

**TUESDAY, MARCH 10, 2015**  
**BOARD OF COUNTY COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, March 10, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from March 3, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Payment of Bills:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 11, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$65,892.18** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Fiscal Officer Report:**

Eric Tucker, Fiscal Specialist, reported that a check in the amount of \$18,139.08 was received from the Ohio Department of Transportation related to the US Rt. 23 Turn Lane & Traffic Light project and the developer will be reimbursed for its overpayment.

**In the Matter of  
Emergency Management Agency/E911 Coordinator Report:**

The following is a summary of the report provided by Dave Conrad, EMA Director/E911 Coordinator:

- **Ohio EMA South Sector meeting:** Mr. Conrad attended the Ohio EMA South Sector meeting last week and issues stemming from the state's reorganization continue to be addressed. The individual that was appointed to the new Ohio EMA Deputy Director position that was created will be working more closely with county EMA directors once he has become more acclimated to the job.

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- **Pickaway County Fire Chief's meeting:** Mr. Conrad attended the Pickaway County Fire Chief's Association meeting that was held last week. It was noted that no representatives from the Pickaway County Sheriff's Office (PCSO) has attended that last several meetings.
- **Pickaway County Haz-Mat Team:** The Pickaway County Haz-Mat Team, along with the Circleville Fire Department, responded to a gasoline leak from the ruptured gas tank of a Ford F-150 truck at the parking lot of Auto Zone. An insurance claim will be filed for reimbursement of the oil absorbent material that was used to soak up the gasoline. No serious issues resulted from the gasoline leak and it was able to be prevented from running into a nearby storm drain.

**In the Matter of**  
**Assistant County Administrator Report:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- **Open enrollment for Healthcare & optional life insurance & short-term and long-term disability insurance:** It was reported that the open enrollment presentations for changes to employee's healthcare insurance and the offering of option term life insurance and short-term & long term disability insurance went well; however, they were not very well attended. Ms. Dengler reported that she and the payroll clerk in the county auditor's office fielded a number of telephone calls from employees last Friday, the last day for open enrollment, and assisted them with issues they were having issues logging into the system. Mr. Lutz also mentioned that word was received from the Pickaway County Sheriff's Office (PCSO) stating that they had not been informed of the new optional supplemental life and short-term and long-term disability insurance being offered; however, he stated that there were several ways that county employees received this information which included: individual mailings to their homes sent from the Franklin County Consortium, emails from the Commissioners' office, paycheck stuffers, and invitations to attend any of the four presentations that were held at the Pickaway County Service Center and the Courthouse on Friday, February 27<sup>th</sup>. He also stated that an email was received from the PCSO's chief deputy in early February asking that all information intended for the department's employees be sent to him, which was being done in addition to being sent to the Sheriff, the department's Human Resource Coordinator, and numerous other administrative staff.
- **New Maintenance Department Supervisor:** Monday, March 10<sup>th</sup>, was the first day on the job for the new maintenance department supervisor. Uniforms and business cards have been ordered and Ms. Dengler spent an hour providing him information regarding chain of command, proper procedures, etc. before he was taken for introductions by Grant Clifton of the maintenance department to introduce him to the various departments. Mr. Lutz will be conducting weekly meetings with the new supervisor for the next several weeks.
- **Safety Council Award Ceremony:** Ms. Dengler will be attending the Bureau of Workers' Compensation Safety Council Award ceremony later in the day where CompManagement's, the county's W.C. administrator, doctor will be making a presentation.
- **Pickaway-Ross Career Technology Center Leadership Academy:** Ms. Dengler will be attending the PRCTC's Leadership Academy's class on Thursday, March 12<sup>th</sup>, related to employee job performance and appraisals. She will also be attending the progressive discipline class that is scheduled for May.
- **New County Website:** Ms. Dengler continues to collect bios and other information from the various elected officials and department heads that will be placed on the county's new website that is nearing completion by Westside Media, Chillicothe, Ohio.
- **South Central Power Grants:** Ms. Dengler submitted a grant application to the South Central Power Company in the amount of \$9,500 for the purchase of 5 defibrillators to be placed in county buildings. Results of the application will be received in mid-May. Every quarter SCP offers grants to the community for various purposes.

Commissioner Stewart requested that research be done related to the healthcare Flexible Spending Accounts (FSA) and Health Savings Accounts (HSA) that representatives from the Franklin County

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Healthcare Consortium representatives spoke to the Commissioners about in a meeting some time ago and if/when it might be able to be offered.

**In the Matter of**  
**Discussions with Mike Struckman**  
**Regarding Dissolution of Village of Orient's Agreed-Upon**  
**Audit Procedures Report; Status of Proposed Pickaway County**  
**Combined Public Safety Answering Point Plan (Draft):**

Mike Struckman, Scioto Township Trustee and member of the Pickaway County 911 Planning Committee, met with the Commissioners who was accompanied by Scioto Twp. Fire Chief Porter "Chip" Welch. Mr. Struckman first informed the Commissioners that the final meeting with the Auditor of State's office was held last week in regards to the audit report related to the dissolution of the Village of Orient. Mr. Struckman stated that the audit performed [an Agreed-Upon Procedures report] was not a complete audit. He mentioned that files and old records will be removed from the former village hall, inventoried, and some may eventually be offered to the Pickaway County Historical Society.

Mr. Struckman then inquired about the status of the plan for the proposed consolidation of the Pickaway County's PSAP and the City of Circleville's PSAP. Currently, the E911 operations are handled by two PSAPs; one at the County Sheriff's Office and one at the Circleville Police Department. In providing a background, the Pickaway County E911 Dispatch Advisory Committee previously made the recommendation that changes be made with the current E911 / dispatching systems as the county and city move forward with the preparations for Next Generation 911 (NG911) mandated by the state have been working on a proposal. The Commissioners stated that the issue of consolidation is still being discussed and that they would give Mr. Struckman an update if and when a final proposal has been drafted.

**In the Matter of**  
**Concerns Expressed by Commercial Point**  
**Fire Chief, Porter "Chip" Welch, Regarding**  
**E911 Dispatch Tones Not Being Dropped by Pickaway County's**  
**Public Safety Answering Point/E911 Dispatch Center:**

Scioto Township Fire Chief Welch then spoke with the Commissioners regarding concerns that were expressed during the Pickaway County Fire Chief's Association meeting held the night before related to ongoing dispatching issues associated with the county's 911 Public Safety Answer Point (PSAP) dispatch center located at the Pickaway County Sheriff's Office (PCSO). Dave Conrad, EMA Director/E911 Coordinator, and Mike Struckman, Scioto Township Trustee and member of the Pickaway County E911 Dispatch Advisory Committee, were also in attendance.

Chief Welch stated that he was there to support Harrison Township Fire Chief Eric Edington that planned to meet with the Commissioners as well, and informed the Commissioners that there continues to be issues related to dispatching at the county's PSAP. He spoke about an incident that occurred last week in which the Harrison Township Fire Department received a report of a fire and Fire Chief Eric Edington requested the county's PSAP to dispatch the Rickenbacker F. D. to the scene, which required a telephone call to be made by the dispatcher, and also asked that the tones be dropped for the Scioto Township F.D. Department to respond as mutual aid. The dispatcher called Rickenbacker Fire Department; however, they did not drop the tones for the Scioto Twp. F.D. Chief Welch said that fortunately he was listening to the scanner and responded on his own. It was mentioned that if run cards were in place, the Scioto Twp. F. D. would have been dispatched at the same time as the Harrison Twp. F. D. This matter falls in line with the contents of a letter the Pickaway County Fire Chief's Association previously provided to the Pickaway County E911 Planning Committee in support of a combined PSAP and the implementation of run cards.

When the Commissioners inquired if the PCSO had been contacted regarding the matter, Chief Welch stated he had not, but no one from the PCSO has attended the last few Pickaway County Fire Chief's Association meetings.

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Also discussed was a separate recent incident brought to the attention to the Commissioners last week regarding a fire on Perrill Road. The incident commander called the county's PSAP and asked the dispatcher to drop the tones for Harrison Twp. F.D. to respond as mutual aid. Instead, the dispatcher chose to call the Harrison Twp. F.D. and asked if they still wanted their tones to be dropped because there was already six departments responding to the scene. It was stated that if an incident commander calls 911 and requests tones to be dropped for mutual aid, the dispatcher should not question that. The Commissioners stated that such incidences should be reported to the PCSO. Chief Welch indicated that he and Chief Edington could do so.

Following further discussion concerning the matter, the Commissioners thanked Chief Welch and Mr. Struckman for meeting with them regarding their concerns.

**In the Matter of**  
**Addendum No. 4 Approving the Renewal of the**  
**Rental Lease with the Ohio Department of Public Safety for an Additional Year:**

The Commissioners reviewed Addendum #4 to the Rental Lease Agreement with the Ohio Department of Public Safety for housing the Driver's License Testing Bureau located in the Pickaway County Annex, 141 West Franklin Street, Suite 600, Circleville, Ohio. The addendum extends the rental period for an additional term beginning July 1, 2015, through June 30, 2016. The annual rate will remain at \$7,632, or \$1,908.00 per quarter.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve and sign Addendum No. 4 to the Rental Lease Agreement with the Ohio Department of Public Safety for the aforementioned period and annual rental rate.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Approval to Contribute Obsolete**  
**Property to the Pickaway County Agricultural Society:**

It was reported that Grant Clifton of the Pickaway County Maintenance Department contacted the Pickaway County Agricultural Society (Ag Society), as requested by the Commissioners' office, regarding its interest in obsolete property that is no longer needed by county specifically a 2003 Ford F15 previously utilized by the Pickaway County Dog Shelter; a Cub Cadet riding mower, and zero-turn Bad Boy riding mower previously utilized by the Pickaway County Maintenance Department. Mr. Clifton informed the Commissioners' office that the Ag Society is desirous of obtaining the equipment; therefore, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

**Resolution No.: PC-031015-1**

WHEREAS, the Pickaway County Board of Commissioners has obsolete property that is no longer required for the use for which it was acquired; then,

THEREFORE BE IT RESOLVED that, pursuant to ORC §307.12 (A) (2) and ORC 307.12 (B) (1), the Pickaway County Board of Commissioners hereby contributes one (1) 2003 Ford F15 truck, one (1) Cub Cadet riding mower, and one (1) zero-turn Bad Boy riding mower to the Pickaway County Agricultural Society, a non-profit organization.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Resolution Adopted Regarding**  
**Two Obsolete Vehicles to be Posted on**  
**Govdeals.com Government Surplus Auction Website:**

Discussion was held regarding the Pickaway County Intensive Supervision Probation (ISP) Department's 2002 Chevrolet Malibu that is no longer needed and will be transferred into the Commissioners' name and placed on the govdeals.com government surplus website to be sold to the highest bidder. Also discussed was the 2001 Ford Econoline handicapped van, with a hydraulic lift, that the Pickaway County Veterans Services Board recently turned possession over to the Commissioners. After agencies, such as the Pickaway County Board of Developmental Disabilities and the Pickaway County Community Action Organization (PICCA), were contacted and expressed no interest in the handicapped van, it was determined that the vehicle will also be posted on the govdeals.com government surplus auction website.

Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

**Resolution No.: PC-031015-2**

WHEREAS, the Pickaway County Board of Commissioners has obsolete property that is no longer required for its intended use; then,

THEREFORE BE IT RESOLVED that, pursuant to ORC §307.12 (A) (1), the Pickaway County Board of Commissioners hereby authorizes (1) 2002 Chevrolet Malibu and one (1) 2001 Ford Econoline handicapped van, with a hydraulic lift, that are obsolete and no longer needed for public use be placed on the govdeals.com government surplus auction website to be sold to the highest bidder.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Records Retention Committee Meeting Update:**

Commissioner Stewart provided an overview of the recent meeting of the Pickaway County Records Retention Committee he attended in which document scanning/digitalized imaging, which is sent directly to the cloud, and inventorying services that are offered by the Gordon Flesch Company. The company can image documents that would be able to be researched by entering keywords into the system. This would be very advantageous in digitally maintaining county departmental records and purge voluminous boxes and filing cabinets containing old documents, in addition to being a substantial aid in fulfilling public records requests. Commissioner Stewart reported that Ross County recently digitally imaged 62 filing cabinets of documents, some more than 200 years old, at a cost of \$15,000. Commissioner Stewart reported that Joyce Gifford, County Recorder and member of the Records Retention Committee, will perform a survey by contacting the various county offices/agencies and inquire as to the documents they have that could be maintained in this manner.

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**In the Matter of  
Update Regarding Village of Darbyville  
Water Tower & Sewerage Issue:**

In providing an update related to the Village of Darbyville and its leaking water tower, Commissioner Wippel reported that Chris Mullins, Pickaway County Engineer/Sanitary Engineer, put the village officials in touch with Randy Stoll, of ms consultants, inc., an engineering, architecture, and planning firm, who is working on trying to obtain grants to address the village's issues. He also reported that the repair work on the leaking water tower that the village officials recently appropriated \$10,000 for will begin now that the weather has improved and the water tower will be drained so the repairs can be made.

**In the Matter of  
Amendment to County's 2015 Planned Capital Expenditures for  
Installation of Two New HVAC Systems and Electrical Upgrade in Basement of  
Building Occupied by the Pickaway County Engineering Department:**

Several weeks ago, the Commissioners reviewed a quote in the amount of \$5,100 to replace one of the three existing HVAC systems in the basement of the building occupied by the county engineering department that is no longer operational. At that time, the Commissioners decided to request a quote to remove the three separate systems of varying ages and install one system for the entire basement. Mr. Lutz presented a proposal from Accurate in the amount of \$14,550 to remove the existing heating and cooling systems and install two 2.5 ton heat pumps with cooling capacity. Two heat pumps are being recommended by the company to eliminate boring through an existing 16" concrete wall; however, Mr. Lutz pointed out that the quoted amount does not include electrical upgrades and BJ's Electric has been contacted. After the Commissioners discussed the matter, and with this being an unplanned capital expense, Commissioner Wippel offered the motion, seconded by Commissioner Henson, that the \$20,000 in the county's 2015 Capital Plan designated for concrete work in the county's campus area will be re-designated for the HVAC installations and electrical upgrade.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- **Jason Wiseman:** Mr. Lutz reported that he received an email from regarding the letter sent to Jason Wiseman related to the HVAC system issues in his home that was built by Schumacher Homes, Inc. It is Mr. Wiseman's claim that the Pickaway County Building Department approved HVAC system plans submitted by Schumacher Homes, Inc. that did not comply with Manuals J, S, or D. The letter to Mr. Wiseman essentially stated that the county building department received, reviewed and approved the documents that are required by the Residential Code of Ohio adopted by the Ohio Board of Building Standards, which are the standards also adopted by the county building department and there will be no further inspections of the HVAC system installed. Mr. Wiseman responded to the letter requesting a response, or meet in person, to items in Manuals J, S, and D that he raised asking that Mr. Lutz insert his findings for each. Mr. Lutz reported that he responded to Mr. Wiseman by email, stating that it will not be necessary to discuss the issue any further, reiterating that the Residential Code of Ohio standards have been met in that the required documents were submitted and approved per code as adopted in regards to the installation of his system and that the mentioned manuals are not the adopted standards.
- **GIS Mapping Project:** Mr. Lutz and Dave Conrad will be meeting with Jason Gillow, the county's GIS Coordinator, on Friday, March 13<sup>th</sup>, to discuss continuing with the large project the former

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coordinator was working on before leaving for another position. The project is related to making sure the GIS mapping database and the MSAG database match.

**In the Matter of**  
**Meeting with Sharon Schall of the City of Circleville Grant Department**  
**Regarding FY2015 Community Housing Impact & Preservation Program:**

Sharon Schall, City of Circleville Community Housing Impact & Preservation Program (CHIP) Coordinator, met with the Commissioners to discuss their decision related to a 5-year, 80% self-declining mortgage lien placed on the property for down payment assistance (DPA) received through CHIP by low-to-moderate (LMI) income first-time homebuyers, and a 10-year 80% self-declining mortgage placed on the property with a with a 20% payback for rehabilitation assistance received when the homeowner sells, vacates, or transfers title to the home. The money paid back is placed into a Program Income fund and is used to continue to assist LMI homeowners with rehabilitating their homes and bringing them up to residential standards, providing a safe home environment.

On January 20<sup>th</sup> of this year, the county signed a Partnership Agreement with the City of Circleville to jointly file a 2015 CHIP application that would garner an additional \$100,000 in CHIP funds (totaling \$350,000 for the city, and \$450,000 for the county) by applying a joint application to the Ohio Development Services Agency (ODSA). However, after the agreement was signed, Mrs. Schall attended a meeting at ODSA regarding changes to the program that were implemented this year in that entities filing a joint application must adhere to the same program guidelines associated with mortgages and paybacks from the assisted homeowners. Mrs. Schall stated that since 2006, the city no longer required a 10-year mortgage placed on properties for rehabilitation assistance or any form of payback; however, the city is willing to change its program guidelines to match the county's wishes in order to make application to ODSA. Mrs. Schall stated that she will be going before the Circleville City Council's Judicial Committee later in the evening regarding the matter.

In discussing the topic in detail, the Commissioners stated that they are receptive of 5-year, 80% self-declining mortgage lien placed on property with a 20% payback when the homeowner sells, vacates, or transfers title; however, feel strongly about continuing to require a 10-year mortgage placed on the property with a 20% payback that the county has required over its years in participating in the CHIP program. It is the Commissioners' consensus that homeowners receiving the assistance should have some "skin in the game" for the taxpayer dollars they received to rehabilitate their home. This would also prevent someone receiving assistance and flipping a home after the rehabilitation was performed on the home. Mrs. Schall stated that was fine and she understood the reasoning and she will proceed to take the matter before the Circleville City Council's Judicial Committee.

Also discussed was an Addendum to Partnership Agreement Between the City of Circleville and Pickaway County form provided for the Commissioners' review. The addendum is in reference to Program Income derived from paybacks received from former CHIP recipients that sold their homes. Pickaway County has approximately \$90,000 in Program Income. Mrs. Schall said that the state requires that all existing program income be deposited with the grantee, which will be the City of Circleville; however, she informed the Commissioners that the funds will be tracked separately and the city's auditor will cut the county a check for any Program Income funds that may be spent on eligible projects outside of the City of Circleville's corporation limits. Any remaining Program Income funds on deposit with the city at the end of the grant period will be returned to the county. After discussing the addendum, it was determined that the Commissioners will sign it after Mrs. Schall makes her presentation to the Judicial Committee.

At the conclusion of the meeting, Mrs. Schall thanked the Commissioners for their time.

**In the Matter of**  
**Radio Service Contract with**  
**WS Electronics South, Inc. Approved:**

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After again reviewing the Pickaway County Radio Service Contract between the county and WS Electronics South, Inc., Xenia, Ohio, for maintenance services and emergency services related to the county's 800 MHz Radio Communications System, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the agreement in the amount of \$500 per month to be on call 24/7 on an emergency basis, and a labor rate of \$100 per hour during normal working hours and \$150 per hour after hours, weekends, and holidays. All portable and mobile units will be serviced on a time and materials basis at a labor rate of \$75 per hour including travel. Tom Swisher, Countywide Radio Communication Systems Coordinator, confirmed that this type of contract is normal to secure after hours service. Without the contract, the company may only respond during normal business hours.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Meeting with Harrison Township Fire Chief  
Eric Edington Regarding Status of Consolidation of  
PSAPs and Implementation of Run Cards:**

Harrison Twp. Fire Chief Eric Edington, who indicated that he intended to be there earlier in the day when Chief Welch was there, met with the Commissioners and inquired about the status of combining the county's and city's PSAPs and the implementation of run cards. He stated that he has intended to meet with the Commissioners regarding his concerns for quite some time. Chief Edington echoed the same concerns brought to the Commissioners' attention earlier in the day by Chief Welch and he also informed the Commissioners of another incident where the proper first-responders were not called to a fire scene which would not have occurred if run cards were in place. He stated that he listens to the radio a lot and realizes that if run cards were in place, the runs would be much more efficient as far as the proper first-responders being dispatched to the scenes and Chief Welch provided some examples.

When Commissioner Stewart stated that it is the Commissioners' understanding that EmgeriTech is working with the fire chiefs individually in developing the run cards, Chief Edington stated before run cards can be implemented the various fire chiefs have to provide their individual demographic information in addition to code numbers related to the first-responders that will be dispatched and there are many as upwards to 40 codes that are used by the PCSO. He said that there are two fire chiefs in the county that state the number of codes could be condensed down to approximately 10; however, the PSCO indicated that they will continue to use all of the codes that they always have, therefore, creating a standstill. Chief Edington pointed out that there is additional information that will be required to be provided by the GIS Coordinator as well.

After discussing the matter further, the Commissioners thanked Chief Edington for meeting with them as he has provided them with information that they should be aware of. They also extended their thanks the Pickaway County Fire Chief's Association for its letter of recommendation to combine the county's two PSAPs and for the implementation of run cards as it is the Commissioners' goal to have the most efficient and effective 911 Dispatch Center the county can have.

**In the Matter of  
Fund Transfer for First Half Real Estate Settlement:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve FUND TRANSFERS to into various funds, too numerous to list, resulting from the first half real estate settlement that totaled:

**\$5,040,117.59**

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

A copy of the fund listing is available for viewing in the Commissioners' office and the County Auditor's Office.

**In the Matter of  
Fund Transfer Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following request for a FUND TRANSFER:

**86,461.69 from 101.6102.6599 – Soil & Water Conservation District-General Fund  
To  
601.0000.4513 – Soil & Water Conservation District-County Appropriation**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

**Resolution No.: PC-031015-3**

WHEREAS, the Pickaway County Budget Commission granted an AMENDED CERTIFICATE in the amount of \$750 for the Park District Fund #922, and in the amount of \$18,139.09 for the Collaborative Projects Fund #917; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriates the following sum for expenditure for period ending December 31, 2015:

**Park District Fund #922  
\$750**

**Collaborative Projects Fund #917  
\$18,139.09**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Appropriation Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following request for the APPROPRIATION OF FUNDS:

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**750 to 922.0000.4926 – Park District-Other Receipts  
2,302.16 to 101.1105.5703 - Contingencies**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Transfer Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following TRANSFER and RE-APPROPRIATION requests:

**2,302.16 from 101.1105.5703 – Contingencies  
To  
101.2083.5313 – Sheriff-membership Dues**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Creation of New Line Items Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following requests for the CREATION OF A NEW LINE ITEM:

**922.0000.4926 – Park District-Revenue  
922.6909.5901 – Park District-Other  
922.6909-5501 – Park District-Equipment  
922.6909.5401 – Park District-Contract Services**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending March 7, 2015.

A total of \$662 was reported being collected as follows: \$120 in adoption fees; \$120 in sale of tags; \$45 in late tag fees; \$135 in redemptions; \$72 in boarding revenue; \$135 in transfer out-rescue; \$40 in owner turn-in; \$130 in private donations.

No (-0-) dogs were euthanized. No firearms were discharged.

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel  
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Attest: Patricia Webb, Clerk