

**TUESDAY, FEBRUARY 20, 2018**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, February 20, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from February 13, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 21, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$350,855.06 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Dave Conrad, EMA Director & 911 Coordinator:**

The following is a summary of the report provided by Dave Conrad, EMA Director & Pickaway County 911 Coordinator:

- He has continued working with the City on the wireless 911 system and the re-routing of the 911 calls to the Circleville City Police Department. The City has requested a meeting with Mr. Conrad and Rob Jackson of the Ohio 911 program office for Wednesday, February 21, 2018 at 2:00 pm. The process of the changeover is very time consuming due to the fact that he is having to contact every cell communication provider individually. The calls to the communication providers are taking hours per provider. Mr. Lutz added that West Communications is having to make sure that the calls get properly designated to City and County as needed and this is a very detailed process.
- He will be attending the EMA Sector meeting today at Ohio Christian University.
- Friday, February 23, 2018, the Local Emergency Planning Committee will be holding their first table-top exercise planning meeting.

**In the Matter of**  
**Report Provided by April Dengler, Deputy County Administrator:**

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- The Circleville City School Foundation Auction is this Saturday, February 24, 2018 at 5:00 p.m.

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- The Sheriff's Office had a Deputy drive a cruiser into high water on Friday. The Deputy had to be rescued and the vehicle and contents received severe water damage.
- Updated Worker's Compensation injury packets were sent to all department managers or human resource representatives in each office.

**In the Matter of**  
**Meeting in Executive Session:**

At 9:27 a.m., Commissioner Brian Stewart offered the motion, second by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to discuss county hospital's trade secrets with Tim Colburn, CEO/President of Berger Health System, with Mr. Lutz in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

At 10:05 a.m., the commissioner exited Executive Session and Commissioner Harold Henson offered the motion, second by Commissioner Brian Stewart to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

No action was taken.

**In the Matter of**  
**John Howley Designated as Planning Commission Board Member**  
**Jeff Burrow's Alternate on the Pickaway County Planning Commission:**

Jeff Burrow, Planning Commission Board Member, presented a letter to Angela Karr, Clerk, designating John Howley, to serve as his alternate on the Pickaway County Planning Commission; therefore, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve and accept the appointment of John Howley, 593 Oakland Terrace, Circleville, Ohio 43113 to serve as the alternate member for Jeff Burrow on the Pickaway County Planning Commission.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of December 2017 Sales Tax Collections:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to allocate the December 2017 Sales Tax collections in the following manner:

**29,541.00 to 401.0000.4121 – Capital Fund**  
**708,998.94 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Steven Collins from the Circleville Herald:**

Steven Collins from the Circleville Herald, stopped in to inquire as to events going on in the county to report to county residents. The Commissioners informed him of some of the most recent events to their knowledge and provided they will keep Mr. Collins updated as events become finalized. Listing below are a few events that are in the works and upcoming:

- April 27<sup>th</sup> the teardown will begin on the barber shop, garage and apartments on Lancaster Pike, in front of the fairgrounds property.
- The train was sold by the Fair Board for \$22,000 and the removal is currently in place. A company from Allen Town, Pennsylvania is going to restore the train and get it up and running. Steven was advised to reach out to Von Cremeans with the Fair Board to gather more information.
- The bid opening for the Jobs and Family Services building renovation project will take place on March 16, 2018 at 1:00 pm. at 1005 South Pickaway Street.
- There will be doing a “Footloose at the Fairgrounds” in support of the Junior Fair Board and Pickaway Agriculture and Event Center on March 16, 2018 from 6:30p.m. to 9:00 p.m. with \$2 admission. The event will have music provided by John Wargowsky, square and line dancing, kiss the pig, games and a 50/50 raffle.
- The Commissioners will inform Mr. Collins of any additional details on events for the fairgrounds renovation celebration.

**In the Matter of**  
**Determination of the Commissioners**  
**Serving on P3 Executive Committee & P3 Board of Directors:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to set the following determinations that were made related to the Commissioners individually serving on the P3 Executive Committee and P3 Board of Directors for year 2018:

P3 Executive Committee	Commissioner Jay Wippel, President
P3 Board of Directors	Commissioner Jay Wippel, President Commissioner Harold Henson, Vice President Commissioner Brian Stewart, Alternate

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Tyler Cordell from Capabilities / Ohio Opportunities with Disabilities:**

Tyler Cordell of Capabilities, started out by introducing himself and explained to the Commissioners about what services Capabilities has to offer. They are a company based out of Marysville that works with individuals with disabilities to develop in-demand life skills. It is typically high school age and up with disabilities. There is no cost to the county or business, Capabilities takes care of the costs and is covered under the Capabilities’ Ohio Bureau of Worker’s Compensation. Mr. Cordell was reaching out to the Commissioners to see if they may know of local business or departments that could use their services. The individual could be of any disability such as mental, physical or amputee. The program is an apprenticeship program of 4 weeks, 20 hours a week and runs May through August. Mr. Cordell has been in contact with Stephanie Sharpnack to see if Capabilities is an organization they could apply with the octagon house. They work with Ohio Christian University on a summer youth program. The Commissioners will forward the information to the other departments to see if they could utilize the services of Capabilities.

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**In the Matter of**  
**Brad Lutz, County Administrator:**

The following is summary of the report provided by Brad Luz, County Administrator:

- Loan documents for the New JFS Building Renovations have been reviewed by legal counsel and are approved by Kingston National Bank. The Commissioners, Auditor, and a representative from Kingston National Bank need to sign the documents. The loan proceeds will be received into a debt service fund. The payments on the loan can be transferred from the General Fund to the debt service fund when necessary as with the Countywide HVAC upgrade loan. If necessary, Kingston National Bank confirmed that additional funds can be borrowed if needed.
- The Commissioners reviewed and discussed a series of invoices received from Signet Capital relatively to the fairgrounds revitalization project.

**In the Matter of**  
**Kingston National Bank:**

Commissioner Stewart offered the following resolution and moved its adoption, which motion was seconded by Commissioner Henson:

**Resolution No.: PC-022018-1**

Authorizing the issuance of a general receipts note in the amount of \$2,000,000 for the purpose of designing, constructing and equipping a facility to be used by the County's Jobs and Family Services Department; and authorizing a Note Purchase Agreement providing for the sale of said note.

WHEREAS, the County of Pickaway, Ohio (hereinafter the "County"), a county and political subdivision in and of the State of Ohio, is by virtue of the laws of the State of Ohio, including Chapter 307 of the Ohio Revised Code, and other authorities mentioned therein, authorized and empowered, among other things, (i) to acquire, by purchase, lease, lease-purchase, lease with option to purchase, or otherwise, construct, equip, furnish, reconstruct, alter, enlarge, remodel, renovate, rehabilitate, improve, maintain, repair, and operate, and lease to or from others Jobs and Family Services Department, as defined in Section 329.01, Ohio Revised Code, office facilities (the "Facilities"), and (ii) pay for those facilities, with the proceeds of obligations which the County is authorized to issue in the manner provided by and subject to the applicable provisions of Section 133.15, Ohio Revised Code; and

WHEREAS, the County has heretofore determined to design, renovate, construct and equip facilities (the "Project") by converting a building for use in connection with the Jobs and Family Services Department's mission statement; and

WHEREAS, in order to provide funds to pay a portion of the cost of the Project, this Board has determined to issue and sell the Series 2018 Note, as herein defined, in the principal amount of \$2,000,000;

THEREFORE BE IT RESOLVED, By the Board of Commissioners of the County of Pickaway, Ohio that:

Section 1. It is hereby declared necessary to issue a general receipts note of the County in the principal sum of \$2,000,000 (the "Note") for the purpose of providing funds to pay a portion of the cost of designing, constructing and equipping the County's Jobs and Family Services Department Building.

Section 2. In addition to the words and terms elsewhere defined in this Resolution or by reference to other instruments, the words and terms set forth in this section shall have the meanings therein set forth unless the context or use expressly indicates different meaning or intent. Such definitions shall be equally applicable to both the singular and plural forms of any of the words and terms therein defined.

"Bank" means Kingston National Bank, a national banking association with an office located in Kingston, Ohio.

"Certificate of Award" means the certificate of Award executed by the Chief Financial Officer pursuant to Section 8 of this resolution.

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“Facilities” means buildings, structures, and other improvements, and equipment, real estate, and interests in real estate therefore, to be used for or in connection with the functions of the Jobs and Family Services Department, including administrative and office facilities.

“Fiscal Officer” means the County Auditor of the County.

“Interest Payment Dates” means the dates on which accrued interest on the Series 2018 Note is to be paid, which dates shall be set forth in the Certificate of Award.

“Interest Rate” shall mean the rate per annum at which interest shall accrue on the Series 2018 Note, which rate shall be set forth in the Certificate of Award and shall not be set forth in the certificate of Award and shall not be greater than three percent (3.00%).

“Maturity Date” means the date on which the balance of the outstanding principal of the Series 2018 Note is due and payable, which date shall be set forth in the Certificate of Award and not be later than the tenth anniversary of the Original Issuance Date.

“Note Purchase Agreement” means the Note Purchase Agreement between the County and the Bank authorized pursuant to Section 8 of this resolution.

“Original Issuance Date” means the day on which the Series 2018 Note is delivered to the Bank against payment therefor.

“Pledged Receipts” means all moneys received by the County including but not limited to all gross fees, deposits, charges, receipts and income from all sources, provided, however, there shall be excluded from Pledged Receipts moneys raised by taxation and state appropriations.

“Project Account” means the Project Account established pursuant to Section 8 of this resolution.

“Series 2018 Note” means the general receipts note authorized in section 3 of this Resolution.

Section 3. It is necessary to issue and this Board hereby determines that the Series 2018 Note shall be issued for the purposes set forth in Section 1 of this resolution. The Series 2018 Note shall be in the principal amount of \$2,000,000, which sum does not exceed the maximum principal amount of the Bonds.

The Series 2018 Note shall be dated the Original Issuance Date and shall bear interest at the Interest Rate. Accrued interest shall be paid on each Interest Payment Date and on the Maturity Date, and shall be calculated based upon the actual number of days elapsed and a year consisting of 12 thirty-day months. Quarterly payments of principal and interest on each Interest Payment Date shall be based on a 20 year amortization of the Principal Amount, with the remaining principal amount plus any accrued and unpaid interest being due and payable in one lump sum at the Maturity Date.

The Series 2018 Note shall be subject to redemption at the option of the County in whole or in part in the amount of \$100,000 or any integral multiple of \$1,000 in excess thereof on any date at a redemption price equal to 100% of the principal amount redeemed plus accrued interest thereon, upon not less than two (2) days notice to the Bank.

Section 4. The Series 2018 Note shall be a special obligation of the County. The principal of and interest on the Series 2018 Note shall be payable from and secured by a pledge of and a lien on the Pledged Receipts, and the Pledged Receipts are hereby pledged for the payment of the principal of and interest on the Series 2018 Note. The principal of and interest on the Series 2018 Note shall also be payable from, and secured by a pledge of and lien on, the moneys and investments in the Project Account and the proceeds of the sale of bonds or notes issued to refund or retire the Series 2018 Note, provided that neither the State of Ohio nor the County shall be obligated to pay the principal of or interest on the Series 2018 Note from any other funds or source, nor shall the Series 2018 Note be a claim upon or lien against any property of the County, and the Series 2018 Note, as to both principal and interest, shall not be a debt or bonded indebtedness of the State of Ohio, shall not constitute a general obligation of the State of Ohio or the County, and the full faith and credit thereof are not pledged thereto. The holder or owner of the Series 2018 Note shall have no right to have excises or taxes levied by the State of Ohio or any political subdivision thereof for the payment of principal of or

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interest on the Series 2018 Note, and the Series 2018 Note shall bear on its face a statement to that effect and to the effect that the right to such payment is limited to the Pledged Receipts.

Section 5. The Series 2018 Note shall be designated "County of Pickaway, Ohio General Receipts Note, Series 2018. The Series 2018 Note shall be substantially in the form set forth as Exhibit A to this Resolution.

Section 6. The Series 2018 Note shall be issued as one note in fully registered form. The Series 2018 Note shall be executed by the Chairman of the Board of Commissioners of the County and the Fiscal Officer, provided that either of those signatures may be a facsimile. No Series 2018 Note shall be valid or become obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until a certificate of authentication, as printed on the Series 2018 Note, is signed by the Note Registrar (as defined in Section 7 hereof) as authenticating agent. Authentication by the Note Registrar shall be conclusive evidence that the Series 2018 Note so authenticated has been duly issued and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

The Series 2018 Note shall be payable as to both principal and interest in lawful money of the United States of America, without deduction for the services of the Note Registrar as paying agent, at the office of the Note Registrar in Circleville, Ohio.

Section 7. The Fiscal Officer is hereby appointed to act as the authenticating agent, note registrar, transfer agent and paying agent (collectively, the "Note Registrar") for the Series 2018 Note. So long as the Series 2018 Note remains outstanding, the County will cause to be maintained and kept by the Note Registrar, at the office of the Note Registrar, all books and records necessary for the registration, exchange and transfer of the Series 2018 Note as provided in this section (the "Note Register"). The person in whose name the Series 2018 Note shall be registered on the Note Register shall be regarded as absolute owner thereof for all purposes. Payment of or on account of the principal of and interest on the Series 2018 Note shall be made only to or upon the order of that person. Neither the County nor the Note Registrar shall be affected by any notice to the contrary, but the registration may be changed as herein provided. All payments shall be valid and effectual to satisfy and discharge the liability upon the Series 2018 Note, including the interest thereon, to the extent of the amount or amounts so paid.

The Series 2018 Note may be transferred only on the Note Register upon presentation and surrender thereof at the office of the Note Registrar, together with an assignment executed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Note Registrar. Upon that transfer, the Note Registrar shall complete, authenticate and deliver a new Series 2018 Note of the same principal amount of the Series 2018 Note surrendered, and bearing interest at the same rate and maturing on the same date.

In all cases in which the Series 2018 Note is transferred hereunder, the County shall cause to be executed and the Note Registrar shall authenticate and deliver a Series 2018 Note in accordance with the provisions of this Resolution. The transfer shall be without charge to the owner; except that the County and the Note Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The County or the Note Registrar may require that those charges, if any, be paid before it begins the procedure for the exchange or transfer of the Series 2018 Note. A Series 2018 Note issued upon any exchange shall be the valid special obligation of the County, evidencing the same debt, and entitled to the same benefits under this Resolution, as the Series 2018 Note surrendered upon that exchange.

Section 8. The Series 2018 Note shall be sold to the Bank pursuant to the terms of the Note Purchase Agreement, which Note Purchase Agreement shall contain such terms as approved by the Fiscal Officer which are not inconsistent with this Resolution, and not substantially adverse to the County, and the Fiscal Officer is hereby authorized and directed to execute and deliver the Note Purchase Agreement in that form with such changes as he approves and as are not inconsistent with this Resolution. The execution and delivery of the Note Purchase Agreement by the Fiscal Officer shall evidence his approval of any such changes and that they are not inconsistent with this Resolution. Prior to the execution and delivery of the Note Purchase Agreement, the Fiscal Officer shall execute and deliver to the Bank a Certificate of Award which shall set forth the following (i) the Interest Rate, (ii) the Interest Payment Dates, (iii) the provisions, if any, for optional redemption, and (iv) the Maturity Date.

The proceeds from the sale of the Series 2018 Note shall be deposited in the Project Account, which is hereby authorized to be maintained as a separate deposit account with the Bank, and applied to the payment

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of costs of the Project. Moneys in the Project Account shall be invested and disbursed in accordance with the terms of the Note Purchase Agreement.

Section 9. The County hereby covenants that it will comply with the requirements of all existing and future laws which must be satisfied in order that interest on the Series 2018 Note is and will continue to be excluded from gross income for federal income tax purposes, including without limitation restrictions on the use of the property financed with the proceeds of the Series 2018 Note so that the Series 2018 Note will not constitute a “private activity bond” within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the “Code”). The County further covenants that it will restrict the use of the proceeds of the Series 2018 Note in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the debt is incurred, so that they will not constitute arbitrage bonds under Section 148 of the Code and regulations prescribed thereunder (the “Regulations”).

The Fiscal Officer is hereby authorized and directed (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the County with respect to the Series 2018 Note as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Series 2018 Note or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments, as determined by such officer, which action shall be in writing and signed by such officer, on behalf of the County; (b) to take any and all actions, make or obtain calculations, and make or give reports, covenants and certifications of and on behalf of the County, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Series 2018 Note; and (c) to give an appropriate certificate on behalf of the County, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances, and reasonable expectations of the County pertaining to Section 148 and the Regulations, and the representations, warranties and covenants of the County regarding compliance by the County with Sections 141 through 150 of the Code and the Regulations.

The Fiscal Officer shall keep and maintain adequate records pertaining to investment of all proceeds of the Series 2018 Note sufficient to permit, to the maximum extent possible and presently foreseeable, the County to comply with any federal law or regulation now or hereafter having applicability to the Series 2018 Note which limits the amount of Series 2018 Note proceeds which may be invested on an unrestricted yield or requires the County to rebate arbitrage profits (or penalties in lieu thereof) to the United States Department of the Treasury, to the extent that any federal law or regulation having applicability to the Series 2018 Note requires any such reports or rebates.

The County hereby designates the Series 2018 Note as a “qualified tax-exempt obligation” under Section 265(b) of the Code.

Section 10. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 11. It is hereby found and determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Series 2018 Note in order to make it a legal, valid and binding obligation of the County have happened, been done and been performed in regular and due form as required by law; that the Pledged Receipts are hereby irrevocably pledged for the prompt payment of the principal of and interest on the Series 2018 Note at maturity; and that no limitation of indebtedness or taxation, either statutory or constitutional, has been exceeded in issuing the Series 2018 Note.

Section 12. This resolution shall take effect and be in full force immediately after its passage.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following APPROPRIATIONS request:

**926.1160.5701 - \$84,463.21 – Transfer Out Medicaid Sales Tax – Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Fund Transfers Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following request for FUND TRANSFER:

**\$81,084.68 from 926.1160.5701 – Transfer Out Medicaid Sales Tax - Commissioners**  
**To**  
**101.0000.4901 -Transfers General Fund – Commissioners**

**\$3,378.53 from 926.1160.5701 – Transfer Out Medicaid Sales Tax - Commissioners**  
**To**  
**401.0000.4901 -Transfers Capital Fund – Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Aaron Mosley from Soil & Water:**

Aaron Mosley informed the Commissioners that he turned in his three weeks' notice to the Pickaway County Soil & Water District. He has accepted a position in Piketon that he feels is a good move for him at this time. Mr. Mosley has been with the county for 11 years and thanked the Commissioners for his time as a county employee.

**In the Matter of**  
**Bradley Payne Advisors**  
**Underwriter Interviews:**

John Payne of Bradley Payne Advisors, the county's financial advisor, met with the Commissioners to discuss bonds and potential financing to assist in the Pickaway Agriculture and Event Center project. Today's exercise Bradley Payne Advisors had proposals submitted from three firms to discuss the financial well-being of the county and what they have to offer. There are many investment firms out there that would have interest in buying the County's bonds and the underwriters know the investors that would want to purchase the bonds. The underwriters job is to get the investors there to want the bond and the more investors that show interest in the bond makes the rate decrease. Underwriters want to get their investor the highest rate while getting the county the lowest rate. Bradley Payne Advisors is involved to make sure the underwriters are doing their work properly with the best results for the county.

The Commissioners heard presentations from the following firms: Robert W. Baird, Key Capital Markets and Hilltop Securities.



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**In the Matter of**  
**Key Capital Markets Selected as Bond Underwriter**  
**Related to the Pickaway Agriculture & Event Center:**

In reference to the interviews the Commissioners and John Payne, the county's financial advisor, conducted related to bond underwriters, Commissioner Stewart offered the motion, second by Commissioner Henson, to retain KeyBanc Capital Markets for bond underwriter and / or placement agent services related to the Pickaway Agriculture and Event Center, at fees equal to comparable transactions, as negotiated by the County and its financial advisor.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Review of January Month-end Revenue & Expenditure Reports:**

Melissa Betz, County Auditor, was scheduled to meet with the Commissioners to review the January month-end revenue reports; however, she was unable to attend. The Commissioners reviewed the reports that she previously provided. No areas of concern were noted.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending February 17, 2018.

A total of \$1,279 was reported being collected as follows: \$240 in adoption fees; \$24 in boarding revenue; \$255 in dog licenses; \$165 in dog license late penalty; \$75 in kennel licenses \$79 in dog license late penalty; \$120 in owner turn-ins; private donations \$246; \$75 in redemptions.

Six (6) stray dogs were processed in; six (6) dog were adopted.

With there being no further business brought before the Board, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner

BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk