

TUESDAY, JANUARY 20, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, January 20, 2015, with the following members present: Mr. Brian S. Stewart and Mr. Harold R. Henson. Mr. Jay H. Wippel was absent. Brad Lutz, County Administrator, was also in attendance. Amanda Potts, of the Circleville Herald, was in attendance for the morning session.

In the Matter of
31st Annual Leadership Breakfast:

The Commissioners hosted their 31st Annual Leadership Breakfast that was held at the Pickaway Senior Center, with guest speaker Pastor Tim Throckmorton, Lead Pastor of Crossroad Church in Circleville was the guest speaker. The breakfast was attended by more than 110 local elected officials and community leaders along with representatives from various governmental entities and agencies, law enforcement, public services, and other community organizations along with representatives from the county's local school districts.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from January 13, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 22, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$429,849.88** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Fiscal Specialist Report:

The following is a summary of the report provided by Erica Tucker, Fiscal Specialist:

- **2015 Chamber of Commerce Leadership Pickaway:** Mrs. Tucker attended her first 2015 Leadership Pickaway class that she is participating in on Friday, January 16th. The class consists of 16 to 17 members that will meet once Friday each month for the next 6 to 7 months.

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- **2015 Payment Vouchers:** Mrs. Tucker continues to process payment vouchers now that the 2015 budget has been entered into the system by the county auditor's office and the books have been reopened after being closed in order to balance out for 2014.

Mrs. Tucker mentioned that she and Mr. Lutz plan to meet with the county auditor to discuss the possibility of eliminating the placement of sticker on each payment voucher submitted by all county departments each week for approval which can take a considerable amount of her time. After speaking with several other counties, she found that placing approval stickers on each individual voucher is eliminated through the Commissioners' adoption of a resolution.

It was also mentioned that the deputy auditor who is responsible for all budget and voucher payment entries into the county's system has accepted a position in the Fairfield County Auditor's office. Her last day with the county is February 6th.

**In the Matter of
Waiver Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to waive the waiting period to issue payment to The Shelly Company in the amount of \$19,308.68 from line item #917.3017.5401, Collaborative Projects, related to the final payment for the Rt. 23 Turn Lane Project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Emergency Management Agency/911 Coordinator Report:**

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- **Next Generation 911 (NG911):** It was reported that the Pickaway County Sheriff's Office (PCSO) continues to move forward in preparing for NG911 and has requested a meeting with Mr. Conrad to discuss where the county is in the process.
- **Proposed 911 Public Safety Answering Point (PSAP) Consolidation Project:** It is anticipated that the first draft of the plan for the proposed consolidation of the county and the City of Circleville's PSAPs will be presented to the Commissioners next week for their review.

**In the Matter of
Assistant County Administrator Report:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- **Center of Disease Control Workplace Wellness Program:** With the county reaching the various milestones and receiving a \$2,000 grant award for implementing a Workplace Wellness Program for county employees, Ms. Dengler was provided the logo for the program that she has been given permission to utilize on any newsletters/correspondence to county employees related to the program. Ms. Dengler will be officially receiving the county's award in Columbus on January 29th.
- **Ross, Pickaway, Highland, Fayette (RPHF) Joint District Solid Waste Recycling Program:** Ms. Dengler has received the listing of local businesses to contact related to encouraging them to fill out and return the recycling surveys that will be sent to them.
- **Part-time Custodial Worker I Position:** Ten (10) applications have been received for the part-time Custodial Worker I position that has been publicized. Four (4) interviews are scheduled for Thursday, January 22nd, that will be conducted by Ms. Dengler and Kevin Storey, Maintenance Supervisor.

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- **Chief Building Official (CBO):** Ms. Dengler reported that she received an email the county's Chief Building Official who suffered an injury over the weekend who will be undergoing hospital testing and will not be reporting to work for the remainder of the week.
- **Berger Health System (BHS) Acute Care Facility Open House:** Ms. Dengler has been contacted by BHS that inquired about the various shifts worked by the PCSO in order to coordinate a good time for BHS's Acute Care facility's Open House to observe learn about the facility that is being offered to county employees under its healthcare insurance plan. It is anticipated that the Open House will be held sometime in the first week of February, and a United Healthcare representative will also be there to answer any questions employees may have. A doctor accepting new patients will be available for employees that are in need of signing up with a primary doctor. Ms. Dengler stated that employees may utilize the Acute Care prior to its Open House. It was also reported that the county, BHS, and the City of Circleville are collaborating on the organization of an event at the Mary Virginia Hannan Community Park for some time this spring to highlight and provide instructions on the use of exercise equipment that BHS donated to the park. Information will be provided to county employees through payroll staffers and emails regarding the event with periodic email reminders for a few months.
- **New County Website:** Commissioner Stewart mentioned that he has drafted an email that will be distributed to county elected officials informing them of the county's new impending website and their option of posting bios, photos, documents, etc. for their department's respective webpage. A webpage for each county office will be provided on the website's directory regardless of whether elected officials opt to provide their additional information.

In the Matter of
FY2015 Community Housing Impact Preservation
Program Partnership Agreement Signed Between
Pickaway County and the City of Circleville:

The Commissioners reviewed the Community Housing Impact and Preservation (CHIP) Program Partnership Agreement between the county and the City of Circleville. The agreement is related to Pickaway County's and the City of Circleville's desire to apply jointly for funds under the FY15 CHIP Program. The city shall serve as the grantee and applicant and will be solely responsible to conduct all projects and shall administer all funds that may be received by both the city and county as spelled out in the agreement in an amount not to exceed \$800,000. Of that amount, \$450,000 will be allocated to the ledger maintained for the county and the remaining \$350,000 will be allocated to the ledger maintained for the city.

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to sign the Community Housing Impact and Preservation Program Partnership Agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
November 2014 Sales Tax Allocation:

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to allocate the **November 2014 Sales Tax** collections in the following manner:

24,986 to 401.0000.4121 – Capital Fund
599,671.97 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Stewart yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

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Attest: Patricia Webb, Clerk

In the Matter of
3rd Quarter 2014 Casino Revenue allocation:

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to allocate the **Casino Revenue** collected in **October, November, and December 2014**, in the following manner:

6,334 to 401.0000.4575 – Capital Fund
152,092.07 to 101.0000.4575 – General Fund

Voting on the motion was as follows: Commissioner Stewart yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Dr. Mark Smith
Regarding South Gateway Economic Development Center:

Dr. Mark Smith, President of Ohio Christian University, along with Craig Brown, Special Assistant to the President, met with the Commissioners regarding requesting monetary commitment for the Southern Gateway Economic Innovation Development Center (SGC). The cost of the project is \$4,900,000 and OCU obtained a matching federal economic development grant for \$2,495,000; state capital improvements grant in the amount of \$500,000; \$250,000 from the City of Circleville that will be paid in \$25,000 annual amounts over a 10-year period; and recent commitments from Ohio Health and Huntington Bank in the amount of \$150,000 each; and \$60,000 so far from individual donors. This totals \$3,605,000 in funds, leaving \$1,295,000 to be raised in commitments by August 2015. Dr. Smith said that he has also met with representatives of Columbia Gas, American Electric Power, and AT&T and commitments are being considered from that group. The SGC is a public-private initiative to construct a 24,000 sq. ft. entrepreneur and jobs center located at OCU. The SGC will provide an array of support services for entrepreneurs and a center to address the workforce development needs of existing regional industry. Dr. Smith said it will serve as the regional hub for economic development efforts and provide much needed, previously unavailable resources to an underserved area of the state. The SGC will coach and facilitate the efficient development of ideas, research and prototypes into viable products and services creating a regional entrepreneurial ecosystem. He said that the projected impact is \$15 to \$30 million within three to five years. Dr. Smith said that though he was not requesting a definite amount from the county at this time; however, it had previously been indicated that the Commissioners would make a monetary commitment of some level. Dr. Smith stated that any commitment from the county could be paid over a several year period if desired. So far, OCU has donated 17 acres of its land for the SGC; has committed more than \$1 million in sanitary sewer infrastructure; and will operate the facility which is equivalent to approximately \$200,000 a year. Dr. Smith went on to say that he met with an individual in Columbus that has a major capital investment firm and he is willing to provide \$10 million in capital seed grants that companies at SGC could apply for to get started.

Mr. Smith said that he has been meeting with the chairman of Columbus 2020, an economic development organization for the 11-county Columbus Region that works in partnership with state and local partners to generate opportunity and build capacity for economic growth. He has also met with representatives of the University of Dayton's (UD) Research and Development Center that does \$100 million a year in research and development. General Electric has just moved its headquarters to UD as has Emerson Climate Technologies global innovation center, and both have agreed to expanding relationships with OCU to focus on a center for logistics. The center for logistics would be connected to the Rickenbacker Global Logistics Park and grants will be sought for workforce development and training. Dr. Smith mentioned \$80 million has been identified in Air National U.S. Airforce grant funding.

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After providing the Commissioners with additional information, he stressed that the SGC is not an OCU project, it is a public-private economic development project for the community. There will be a community advisory board created and Dr. Smith stated that a Pickaway County Commissioner will be on the committee and someone from the City of Circleville.

Following a brief question and answer session, and with Commissioner Wippel's absence, February 3rd was mentioned as the date the Commissioners should be able to provide a commitment amount and Dr. Smith and Mr. Brown thanked the Commissioners for their time and consideration.

In the Matter of
Job & Family Services Report:

Joy Ewing, Director of the Pickaway County Department of Job & Family Services met with the Commissioners with an agency update.

Topics reviewed included:

- **Personnel:** Two positions were recently filled at the agency. A Public Assistance case worker position that was vacated has been filled by an individual that comes with experience in Ross County. A part-time customer service position was recently filled as well.
 - **Budget:** The department applied for a competitive grant through the Ohio Department of Job & Family Services and was awarded \$90,000 for Children Services. More than 88 applications were received and 50 to 60 were funded. The funds must be used to help families who have slightly higher incomes and are not eligible for Medicaid or Title XX services but still need assistance with children's mental health and behavioral issues. There is \$50,000 available in non-competitive grants each county can get for Adult Protective Services and there will be new Adult Protective Services guidelines that will be put in place by July 1, 2016. The local agency will be working between now and November of this year on the standardized goals; however, local agencies have not been given guidance on what those are. There is also a competitive portion of the grant, but the agency will be focusing on the Children Services and Adult Protective Services grants and does not have plans to apply.
 - **Agency Vehicle:** The agency is in the process of obtaining a new van with the approximate \$21,600 the Commissioners agreed to provide for the capital purchase and Mrs. Ewing thanked them.
 - **Review of 2014:**
 - Medicaid: There are 9,863 Medicaid cases on the new system. As of August 2014, the number was 8,740. When Commissioner Stewart inquired as to how many could be attributed to the Medicaid Expansion, by memory Mrs. Ewing estimated about 2,500; however, she stated that she will research and provide those numbers.
 - Benefit Recovery: Over \$199,000 was collected in fraudulent situations. This is up from \$160,000 collected in 2013.
 - Ohio Works Participation Rates: The agency has met the federal expectation of 50% for the All Family Work Participation Rates and 90% for Two-Parent Work Participation Rates, with reaching 59.4% and 90.48% respectively for 2014.
- OhioMeansJobs-Pickaway County:**
- The re-banding of the OhioMeansJobs-Pickaway County was completed in 2014.
 - For the first time, the local agency partnered with AmVets in 2014 and hosted a successful Career Fair. Plans are to partner again in 2015.
 - There were 70 youths employed through the Summer Employment Program with 19 employers participating and all of the \$180,000 was expended for wages, the highest allocation and amount spent so far related to the program.
- Child Support:**
- The Child Support Enforcement Agency division collected \$7,951,687 in child support in 2014. The state has provided a goal of 70% collections, and last year the agency collected 68.85%. If 70% can be collected statewide and that percentage maintained, federal dollars will be provided as an incentive.

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- There were 168 investigations performed by Children Services in 2014, and 144 were performed in 2013. The number of children currently in foster care is 40, the highest number so far for the agency.
- There will be new Workforce Investment rules that are to be in place by July 1, 2015.
- **Unemployment:** The unemployment rate for Pickaway County was 4.4% for November 2014. The statewide unemployment rate was 4.5%.
- **Agency Statistics:** A spreadsheet reflecting the number of clients served through the various divisions of the agency were reviewed for the period of December 2013 to December 2014, with the associated costs.

Commissioner Stewart mentioned a matter that was discussed at the County Commissioners' Association of Ohio (CCAO) meeting he attended last week regarding a cash incentive program being posed for counties to participate in by offering cash bonuses to JFS workers who get people off of assistance. Mrs. Ewing stated that the incentive is indeed being offered and made reference to her indecisiveness about the program.

At the end of the meeting, the Commissioners thanked Mrs. Ewing for the update.

In the Matter of
County Administrator Update:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- **Countywide Municipal Court Prosecution Services Provided by Attorney Gary Kenworthy:** As a background to the summary of this topic of discussion, Mr. Lutz had been requested to research an inquiry made by Gary Kenworthy, Attorney-at-Law, who contracts with the county for the prosecution of municipal type violations in the countywide Circleville Municipal Court related to citizens who reside outside of the city limits. It was noted that Mr. Kenworthy is also the Circleville City Law Director; however, it was pointed out that Mr. Kenworthy contracts with the county as an attorney-at-law, not in his capacity as the city's law director. The county prosecutor does not provide this service in municipal court as is done in Pickaway County Common Pleas Court. Mr. Lutz learned that there are 59 countywide municipal courts throughout the state. He placed telephone calls to Ross, Fayette, Fairfield, Hocking, and Union Counties and almost all of them handle this type of prosecution for municipal violations in different ways. He said that none of the counties pay the law director as an employee of the county. If they utilize the law director, the law director is paid as an independent contractor and has a contract as such. The majority of the counties he contacted utilizes the county prosecutor's office to handle these cases. Mr. Kenworthy has proposed consideration of becoming employed part-time by the county and have 10% paid into his Public Employees Retirement Systems (PERS) account and the county would pay its uniform 14% PERS match paid for its employees. Mr. Kenworthy's reasoning is that he works for the government by prosecuting both city and county cases, but PERS is only deducted from his city wages. He would like to "start as a new employee" with the county with no other benefits outside of PERS. Mr. Lutz mentioned that the state and local taxes, Medicare, etc. deductions would apply as well. In discussing the matter, Mr. Lutz recommended that instead of Mr. Kenworthy becoming a part-time county employee, there instead be a memorandum of understanding (MOU) between the city and the county wherein the city would increase Mr. Kenworthy's wages by the amount the county pays him and invoice the county similar to the manner in which it invoices the county for reimbursement a percentage of municipal court judges, bailiff, etc. per the ORC. With the Commissioners' permission, it was ascertained that Mr. Lutz will begin discussions with the city's administration related to the matter. Commissioner Stewart complimented Mr. Lutz on how quickly he researched the subject.
- **Emails and Record Retention:** As part of the county's IT capital plan, Robert Adkins, the county's IT manager is preparing migrate the county's email exchange server to the cloud. No changes will be realized by the end-users; however, Mr. Adkins will have to physically touch each computer to tell it where to look for the exchange server. Mr. Adkins is shopping for licenses to Microsoft Office 365, which is a cloud version of Microsoft Office that provides the ability to go to the cloud and retrieve any email that is archived per the records retention policy. Right now the IT manager is the only

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person that has that ability and Mr. Lutz stated that Mr. Adkins will be shopping for Microsoft Office 365 with two licenses so two people will have the ability to access all archived emails. In preparing for the migration, Mr. Adkins sent out an email to county employees asking that any unneeded emails be deleted. Joyce Gifford, County Recorder, and member of the Pickaway County Records Retention Committee, then sent an email cautioning county employees about the records retention policy and provided information from the Ohio Historical Society. (The Ohio Historical Society acts as an advisor related to records retention; however, it has no vote one way or another related to the county's policy. During discussion regarding the matter, it was pointed out that all archived emails and other stored information on computers will move to the cloud and be able to be accessed. Discussion was held regarding the Commissioners ultimately hosting a meeting with Records Retention Committee to review what the county's IT manager already does to comply with the policy. It was mentioned that record retention needs can vary from department to department.

- **Duvall Road/Ashville Pike/St. Rt. 762 Extension:** Anthony Neff, Deputy County Engineer, requested Mr. Lutz to inform the Commissioners that though the state has not yet taken over Duvall Road changing the name to Ashville Pike; however, the road name signage has already been posted by the Ohio Department of Transportation. For residents that live on Duvall Road, their road name will change to Ashville Pike and a portion of Ashville Pike to change to St. Rt. 762, but the numbering will remain the same.
- **Capital Fund:** Mr. Lutz reported that \$576,252 was spent in planned and unplanned capital items/purchases in 2014. The projected expenditures going into the year was \$500,000. Approximately \$482,000 was spent in planned expenditures and \$94,000 was spent in unplanned expenditures. Extra sales tax collections [\$350,000] was put into the capital fund in December 2014 for capital 2015 expenditures. With the balance in the fund going into 2015, the typical percentage of sales tax going into the fund each month, and with the balance of Mary Virginia Hannan Estate capital bequeath, there is a capital fund balance of over \$1 million.
- **2015 Capital Projects:** All departments that turned in capital projects/purchases have been contacted and instructed to begin moving forward. The Pickaway County Sheriff's Office (PCSO) has been allocated \$100,000 in capital funds to be used at the department's discretion. Mr. Lutz and Kevin Storey, Maintenance Supervisor, met with Chief Deputy Bingman last week regarding HVAC issues related to water treatment for the chiller. Chief Bingman and Jim Willeford, PCSO Maintenance Supervisor, will be discussing how to address the matter after Mr. Willeford returns from medical leave.
- **Pickaway County Service Center Parking Lot Resurfacing Project:** Mr. Lutz reported that Chris Mullins, County Engineer, would like to wait until March to bid the PCSC parking lot resurfacing project, upper and lower levels, in hopes of getting better prices on asphalt. Mr. Lutz stated that he will be contacting adjacent property owners regarding parking space during the project, which is estimated to take 3 weeks to complete, weather permitting.
- **Leak in Annex Roof:** A leak was discovered in the roof of the Pickaway County Annex building. The county maintenance supervisor is utilizing a company to perform an infrared scan to determine the exact location of the leak that was noticed in the Title Department. No records or equipment have been damaged.
- **Memorial Hall:** The county maintenance department has been doing several repairs at Memorial Hall related to broken pipes and flooring support.

In the Matter of
Design Plans; Estimated Construction Cost;
Benefitting Landowner Construction Assessments:

Chris Mullins, Pickaway County Engineer, met with the Commissioners to submit and review the map of the watershed, the design plans, project estimate, and proposed his scheduled of assessments to benefiting landowners related to the DS Drainage Improvement project. This is a project that was petitioned for by the Washington Township and Circleville Township Trustees on December 28, 2011, and the project was approved by the Commissioners at the First Public Hearing conducted on April 3, 2012, upon the recommendation of the county engineer after he determined that the benefits of the project outweighs the cost. The county engineer's submitted project estimate is \$71,077.00, which includes 5% contingencies; 5%

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Soil & Water Conservation District engineering services; and 5% for the first year maintenance for the drainage improvement, for a total of \$82,093.94.

Upon reviewing the submitted official documents, Commissioners Stewart and Henson signed and approved the design plans submitted by the county engineer. A date, time, and location for the 2nd Public Hearing will be scheduled that will take place after all necessary advertising and legal notices of estimated assessment to landowners in the watershed are notified.

**In the Matter of
Pickaway County Planning Commission Meeting:**

A Pickaway County Planning Commission meeting was held in the Commissioners' office at 3:00 p.m. Terry Frazier, Director of the Pickaway County Development Planning Office, has more detailed minutes related to the meeting; however, the following action taken by the committee occurred:

- Recommend that the Circleville Township Zoning Board approve a request from LW Associates to re-zone lots 1, 2, and 3 at Mound Place Subdivision from General Business District (GB) to SR2 for the purpose of constructing 24 residential apartment units with attached garages and to approve an associated variance that may be requested. The Circleville Township Zoning Board will hold a public meeting on Thursday, January 22, 2015, at 6 p.m., in the Circleville Township House to consider LW Associates' request.

**In the Matter of
Amended Certificates Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Resolution No: PC-012015-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE for the Collaborative Projects Fund #917-US Rt. 23 Turn Lane #917 in the amount of \$6,112.76; and the Tax Lien Sale X Fund #919 in the amount of \$12,120; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appropriates the following sums for expenditure for period ending December 31, 2015:

Collaborative Projects Fund #917

\$6,112.76

Tax Lien Sale X Fund #919

\$12,120

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**19,308.68 to 917-3017.5401 – Collaborative Project Funds-US 23 Turn Lane-Contract Services
6,112.76 to 917.0000.4910 - General Fund-Advances In**

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**1,200 to 919.0000.4298 – Tax Lien Administration Fees
10,920 to 919.0000.4244 – Tax Lien Purchase Fees
1,000 to 919.6908.5309 – Tax Lien Postage Fees
8,920 to 919.6908.5917 – Tax Lien Recording Fees
1,000 to 919.6908.5901 – Tax Lien Other Expense**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Cash Advance Back Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the following CASH ADVANCE BACK:

**10,000 from 249.2035.5801 – Emergency Management Agency-Advances Out
To
101.0000.4910 – General Fund-Advance In**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfer Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the following TRANSFER and RE-APPROPRIATION request:

**120.74 from 101.2083.5301 – Sheriff-Supplies
To
101.2083.5403 – Sheriff-Travel & Expense**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending January 17, 2015.

A total of \$1,374 was reported being collected as follows: \$80 in adoption fees; \$615 in sale of tags; \$463 in kennel licenses; \$20 in redemptions; \$36 in boarding revenue; \$20 in owner turn-ins; \$140 in private donations.

No (-0-) dogs were euthanized. No firearms were discharged.

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; absent. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

ABSENT

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk