

TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio 43113, on Tuesday, July 5, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel to approve the minutes from June 28, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 6, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$442,946.83 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Dave Conrad:

The following is a summary of the report provided by Dave Conrad, EMA Director:

- Information was provided regarding the Tallgrass Pipeline Co. that will release pressure at the value in Jackson Township for the Rockies Express Pipeline on Tuesday, July 19th, at 10:00 a.m., north of Commercial Point Road and south of Vanmeter Rd.
- Mr. Conrad is working on the closing documents for the 2015 Emergency Management Performance Grant.
- The monthly countywide outdoor emergency siren testing will occur on Wednesday, July 6th, at 1:00 p.m.
- An LEPC meeting is scheduled for 8:00 a.m. on Thursday, July 7th, at the Circleville Fire Station. A Pickaway County Fire Chief's meeting will be held the same day at 7:00 p.m.

In the Matter of
Report Provided by Erica Tucker:

TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The following is a summary of the report provided by Eric Tucker, RPHF Solid Waste Administrator Assistant/Special Projects Assistant:

- The Rumpke Recycling contract was approved at the RPHF Solid Waste Board of Director's meeting that was held last week in the Fayette County Commissioners' office.
- Mrs. Tucker and Tom Davis, RPHF Solid Waste Coordinator, will be attending the last Policy Committee meeting later in the day scheduled to be held in Highland County.
- Stacey Sark of P3 has asked Mrs. Tucker to assist with preparations for the Sofidel America groundbreaking ceremony scheduled to be held on July 11th, at 2:00 p.m.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- Lou Jordon, Pickaway Co. Veterans Services Benefits Advisor, retired. Friday, July 1st, was his last day.
- Troy Watkins, Pickaway Co. Building Inspector, is on medical leave, which will last a few weeks.
- The 5 defibrillators have been delivered that was purchased with South Central Power Foundation Grant funds. Two will be placed in the courthouse, 2 in the Pickaway County Service Center, and 1 in the Pickaway County Annex.
- There is new Franklin County Consortium Thrive-On Health & Wellness Challenge where county employees can earn 10 HelloHappy points by walking 400,000 steps from July 18 thru August 28. Employees that complete the challenge will be entered into a drawing to win 1 of 3 Apple Watches, or an iPhone 6s.

In the Matter of
Re-Plat of Lots 2 & #3 Approved
For Ringgold Landings Subdivision:

Terry Frazier, Director of Development & Planning, presented a re-plat to combine Lots 2 & 3, owned by Phillip A. & Shannon E. Smith, and vacate the easement between the two lots in the Ringgold Landings Subdivision.

Following a brief question and answer session, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve and sign the following subdivision plat:

Ringgold Landings
Replat of Lots 2 & 3

**Situated in the State of Ohio, County of Pickaway, Township of Walnut, Section 26, Township 9,
Range 21 Being all of Lot 2 & s of Ringgold Landings as Platted in Plat Cabinet 2, Slide 168
As Being Conveyed to Phillip A. & Shannon E. Smith in Official Record 722, Page 1655, All
Records as Stated are in the Recorder's Office of Pickaway County, Ohio**

Lot 2 Parcel No. M30-0-003-02-002-00

Lot 3 Parcel No. M30-0-003-02-003-00

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of

TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

**Travel Authorizations Approved for
Job & Family Services Employees:**

The commissioners approved and signed the out-of-county Travel Authorizations for numerous Job & Family Services employees to attend various meeting and seminars and perform home visits throughout the month of July at the total probable cost of \$1,230.35.

**In the Matter of
Meeting Regarding Conditional Zoning
Certificate for Surface Mining Activity for
The Shelley Company on Weigand Road - Harrison Township:**

Chris Mullins, County Engineer, scheduled this meeting with the commissioners related to a conditional zoning certificate for a proposed surface mining activity by The Shelly Company. Those in attendance for the meeting were Aaron Muhlencamp, of The Shelly Company, and Paul Rice, Esq./legal counsel for The Shelly Company, and Joe Defelice, Harrison Township Trustee.

Mr. Mullins began by stating that he recently received the written notice from The Shelly Company about its intention to apply for a conditional zoning certificate for surface mining operations for a sand/gravel quarry on Weigand Road, Harrison Township. Pursuant to ORC §303.141, no later than 14 days after receipt of the written notice, the county engineer is to establish the time, date, and location of a meeting with the applicant and send written notice of the meeting to the applicant and to the fiscal officer of each township in which the proposed activity is to be located or expanded. At the meeting, the applicant shall explain the proposed location of the activity or expansion of an existing activity, the anticipated amount of aggregate material to be shipped by truck from the activity, and the anticipated primary market areas for the finished aggregate products leaving the activity. No later than thirty (30) days after the meeting with the applicant, the county engineer shall submit a written recommendation of specific roads to be used as the primary means of ingress and egress from the proposed activity to the board of county commissioners. At the next regularly scheduled meeting of the board of county commissioners after receipt of the written recommendation, the board shall adopt the recommendation or adopt the recommendation with modifications.

Mr. Rice then provided aerial mappings of the intersection of U.S. Rt. 23 and Weigand Road with plan views of the proposed improvements that includes acceleration lanes and deceleration lanes in both directions on U.S. Rt. 23. He stated that there are also plans to make improvements to Weigand Road which is currently 20 feet wide with minimal shoulders on each side. What is being proposed is widening Weigand Road to 24 feet wide with 2 foot shoulders on each side. A legend of the proposed aggregate materials to be used for the road improvements was also provided and reviewed. Plans are to also improve a road that leads to a former concrete mix business site and use that road to access the approximate 176 acre site where the proposed surface mining will occur that is owned by Anderson Concrete in Columbus. Plans are to enter into a lease agreement with Anderson Concrete to mine the property and provide royalties. It is estimated that 600,000 tons of sand/gravel material a year will be mined from the site that will go north on U.S. Rt. 23 to supply The Shelly Company and Anderson Concrete. Mr. Rice stated that a lake will be dredged and he has already begun the design plans for the development of residential lots with trees, etc. after the site is "mined out" in 10 to 15 years.

During a brief question and answer session, it was noted that for the purpose of today's meeting was to gather information about the road improvements and safety fir which the county engineer will make recommendations to the commissioners. Mr. Defelice was asked if this would require a change in zoning process and he stated that the area being discussed along U.S. Rt. 23 is currently zoned for businesses and he urged that the Harrison Township Landuse Plan be visited that the Harrison Township Zoning Board will use to make its decision on the conditional zoning certificate, adding that the landuse plan already has areas designated for possible mining, and the area being discussed is not one of them.

At the conclusion of the meeting, Mr. Rice and Mr. Muhlencamp thanked the commissioners for their time, and Mr. Mullins stated that he will provide the commissioners with his recommendation in 30 days.

TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Notice of Commencement Signed for
Eagle Bridge Company Related to Project
PIC-CR22-6.58 – Scioto Darby Road Bridge Replacement:

Chris Mullins, County Engineer, presented a Notice of Commencement of a Public Improvement for Eagle Bridge Company related to the PIC-CR22 6.58 Project, AKA Scioto Darby Road Bridge Replacement project. The commissioners executed a contract with the general and principal contractor on April 5, 2016.

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to execute the Notice of Commencement of a Public Improvement for the above-mentioned public improvement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Pre-Audit Meeting Regarding
2015 Pickaway County Single Audit:

An introductory conference held regarding the 2015 Pickaway County Single Audit that is currently underway. Those in attendance were Judy Storey, Senior Audit Manager, and Tim Kraft, Auditor of State (AOS) Central Ohio Regional Liaison; Melissa Betz, County Auditor; Rachel Shafer, Deputy County Auditor; Ellery Elick, County Treasurer; James Dean, Clerk of Courts; Chris Mullins, County Engineer; and Trenny Wharton, County Engineering Department Administrative Assistant.

Mrs. Storey first presented was list of AOS personnel that will be conducting the audit, which is slightly larger due to special audit investigations. The Letter of Arrangement from the AOS with an estimated fee of \$82,041 for the audit services was presented for the commissioners' review and ultimate approval, which is an approximate 3% increase from last year. Mrs. Storey stated that the audit services cannot exceed that amount without approval from the commissioners. One of the factors involved in the increase from last year is the implementation of GASB 68 – Accounting and Financial Reporting for Pensions that will require additional AOS staff time. Also involved is a single audit in accordance with Uniform Guidance (Part 2 of CFR Part 200), which combined OMG Circulars A-87, A-102, and A-133 into one Super Circular. The financial audit is anticipated to be completed by September 16, 2016, in order to meet the county's filing deadline of September 30, 2016. Two grants will be tested, both of which are in the Pickaway County Job & Family Services Department, being the Child Support Enforcement and TANF grants. Mrs. Storey explained that with the grant fiscal years operate slightly different than the county's fiscal years, the grants will be tested under the former guidelines for the first 3 quarters of the year, and under the new guidelines for the 4th quarter of the year.

Mrs. Storey stated that the AOS staff is completely moved in to the new working space that the county provided and it is working out well and work order arrangements have been submitted to the Maintenance Department by the county's IT Director for printer/copier access.

Mrs. Storey stated that most of the fraud inquiries have been completed and if areas of concern were to arise she requested that the AOS staff be contacted. She noted that the AOS does not have any additional information to what has already gone public regarding the Veterans Services prior audit.

Following a brief question and answer session to gain additional information regarding GASB 68, the commissioners stated that they will review the Letter of Engagement prior to signing later in the day.

TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Discussion Regarding Impact of
Ohio Sales Tax Revenue Related to
Medicaid Managed Care Organizations:

Melissa Betz, County Auditor, briefly discussed additional information related to the federal Centers for Medicare and Medicaid Services that informed the state that Ohio's sale tax law that was applied to Medicaid Managed Care Organizations (Medicaid MCO's) in October 2009 is out of compliance with federal regulations and will begin affecting sales tax revenue received beginning in July 2017. Mrs. Betz stated that she remains fairly certain that when MCO sales tax law was implemented, information from the Ohio Department of Taxation was provided in that it would be an approximate increase of \$30,000 per month in sales tax revenue to the county. However, Mrs. Betz stated that for 2015, Pickaway County received \$994,315 in MCO generated sales tax. It was noted that the MCO sales tax received by counties will not be required to be paid back. Commissioner Stewart stated that he had received an identical report at his last meeting of the Board of Directors for the County Commissioners Association of Ohio (CCAO).

Discussion was held regarding the federal directive and how Ohio will have to craft a set of replacement taxes that comply with federal regulations and that replace revenues lost due to the anticipated repeal of the Medicaid MCO tax on July 1, 2017, the beginning of the SFY 2018 – 2019 state budget. Mrs. Betz stated that the County Auditor's Association of Ohio has an executive legislative meeting scheduled for Wednesday, July 6th, to discuss that topic and she get back with the commissioners if there is any information to report.

In the Matter of
Report Provided by Brad Lutz:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The 2017 Tax Budget Hearing is scheduled to be held in the commissioners' office on Tuesday, July 12th, at 11:00 a.m.
- The Sofidel America groundbreaking is scheduled to be held on Monday, July 11th, at 2:00 p.m., at the site for its new industrial tissue products manufacturing facility in Pickaway Township.
- 911 upgrades continue to be facilitated regarding the automatic updates by Frontier Communications related to landlines.
- Mr. Lutz will be attending a County Administrator Association meeting in Stark County on Friday, July 15th.
- The Pickaway County Chamber of Commerce will be hosting a Candidates Forum on Tuesday, September 20th, that will be held in the Circleville High School auditorium at 7:00 p.m.

In the Matter of
Meeting in Executive Session:

At 11:34 a.m., Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to ORC 121.22 (G) (1) to discuss the compensation of a Pickaway County Board of Commissioners' employee.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 11:48 a.m., the commissioners exited Executive Session and Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk

In the Matter of
E911 Coordinator Contract
Annual Pay Increase Approved:

After resuming Regular Session, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the E911 Coordinator Contract annual pay increased to \$6,300, an increase from \$6,115 annually.

Voting on the on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
3% Increase to General Fund
Departmental Salary Line Items Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve a 3% increase to the General Fund salary line items, effective with the beginning of the June 26, 2016 pay period. Elected officials and department heads will need to coordinate the increase in their employees' rate of pay with the payroll department in the county auditor's office and complete the requisite paperwork. As in years past, the 3% increase will be appropriated at the end of the year as needed.

Voting on the on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Logan Elm Local School District
Board of Education Compensation Agreement Signed Related to the
Sofidel America Industrial Tissue Paper Facility:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign the Compensation Agreement with the Logan Elm Local School District Board of Education related to Sofidel America making an annual compensation payment to the school district in the amount of \$10,000 per year for 15 years as a condition to granting the Enterprise Zone Exemption; and, the Board of the Joint Economic Development District (JEDD) shall be formed in conjunction with the development of the Sofidel America industrial facility for income tax sharing and shall provide the Logan Elm Board of Education with additional compensation as set forth in the City of Circleville-Pickaway Township Joint Economic Development District Agreement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Contract Award for Bid “B”
Related to the Pickaway County
2016 County and Township Road Resurfacing Program:**

In reference to the bid opening conducted on May 10, 2016, for the project referred to as “Pickaway County – 2016 County and Township Resurfacing Program,” and upon the written recommendation of Anthony Neff, Deputy County Engineer, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to award the contract for “Bid B” to lowest and best bid - The Shelly Company, 80 Park Drive, Thornville, Ohio 43076, in the amount of \$729,559.46.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Item Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following request for the CREATION OF A NEW LINE ITEM:

101.3001.5401 – Engineer-Contract Services

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following request for the APPROPRIATION OF FUNDS:

2,511.14 – 101.1105.5703 – Contingencies

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**2,511.14 from 101.1105.5703 – Contingencies
To
101.3001.5401 – Engineer-Contract Services**

**TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**10,549 from 201.3006.5504 – Engineer-ALGT-Land
To
2001.3007.5506 – Engineer-ALGT-Contract Projects**

**15,000 from 201.3007.5901 – Engineer ALGT-Bridges & Culverts
To
201.3007.5505 – Engineer ALGT-Materials & Supplies**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Letter of Engagement Signed with
Auditor of State for 2015 Pickaway County Audit Services:**

After reviewing the engagement letter presented earlier in the day by Judy Storey, Senior Audit Manager, during the 2015 Pickaway County Pre-audit meeting, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign the document outlining the objectives and scope of services that will be provided and the fees for those services that not expected to exceed \$82,041.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Ohio Public Works Commission Project Grant Agreement
Signed for “Bid B” Related to the Pickaway County - 2016 County Roads Resurfacing Program:**

Commissioner Stewart signed the Ohio Public Works Grant (OPWC Project No. DQT06,) Agreement in an amount not to exceed \$550,000 related to “Bid B” for county road resurfacing in reference to the Pickaway County – 2016 County and Township Surfacing Program. The project will consist of resurfacing approximately 10.5 miles of roadway on four roads with widths varying from 18 feet to 24 ft. wide. Resolution No. PC-092915-1 was adopted on September 29, 2015, authorizing Commissioner Stewart, who was President of the Board, to sign the grant application and to enter into any agreements as may be necessary.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending July 2, 2016.

A total of \$903 was reported being collected as follows: \$280 in adoption fees; \$48 in boarding revenue; \$195 in dog licenses; \$30 in dog license late fees; \$65 in redemptions; \$40 in transfer-out rescues; \$245 in private donations.

Six (6) stray dogs were processed in; seven (7) dogs were adopted.

No firearms were discharged.

**TUESDAY, JULY 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, absent for vote. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk