

**TUESDAY, JULY 28, 2015**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, July 28, 2015, with the following members present: Mr. Brian S. Stewart and Mr. Mr. Harold R. Henson. Mr. Jay H. Wippel was absent. Brad Lutz, County Administrator, was also in attendance. Sarah Gillespie of the Circleville Herald and Mike Struckman, Scioto Township Trustee, were in attendance for a portion of the morning session.

**In the Matter of**  
**Minutes Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the minutes from July 21, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Payment of Bills:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 29, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$320,748.14 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Fiscal Specialist Report:**

The following is a summary of the report provided by Erica Tucker, Fiscal Specialist:

- Mrs. Tucker assisted with the Friday in the Park event that was held on July 27<sup>th</sup>.
- The Pickaway County Library will be conducting an open house Health Fair on Thursday, July 30<sup>th</sup>.

**In the Matter of**  
**Emergency Management Agency Report:**

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- Invoices totaling approximately \$9,500 have been sent out to local jurisdictions for annual EMA dues at the rate of .15¢ per capita, which has been the rate since at least the early 2000's. Discussion was held related to Mr. Conrad possibly contacting other counties of similar size to Pickaway County regarding their amounts per capita for EMA annual dues.
- The EMA office is working on possibly assisting users of the county's 800 MHz Radio Communications System with Homeland Security Funds for programing P25 capable radios.

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- Mr. Conrad and Mr. Lutz attended the Ohio Multi-Agency Radio Communications (MARCS) Steering Committee meeting held on July 27<sup>th</sup>. The committee is in favor of the Tier 4 Partnership Agreement that was previously sent to Ohio MARCS and it is conceivable that a contract could be provided to the county by next month.

**In the Matter of  
Assistant County Administrator Report:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- The county engineering department has placed another dump truck on the govdeals.com website.
- MPW Industries has donated \$500 to the Household Hazardous Waste Materials and Electronic Collection Day event scheduled to be held on Saturday, September 19<sup>th</sup>, at PPG Industries.
- Gift cards for employees who completed the Live Out Loud Health Challenge have been received and will be distributed.

**In the Matter of  
County Dog Warden Report:**

Marc Rogols, Chief Dog Warden, met briefly with the commissioners and provided an update for the Wright-Poling/Pickaway County Dog Shelter. It was reported that adoptions are up; \$200 was raised by Partners for Paws during a recent bake sale; the dog shelter has been approved for Walmart's "open bags" of dog food program and recently picked-up 1700 lbs. of various brands of dog food. The dog shelter will be able to be part of the program indefinitely, which will save approximately \$9,000 per year. Discussion was also held regarding placing a flicker account on the county's new website that is about to be launched that will provide a slide show of adoptable dogs; fee schedules; services provided and other pertinent information regarding the dog shelter.

**In the Matter of  
Travel Authorization Approved for  
Job & Family Services Employees:**

The commissioners signed a Travel Authorization for numerous Job & Family Services employees to attend various meetings and conduct home visits scheduled throughout the month of August, at the total probable cost of \$1,022.85.

**In the Matter of  
Soil & Water Conservation District Update:**

Tawn Seimer, Pickaway County Soil & Water Conservation District (SWCD) District Manager, met with the commissioners along with Lindsey Shaffer District Technician, to provide an agency update for April, May, and June 2015. Topics reviewed included the following:

**Administrative**

- Lindsey Shaffer became a full-time district technician effective May 4<sup>th</sup>, after working part-time while earning her degree from Ohio University.
- SWCD, NRCS & FSA had new phone systems installed and now have individual voice mail available for staff.
- Justin Armintrout has been chosen as the new District Conservationist for Franklin and Pickaway Counties. Mr. Armintrout was a former Soil Conversationalist and is very familiar with Pickaway County.

**Education**

- Ashley Clark, Conservation Education Specialist, submitted 7 newspaper articles that were published in the Circleville Herald.
- Eleven blog posts were posted to the SWCD website.

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- Five summer activities were held with difference groups. Topics included water quality, soils, and the pumpkin cycle.
- Over 400 placements were distributed to three area restaurants during Stewardship Week highlighting the soil conversation poster contest winning entry.
- The district continues its rain barrel sale efforts. Last year 49 rain barrels were sold and 10 have been sold so far this year.
- The SWCD set-up a display at the Pickaway County Fair and Lindsey judged the Natural Resource projects this year.
- Three field days were conducted for schools students throughout the county, wherein 375 participated.
- New Hope Christian Academy participated in the Area V Envirothon, and did very well for a first-year team.
- Experience Earth Camp was held for 3<sup>rd</sup> & 4<sup>th</sup> students on June 16th & 17th, at the Mary Virginia Crites-Hannan Community Park with 41 campers attending the first day, and 38 attending the second day.

**Technical**

- One waterway was constructed during the quarter. Rain was definitely a hindrance to construction this year.
- The SWCD office surveyed 3 subsurface drainage projects and 8 underway plans.
- Two district technicians were able to assist the county engineer by surveying a property and determining it was inside the Howard Drainage Improvement project's watershed after it was questioned by the property owner.
- A total of 4 subsurface drain plans and 7 waterway plans were completed by Aaron Mosely, District Technician.
- Staff worked with 3 landowners regarding pollution complaints. One, related an oil-type slick found in Greenbrier Ditch, was turned over to the Ohio EPA.
- There are 21 waterway projects that are in various stages of surveying, design, and construction.
- The staff is currently working on multiple waterway projects in the design stage. A couple of tile plans are almost ready for signatures. Since wheat is off, fall construction is gearing up. Rain delayed the projects this spring, so a lot of construction is expected to take place this fall.

**Other**

- The SWCD's and Ohio State University Extension office's Agronomic Field Day will be held on August 26<sup>th</sup>, at a local farm outside of the unincorporated village of Derby.
- Ag Day, open to 4<sup>th</sup> grade students throughout the county, will be held at the Ohio Christian University (OCU) on September 18<sup>th</sup>.

At the conclusion of the meeting, the commissioners thanked Mrs. Seimer and Ms. Shaffer for the update.

**In the Matter of  
Bid Opening Conducted for  
2015 Pavement Marking of Various County Roads:**

The commissioners conducted a bid opening for pavement marking of various county roads and a few township roads that included centerline and edge line traffic striping, stop bars, traffic symbols, and "T" markings. Trenny Wharton, Administrative Assistant in the Pickaway County Engineering Department, was present for the bid opening. Project estimate: \$109,000.00.

The following bids were received and read aloud:

<b>Dura Mark, Inc.</b> P.O. Box 868 Aurora, Ohio 44202	<b>\$ 97,517.00</b>
<b>Oglesby Construction, Inc.</b> 1600 Toledo Road, Rte. 20 Norwalk, Ohio 44857	<b>\$139,256.50</b>

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**Aero-Mark, Inc.** **\$113,000.00**  
10423 Danner Drive  
Streetsboro, Ohio 44241

**A & A Safety** **\$151,388.50**  
1126 Ferris Road  
Amelia, Ohio 45102-1020

The bids were turned over to the Pickaway County Engineering Department for review and contract award recommendation.

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The Pickaway County Sheriff's Office (PCSO) has made arrangements to purchase five 2014 unmarked vehicles from Enterprise Car Sales at the cost of \$15,781 each plus document fees.
- Jon Brown, county maintenance supervisor, is working on obtaining a quote for brick sealing of the Pickaway County Sheriff's Office building.
- Juvenile/probate Judge Jan Long made a request that contractors working on roofing projects at the courthouse not utilize the parking lot.
- Former Pickaway County Jail Sargent, Jim Brown, was recently promoted to lieutenant and is now Sheriff Radcliff's Administrative Assistant.

**In the Matter of  
Cash Advance Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the following CASH ADVANCE request:

**1,303.80 from 101.1105.5801 – Advance Out-General Fund**  
**To**  
**239.0000.4910 – Advance In-High Visibility Overtime Grant**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Executive Session:**

At 2:02 p.m., Commissioner Stewart offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) regarding the possible hiring of a commissioners' office employee with Brad Lutz, County Administrator, in attendance.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 3:00 p.m., the commissioners exited Executive Session and resumed Regular Session.

No action was taken.

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**In the Matter of**  
**Executive Session:**

At 3:03 p.m., Commissioner Henson offered the motion, seconded by Commissioner Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (7), to discuss county hospital's trade secrets with Tim Colburn, CEO/President of Berger Health System; Rich Filler, Chief Fiscal Officer; and Circleville Mayor Don McIlroy, Pam Mets, and John Edgar, members of the Berger Board of Governors in attendance.

At 4:06 p.m., the commissioners exited Executive Session and resumed Regular Session.

No action was taken.

**In the Matter of**  
**Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending July 25, 2015.

A total of \$1,078.50 was reported being collected as follows: \$525 in adoptions; \$66 in boarding revenue; \$232.50 in sale of tags; \$30 in tag late fees; \$80 in owner turn-in euthanasia; \$40 in owner turn-ins; \$25 in redemptions; \$80 in private donations.

No (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; absent. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

ABSENT

Jay H. Wippel

BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk