersigned County Engineer, in obedience to the order of your Board, made on the 3rd day of April, 2012, and by an agreement with the Pickaway County Soil and Water Conservation District, hereinafter referred to as PCSWCD, proceeded in the above matter and the PCSWCD and Pickaway County Engineer visited the proposed location of the improvement and made the necessary survey for the proposed improvement, as found by the Commissioners, plans for structures, maps showing the location of the land proposed to be assessed, and profiles showing the cutting and gradient of the improvement, and made an estimate of the actual cost of the construction together with the cost of engineering and the cost of notices,

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

publication and other incidental expenses , of the improvement; and set proper construction stakes and noted the intersection of the line of the improvement with the apparent land boundaries of separate owners, township and county lines, natural landmarks, road crossings, or other lines or marks; and took and noted necessary levels of the line of the improvement, to determine the area of land subject to drainage.

We also established, at intervals of not less than one in each mile, in the most practicable permanent form, and in locations where destruction or disturbance is improbable, benchmarks from which the original levels of the improvement can be established. The relation of the assumed elevation by PCSWCD in their work upon this improvement, to the established elevation of “see attached plans” of the geological survey of the United States, in the county, is as follows:

We also made a plan of the work proposed to be done, showing the grade, the depth, the excavating to be done, the location of the permanent benchmarks and their actual elevation above or below the base elevation used, and the nature of the excavation.

We also prepared a schedule containing the name of each owner of land, with a description of the land which is believed to be benefited by the proposed improvement, taken from the tax duplicate of the county, have entered in the schedule the proximate number of acres benefited by the proposed improvement, and the estimated amount that the land, in my opinion, ought to be assessed, if the assessment is for the purposes other than drainage.

We also prepared specifications for the construction of the improvement, and have specified the width of temporary easement for construction purposes.

We made estimates of the cost of excavating and of the cost of material and divided the construction of the improvement in construction areas, as considered expedient.

The survey, maps, profiles, plans, schedule, and reports are attached and made a part hereof.

I hereby recommend the DS Drainage Improvement maintenance district in which this improvement shall be placed, and I have added \$3,731.54 (5%) to the construction costs for the maintenance of the improvement for one year.

My estimate of the costs of the construction the improvement is as follows:

1. Mobilization and Demobilization	\$ 5,000.00	
2. Clearing and Grubbing	\$ 1,000.00	
3. Ditch Excavation	\$ 16,695.00	
4. Class I Fill.	\$ 250.00	
5. Parabolic Grassed Waterway (48’ wide)	\$ 1,425.00	
6. Parabolic Grassed Waterway (30’ wide)	\$ 1,095.00	
7. 12” Smooth Interior perf. CPE Pipe	\$ 7,980.00	
8. 12’ Smooth Interior Non-perf. CPE Pipe	\$ 1,680.00	
9. 12” Steel finger Animal Guard	\$ 44.00	
10. 8” Smooth Interior Non-perf. Pipe	\$ 440.00	
11. 8” Steel Finger Animal Guard	\$ 60.00	
12. Waterway Outlet Rock Chute	\$ 9,360.00	
13. Rock Chute Sta 15+00	\$ 2,520.00	
14. Stone Crossing	\$ 2,220.00	
15. Machine Placed ODOT Type D Rip Rap	\$ 600.00	
16. Machine Placed ODOT Item #57	\$ 280.00	
17. Seeding and Mulching	\$ 6,930.00	
18. Double Mesh Straw Blanket	\$ 12,430.00	
19. Rock Inlet Structures	<u>\$ 1,068.00</u>	
	\$ 71,077.00	Subtotal
	<u>\$ 3,553.85</u>	5% Contingencies
	\$ 74,630.85	Project cost

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

\$ 3,731.54	5% Engineering/Admin.
\$ <u>3,731.54</u>	5% Maintenance
\$ 82,093.93	TOTAL COST

Respectfully submitted,
Sterlin C. Mullins [Signed]
Pickaway County Engineer

Mr. Mullins then stated that he thereby recommended that the County Commissioners provide their approval to move forward with the project. When Commissioner Stewart then asked for any questions or comments related to the project, landowner Richard Vito inquired if the project included a proposal to tie-in a plastic pipe that is on his property where there is water running along the ditch to a pond at the culvert. Mr. Mullins stated that a tile will be run to the box culvert that will provide an outlet and that will be up to the township trustees. When Mr. Vito inquired about the maintenance assessment if a landowner were to sell his property, Mr. Mullins stated that the assessment perpetually stays with the parcel; however, the construction assessment is a one-time fee.

Robert Kellough then provided a letter in which it was explained that prior to him, his mother owned his property and she had a perforated drainpipe to assist in draining the “wet spot” on the property. Mr. Kellough stated that this runs from a surface elevation of 725.65’ at the southernmost area to a surface elevation of 726.6’ on the north limit of the property and for this reason his water does not run into the watershed because of the drain pipe. He said the reason that it can’t is because Shawnee Trail forms a dam and he questioned his construction assessment amount of \$3,448. Mr. Mullins stated that his department can go out to the property to shoot and double check the elevation. Mr. Kellough stated that he has obtained a professional surveyor to perform the elevations and he provided the name to Mr. Mullins. After Mr. Kellough provided additional information, Mr. Mullins stated that he could make arrangement to come out and walk the property with him and Austin Cline that farms Mr. Kellough’s property who also challenged the assessment. In discussing the matter further, it was determined that Mr. Mullins will make arrangements to walk the property with Mr. Cline.

Steve Ford then about a landowner that produces runoff at an inlet that causes silt to build up in the box culvert and ends up in the ditch and if that will be addressed and Mr. Mullins explained that is being taken into account and explained how that will be addressed.

Allen Ett, which farms for Charles McCoy inquired about box culvert at the intersection that was installed and if it was low enough because Mr. McCoy has tile on the north side of the culvert. Mr. Mullins explained that they tied-in all of the tiles that they found into the box culvert which provides a better outlet, but the drainage was still not perfect because the gas lines still create some blockage. He stated, however, that Columbia Gas, at some point in time, will be replacing some gas line and they will be deeper.

A question raised was from Randy Zwayer who indicated that his \$10.21 assessment is low compared to the \$150 assessment of his adjacent landowner. Mr. Mullins again explained how assessments are determined; however, he appreciated Mr. Zwayer’s honesty and he can research the matter.

Lastly, Mr. Kellough inquired if Mr. Swayer’s tile was tied into the box culvert the County Engineering Department installed because he noticed that water still runs under Dunkel Road in two different places in front of Mr. Swayer’s property. Mr. Mullins stated that the box culvert allows the township trustees to make further improvements and he has been keeping them informed of issues that will need to be addressed.

With no more questions or comments being brought forward, Commissioner Stewart stated that there are two options for the Board of Commissioners to consider being authorization to move forward with the project, let it out to bid, and have it placed on the county ditch maintenance program, or vote to end the project, at which time Commissioner Henson offered the motion, seconded by Commissioner Wippel, to proceed with the project.

TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Mullins then stated that the Soil & Water Conservation District has 120 days to provide the final plans and specifications and that he wants to move forward with bidding the project as quickly as possible. He stated that he would like to see the project take place in the dryer months of July and August and seeding can take place in the fall. It was also mentioned that the landowners will be receiving their final assessment amounts, which will include the first year's 5% maintenance cost, that will be mailed by the Commissioners' office after the final project costs is determined based on the bid.

At the conclusion of the hearing, the Commissioners and Mr. Mullins thanked everyone for their attendance.

In the Matter of
Second Forbearance Agreement Signed for
"Spec Building" in Village of Ashville:

Ryan Scribner, P3 Economic Development Director, provided the Commissioners with a Second Forbearance Agreement by and between the Ohio Development Services Agency, Circleville-Pickaway Community Improvement Corporation (dba Pickaway Progress Partnership), the Village of Ashville, and Pickaway County. The forbearance agreement is in regards to the Spec Building on St. Rt. 752 near the Village of Ashville in the amount of \$419,014.82 which consists of the principal amount of \$417,571.06, interest of \$1,356.77, and service fees and other charges through March of 2016. At that time, the agreement will be revised. The current cash flow of rental income from the building will cover the cost of the payments.

After reviewing the document, Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing Brian S. Stewart, President, to sign the agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Creation of New Fund Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the CREATION OF A NEW FUND:

Fund #655 – Sheriff-Sex Offender Registration

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

**TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Creation of New Line Items Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the CREATION OF A NEW LINE ITEM:

**655.000.4211 – Sheriff-Sex Offender Registration-Revenue
655.2091.5913 – Sheriff-Sex Offender Registration-Remit to OAG-Fees**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**5,000 to 101.1105.5703 – Contingencies
1,750 to 101.115.5703 - Contingencies**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**1,750 from 101.1105.5703 – Contingencies
To
101.1201.5420 – Municipal Court-Acting Judges**

**228.84 from 249.2035.5901 – EMA-Other
To
249.2035.5501 – EMA-Equipment**

**5,000 from 101.11005.5703 – Contingencies
To
101.1112.5404 – Countywide-Advertising & Printing**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**TUESDAY, MARCH 17, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending March 14, 2015.

A total of \$950.27 was reported being collected as follows: \$160 in adoption fees; \$165 in sale of tags; \$90 in late tag fees; \$125 in redemptions; \$42 in boarding revenue; \$40 in transfer out-rescue; \$70 in owner turn-ins; \$258.27 in private donations.

No (-0-) dogs were euthanized. No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk