

TUESDAY, JUNE 7, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 7, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. Mike Struckman, Scioto Township Trustee, was in attendance for a portion of the morning session.

**In the Matter of
Minutes Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the minutes from May 31, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 8, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$63,898.26 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Report Provided by Dave Conrad:**

The following is a summary of the report provided by Dave Conrad, EMA Director:

- Pictures of the Local Emergency Planning Committee's (LEPC) functional exercise were distributed for the commissioners' review. It was reported that 20 agencies were represented and there were 48 participants. The exercise was held on Mike Struckman's property on St. Rt. 752.
- Mr. Conrad was called out at approximately 5:30 a.m. Sunday, June 5th, regarding semi-tractor that was traveling south on U.S. Rt. 23 and struck temporary concrete barriers at the Taco Bell traffic light intersection. Approximately 10 gals. of diesel fuel spilled onto the roadway, which was properly remedied.
- Mr. Conrad will be evaluation the Fairfield County LEPC exercise on Wednesday, June 8th, that will take place at the Emergency Operations Center.

**In the Matter of
Report Provided by Dustin Hube:**

Dustin Hube, fiscal Specialist/Part-time EMA Planner, reported that he has prepared the purchase orders for the 2016 General Fund 2nd half appropriations for submission to the county auditor's office.

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Mr. Hube also reported that a lot of good feedback was received regarding the LEPC functional exercise that was held in Scioto Twp.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste Administrative Assistant/Special Projects Assistant.

- Mrs. Tucker and Tom Davis, RPHF SWD Coordinator, traveled to Chillicothe last week along with a representative from the Ohio EPA, and spoke to the mayor who is desirous of re-implementing city's curb-side recycling.
- Mr. Davis and Mrs. Tucker also traveled to Ironton last week to look at the security camera set-up it has at a few of its recycling drop-off locations.
- Mrs. Tucker has been working on a display board of the various RPHF Solid Waste District events.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- Last Thursday, Berger Health System provided county employees who participated in the fourth round of bio-screenings with their results and health risk assessments that was part of an Ohio Bureau of Workers' Compensation 4-year grant.
- Ms. Dengler will be participating in an online webinar provided by the County Commissioners Association of Ohio regarding the Affordable Care Act.
- A video creator will be meeting with Ms. Dengler on Wednesday regarding the heroin epidemic in Ohio. Ms. Dengler is a member of the Pickaway County Community Improvement Coalition that was formed to improve community awareness and engagement, to provide family based support and education for those affected by addiction, to provide access to education and support to incarcerated individuals affected by addiction, and to ensure sustainability for the coalition. Mollie Hedges, a founding member of the coalition, will be attending the meeting with Ms. Dengler.

In the Matter of
Hiring of Justyn Elliot as
Part-time Maintenance Worker I:

Ms. Dengler reported that Bobby Fenneken has accepted a full-time job for a local company and will be resigning his position as a part-time Pickaway County Maintenance Worker I. She and John Brown, Maintenance Supervisor, interviewed Mr. Elliott, who has overall maintenance experience. Mr. Elliott is available to start on Wednesday, June 8th, and Ms. Dengler stated that it was her and Mr. Brown's recommendation that Mr. Elliott hired for the position.

After reviewing Mr. Elliott's employment application, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to hire Justyn M. Elliott, 1225 Norfolk Ave., Circleville, Ohio 43113, as a part-time Maintenance Worker I, at the rate of \$10 per hour, effective June 8, 2016.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorizations Approved for
Job & Family Services Employees:

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The commissioners signed Travel Authorizations for numerous Job & Family Services employees to attend various meetings, training sessions/seminar, and to perform home multiple visits throughout the month of June at the total probable cost of \$1,769.84.

In the Matter of
Renal Lease Agreement Between the
Commissioners and John Kougendakis,
BMV Deputy Registrar Signed:

In reference to renewing the rental lease agreement with John Kougendakis, Bureau of Motor Vehicles Deputy Registrar, for space at the Pickaway County Annex, 141 W. Main St, Suite 200, Mr. Lutz reported that he spoke with Mr. Kougendakis and he was amicable to the \$0.20 sq. ft. step increase per year for a period of 5 years. The rate has been at \$8 per sq. ft. since 2005.

Following the commissioners' review, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve and sign the 5-year rental lease agreement with John Kougendakis, DBA Bureau of Motor Vehicles, commencing June 26, 2016, and concluding June 26, 2021.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Amended Agreement with PPG Industries
Signed Regarding Energy Recovery Unit:

The commissioners reviewed the amended agreement with PPG Industries, Inc., which operates an industrial waste storage and treatment facility recovering energy from combustion to produce steam referred to as an Energy Recovery Unit (ERU) on the same site as the resin manufacturing facility. The amendment is in reference to maintaining and conducting "Community Advisory" tours of the facility and group meetings on a biennial basis rather than an annual basis to provide a forum for hearing and addressing community concerns that may arise regarding the operations of PPG's facility. The agreement is in effect for a period of ten (10) years.

After reviewing the amended agreement, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, for its approval and execution.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopted Approving Second Half
General Fund Line Item Appropriations:

Mr. Lutz reviewed the 2nd half General Fund line item appropriations with the commissioners totaling \$6,735,481.62 to be distributed to the various county departments for their operations for the remainder of 2016.

Following the review, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-060716-1

BE IT RESOLVED, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting forth a

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semi-annual schedule of all expenses and expenditures of all appropriations from the Pickaway County General Funding for fiscal year 2016. The total second half of schedule of expenses and expenditures for each office, department, and division is as follows and that there be appropriated from the GENERAL FUND

\$6,735,481.62

as the second half appropriation for 2016.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopted by the Logan Elm School District
Board of Education Regarding Real Property Tax Exemptions to
Sofidel America for Improvements to Real Property for Construction of New Facility:

The commissioners' office received and accepted the resolution with supporting documents adopted by the Logan Elm Local School District's Board of Education regarding its approval of the City of Circleville/Pickaway Township Joint Economic Development District (JEDD) Agreement, the Compensation Agreement, and the Tax Increment Financing (TIF) Agreement for Sofidel Phase 1, and the Loves Facility.

In the Matter of
Resolution Adopted Regarding
Pickaway County Commissioners' Authorization for
Pickaway County Board of Developmental Disabilities to Sell Unneeded
Contents from Buildings on the Commissioners' Behalf:

Mike Pelcic, Superintendent of the Pickaway County Board of Developmental Disabilities (PCBDD), and Bob Hively, PCBDD Fiscal Manager, met with the commissioners and informed them that the Brooks Yates School is moving to the Teays Valley School District next week. On May 3, 2016, the commissioners adopted a resolution authorizing the sale of eight parcels on South Pickaway Street. The Ohio Revised Code states that boards of developmental disabilities are not allowed to buy or sell real property, they can only own real property; therefore, commissioners will be accepting sealed bids for the parcels in the near future after being publically advertised. The sealed bids will be accepted by the commissioners' office and publically opened and read aloud.

Mr. Pelcic stated that they are also preparing to sell, by public auction, the contents of the buildings no longer needed for public use and requested a resolution clarifying that they have the commissioners' authority to sell the unneeded contents by public auction.

After a brief discussion regarding the matter, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Resolution No.: PC-060716-2

WHEREAS, Resolution No. PC-050316-1 adopted by the Pickaway County Board of Commissioners on May 3, 2016 authorized the sale of eight parcels of real properties known as 1005 S. Pickaway Street, 963 S. Pickaway Street, and 972 S. Pickaway Street, Circleville, Pickaway County, Ohio, titled in the name of Brooks Yates Center Housing Opportunities, Inc. that were determined to be no longer needed by the Pickaway County Board of Developmental Disabilities (PCBDD) after the completion of the 2015-2016 school year; then,

THEREFORE BE IT RESOLVED, that upon completion of the 2015-2016 school year and subsequent removal of contents needed by PCBDD for the furtherance of its operations, the PCBDD

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authorized transfer of ownership of the remaining contents of 1005 S. Pickaway Street and 963 South Pickaway Street to the Pickaway County Board of Commissioners to use or dispose of in accordance with ORC 307.12; and,

BE IT FURTHER RESOLVED, that the Pickaway County Commissioners authorize the Pickaway County Board of Developmental Disabilities to sell the unneeded contents on the their behalf.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Pelcic and Mr. Hively then thanked the commissioners.

In the Matter of
Replat of Lot 7-B-Circleville Crossing
For Chipotle's Restaurant Signed and Approved:

Terry Frazier, Director of the Pickaway County Planning Department, along with Erica Tucker, Special Projects Assistant, met with the commissioners to obtain their approval on the following plat for Chipotle's Restaurant:

- **Replat of Lot 7-B**
Circleville Crossing
Plat Cabinet 2, Slide 188

Following a brief question and answer session, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve and sign the plat.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Mark Adkins of Box 65:

Mark Adkins, of Box 65, met with the commissioners regarding the recent notification from the City of Circleville that it must vacate the space it occupies at the city's former Fire Station #2 building located on South Court Street because the space in the building is being reallocated. Mr. Adkins said that Circleville's Safety Director verbally informed him of the matter last week, but did not indicate by what date Box 65 would have to vacate the building.

Box 65, a 501 (c) (3) non-profit that depends solely on donations, grants, and fundraisers, is a volunteer unit that provides rehab services to first responders such as food, Gatorade and water, cooling fans, and supplies to protect from frostbite and heat exhaustion while assisting the public. Mr. Adkins said that in providing a background, six years ago, with city official's approval, the organization filed its non-profit status with the IRS under the name of Circleville Fire & Auxiliary, AKA Box 65, and has been housed in the building after the volunteers made a few improvements. He mentioned that three years ago, the organization was informed by the city auditor that Box 65 could no longer be covered on the city's liability insurance, therefore he said they had to obtain their own coverage, which has cost over \$6,000 that could have been used for supplies for first-responders. Mr. Adkins stated that Box 65 has never had a contract with the city for the space and when he told they would have to vacate, he inquired if a contract with the city would be a possibility and he was again told that the building was being reallocated and Box 65 is "not included in the equation."

Mr. Adkins said that he is currently looking for a new location and has been in contact with Thad Hicks, Director of the Emergency & Disaster Management program at the Ohio Christian University, who is

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assisting him in that effort. He informed the commissioners that he was there to inquire about where Box 65 might obtain assistance with filing the proper paperwork with the IRS to maintain its 501 (c) (3) status and file under its name alone. He said that it is not a requirement for Box 65 to file as an auxiliary to an existing fire department. Mr. Adkins also inquired about assistance with finding grants Box 65 could apply for and he listed a few grants the organization has been able to obtain in the past. Commissioner Stewart stated that as far as eliminating Circleville Fire Axillary name with the IRS, it should just be a matter of submitting the forms online and offered any assistance the organization might need. Related to the inquiry about grants, the ones Mr. Adkins listed were grants that the commissioners would have recommended to explore; however, perhaps Dave Conrad, EMA Director, might be knowledgeable about other grants the organization could apply for.

At the end of the discussion, Mr. Adkins thanked the commissioners' for their time and assistance.

In the Matter of
Executive Session:

At 10:55 a.m., Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to enter into Executive Session pursuant to ORC 121.11 (G) (1) to discuss the possible discipline of a Pickaway County Sheriff's Office (PCSO) employee with Sheriff Robert Radcliff; James Brown, Administrative Lt.; and Lt. Gabriel Carpenter, Jail Administrator, in attendance along with Brad Lutz, County Administrator.

Voting on the motion by roll call was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 11:05 a.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Voting on the motion by roll call was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Meeting with Sheriff Radcliff
Regarding 2015 Annual Jail Inspection
Report Received from the Ohio Department of Rehabilitation and Correction:

Sheriff Robert Radcliff met with the commissioners regarding the letter received from the Ohio Department of Rehabilitation and Correction (ODRC) related to the jail inspection report for the Pickaway County Jail that took place on November 9th and 10th, 2015. James Brown, Administrative Lt., and Lt. Gabriel Carpenter, Jail Administrator, were also in attendance.

Before reviewing the letter, Sheriff Radcliff reported that 2 new road patrol SUVs have been delivered to Coughlin's and the other 2 vehicles approved for the PCSO will be in soon. Arrangements are being made for the vehicles to be up-fitted and decaled. As the new patrol vehicles are placed into service, older high-mileage ones will be pulled from the road. Sheriff Radcliff stated that used parts are getting harder to find and he indicated that he would like to keep the Crown Vics that will be rotated so they can be used for repair parts, and then ultimately scrap the vehicles at Deercreek Auto Parts and pay the proceeds into the General Fund. The sheriff also reported that the jail's dayroom lighting replacement project the commissioners approved was underway and he mentioned that after the old bulbs are removed from the obsolete lighting fixtures and properly disposed of, though it is up to the commissioners, he said that the fixtures could be scrapped as well as he it is his understanding that they have no value. He also reported that PCSO parking replacement project is underway and going well. He commended the commissioners for utilizing the county engineering department to manage the project, and the department is doing a good job in

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communicating with the PCSO of its progress. The project was let out for bid on March 8, 2016, and Cox Paving, LLC, was the successful bidder.

Related to the letter from ODRC, Sheriff Radcliff stated that 2003 was the last year that there has been a major over-haul of the Ohio Jail Standards and the PCSO has been compliant. Since 2003, the PCSO has re-written the policies 3 times, and they are currently fitting in the new standards. Accessed was a group of 117 standards, selected from the Minimum Standards for Jails in Ohio, that focused on reception and release, classification, security, housing, sanitation and environmental conditions, communication, visitation, medical, food service, recreation, inmate discipline, administrative segregation, grievance, staffing, and staff training. The inspection consisted of an inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having brief interviews with Jail Administrator, Lt. Carpenter, and Cpl. Evans. The letter listed 55 of the standards with which the jail was not in compliance, each standard categorized as "Essential" or "Important." As a result of the inspection, the county jail is in a "status" category. It was explained that the PCSO has written policies and procedures for the standards that were not in compliance; however, with the new standards those policies and procedures now require additional language and new additional materials and forms to be filed with the ODRC. Since the inspection, Lt. Carpenter has submitted much of the necessary corrective materials and forms, but with the state jail inspector being 6 months behind in providing the inspection report, which was to be released after 30 days of the inspection, he did not accept the corrections and forms that Lt. Carpenter already submitted and were, therefore, not reflected in the report. The PCSO has 45 days from the date of the inspection report (May 31, 2016) to submit the remaining completed form(s) and/or corrective materials addressing the noted deficiencies. Sheriff Radcliff stated that the PCSO engaged Lexipol last year which has assisted the department with the new jail standards policies. Lexipol is a provider of state-specific policies and verifiable policy training forms for public safety organizations but again, it was mentioned that with the jail inspector being 6 months behind in submitting his report, he informed the PCSO he had to move forward with issuing it without reflecting the receipt of those corrections and/or materials. Discussion was held about the training of jail staff and the submission of the associated documentation that will be addressed. After the remaining corrections and materials from the PCSO are submitted to the ODRC, the county jail will be in compliance with the new jail standards at its next state inspection and will be removed from the category of a status jail.

After further discussion regarding the matter, Sheriff Radcliff stated that he wanted to bring the commissioners up-to-speed on the situation, and the commissioners thanked him for the information.

In the Matter of
Authorization for Pickaway County Engineer to
Enter into Agreement with the Ohio Department of Transportation
Related to the Roundtown Trail Project:

Anthony Neff, Deputy County Engineer, met briefly with the commissioners to obtain their approval for Chris Mullins, Pickaway County Engineer, to enter into contract with the Ohio Department of Transportation (ODOT) related to the Roundtown Trail Project, PID Number 97466, a transportation activity eligible to receive Federal funding up to a maximum amount of \$420,762. The purpose of the agreement is to set forth requirements associated with the Federal funds available for the project and to establish the responsibilities for the local administration of the project. The department would also enter into agreement with DLZ Ohio, Inc in amount not to exceed \$49,468 for construction inspections and keeping of records and documents. Mr. Neff stated that he project is being funded through private dollars, though not county engineering dollars, and a grant administered through the Ohio Department of Natural Resources (ODNR). He said with ODNR's SFY2016 closed, advances may be required until the grant funds are accessible when ODNR's SFY2017 opens.

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, authorizing the Pickaway County Engineer to enter into the contract with the Ohio Department of Transportation, and the contract with DLZ Ohio, Inc., and the approval of advances (from General Fund) into the Roundtown Trail Project line item if necessary

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried

Attest: Patricia Webb, Clerk

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In the Matter of
Ohio Department of Rehabilitation and Correction
Grant Agreements Signed for Non-Residential Community-Based Correction Programs:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign the Ohio Department of Rehabilitation and Correction (ODRC) Subsidy Grant Agreement for Community-Based Corrections Programs for Non-Residential Misdemeanant Intensive Supervision in the amount of \$83,816; and, the ODRC Subsidy Grant Agreement for Community-Based Correction Programs for Non-Residential Felony Intensive Supervision in the amount of \$80,064.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The 2 vehicles seized by the PCSO through a court case are expected to be posted on the govdeals.com government auction website soon.
- As requested by the commissioners' office, Sharon Schall of the City of Circleville Grant Dept. provided spreadsheets of the breakdown of the FY2015 Community Housing Impact Program (CHIP) projects that have occurred in the city and county, along with copies of the associated self-declining mortgages reflecting the 20% set-aside as deferred/recapture loans that have been placed on properties that received rehabilitation assistance.
- The General Fund year-to-date revenue and departmental expense line items were reviewed and to date overall revenue and expenses are tracking as projected.
- April Dengler and Dustin Hube are assisting Mr. Lutz with preparing the county's 2017 Tax Budget that is due to be adopted by July 15th, and filed with the county auditor by July 20th.
- Mr. Lutz will collect the projected numbers that townships would receive by way of receiving 10% of Pickaway County Building Department inspection fees for commercial building inspections performed in their respective townships.
- Mr. Lutz spoke to the commissioners regarding a matter that was brought up at a Courthouse Security meeting related to reactivating the telephone speaker paging system in the courthouse. The telephone speaker paging system could be used, via a password, if an office/department in the courthouse is experiencing an unruly-type situation that will cause the speakers on all phones in the courthouse to be triggered and broadcast that there is a situation within the courthouse, but it does not localize where the situation is occurring. Also, it ties up all of the telephones in the courthouse making them unable to receive incoming or place outgoing calls. In discussing the matter and with the ability for offices to contact the Courthouse Security Desk, the panic buttons that are located in the various offices, and having the ability to call 911 if necessary supersedes reactivating the telephone speaker paging system.

Note: Commissioner Henson was absent for the remainder of the day.

In the Matter of
Public Hearing #2 Conducted for the
FY2016 Community Development Block Grant (CDBG) Allocation Program:

The legally advertised Public Hearing #2 was conducted for the Pickaway County FY2016 Community Development Block Grant (CDBG) Allocation Program, a federally funded program administered through the Ohio Development Services Agency (ODSA), Office of Community Development. The following individuals were in attendance: Commissioners Stewart and Wippel; Brad Lutz, County

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Administrator; Franklin Christman, Village of Ashville Administrator; and Ryan Scriber, Executive Director, of the P³ Economic Development Office.

On February 16, 2016, the county held its first Public Hearing to inform citizens about the CDBG program, how it may be used, what activities are eligible, and other important program requirements including the Allocation Program and the Competitive Set-aside Programs (Downtown Revitalization, Neighborhood Revitalization, and Critical Infrastructure Programs).

Commissioner Stewart opened the public hearing by stating its purpose, which was to review the eligible projects selected for funding to be included in the county's application to ODSA. Mr. Berquist stated that the FY2015 Community Development Implementation Strategy (CDIS) is in effect and only those projects listed are eligible for funding in the FY2016 program year. He then reviewed the eligible projects that were listed on the CDIS, mentioning that the City of Circleville grant request for its Turner Drive Improvement Project was higher than the county's entire allocation from the state and the city was unable to come up with the matching funds that would be required for the project to be considered; therefore, the next project listed on the CDIS will be proposed in the county's application, which was the Village of Ashville's Center Street Improvements.

Mr. Berquist then provided the following overview of the projects that will be included in the application, all of which were reflected on the CDIS: Village of Ashville-Long Street Sidewalks - Project cost \$35,576; local match of \$7,115; CDBG grant allocation of \$28,461. Village of Tarlton-Redding St. Improvements – Project cost of \$32,215; local match of -0-; CDBG grant allocation of \$35,215. Senior Center-Freezer (walk-in) – Project cost \$3,630; local match of -0-; CDBG grant allocation of \$3,630. Village of Ashville-Center St. Improvements – Project cost \$66,395; local match of \$8,701; CDBG grant allocation of \$57,694. Fair Housing Program (a federal requirement) \$3,000; and Program Administration costs \$27,000.

When Mr. Berquist asked if there were any questions, Mr. Christman inquired as to when the projects can be let out for bid and Mr. Berquist stated that can occur sometime after the first of next year; however, bid amounts are only good for 60 days, and projects should not be implemented until sometime after the weather breaks next spring.

With there being no further questions, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Resolution No.: PC-060716-3

WHEREAS, the Pickaway County Board of Commissioners received notification from the Ohio Development Services Agency that the county has been allocated the sum of \$155,000 in Community Development Block Grant Allocation Program funds for Fiscal Year 2016; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby proposed the following projects and allocations to be submitted as part of the county's grant application to the Ohio Development Services Agency for Fiscal Year 2016:

<u>Activity</u>	<u>Requested Grant Amount</u>	<u>Local Share</u>	<u>Total Project Amount</u>
Village of Ashville Long Street Sidewalks	\$ 35,576	\$ 7,115	28,461
Village of Tarlton Redding Street Improv.	35,215	-0-	35,215
Pickaway Senior Center Freezer	3,630	-0-	3,630
Village of Ashville Center Street	66,395	8,701	57,694
Fair Housing	3,000	-0-	3,000

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Administration	27,000	-0-	27,000
Totals	\$170,816	\$15,816	\$155,000

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: Motion carried.

Attest: Patricia Webb, Clerk

At the conclusion of the Public Hearing, the commissioners thanked everyone for their attendance.

**In the Matter of
Ryan Scribner, Executive Director of the
P3 Economic Development Office:**

Ryan Scribner, P3 Economic Development Director, met briefly with the commissioners and informed them that the Pickaway Township Trustees adopted a resolution approving the Enterprise Zone Agreement that will require the commissioners' final approval. It was determined that Gene Hollins, the legal counsel that assists the county with economic development and related matters, will be contacted about moving forward with the tax incentive agreement and TIF agreement for Sofidel.

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

**34,521.38 to 201.3006.5501 – Engineer-Equipment
84,145.38 to 201.3006.5416 – Engineer-Townships/Municipalities**

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter
Issuance of Blanket Purchase Orders Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

**400 – 101.1102.5901 – Maintenance Dept.-Other Expenses
1,000 – 101.1106.5901 – Development & Planning-Other Expenses
125 – 101.1108.5901 – Building Dept.-Other Expenses
2,000 – 101.1112.5901 – Countywide Facilities-Other Expenses
50 – 101.1117.5901 – Recycling Outreach-Other Expenses
250 – Emergency Management-Other Expenses
1,050 – Coroner-Other Expenses**

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report:**

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The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending June 11, 2016.

A total of \$762 was reported being collected as follows: \$120 in adoption fees; \$192 in boarding revenue; \$165 in dog licenses; \$60 in dog license late fees; \$40 in owner turn-in euthanasia; \$140 in redemptions; \$45 in private donations.

Eight (8) stray dogs were processed in; three (3) dogs were adopted; no (-0-) dogs were euthanized initiated by the shelter.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk