

TUESDAY, JANUARY 12, 2016
OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY
COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 12, 2016, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. In attendance for a portion of the morning session were Jason Lawless, candidate for Pickaway County Sheriff, was also in attendance for a portion of the morning session, as were Bill Capretta, Scioto Township resident, and Mike Struckman, Scioto Township Trustee.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from January 5, 2016, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Joint Solid Waste District Coordinator, and Special Projects Assistant:

- Westside Media should have the RPHF Joint Solid Waste District's website live by the end of this month.
- A total of 560 responses have been received on the online survey website that was created to receive public input regarding the Pickaway County Fairgrounds Revitalization Plan. The website will closeout at the end of this month.
- Mrs. Tucker and First Capital Enterprises will be touring county offices and agencies on Friday, January 15th, to conduct a survey of the number of recycling containers that will be required for the county offices recycling program that will be implemented.

In the Matter of
EMA/911 Coordinator Report:

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- A total of \$18,759.34 in expenses was documented for the county's EMA office for last quarter and will be submitted to the Ohio EMA office for 50% reimbursement. Mr. Conrad contacted EmergiTech regarding a matter at the county's 911 dispatch center and Mr. Conrad will research related to an incident where call and location information received by a telecommunicator displayed on a wrong screen.
- Mr. Conrad will be attending the Pickaway County Safety Council luncheon later in the day.
- Mr. Conrad revisited a matter he previously spoke with the commissioners about the Pickaway County Sheriff's Office (PCSO) request for the purchase of EmergiTech transferrable software and hardware, from county E911 funds, for a third 911 telecommunicator workstation to go live at the county's 911 center. This would require a total first year investment of \$5,594, and will complete what is needed for the third 911 telecommunicator workstation to be fully functional, which will be used on an as-needed basis. It was determined that the commissioners will further discuss the request and make a decision later in the day.

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- Pickaway County 800 MHz Advisory Committee meeting is scheduled for 6:00 p.m., Thursday, January 14th, at the PCSO. When Commissioner Wippel inquired as to the status of the county's 800 MHz system switching over to P25 capabilities, Mr. Lutz reported that the Motorola portion to upgrade the 800 MHz tower infrastructure to P25 capable is coming along; however, the county's proposed contract to partner with Ohio MARCS is still under review by the agency and Tom Swisher, the countywide radio communications coordinator, is in frequent communication with its representatives and has provided them with requested information regarding county radio user talk groups for inclusion in the drip zone. It is anticipated that users of the county's 800 MHz radio communications system will be notified that beginning July 1, 2016, the clock will start for the 2-year window for the users to purchase P25 capable radios. There is an inventory of the number of P25 capable radios that will need to be purchased by the various users, including county users, and "group" radio purchases will be explored for cost efficiency.

In the Matter of
Assistant County Administrator Report:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- A copy of the program for the commissioners 32nd Annual Leadership Prayer Breakfast scheduled for Tuesday, January 19th, beginning at 7:30 a.m., at the Pickaway Senior Center was provided for their review for any recommended changes.
- With open enrollment for healthcare insurance benefits approaching, the last letter related to the county's health insurance buy-out program offered to employees for opting-out of its health insurance benefits program for single and family plans was provided to the commissioners for their review so it may be updated to reflect the new opt-out incentives of \$4,000 paid annually for opting out of the single plan, and \$10,000 a year annually for employees that opt-out for a family plan. Employees must provide proof that they have obtained an alternative healthcare insurance provider. The letter will be part of the county's new hire packets as well.
- Mrs. Dengler will be attending the Pickaway County Safety Council luncheon meeting at the Circleville Fire Station with Mr. Conrad and Occupational Health & Safety Administration (OHSA) reporting will be reviewed.
- Related to the exercise classes that are offered to county employees on Tuesday and Thursday evenings at the Pickaway County Service Center, the Tuesday evening session has been changed to Zumba classes.
- Tom Davis, the RPHF Joint Solid Waste District Coordinator, has scheduled a meeting with all district recycling outreach specialists, which Ms. Dengler serves in that capacity for the county, for next Thursday, January 21st, and scheduling various recycling/collection events will be discussed. At least one tire collection day will be planned for Pickaway County this year and Ms. Dengler stated that it would be advantageous to conduct another electronics recycling day, whether it be a standalone event that the county provides, or a collaborative event with another county in the RPHF Joint Solid Waste District.
- The county's Chief Dog Warden, Marc Rogols, reported that the part-time kennel attendant quit the position due to transportation issues getting to and from work. Ms. Dengler will prepare a job position posting for the OhioMeansJobs-Pickaway County website.

In the Matter of
Temporary Load Reduction on Specified
County Roads:

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At the request of Chris Mullins, County Engineer, Commissioner Henson offered the motion, seconded by Commissioner Wippel, enact a temporary load reduction on the following county roads due to excessive moisture and unstable road beds:

Resolution No.: PC-011216-1

WHEREAS, the Pickaway County Engineer requested the Pickaway County Board of Commissioners to enact a temporary load reduction on specified county roads due to excessive moisture and unstable road beds; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% load reduction on the following county roads, which will expire on April 30, 2016:

- **Five Points Pike (CR-21) from State Route 56 to U.S. Route 62**
 □ **Federal Road (CR-173) from London Road to McKinley Road**
- **Scioto Darby Road (CR-22) from London Road to U.S. Route 62**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
4th Qtr. of 2015 Casino Revenue Allocation:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to allocate the casino revenue in the following manner that was received for the period of October, November, and December 2015:

6,731 to 401.0000.4575 – Capital Improvements 161,533 to 101.0000.4575 – General Fund

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopted Authorizing Entering Into a
Housing Revolving Loan Fund Agreement with the Ohio
Development Services Agency:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the below resolution renewing and authorizing Commissioner Stewart to sign the Housing Revolving Loan Fund Agreement with the Ohio Development Services Agency for an additional three-year period, January 1, 2016, through December 31, 2018, related to CDBG and/or HOME Housing Program Income associated with the Community Housing Impact and Preservation Program (CHIP) Grant Program. The agreement states that all funds derived from the CHIP Grant Program, referred to as Program Income, will be utilized to improve the county's affordable housing stock, and provide for the affordable housing needs of low-and moderate-income persons.

Resolution No.: PC-011216-2

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WHEREAS, the Ohio Development Services Agency, through its Office of Housing and Community Partnerships (OHCP), administers the federal Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program for the State of Ohio; and,

WHEREAS, Pickaway County is determined to be an eligible recipient of CDBG and/or HOME funds and Pickaway County has been awarded CDBG and/or HOME funds from the Ohio Development Services Agency for use to finance eligible activities that may generate Program Income; and,

WHEREAS, the Ohio Development Services Agency has recognized the positive impact on community development initiatives when the use of Program Income is locally determined; and, WHEREAS, Pickaway County established a Revolving Loan Fund to meet the primary development goals of: 1) improving the affordable housing stock; and 2) provide for the affordable housing needs of low and moderate-income persons; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners authorizes the execution of a Housing Revolving Loan Fund Administration Agreement with the Ohio Development Services Agency to ensure that Pickaway County adheres to the covenants related to the administration of Program Income funds.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Preventive Maintenance Program Agreement Signed
With Facility Dude:**

The commissioners reviewed the agreement related to a county facilities preventive maintenance program that submitted by Jon Brown, Maintenance Supervisor, for a period of one year with FacilityDude, 11000 Regency Parkway #110, Cory, NC 27518. Pickaway County is a member of the County Risk Sharing Authority (CORSA), has partnered with FacilityDude to provide the CORSA Preventive Maintenance Program, which provides its members with facility management software solutions.

Pricing for the FacilityDude software is based on the county's total square footage of facilities, which is 370,114. This brings the first year total \$6,200; however, CORSA provides a 75% subsidy (\$4,650), bringing the total initial investment cost to \$1,550. Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the agreement and authorizing Commissioner Stewart to sign the document. The program provides a suite of easy-to-use facility management software solutions that will be utilized by Mr. Brown.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Notice Letters to Logan Elm Local District and the Pickaway Ross
Joint Vocational School District Signed Related to the Commissioners'
Intent to Adopt a Resolution declaring the Improvement to Certain Parcels of
Real Property to be a Public Purpose and Exempt from Taxation; The Owners of the
Parcels to Make Service Payments in Lieu of Taxes Approving compensation Agreements**

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With the Owners and Each of the Logan Elm Local School District and the Pickaway-Ross Joint Vocational School District Specifying the Public Infrastructure Improvements to be Made That Directly Benefit the Parcel; and Authorizing the Execution of Tax Increment Financing Agreements; and the Commissioners' Intention to Enter into an Ohio Enterprise Zone Agreement:

The commissioners and Terry Frazier, Development & Planning Director, reviewed the letters that will be sent to Logan Elm Local School District and Pickaway-Ross Joint Vocational School Districts (PRJVSD) Boards of Education legally notifying them of the commissioners' intention to adopt a resolution on March 1, 2016, establishing a tax increment financing (TIF) area in Pickaway Township and declaring the improvements to certain parcels of real property to be a public purpose and exempt from taxation. The resolution also calls for the owners of the parcels that receive real property tax exemption to make service payments in lieu of taxes in the same amount that would have been paid if the property was not exempted; the approval of compensation agreements with the Logan Elm Local School District and the Pickaway-Ross Joint Vocational School District (PRJVSD), specifying the public infrastructure improvements to be made that directly benefit the parcel; and authorizing the execution of Tax Increment Financing Agreements.

As publicly announced several months ago, Sofidel Group plans to locate a 1.7 million sq. ft. manufacturing facility. Sofidel, an Italy-based company, was founded in 50 years ago and is one of the world's leading integrated paper manufacturers. The company has facilities located in 13 countries, including the U. S.; however, this is the first in the State of Ohio, and will create 310 new full-time permanent jobs in Pickaway County.

Pursuant to ORC §5709.63, 5709.78, and 5709.83, the commissioners are to provide notice to affected school districts of their intention to establish a Tax Increment Financing (TIF) Area and approval of a TIF exemption agreement for a 100% exemption on real property taxes for a period up to 30 years. Sofidel agrees to make annual Service Payments with respect to the property in lieu of real property tax payments in the same amount they would have made real property tax payments if not for the exemption. A compensation agreement will be included with the letter that states 50% of the service payments shall be applied to pay public infrastructure improvements necessary for the industrial facilities to operate, and 50% will be paid to the school districts each year equal to the relative portion of each districts effective commercial millage.

The letters also constituted notice to the Logan Elm Local School District and the PRJVSD School District of the county's intent to enter into an Ohio Enterprise Zone Agreement with Sofidel, which will provide an exemption for 15 years on 100% of the value of the structures of industrial facilities to be developed on the exempted property. Included with the letters, were a copy of the resolution that the commissioners intend to adopt on March 1, 2016, declaring the improvement to certain parcels to be a public purpose and exempt from taxation; requiring the owners of the parcels to make service payments in lieu of taxes; approving compensations agreement with the owners and each of the school districts specifying the public infrastructure improvements to be made that directly benefit the parcel and authorizing the execution of financing agreements. Sofidel has also agreed to contribute \$150,000 over the first 15 years of the TIF Agreement, paid in \$10,000 annual installments to the Logan Elm School District

The Logan Elm Local School District Board may act on the exemption agreements within 45 days of receipt of the commissioners' letter and supporting documents, and the PRJVSD must be notified; however approval is not required.

Commissioner Stewart signed the letters that will be mailed to the school districts and Terry Frazier will send all documentation by certified mail – return receipt requested.

In the Matter of
Designation of President of the Board for 2016:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to designate Harold R. Henson as President of the Pickaway County Board of Commissioners for year 2016.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Designation of Vice-President of the Board for 2016:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to designate Brian S. Stewart as Vice-President of the Pickaway County Board of Commissioners for year 2016.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter
Confirmation of Pickaway County Commissioners' Office Hours
and Weekly Meeting Day:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, designating the Pickaway County Commissioners' office hours to be 8:00 a.m. to 4:00 p.m., Monday – Friday, and the commissioners' regular meeting day to be Tuesday of every week.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Hourly Pay Increase for Pickaway County Apiary Inspector
Position:

Following a brief discussion regarding the hourly pay rate for the Pickaway County Apiary Inspector position, which has been \$10.00 per hour since 2007, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve a \$2.00 an hour pay increase, effective immediately, bringing the pay rate to \$12.00 per hour.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appointment of Pickaway County Apiary Inspector
for 2016:

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to reappoint Bill Huhman, 8516 Cox Road, Williamsport, Ohio 43164, as the Pickaway County Apiary Inspector for year 2016.

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Mileage Reimbursement Rate for 2016:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to set the mileage rate for year 2016, to be \$0.46 per mile for vehicles, which is 85% of the IRS mileage reimbursement rate, and \$0.30 per mile for motorcycles.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Adopted Designating the Official Representative and
Alternate for the Purpose of Voting at the Annual Meeting of the County
Commissioners Association of Ohio in 2016:**

As part of the commissioners' annual re-organization process, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-011216-3

**RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR
THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY
COMMISSIONERS ASSOCIATION OF OHIO IN 2016**

WHEREAS, Article IV, Section, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and,

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and,

WHEREAS, in designated the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; then,

NOW, THEREFORE BE IT RESOLVED, that **Brian S. Stewart is designated as the Official Voting Representative of Pickaway County;** and,

BE IT FURTHER RESOLVED that **Harold R. Henson is the Alternate Voting Representative of Pickaway County for year 2016.**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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In the Matter of
Determination of the Commissioners
Serving on Various Boards and Commissions:

With their elected positions as a member of the Pickaway County Board of Commissioners, the following determinations were made related to serving on various boards and/or committees for year 2016:

Pickaway Senior Center Board of Directors	Commissioner Brian Stewart
PICCA Board of Directors	Commissioner Brian Stewart
High Education Learning Partners for Students (HELPS)	Commissioner Jay Wippel
OhioMeansJobs-Pickaway County-Workforce	
Investment Board – WIA	Commissioner Jay Wippel
Local Emergency Response Committee	Commissioner Brian Stewart
P3 Executive Committee/P3 Board of Directors	Commissioner Harold Henson
911 Planning Committee	Commissioner Harold Henson
Pickaway County Planning Commission	Commissioner Harold Henson
Pickaway County Board of Revisions	Commissioner Harold Henson

In the Matter of
Discussion Regarding Resurrection of
Conducting Community Meetings Throughout the County:

Commissioner Stewart mentioned that he would like to resurrect the commissioners conducting community meetings at various locations throughout the county as was done in 2013. Rather than having the meetings conducted during the day, he recommended conducting them during the evening, which would provide a more convenient time for the public to attend.

In the Matter of
Meeting Regarding Letter of Support and Request for
Financial Assistant Related to Miller Commons, a Proposed
Low Income Rental Housing Development in the Village of Ashville for People Aged 55+:

Last week, Rod Siddons, Chief Development Officer for Frontier Community Services, scheduled today's meeting with the commissioners and forwarded a letter, via email, for their review prior to the meeting regarding Frontier's request for financial assistance from the commissioners and letter of support as part of its application for Low Income Housing Tax Credit (LIHTC) funding through the Ohio Housing Finance Agency (OHFA) for a proposed low income rental housing development in Ashville. The commissioners have provided letters of support for similar projects, such as Kingston Mound Manor, located in Circleville Township.

The letter stated that this assistance will provide points in a very competitive application process with the State of Ohio for the proposed project that would be located at 100 Miller Avenue in Ashville and would be for Independent Senior Housing for people aged 55+. It would have up to 40 units and consist of stacked garden apartments. All units would be 2-bedroom, 1-bath, with a full kitchen, washer/dryer hookups, and ample parking. Rents would be in three different levels from approximately \$360 - \$630 per month. The units would have all local utilities, and there would be no rental assistance on any of the units from HUD or the Metropolitan Housing Authority.

The letter also stated that to earn points in the competitive application process, the assistance Frontier would need from the commissioners was twofold. First, they must receive a tax abatement from the commissioners in an amount of at least 50% of the increased valuation for a minimum of 12 years. The letter went on to say that Frontier has no desire to make Pickaway County suffer an economic shortfall; therefore, Frontier agrees to make Payments In Lieu of Taxes (PILOT) payment to the commissioners for the full amount of the abatement to be able to provide services. The letter stated that second, Frontier must request a reduction in fees of at least \$25,000.

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In place of Mr. Siddons, Todd Valentine, of LW Associates (the developer for the project) attended today's meeting that Mr. Siddons scheduled with the commissioners, along with Keegan Booth, of LW Associates, and Amy Newlun, of Frontier Community Services. Terry Frazier, Pickaway County Development & Planning Director, was also in attendance. Mr. Valentine explained that circumstances kept Mr. Siddons from being able to attend the meeting, and he requested that Mr. Valentine come in his place to speak with the commissioners.

In discussing the tax abatement that was referenced in Mr. Siddons letter, the commissioners stated that this was not something that has been requested of them before for this type of project, and all tax abatements they have approved have been for development that creates jobs. Mr. Valentine explained that OHFA has made changes to the competitive application process and points are added in the application rating process for requested tax abatements, a fee reduction, and letters of support for the project. In discussing fee reduction of fees, it was ascertained that there are no fees that the commissioners could consider reducing. The Village of Ashville does not contract with the Pickaway County Building Department; therefore, they cannot reduce building permit fees and the request for a \$25,000 reduction in water and sewer fees would have to be considered by the Village of Ashville and it was recommended that Mr. Valentine and Mr. Siddons speak with the Village of Ashville Mayor, Chuck Wise, and Franklin Christman, Village of Ashville Administrator.

Following further discussion, it was determined that clarification will be needed related to the tax abatement request and Mr. Valentine stated that perhaps Mr. Siddons could meet with the commissioners next week. He also stated that a draft letter of support will be provided for the commissioners' review.

In the Matter of
Request for First Year Investment for
Software and Hardware for a Third Telecommunicator Station
At the Pickaway County 911 Communications Center Approved
to Be Paid with County E911 Funds:

After reviewing the quote from EmergiTech for the first year investment for its software and hardware for a third 911 telecommunicator workstation to go live at the county's 911 center, which will complete what is needed for the third 911 telecommunicator workstation to be fully functional that was discussed earlier in the day with Dave Conrad EMA Director/911 Coordinator, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the purchase in the amount of \$5,594 from the county's E911 funds.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz reported on a request made by the commissioners regarding the need for their signatures on all Then and Now Certifications throughout the year that are associated with the county's weekly bill

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run rather than reviewing and signing a list of all of the Then and Now Certifications as is done for the bills. Then and Now Certifications are required if an invoice submitted by a department is dated prior to obtaining a certified purchase order from the county auditor's office and the large number of Then and Now Certifications develop from that issue. The commissioners concurred that the need for Then and Now Certifications should be the exception and not normal procedure. Mr. Lutz stated that he was informed by an employee of the county auditor's office that she will speak with the county auditor regarding the matter.

- Mr. Lutz spoke with the county prosecutor about the quote obtained from Pine Valley Construction in the amount of \$49,350 for renovations to the second floor of the commissioners' building, which is under the \$50,000 competitive bidding threshold requirement.
- Mr. Lutz distributed copies of the application that will be submitted for consideration of inclusion in the State Capital Bill. The application focuses on exterior for repairs (tuck-pointing, brick work, etc.) and window replacements for Memorial Hall for an estimated total of \$250,000, and the percentage for local match was discussed. The application will be reviewed and discussed with Senator Bob Peterson, which will be meeting with the commissioners on Tuesday, January 29th, at 9:00 a.m.
- Dustin Hube will be attending the first session of the 2016 Leadership Pickaway class on Friday, January 15th. Mr. Lutz and Amy Elsea will speak to the class on behalf of the Pickaway County Chamber of Commerce.
- The Pickaway County Chamber of Commerce has scheduled a Networking Breakfast for Wednesday, February 3rd, at a location to be determined.
- A Pickaway County Family & Children First Council meeting is scheduled for Thursday, January 14th, at the Educational Service Center from 9:00 a.m. to 10:30 a.m. Commissioner Henson will be attending the meeting.
- Mr. Lutz will be on vacation from February 1st through February 5th.

In the Matter of
Meeting with Barry Adams, Executive Director, of the
Pickaway County Community Foundation:

Barry Adams, who has recently been named the first executive director of the Pickaway County Community Foundation (PCCF), met with the commissioners to introduce himself. The PCCF was founded in 2001 by community leaders and is a vehicle through which individuals, families, businesses, and nonprofits can make charitable donations, current and deferred, to benefit Pickaway County.

A U.S. Naval intelligence veteran, Mr. Adams is a graduate of Circleville High School and Ohio University, where he earned a BSJ, majoring in public relations, and a master's degree in international affairs. He has three decades of experience working for nonprofit organizations and his professional work experience, among other things, has incorporated fundraising, publishing, promotions, special events, and community, volunteer and donor relations. Mr. Adams said that he and his wife relocated to Circleville from Houston, Texas six years ago to help his late father, who at the time was facing some health issues. Mr. Adams is an adjunct professor at Franklin University, and recently completed serving as the chair of the Circleville City School Foundation Board of Directors, and has been a member of that board since 2011.

Mr. Adams said that one of the missions of the PCCF is to build capacity in Pickaway County and make it as good of a community as possible and he stated that interaction with the commissioners is important and he will be making additional visits in the future.

Commissioner Wippel stated that he was glad to see that the PCCF now has an executive director and commented on how far the organization has come since its inception by some local leaders and good job the PCCF board members have done. He mentioned to Mr. Adams that one thing the commissioners would like to talk with him about was the Pickaway County Fairgrounds Revitalization Plan, which will be done in phases. The commissioners have had previous discussions about looking into the PCCF, which has a 501 (c) (3) status, about being a conduit for donations to the project and possibly the operating funds for the planning part of the project. Mr. Adams stated that the Pickaway County Fairgrounds Revitalization Plan

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would be perfect project for the PCCF to be involved with. When the question was raised as to what Mr. Adams' recommendation would be related to establishing a fundraising campaign, he stated that bringing a company that assists with fundraising campaigns would be important and that the PCCF could play a role in helping to raise money. A firm that could conduct market research was recommended as well. He mentioned that the project could also be posted on the PCCF website. Commissioner Wippel then informed Mr. Adams of the online survey that will be available until the end of the month to obtain input from the public as to the type of structures they would like to see at the fairgrounds, and a request for qualifications (RFQ) that was sent to planning firms, which are due at the end of the month for professional planning and architectural services. He also mentioned the plans to form a committee consisting of various local people that will assist the planner/architect with ideas. Commissioner Wippel stated that hopefully the fundraising part will begin later this year and he asked Mr. Adams to think through the process of the fundraising part and how he would envision the PCCF working with the commissioners' office and an outside firm. Mr. Adams stated that he would be happy to meet with the outside firm when it comes to that point.

After further discussion and gaining additional information from Mr. Adams regarding the PCCF, the commissioners thanked him for meeting with them.

In the Matter of
Appropriations Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

15,416 to 101.1105.5703 – Contingencies

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Fund Transfer Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following FUND TRANSFER request:

8,093.51 to 101.1105.5701 – Contingencies To
246.0000.4926 – Dog & Kennel – Other
receipts

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of Transfer
Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following TRANSFER and RE-APPROPRIATION requests:

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15,416 from 101.1105.5703 – Contingencies To 101.2083.5413 – Sheriff-FOJ Allowances

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Issuance of Blanket Purchase Order:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

14,000 – 103.2014.5901 – Sheriff-Marine Patrol-Other Expenses 30,000
– 110.2052.5901 – Sheriff-Commissary-Other Expenses 2,000 – 2601150-5901
– Auditor-RE-Other Expenses 2,000 – 656.6083.5901 – RPHF Solid Waste
District-Other Expenses

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Amended Certificates Approved for 2015 Fiscal Year:

It was deemed that Amended Certificates and related appropriations were required by Pickaway County Auditor's office to close-out various funds in the county's 2015 Fiscal Year Financial System subsequent to the commissioners' meeting of January 5, 2015; therefore, Brad Lutz, County Administrator, who is authorized to approve appropriations when necessary, which subsequently required the commissioners' adoption of the following Resolution.

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-011216-4

WHEREAS, the Pickaway County Budget Commission approved AMENDED CERTIFICATES in the amount of \$4,885.59 for the VOCA Grant Fund #227; \$10,500 for the CDBG Program Fund #251; \$21,070.11 for the Clark's Run Upper Terminus Ditch Fund #316; \$3,177.73 for the Pence Tile Main Ditch Fund #317; \$15,602.90 for the DS Drainage Improvement Fund #914; \$150,000 for the Collaborative Projects Fund #917; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriates the following sums for expenditure for period ending December 31, 2015:

VOCA Grant Fund #227
\$4,885.59

CDBG Program Fund #251
\$10,500

Clark's Run Upper Terminus Ditch Fund #251

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\$21,070.11

Pence Tile Main Fund #317
\$3,177.73

DS Drainage Improvement Fund #914
\$15,602.90

Collaborative Projects Fund #917
\$150,000

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Pickaway County Planning Commission Meeting:

The commissioners attended the Pickaway County Planning Commission meeting that was held in their conference room. Minutes of the meeting that include actions taken by the commission are available in the Pickaway County Development & Planning Office.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending January 9, 2016.

A total of \$1,545 was reported being collected as follows: \$200 in adoption fees; \$36 in boarding revenue; \$765 dog license sales; \$154 in kennel license sales; \$40 in owner turn-ins; \$40 in owner turn-in euthanasia; \$140 in private donations; \$170 in redemptions.

Eight (8) stray dogs were processed in; five (5) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart; yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

TUESDAY, JANUARY 12, 2016
OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY
COUNTY, OHIO

Attest: Patricia Webb, Clerk