

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, January 27, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the minutes from January 20, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, abstain. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 28, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$200,768.95 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Waiver Approved:**

Erica Tucker, Fiscal Specialist, reported that she continues to process payment vouchers and requested a waiver to expedite the payment to Columbia Gas.

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to waive the waiting period to issue payment to Columbus Gas in the amount of \$853.37 from line item #101.1112.5481 for natural gas services for county buildings.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Assistant County Administrator Report:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- **Work at Health Program:** The second round of the Work at Health Program is starting up for the employees that completed the first round last year.
- **Healthcare Consortium:** Due to low attendance, education classes such as healthy eating demonstrations, have been cancelled. Franklin County's classes were cancelled as well for the same reason. The classes, offered during lunch hours, were found to be difficult for employees to attend due to lunch coverage. Ms. Dengler is researching webinar classes that employees could participate in.
- **Berger Health System Acute Care Facility:** The open house for Berger Health System's Acute Care facility is scheduled for February 10th, from 2:00 p.m. to 6:00 p.m., and a nurse practitioner will be on hand. As part of the upcoming Fitbit Flex Challenge, county employees can sign up for health coaching classes during the open house and the \$20 fee can be paid with grant dollars the county was awarded.
- **Bio-screenings:** The next round of bio-screenings for county employees is scheduled to take place from 7:00 a.m. to 10:30 a.m. on April 22nd and 23rd, at the Pickaway County Service Center.
- **Employee Handbook Update:** Updates to the county employee handbooks for changes made to the Policy & Procedure Manual by the Commissioners have been finalized by Clemans, Nelson & Associates for inclusion in new hire packets.
- **CompManagement Webinar:** Ms. Dengler participated in a CompManagement webinar related to unemployment and workers' compensation claims. Another topic that was discussed was human resources departments should have a policy related to personal electronic devices used by employees who might take work home and possibly bring back viruses that could contaminate the county's system. A policy adopted by Adams County was obtained and provided to Robert Adkins, the county's IT Director, for his review. Commissioner Stewart mentioned looking into the county's policy and procedure manual to include prohibiting the use of personal email to conduct county business.
- **Healthcare Open Enrollment:** Ms. Dengler and Mr. Lutz participated in a conference call last week regarding open enrollment for healthcare. A Franklin County Healthcare Consortium representative is scheduled to be onsite on Friday, February 27th, to provide a presentation at 9:00 a.m. and again at 10:30 a.m. at the Pickaway County Service Center, to speak with county employees regarding any changes. Two additional presentations will be provided at 1:00 p.m. and 2:30 p.m. the same day in the Probate Courtroom. A one-time option will be offered to county employees this year during open enrollment for payroll-deducted supplemental MetLife disability and supplemental term Standard Life insurance.
- **Electronics Recycling:** In discussing scheduling an electronics recycling day event this year with the company that assisted the county with its last event, the company suggested a method it uses in other communities wherein it supplies a 10 ft. x 20 ft. shipping container for the public to dispose of their obsolete electronic equipment during the business hours of 8:00 a.m. to 4:00 p.m., Monday – Friday for any determined length of time (weeks or months). The container would be situated at a location determined by and publicized by the county. The container would be unlocked each morning and locked at the end of the business day by the county maintenance staff. The company would come and empty the container each month. Ms. Dengler will perform additional research regarding the matter.
- **Paint Mixer Event:** A total of 28 people have signed up for the county employee paint mixer event scheduled for the evening of Thursday, January 29th, at Gibby's restaurant. With a few openings still available, Ms. Dengler extended an invitation to City of Circleville employees.

In the Matter of
Stewart K. Armstrong Hired as
Part-time Custodial Worker I:

Ms. Dengler and Kevin Storey, Maintenance Supervisor, conducted four interviews last week for the part-time Custodial Worker I position, with one withdrawing his application the following day due to health issues. Ms. Dengler provided the remaining applications for the Commissioners' review in order of her and Mr. Storey's recommendation.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to hire Stewart Armstrong, 152 E. High Street, Circleville, Ohio 43113, for the part-time position of Pickaway County Custodial Worker I, effective January 28, 2015, at the rate of \$10.00 per hour.

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Enacting Road Weight Reduction on
All Monroe Township Roads:

Upon the written request and Resolution No.: 01-15 adopted by the Monroe Township Trustees, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-012715-1

BE IT RESOLVED, that per request of the Monroe Township Trustees, the Pickaway County Board of Commissioners hereby enact a temporary **50% weight limit reduction for all township roads in Monroe Township** due to thawing and freezing conditions **for the period of February 15, 2015, through June 1, 2015.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Jerry Hines and Franklin Christman
Re-appointed to the Pickaway County Planning Commission:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to reappoint the following members to the Pickaway County Planning Commission:

Franklin Christman
200 East Station Street
Ashville, Ohio 43103

Term expires: February 3, 2017

Jerry W. Hines
16541 Walnut Creek Pike
Ashville, Ohio 43103

Term expires: February 3, 2017

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Recognizing Tim Tener His Service as
Chairman of the Pickaway County Suicide Prevention Coalition:

Tim Tener, former appointed member of the Paint Valley Alcohol, Drug Addiction and Mental Health (ADAMH) Board, is retiring as Chairperson of the organization's Pickaway County Suicide Prevention Coalition. The Paint Valley ADAMH Board is honoring Mr. Tener for his dedicated services on Wednesday, January 28th, at the Circleville Fire Department. In honoring Mr. Tener for his services related to the Pickaway County Suicide Prevention Coalition, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-012715-3

WHEREAS, Tim Tener, is retiring from the Pickaway County Suicide Prevention Coalition for which he served since its inception in 2007, and also served as Chairman; and,

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

WHEREAS, with Tim Tener also serving as a first responder with the City of Circleville Fire Department over the past 30 years and as the current Fire Chief, he witnessed the impact of suicides and the need for heightened awareness to the issues of community alcohol, drug addiction, and mental health treatment; and,

WHEREAS, Tim Tener's allegiance, wisdom, and vision served as invaluable assets and his commitment was evident in his unyielding devotion to others and over the years, Tim Tener demonstrated the qualities of leadership, honor, and devotion to duty; then,

THEREFORE BE IT RESOLVED that the Pickaway County Commissioners are honored to extend their sincere gratitude to Tim Tener on this twenty-eighth day of January, 2015, for his exemplary service and compassion and, most of all, for offering hope to those when it was most needed while serving on the Pickaway County Suicide Prevention Coalition.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- **Veterans' Services Van:** The Veterans' Services office turned over possession of a handicapped accessible 2001 Ford Econoline van to the county that is currently in need of approximately \$600 in repairs. The vehicle, purchased by the agency with its county-allocated funds, is in the Board of Commissioners' name and a decision will be made as to whether to retain, donate, or auction the van.
- **Veterans' Services Commission/Auditor of State Special Audit 2:** Mr. Lutz received an email from the Auditor of State's (AOS) Office that said a Special Audit 2 will be performed on the Pickaway County Veterans' Services office financial records as a result of the recent discovery of the apparent misuse of funds by the former director of the agency. Specific procedures will be performed during the course of the financial audit on of areas of concern identified by the special audit task team.
- **Email Exchange Server:** Mr. Lutz and Robert Adkins, IT Director, continue to meet and discuss the migration of the county's email exchange server to the cloud and the need to finalize the technical details regarding the retrieval of emails for any public records requests along with defining and journalizing who will have access. A Records Retention Committee meeting will be scheduled for next Tuesday to discuss records retention prior to the migration.
- **Box 65 and 800 MHz Communications System User Agreement:** Mr. Lutz mentioned the representatives of Box 65, a 501 (c) (3) organization that operates entirely on donations and volunteer work, who will be meeting with the Commissioners later in the day to provide an overview of the organization. He stated that 800 MHz Advisory Committee has recommended that Box 65 be approved to be added to the county's public safety/service radio system for routine radio communications with specific talk groups as a Primary "A" User with user fees based upon the fee schedule.

**In the Matter of
Disbursement Request Form and
Acquisition Fund and Account Control Agreement Signed
For Financing of Pickaway County Board of Electronic Poll Books:**

The Commissioners signed a Schedule 1 Disbursement Request form by and between Government Capital Corporation as Lessor and Pickaway County as Lessee in addition to Acquisition Fund and Account Control Agreement No. 6879 related to the Electronic Poll Books that were purchased for the Pickaway County Board of Elections.

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Soil & Water Conservation District Update:

Tawn Seimer, Pickaway County Soil & Water Conservation District (SWCD) Office Administrator, and Aaron Mosley, District Technician, met with the Commissioners to provide the agency's quarterly update for the months of October, November, and December 2014, with the following topics reviewed:

ADMINISTRATIVE:

- Mrs. Seimer recently attended the Ohio Department of Natural Resources District Administrator's meeting in Columbus.
- Mrs. Seimer and attended the Commissioners' annual year-end budget meeting and the county auditor's Generally Accepted Accounting Principles (GAAP) annual meeting.
- Interviews were conducted for a new district technician that was hired. The successful applicant has worked with the agency on a volunteer basis and will graduate from Ohio University in May and will begin working full-time.
- Two (2) new laptop computers were purchased for district technicians making the equipment more transportable and will help with program updates and training for the new district technician.
- The SWCD staff worked on the end of year reporting through the Ohio Department of Natural Resources (ODNR) Soil & Water Information Management System (SWIMS), an integrated webpage based administrative, operational and decision making system that supports and conservation business functions and practices across multiple conservation agencies.
- The agency is preparing to schedule an outreach and education Dam Safety meeting for Pickaway County regulated dam owners throughout the county in collaboration with Dave Conrad, EMA Director, and a representative from ODNR.

EDUCATION (Ashley Clark-Education Specialist (ES):

- Ashley Clark, Education Specialist (ES) submitted two newspaper articles to the Circleville Herald that were published, and ten (10) blog articles were posted to the agency's website.
- The agency's newsletter was distributed via email to 245 families. The agency is currently conducting its annual tree seedling and fish fingerling sale.
- The ES submitted an Operation Roundup grant application through South Central Power for the Experience Earth Day Camp.
- The ES attended the ODNR's Scientific Inquiry Training and Advanced Project Wild Bat Workshop.
- The ES was asked to participate in ODNR's SWIMS decision making process in determining the new timesheet modules to be integrated into the system.
- The ES presented classroom programs on soil at Washington and Scioto Elementary Schools.
- The scheduling of Soil & Water Stewardship Field Days has begun for 3rd & 4th grade elementary school classes.
- A new committee was formed for Ag Day through the Farm Bureau. The tentative date for the event is set for September 18th, at the Ohio Christian University.

TECHNICAL:

- There are 50 new farms that signed up for Conservation Reserve Program (CRP) Waterways.
- There was a total of 39,759 feet of grassed waterways designed and 38,139 feet was installed in 2014.
- The total feet of installed sub-surface drainage projects was 498,916, and 822,658 feet were designed.
- Several staff and staff hours were dedicated to finalizing the already county approved DS Drainage Improvement Project with correcting assessments and parcels that were provided to the county engineer. This information was included with the design plans and project estimated that were submitted by Chris Mullins, County Engineer, and approved by the Commissioners on January 20th.
- A meeting is scheduled to take place in two weeks to begin establishing a new Memorandum of Understanding (MOU) between the SWCD, County Engineer, and County Commissioners related to responsibilities by all parties and the timing components in reference to petitioned county ditches/drainage improvement project processes. Discussion was also held related to scheduling the dates for the viewing and first hearing for the Howard Drainage Improvement project petition, and the final hearing for the DS Drainage Improvement Project. Several customers were assisted with soils reports for CAUV.
- Mr. Mosley, District Technician, assisted the local Health Department with three site visits and curtain drain evaluations.
- Mr. Mosley conducted several Pollution Abatement visits, most related to frozen manure on the ground.
- Mr. Mosley continues to attend County Planning Commission and Township Zoning meetings

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

OTHER:

- The agency's no-till drills and straw crimper have been used by four customers for a total of 58.8 acres.

In the Matter of
Meeting Regarding Changes to the
FY2015 Community Housing Impact & Preservation (CHIP) Program:

Sharon Schall, contracted grant coordinator for the City of Circleville, met with the Commissioners to inform them of changes that have been made to the Community Housing Impact & Preservation (CHIP) grant program. The county and city recently agreed and entered into a FY2015 CHIP Partnership Agreement related to filing a joint application, due May 1, 2015, for the total amount of \$800,000 for the competitive grant that assists low-to-moderate income residents with first-time homeowner down-payment assistance (DPA) and housing rehabilitation assistance. Of the \$800,000, \$450,000 would be designated to the county and \$350,000 to the city. Mrs. Schall informed the Commissioners that the state is now requiring all program income funds that any community may have be added to the \$800,000 grant application, which would be considered as leveraged funds, and is to be utilized as part of the grant award. Mrs. Schall said that even if communities' grant applications are not funded or decide not to apply for CHIP funds, the state will require that program income to be turned in to the state. The county's program income has been generated by placing a lien on a grant recipient's property in the amount of 20% of the total cost of improvements made to the home. This is a local decision and is not part of the state's grant requirements. The remaining 80% of the improvement costs are placed on a ten-year self-declining grant/loan that is not paid back unless the homeowner sells, transfers title to, or vacates the property before the ten-year period expires, and the remaining un-declined balance is collected as part of the sale of the property. The 20% lien continues to be remain on the property, again, until the homeowner sells, transfers title to, or vacates the property. These recouped dollars are placed into a designated program income fund established by the county to be utilized in assisting LMI homeowners with housing rehabilitation. It was pointed out that the county and the city must be uniform and be in agreement on whether to require a 20%/80% split and in discussing the matter, Mrs. Schall explained that the city used to follow the same structure; however, she said they discontinued it several years ago because it was found to be an obstacle and hardship on LMI first-time homebuyers. Mrs. Schall also mentioned a change to the self-declining five-year DPA assistance and rehabilitation assistance in that a mortgage cannot be placed on the property for the rehabilitation to the home; however, a mortgage can be placed on the property for the DPA, and if the homeowner sells the property before the five-years has expired, any un-declined funds are to be collected.

After further conversation regarding the CHIP program, it was determined that the Commissioners will continue to discuss the changes and make a decision and get back with Mrs. Schall.

In the Matter of
Memorandum of Understanding Signed
Between the Board of Commissioners and the
Pickaway County Agricultural Society:

The Commissioners reviewed the annual Memorandum of Understanding (MOU) with the Pickaway County Agricultural Society related to the monthly rent and repayment schedule for the cost of the building on fair grounds property and repairs and improvements related to the building that have been paid for by the county since it purchased the structure in 2012. The building is under a lease agreement with Jim Gregg, the owner of Gregg's Barber Shop, who rents the building for the business.

Following the Commissioners' review of the document, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to sign the Memorandum of Agreement between the Pickaway County Board of Commissioners and the Pickaway County Agricultural Society.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Agreement Between Pickaway County and James Gregg Signed:

The Commissioners reviewed the 2015 Lease Agreement between the county and James Gregg, the owner of Gregg's Barber Shop that is housed in the building located on the Pickaway county Fairgrounds property, at the rate of \$600 per month, the same amount that has been paid for a number of years.

Following the Commissioners' review of the document, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to sign and approve the 2015 Lease Agreement between the Pickaway county Commissioners and James Gregg.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
FY2015 Community Housing Preservation & Impact Program:

After discussing the meeting with Sharon Schall, grant coordinator for the City of Circleville, it was of the Commissioners consensus that the county continue to adhere to the 20%/80%, ten-year self-declining grant/loan requirement related to housing rehabilitation assistance for LMI population.

In the Matter of
Meeting with County Engineer
Related to Fee Schedule for Overweight Vehicle Permits:

Chris Mullins, County Engineer, met with the Commissioners to request their consideration of the implementation of an application fee schedule for oversize vehicles (9ft. width or more) and overweight loads that travel on a Pickaway County or township road. Anthony Neff, Deputy County Engineer, was also in attendance.

Per Sections 5577.04 and 5577.05 of the Ohio Revised Code (ORC) specify the maximum size and weight allowable that does *not* require a Special Hauling Permit. If any of those values are exceeded and there is the desire to travel on a county or township road, a Pickaway County Special Hauling Permit is required and Mr. Mullins is proposing application fees associated with those permits to help recoup administrative costs and damage to roads, particularly taking the pipeline project into account. The ORC allows the authority of local jurisdictions the right to charge fees for these permits and Mr. Mullins has attended County Engineers Association of Ohio (CEAO) meetings where Butler County provided presentations related to the permit fee implementation process. He said that there is an exemption for driving agricultural vehicles/equipment on the roads, but the exemption does not apply to hauling the equipment. presented a proposed fee schedule for the Commissioners' review for single trips and return trips for the various oversize/overweight loads and maximum annual fees for one way and return trips, and the formula used to calculate permit fees on super load permits for loads over 120,000 lbs. and vehicles over 14' wide and over 14'6" high. Mr. Mullins stated that the fee schedule he is proposing matches the Ohio Department of Transportation's fee schedule for state highways. When Commissioner Stewart inquired if surrounding counties have implemented the fees, Mr. Mullins stated that Franklin County and Butler County has; however, he is uncertain about other counties.

Discussion was held wherein the Commissioners asked numerous questions after which Commissioner Stewart indicated that they would like to take the matter under further consideration before making a decision. In the meantime, Mr. Mullins will conduct a survey of surrounding counties as to whether they have implemented permit fees and he will also obtain the current number of oversize/overweight permits the county has issued and calculate comparative totals with and without the permit fees.

In the Matter of
Viewing and First Hearing Scheduled for the Proposed
Howard Drainage Improvement Project:

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The viewing for the proposed Howard Drainage Improvement Project, petitioned for by Richard M. Howard, Ronald F. Bates, Norm Dresbach-Trinity Lutheran Church, and Matthew Gibson, will be held on Tuesday, March 3, 2015, at 2:30 P.M. The First Hearing is scheduled for March 17, 2015, at 1:30 P.M., and will be held in the Pickaway County Common Pleas Courtroom. The proposed drainage improvement is located in Wayne and Jackson Townships.

In the Matter of
Final Hearing for Approved DS Drainage Improvement Project:

The Final Hearing for the approved DS Drainage Improvement Project is scheduled for Tuesday, March 17, 2015, at 2:30 P.M., and will be held in the Pickaway County Common Pleas Courtroom. The drainage improvement project was petitioned for by the Circleville Township and Washington Township Trustees and was previously approved by the Commissioners upon the recommendation of the Pickaway County Engineer.

In the Matter of
Resolution Adopted Regarding Road Name Changes for
Portions of Duvall Road and Ashville Pike:

Chris Mullins, County Engineer, and Anthony Neff, Deputy County Engineer, met with the Commissioners to gain their approval on road name changes for portions of Duvall Rd and Ashville Pike located in northern Pickaway County. A letter from signed by the Director of the Ohio Department of Transportation (ODOT) dated August 18, 2011, was provided to the Commissioners for their review that stated in accordance with Section 5511.01 of the Ohio Revised Code, Jerry Wray, ODOT Director, certified that an extension of a portion of State Route 762 in Pickaway County had been established and a copy of the formal Journal Entry, (06-PIC-2011-01), and map which describe the project in more detail was provided. ODOT is extending State Route 762 from the current intersection of State Route 762 and US 23 along Duvall Road to Ashville Pike, then north with Ashville Pike to Rickenbacker Parkway. The majority of the work is complete and the remaining work, mostly cosmetic, is scheduled to be completed this summer. The extension requires a portion of a Harrison Township road, Duvall Road (T-020), and a Pickaway County road, Ashville Pike (C-028), to be converted from township/county roads to a state route, SR 762. This change in roadway maintenance and responsibility requires the county to change the names of roads affected with this project. Mr. Neff and Mr. Mullins reviewed the map and the map key reflecting the “old” road names and the “new” road names with the Commissioners and informed them that the county engineering department decided to keep all affected residents’ house numbers the same. Mr. Neff also mentioned that he consulted with Sheriff Radcliff and Dave Conrad, Emergency Management Agency Director (EMA), who both indicated that keeping the address numbers the same would make it easier for public safety forces in locating a residence. For the road name changes to officially take effect requires a resolution from the Commissioners. Once a resolution has been passed, the county engineering department will begin preparing notifications to be sent to all affected residences of the address change.

Following a question and answer session, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-012715-4

WHEREAS, in accordance with section 5511.01 of the Ohio Revised Code, the Director of the Ohio Department of the Transportation (ODOT) certified that an Extension of a portion of State Route 762 located in Harrison Township, Pickaway County, Ohio, that was established per Journal Entry 06-PIC-2011-01; and,

WHEREAS, public involvement was conducted through public meetings held on May 25, 2010 and September 15, 2010 at the Ashville Elementary School, and on July 26, 2011 at Teays Valley High School related to the matter; and,

WHEREAS, the Pickaway County Engineering Department performed its due diligence in researching the most appropriate road name changes as a result of ODOT’s Extension of a portion of State Route 762; then,

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

WHEREAS, the above-referenced Extension will require road name changes to be approved by the Pickaway County Board of Commissioners and these name changes are more fully described as follows and are reflected on the adjoining map:

Beginning at the intersection of State Route 762 and State Route US 23; thence, easterly along Township Road 20 (Duvall Road) for a distance of 2.14 miles; thence, extending south of Township road 20 on a new alignment and connecting again into Township Road 20 0.04 miles west of County road 28 (Ashville Pike); thence, northerly along County road 28 for a distance of 1.52 miles to the intersection of County Road 385 (Rickenbacker Parkway) and there terminate.

The final building condition will be a five-lane roadway with grade separated interchanges at State Route US 23 and at the CSX and Norfolk Southern Railroad crossing. Said described extension having a total length of 4.95 miles, more or less.

MAP KEY	OLD ROAD NAME	NEW ROAD NAME
1	Duvall Rd. (US 23 to Ashville Pike)	State Route 762 East
2	Ashville Pike (Duvall Rd. to Rickenbacker Parkway)	State Route 762 East
3	Duvall Rd. (Bulen Pierce to Railroad, west of tracks)	Old Duvall Court West
4	Duvall Rd. (SR 762 E to Railroad, east of tracks)	Old Duvall Court East



WHEREAS, the Pickaway County Engineering Office will keep all residence numbers the same and will send notifications to all affected residences of the road name changes upon the passage of this resolution that will be sent to the Ohio Department of Transportation; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby approves the road name changes stated above.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Director/Coordinator for
Pickaway County Park District Board Regarding
Gas & Oil Lease on Pickaway Trails:

Tom Davis, Director/Coordinator, of the Pickaway County Park District Board (PCPDB), met briefly with the Commissioners to inform them that the PCPDB will be entering into a gas and oil lease with Dart Oil & Gas Company. Mr. Davis said that the company previously obtained permission and performed systemic testing of land between St. Rt. 23 and St. Rt. 104 that includes a 20-acre strip of the Pickaway Trail that is owned by the PCPDB and would now like to drill. Mr. Davis said that it is a non-development lease and the company will not be able to put any type of rigging on the trail. The 5-year lease will pay \$10 per acre per year plus 8% of royalty on any gas or oil that may be produced. Any royalties will be shared between the landowners that have land in the area that was divided up into 40-acre quadrants between St. Rt. 23 and St. Rt. 104. The PCPDB members reviewed the draft lease during their recent meeting, which they plan to sign; however, the board members recommended that Mr. Davis first inform the Commissioners of their intention. Commissioner Stewart suggested that the lease be closely reviewed related to production of the well and its removal by the company if it were to cease in producing gas or oil. Mr. Davis stated that there is detailed language in the lease that explains the process in which to have the well removed if it is not producing at some point.

Following further discussion regarding the lease, Mr. Davis said that he will keep the Commissioners informed of any progress and they thanked him for coming in to meet with them regarding the matter.

In the Matter of
Meeting with County Auditor Regarding
December 2014 Month-end Revenue & Expenditure Reports:

Melissa Betz, County Auditor, met with the Commissioners and reviewed the January 2015 month end revenue and expenditure reports. The General Fund's beginning balance on January 1st was \$3,347,695.78, and a current balance of \$2,912,268.25 was reported. Real Estate settlement will be the next large income coming and Mrs. Betz reported that she has already provided advances to two of the school districts.

In reviewing the 2014 year end revenue, Mrs. Betz mentioned that actual revenue of approximately \$15.1 million exceeded the estimate of \$14 million. A total of \$68,175.96 was reported as unused appropriations for year 2014.

Mrs. Betz reported that her office will be beginning the real estate reappraisal process very soon. She also reported that the Farm Bureau is desirous of having another CAUV informal meeting sometime around the end of February for local farmers regarding the increase in soil evaluations. Mrs. Betz mentioned that CAUV applications were mailed out by the auditor's office last week and are due back by March 1st. She also stated that any changes to the CAUV evaluations that have been suggested thus far to the Ohio Department of Taxation (ODOT) by the Farm Bureau Ohio, such the capitalization rate, would not require any type of legislative action. Mrs. Betz said *if* the ODOT were agreeable with any of the suggested changes, Mrs. Betz said that she is not sure if changes would take effect in 2015, or if they would have to take effect in the next reappraisal. No word has been received yet from ODOT in reference to taxing grain bins.

At the conclusion of the review, Commissioner Wippel informed Mrs. Betz that the county's maintenance department will begin renovations to the basement of the building that is housed by the Pickaway County Engineer's office, also referred to as the old county jail/sheriff residence. Plans are to move the real estate appraisers into an area of the basement after the renovations have been completed.

In the Matter of
Meeting with Members of Box 65 and
800 MHz Radio Communications System User Agreement Signed:

TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Darryl Ward, Mark Adkins, and Greg Myers, members of Box 65 met with the Commissioners to introduce themselves and provide an overview of what the organization does and its desire to be a user of the county's 800 MHz Radio Communications System. Box 65 is a mobile scene units that supports the public safety forces of Pickaway County and adjoining counties during the time of emergencies, training, and special events by providing rest stations, food, beverages, and warmth in cold weather and cooling in hot weather conditions. The 501 (c) (3) organization is manned by volunteers and is strictly supported by donations. Box 65 was organized in 2010, and began with 2 volunteers that worked from the trunks of their cars and membership is now up to 18 individuals that volunteer. The organization since obtained two donated EMT type rehab mobile units that are housed in the City of Circleville Fire Station #2, where the organization's headquarters is located. It was pointed out, however, that Box 65 is no longer under the umbrella of the City of Circleville or its fire department and pays for its own liability insurance. Last year the organization conducted 27 runs compared to 8 in 2013. The majority of the runs were related to assisting the Harrison Twp. Fire Department; however, it was reported that Box 65's assistance continues to be requested by surrounding county fire departments. The organization has also assisted the Pickaway County Sheriff's Office during emergency situations and the City of Circleville Police Department during the course of training sessions.

Conversation was held regarding Box 65's desire, and other like units throughout the state, to become officially recognized as a public safety forces so they may be issued a fire identification number to qualify for fire department rehab grants. It was mentioned that when most fire departments obtain grants, equipment such as hoses, are purchased but no equipment related to rehab related services for the safety forces. The organization has also been seeking local sponsors. The group mentioned how the community, including individuals has pulled together in donating supplies, such as Gatorade, etc.

In discussing Box 65's desire to be a part of the county's 800 MHz Radio Communications System, it would like to have the ability to communicate with various public safety forces that it is responding to incidents that occur via the 800 MHz system and to also learn about the particulars of a scene they are approaching and staging directions. The radio user fees, which involve one radio in each mobile unit and two walkie-talkies, will be paid from Box 65's budget. The 800 MHz Radio Communications Advisory Board along with the PCSO recommends that the organization be permitted to be part of the radio user groups as a Primary "A" user.

After gaining further information regarding the request, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve and sign the Pickaway County 800 MHz Communications System Public Safety Service Radio System Users Agreement with Box 65.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Commissioner Wippel Designated to
Serve on Workforce Investment Area Board:

Commissioner Henson offered the motion, seconded by Commissioner Stewart, designating Commissioner Jay H. Wippel to serve on the OhioMeansJobs-Pickaway Workforce Investment Area (WIA) Board.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Amended Certificate Approved:

**TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-012715-5

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$109,471.26 for the Victims of Crime Fund #234; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriates the following sum for expenditure for period ending December 31, 2015:

**Victims of Crime Fund #234
\$109,471.26**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of a New Fund Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the CREATION OF A NEW FUND:

Fund #920 – Drainage Ditch Projects

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Items Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the CREATION OF A NEW LINE ITEM:

**251.0000.4578 – FY2014 CDBG-Revenue
251.6223.5520 – FY2014 CDBG-Projects
251.6223.5521 – FY2014 CDBG-Administration
251.6223.5522 – FY2014 CDBG-Fair Housing**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following FUND TRANSFER request:

**10,000 from 101.1105.5717 – GIS General Fund-Share
To
903.0000.4530 – GIS-Contract**

**TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the APPROPRIATION OF FUNDS:

**75,150.87 to 234.0000.4539 – Federal VOCA-Crime Victims
300 to 210.5026.5401 – Stepping Stones-Contract Services
25,050.30 – Crime Victims-Local Share
7,952 to 234.0000.4557 – Crime Victims-State SVAA
1,319.09 to 234.0000.4926 – Crime Victims-Other Receipts
1,800 to 234.2063.5301 – Crime Victims-Supplies
75,150.87 to 234.0000.4539 – Crime Victims-Federal VOCA
1,800 to 234.2063.5301 – Crime Victims-Supplies
3,600 to 234.2063.5481 – Crime Victims-Rent
1,400 to 234.2063.5403 – Crime Victims-Travel & Expense
1,152 to 234.2063.5901 – Crime Victims-Other Expenses
91,352.98 to 234.2064.5102 – Crime Victims-Salary
1.092 to 234.2064.5201 – Crime Victims-PERS 14%
1,131 to 234.2064.5202 – Crime Victims-Medicare 1.45%
7,530 to 234.2064.5203 – Crime Victims-Insurance
1,301.98 to 234.2064.5205 – Crime Victims-Workers Compensation**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Blanket Purchase Orders Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the ISSUANCE OF BLANKET PURCHASE ORDERS:

**21,152 – 234.2063.5901 – Crime Victims-Other Receipts
3,500 - 101.1145.5901 – Recorder-Other Expenses
35,000 - 248.2030.5901 – LEPC-Other Expenses**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending January 24, 2015.

A total of \$1,765 was reported being collected as follows: \$160 in adoption fees; \$735 in sale of tags; \$800 in kennel licenses; and \$20 in redemptions; and \$50 in private donations.

**TUESDAY, JANUARY 27, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

No (-0-) dogs were euthanized. No firearms were discharged.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk