

TUESDAY, FEBRUARY 10, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, February 10, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from February 3, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, abstain. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 4, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$205,676.95 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Warden Rick Chulas and Lt. Matthew Church of the
State of Ohio Correction Reception Center Appointed to the
Pickaway County Local Emergency Planning Committee; Emergency Management Agency Report:

Dave Conrad, EMA Director, informed the Commissioners that of the four applications presented to them last week for appointment to the Pickaway County Local Emergency Response Committee, Warden Rick Chulas and Lt. Matthew Church of the State of Ohio Correction Reception Center were selected by the prison institution as its representatives to serve on the committee.

Therefore, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to appoint Warden Rick Chulas and Lt. Matthew Church of the State of Ohio Correction Reception Center as voting members on the Pickaway County Local Emergency Response Committee (LEPC).

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

- **Dam Safety Meeting:** Mr. Conrad attended a dam safety meeting on February 4th with representatives of the Pickaway County Soil & Water Conservation District (SWCD). The meeting,

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facilitated by the Ohio Department of Natural Resources (ODNR), was held at the Fayette County SWCD office and was also attended by representatives from Madison County. Mr. Conrad explained that ODNR is being more proactive in the regulation of the three classifications of dams, depending on the volume of pooling and other factors, for earthen dams/levees on private property. There are fourteen registered regulated dams in Pickaway County and a list of them was provided for the Commissioners' review. Mr. Conrad explained that ODNR has become more proactive in the regulation of dams and will be conducting meeting on Tuesday, March 24th, at the Pickaway County Service Center from 1:00 p.m. to 4:00 p.m., for local dam owners and encourage the attendance of local public officials. Mr. Conrad mentioned that SWCDs provide design plans for dams and stamped drawings at no cost to landowners.

**In the Matter of
Fiscal Specialist Report:**

The following is a summary of the report provided by Erica Tucker, Fiscal Specialist:

- **Health & Safety Committee Newsletter:** Mrs. Tucker prepared and emailed the monthly Health & Safety newsletter to county employees. The American Heart Association's Heart Health Month was highlighted along with the open house scheduled for later in the day for Berger Health Systems' new Community Care Clinic that is currently offered to BHS, county, and City of Circleville employees that participate in the United Healthcare plans.

**In the Matter of
Meeting with Dog Warden:**

Marc Rogols, Pickaway County Dog Warden, provided a brief overview of current dog tag sales. Projections indicate that sales have significantly increased, particularly online sales and kennel tag sales. Kennel tags increased from 25 last year to over 200 this year. The increase is attributed to eliminating the need for individuals of higher-volume kennels to make an extra trip to the County Auditor's office to purchase additional tags by now offering that ability at the Dog Shelter. The Commissioners then took a few moments to view the new 2015 City Express Cargo van for the Dog Shelter that was included in the county's approved 2015 Capital plan.

**In the Matter of
Assistant County Administrator Report:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- **Govdeals.com:** A display case belonging to the Soldiers Monumental Association (SMA) has been posted on the govdeals.com website with a minimum purchase amount of \$50 with \$5 bid increments. The proceeds from the sale will go back to the SMA.
- **Meeting regarding upcoming event at Mary Virginia Hannan Park:** Ms. Dengler attended a meeting with representatives of Berger Health System (BHS) regarding the event that will be held for county and City of Circleville employees and their families highlighting the outdoor exercise equipment that was donated to the Mary Virginia Hannan Park. The event will be held on Thursday, June 11th, from 4:00 p.m. to 6:00 p.m. A dietician will be present to talk about "healthy eating on the run"; physicians will be present to answer questions; blood pressure checks and body mass index checks will be made available; and health challenges will be offered for children and adults. The City of Circleville will be providing a fire truck and police cruiser for children to view and Ms. Dengler will be contacting the County Engineering Department and Sheriff's Office regarding the possibility of providing a county snow plow/salt truck and sheriff cruiser to the event. Commissioner Wippel recommended that Ms. Dengler contact Deputy Dale Thomas, DARE Program Director, regarding the possibility of offering the fingerprinting program for children.

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- **Circleville City School Foundation Raise Your Paw Auction:** A list of updated and categorized items that will be auctioned off at the upcoming Circleville City School Foundation Raise Your Paw upcoming fundraising auction was distributed for the Commissioners' review. Tickets to attend the auction are \$25 per person.
- **Healthy Vending Machine:** The healthy vending machine that was located at the Pickaway County Annex was removed by the vendor due to low sales. Ms. Dengler will be contacting the vendor that has a vending machine at the County Highway Garage regarding possibly placing a vending machine at the Annex that can offer healthy options.
- **Fit Bit Flex Challenge:** Nineteen county employees have signed up for the Fit Bit Flex Challenge so far and employees' enthusiasm related to the challenge has significantly increased.
- **RPHF Joint Solid Waste District:** Ms. Dengler has provided updated local contact information to the Ross, Pickaway, Highland, Fayette Joint Solid Waste District office. She will also be contacting the tire recycling company the county has previously utilized regarding scheduling a local tire collection day event in April or May. Ms. Dengler has also informed the IT recycling company that the county prefers to have an IT collection day as opposed to having a large container brought in and made available over an extended period of time that would need to be placed on county property. She stated that the company is reviewing its schedule. Ms. Dengler also reported that she is looking into a tire collection day event as well.

**In the Matter of
Mike Struckman:**

Mike Struckman, Scioto Twp. Trustee and member of the Pickaway County 911 Planning Commission, met briefly with the Commissioners and inquired as to the status of the proposed 911 Public Safety Answer Point (PSAP) consolidation plan between the county and City of Circleville and when it is planned to be presented to the city council. Commissioner Stewart stated that the final draft of the proposed comprehensive plan will be presented to them for review for any edits/revisions by next week. After that, a date will be determined for its presentation to the city council. The proposal will include that a combined county/city PSAP will operate under the County Commissioners' authority in space that is currently occupied by the City of Circleville's PSAP.

Mr. Struckman also inquired as to who has keys to the Pickaway County Annex building that houses various county agencies, including but not limited to agencies that have their own boards, such as the Veterans Services office and Board of Elections. Mr. Struckman stated that in attending Veterans Services Board meetings from time to time, he has noticed that there seems to be numerous individuals in the building and he was also told that a former Veterans Services Board member appeared to still have possession of a key to the building.

In discussing the matter, it was determined that a survey will be taken from the various agencies on who has keys to the building.

**In the Matter of
Community Development Block Grant Outreach Program Adopted:**

The Commissioner reviewed Pickaway County's Community Development Block Grant (CDBG) Outreach Program submitted by Bob Berquist, the county's CDBG Consultant, for their approval and adoption. The plan provides the minimum requirements in reference to providing local government jurisdictions, organizations and the public information related participating and the planning of CDBG Allocation and Competitive Set-Aside Programs in addition to Housing Programs. The plan also outlines a new requirement, for all parties intending to seek CDBG/HOME funding in the next two years (PY2015 & PY2016 for example) must submit a prioritized list of projects identifying specifically required information for each project in order for the project to be considered.

Following the Commissioners' review, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following outreach plan:

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PICKAWAY COUNTY
CDBG OUTREACH PLAN

In an attempt to provide local jurisdictions, citizens and organizations the opportunity to be informed of and participate in the planning of Community Development Block Grant (CDBG) Programs and Housing Programs (HOME & OHTF), the Pickaway County Board of Commissioners has adopted this “Outreach Plan.”

CDBG and HOME program information, and to participate in the planning there of through:

1) Public Hearing (General)

An annual Public Hearing will be hold to provide general information regarding the CDBG and Housing Programs. Program types, eligible activities, funding levels and restrictions will be explained.

Notification of the Public Hearing will be accomplished through:

- Newspaper advertisement of the time and location of the Hearing at least 10 days prior to the Hearing.
- Pickaway County Board of Commissioners’ website
- Mailings to all municipalities in the County.

2) Community Development Implementation Strategy (CDIS)

The CDIS will supplement the standard Citizen Participation process in odd years beginning in PY2015. It will provide a format for disseminating information about the CDBG Community Development Program, Neighborhood Revitalization, Downtown Revitalization and Critical Infrastructure Competitive Set-Aside programs, as well as, the Economic Development and Public Infrastructure Programs.

All parties intending to seek CDBG/HOME funding in the next two years (PY2015 & PY2015 for example) must submit a prioritized list of projects identifying specifically required information for each project in order for the project to be considered.

Notification of the CDIS process and meeting will be accomplished through:

- Newspaper advertisement of the time and location of the Meeting at least 10 days prior to the Meeting.
- Pickaway County Board of Commissioners’ website.
- Mailings to all municipalities and townships in the County, as well as, regional and local economic/community development agencies, organizations providing services to protected elements of the population, public service providers, water/sewer districts and any other party identified as a stockholder.

3) Public Hearing (Project Specific)

A Public Hearing specific to each CDBG/HOME project for which an application is to be filed will be held to explain the details of the project scope and funding prior to submittal.

Notification of the Public Hearing will be accomplished through:

- Newspaper advertisement of the time and location of the Haring at least 10 days prior to the Hearing.
- The Pickaway County Board of Commissioners’ website. Mailing to the local party for whom the application is being submitted.

Minutes of each of the above Hearings/Meetings shall be taken and a sign-in sheet shall be available.

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Any special needs by an attendee forwarded to the County within 5 days of the Hearing will be addressed as possible.

Parties are invited to provide input and make their needs known throughout the Citizen Participation Process. Any written correspondence received the County will be answered within 15 days of receipt.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

The county will be holding its General Public Hearing related to the grant program in their offices on Tuesday, February 17, 2015, at 1:30 p.m.

In the Matter of
Community Corrections Board Meeting:

The Commissioners discussed communication received from Jason McGowan, the City of Circleville's Chief Probation Officer, regarding the upcoming Community Corrections Board meeting that requires the attendance of at least one County Commissioner or the County Administrator could be designated to attend. The meeting is scheduled for Thursday, February 26th, in the basement of the City of Circleville Municipal Court building. Commissioner Stewart stated he could attend meeting and Commissioner Henson indicated that he could attend as well.

In the Matter of
2015 County Commissioners' Association of Ohio's
Regional Legislative Briefing Sessions:

Upon reviewing the County Commissioners' Association of Ohio's information regarding its Regional Legislative Briefing Sessions, confirmation of the Commissioners' attendance, in addition to Brad Lutz, County Administrator, will be sent to CCAO for the briefing session scheduled for Monday, March 2nd, that will be held at the Pump House Center for the Arts in Chillicothe, Ohio, beginning at 11:30 a.m.

In the Matter of
Proposed Everts Hill Low-Income Senior Housing
Tax Credit Project Application:

Commissioner Stewart, a member of the Pickaway County Community Action (PICCA) Board by virtue of his position on the of the Board of Commissioners, reported that due to the impending application deadline by the Ohio Housing Finance Agency, the PICCA Board voted to partner with Woda Group, Inc., for the submittal of an application for Everts Hill, a proposed forty-nine unit of energy-efficient apartments for low-income seniors. The application process requires Woda Group, Inc. to partner with a 501 (c) (3) non-profit; however, Commissioner Stewart mentioned that no approval was given for PICCA to enter into a partnership agreement with Woda Group, Inc. at this point.

Community meetings are scheduled to be held related to the proposed project on Wednesday, February 11th, at 6:00 p.m. in the Circleville City Council Chambers and on Friday, February 13th, at the same location beginning at 3:00 p.m.

In the Matter of
Pickaway County Contribution to the
Southern Gateway Innovation Center Project:

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The Commissioners discussed the contribution request from Dr. Mark Smith, President of the Ohio Christian University, related to the construction of the Southern Gateway Economic Innovation Development Center project. Dr. Smith has previously met with the Commissioners regarding the project keeping them informed of its progress and to request their consideration of contributing \$250,000 to the project. The project is being funded by a combination of federal and state grants, a contribution commitment from the City of Circleville, in addition to other public and private donations. The near \$5 million project consists of the construction of a 24,000 sq. ft. facility that will provide a variety of support services for entrepreneurs and a jobs center that will address the workforce development needs of regional industry. Ground breaking is expected to take place this fall.

In discussing the topic, it was the Commissioners' consensus that the Southern Gateway reflects their mission to encourage and increase economic development and job creation and training for the betterment of the community and its citizens and the Commissioners agreed that the county will contribute \$50,000 in 2015, and \$50,000 in 2016, for a total commitment of \$100,000. Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing the above-stated commitment to the project that will be paid from the county's General Fund with the inclusion that a County Commissioner be a member of the board overseeing the Southern Gateway Economic Innovation Development Center that will be created.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None.

Attest: Patricia Webb, Clerk

In the Matter of
Proposal from Carl T. Johnson Approved for
Replacement of Flat Roof behind Courthouse:

The Commissioners reviewed proposal from Carl T. Johnson, Inc. for the replacement of the flat roof on the county storage garage located behind the courthouse that also includes an office space area where leaks have occurred over a period of time. The proposal, in the amount of \$7,900 includes the complete removal of the existing roof and installation of a new Carlisle rubber roof per specifications with a 60 mil standard membrane, removal of debris, and a manufacturer's 15-year warranty.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the proposal from Carl T. Johnson, Inc., P.O. Box 71, Logan, Ohio 43138, in the amount of \$7,900 as an unplanned capital expenditure.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
County Administrator Report:

The following is the summary of the report provided by Brad Lutz, County Administrator:

- **Pickaway-Ross Career Technology Center (PRCTC) Leadership Academy:** Mr. Lutz mentioned that the PRCTC is offering four Leadership Academy classes, one of which is related to job performance and appraisals class scheduled in March, and a progressive discipline class scheduled for May, that he would like to see Ms. Dengler to attend in developing a county Human Resources department.
- **Heat Pump and Air Handler that a portion of basement of county building occupied by Engineering Dept.:** Mr. Lutz informed the Commissioners that the 36-year old heat pump/air

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handler that heat about one-half of the basement of the building currently occupied by the County Engineering Dept. has failed. The other half of the basement, which is separated by a concrete wall, is heated by a second unit. It was noted that the equipment did not have heat strips, therefore, when the temperature is 30° or below, the area of the basement essentially has no heat source. The area of the basement that used to be the booking room when it was occupied by the Pickaway County Sheriff's Office is heated by a separate for a total of three unit that heats to heat the basement. Mr. Lutz proposal was obtained from Accurate Heating & Cooling to remove the unit that failed and install a new heat pump and air handler with heat strips in the amount of \$5,100. Commissioner Wippel inquired if the number of units could be reduced from three to two and after discussing the concept in detail and factors to consider, it was determined that Mr. Lutz will contact Accurate Heating & Cooling to provide a heating and cooling plan for the entire basement.

- **Rental Lease with Jim Gregg for Gregg's Barber Shop:** Mr. Lutz informed the Commissioners that Jim Gregg that rents the county-owned building located on the frontage of the Pickaway County fairgrounds property asked to meet with him regarding some questions he has regarding the lease.
- **Draft Memorandum of Understanding Regarding Petitioned County Ditches:** The Commissioners reviewed the draft MOU between the Commissioners, the Soil & Water Conservation District (SWCD) office, and the County Engineering Department revised by Chris Mullins, County Engineer related to the to the responsibilities and timeframes to be followed related to petitioned county ditches. Essentially, the MOU, which follows the provisions of the Ohio Revised Code 6131, states that the SWCD will be responsible for the planning and design within a specified timeframe after the approval of the ditch, and the county engineer will be responsible for overseeing the construction of the ditch and ongoing maintenance. In reviewing the draft MOU, the Commissioners determined some additional language that should be added for clarification. Commissioner Wippel, Mr. Lutz, and Mr. Mullins will be meeting with the SWCD on Wednesday, February 11th to review the document.

In the Matter of
Discussion Regarding Tax Increment Financing District Fund with
Ryan Scribner, P³ Economic Development Director:

Ryan Scribner, P³ Economic Development Director, met with the Commissioners regarding the Tax Increment Financing (TIF) District located in Circleville Township. Recently, Jeff Palm, Fiscal Officer for the Circleville Township Trustees, contacted Mr. Scribner and the county administrator and inquired when the TIF would be paid off because the township needs to begin receiving its percentage of real estate taxes again for projects. This prompted Mr. Scribner to contact Casto Developers and talk about reconvening the working group that includes the development firm, the Commissioners, the county engineer and county auditor to discuss the TIF District and if there may be any potential projects that may be considered before the TIF fund is paid off and closed. In lieu of paying real estate taxes, landowners make their payments that go into the TIF fund that are utilized for infrastructure improvements that benefits the district and encourages new development.

After discussing the matter, it was determined that it would be a good idea to reconvene the working group that has not met since the county's Progress Parkway road project that was completed a number of years ago, and Mr. Scribner will coordinate a meeting within the next two weeks for the working group to reconvene in the Commissioners' office on a Tuesday during regular session. In the meantime, the county auditor will be requested to prepare a breakdown of the impact the TIF has on various entities, such as the Senior Center, Pickaway County Board of Developmental Disabilities, etc. (it was noted that the school districts are made whole this year); the projected disbursement of revenue that will be generated in this year; the total cost of county infrastructure improvement projects that have been made in the district through TIF funds; when the projected pay-off is for Progress Parkway project, etc. It was also stated that the 13 acres of land that Casto agreed to donate to the county for the Progress Parkway project needs to be formalized.

In the Matter of
Meeting with County Engineer
Regarding Proposed Application Fee Schedule
For Overweight Vehicle and Load Permits:

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Chris Mullins, County Engineer, met with the Commissioners to provide additional information related to his request for the Commissioners' implementation of permit application fees related to oversize and overweight vehicles that desire to travel county and township roads. Mr. Mullins began by stating that he had previously failed to inform the Commissioners that provisions in the Ohio Revised Code (ORC) for issuing permits changed in September 2013. Sections 5577.04 and 5577.05 of the ORC specifies the maximum size and weight allowable that does not require a Special Hauling Permit; however, if any of those values are exceeded, a Special Hauling permit is required and a permit *shall* be issued. With this change in the ORC, Mr. Mullins stated that it is requiring more of his and his staff's administrative time in dealing with issuing of permits and, in an effort to recoup some of these costs, he is proposing the following permit application fee schedule be imposed by the Commissioners. He said that 60,000 lbs. to \$120,000 lbs. loads are considered overweight, and 120,000 lbs. or more is considered a superload.

<u>Single Trip</u>	<u>One Way</u>	<u>+Return</u>
Oversize only	\$20	\$40
Oversize/Overweight	\$25	\$50
Emergency	\$250	\$500

<u>Maximum Annual</u> (Unlimited # of moves)	<u>One Way</u>	<u>+Return</u>
Freeze/Thaw deliveries only	\$50	\$100
Oversize only	\$975	\$1,950
Oversize/overweight	\$2,025	\$4,050
Construction equipment (oversize only, under 12' wide)	\$100	N/A

Superload Permit*
 Over 120,000 lbs., over 14' wide, over 14'6" high)

*The following variables are taken into account:

- W = Total weight of load
- A = Total number of axles
- M = Total miles traveled
- N = Number of structures crossed
- DAW = Designed axle weight
- Cr = Cost per LE
- Cb = Cost per structure

Formula

$$\text{Total cost} = \frac{W/A^4}{DAW} \times (CrM + Cbn)$$

*Unlimited number of moves

Agricultural exemption – All overweight/oversize loads, except for superloads (in excess of 120,000 lbs.) shall be exempt from permitting requirements for county roads and/or township roads. Said activities shall include operations directly related to typical agricultural activities by landowners and/or operators.

Mr.

Mr. Mullins provided information requested by the Commissioners provided survey information from regarding surrounding counties. For a "normal weight permit," 80,000 – 100,000 lbs., Franklin County's fee is \$50; Ross County - \$35 for overweight only or \$50 or oversize; Delaware County - \$50; Morrow County - \$50; Marion County - \$50; and Fayette County is currently working on a permit fee schedule, but is presently \$0; Fairfield County - \$0; Hocking County - \$0; and Madison County - \$0.

Mr. Mullins stated that since he last met with the Commissioners two weeks ago, he received a telephone call regarding a pipeline project (currently there are two full scale pipeline projects and one upgrade project in the county) regarding permitting process and one related to the requirements his department has with road use maintenance agreements. He said that he was on the telephone for over an

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hour for the first call, and the second telephone call regarding road use maintenance agreement ultimately required a preliminary meeting that included four members of his staff and lasted for more than an hour. Mr. Mullins stated the he drafted the agreement that took him over an hour to complete which will require him required to attend two separate township meetings regarding the road use maintenance agreement. If the agreement moves forward, this will require him to attend two separate township trustees meetings to obtain signatures. Mr. Mullins mentioned that that he will also have to inspect two bridges and a culvert as part of the process.

Discussion was held regarding the matter wherein the Commissioners asked a variety of questions that included but not limited to the number of permits Mr. Mullins has processed in the past, questions about permits issued related to the pipeline projects and superloads, agricultural operation overweight/oversize loads that are exempt, and etc.

At the conclusion of the discussion, Commissioner Stewart stated thanked Mr. Mullins for gathering and providing the information requested and that they would like to take additional time to consider the request to implement the permit fee schedule. Mr. Mullins stated that he understood and thanked the Commissioners for their time and consideration.

The Commissioners then shared their recommended language to be added for clarification in the revised MOU between the SWCD office, County engineering department, and Board of Commissioners. Mr. Mullins agreed with the added language and stated that he will make those changes prior to the meeting he will be attending with Commissioner Wippel, Brad Lutz, and Tawn Seimer, SWCD Office Manager, Aaron Mosley, SWCD Field Technician, and Steve Hawkins, a member of the SWCD Board of Supervisors. The scheduled for 10:00 a.m., Wednesday, February 11th, at the Pickaway County Service Center.

In the Matter

Discussion Regarding Village of Darbyville Water Tower Leak:

Commissioner Wippel was contacted last week regarding a leak in the Village of Darbyville's water tower that will cost \$10,000 to repair and he was told that the village did not have the funds. It was mentioned that the water user bills are \$15 per month. Commissioner Wippel subsequently contacted Chris Mullins, County Sanitary Engineer, who sent the county's Sanitary Sewer Systems Operator, Paul Jacobs, to inspect the tower and he confirmed the need for the repair.

Conversation was held regarding the possibility of meeting with the village council and determine if the county could provide some sort of assistance in addressing the issue. Subsequently, a telephone call was placed to Erin Honesty, President of the Village Council, with whom Commissioner Stewart held a conversation. At the end of the telephone call, Commissioner Stewart reported that Ms. Honesty informed him that the village council approved a \$10,000 appropriation last week from the water fund and general fund, the EPA has been to the site, repair quotes were obtained, discussion has been held regarding the possibility of building a new water plant, water bills are \$30 per month, and they are looking into increasing the user fees. Commissioner Wippel stated that he will inform Mr. Mullins of the information and will call the individual who initially telephoned him regarding the issue and provide him with the information that was obtained from Ms. Honesty.

In the Matter of

Discussion the Auditor of State's Office Regarding the Auditor of State Office's Agreed Upon Procedures (AUP) Final Audit Report for the Dissolved Village of Orient:

With Melissa Betz, County Auditor, present for the discussion, Mr. Lutz informed the Commissioners that he has been cc'd on emails, as has Mrs. Betz, between the Scioto Township's Fiscal Officer and the Ohio Auditor of State (AOS) final draft of Agreed Upon Procedures (AUP) Audit report that has been completed related to the dissolution of the Village of Orient; however, the Scioto Township Trustees, after meeting in Special Session to discuss it, requested that the final audit report not be released at this time. The Scioto Township Trustees consulted with Representative Gary Scherer, who recommended that a meeting be held with the AOS audit team to review the audit report, which his office will coordinate, regarding some concerns expressed by the township trustees. Doug Ferguson, AOS Senior Audit Manager for the audit, responded to the email that requested that the township trustees provide letter listing their

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concerns that can be reviewed in a post audit meeting that; however, he indicated there would be no guarantee that the release of the audit report would not occur on the scheduled date. Mr. Ferguson's email went on to say that discussions in meeting, tentatively scheduled for Friday, February 13th, will kept at the points of focus outlined in the AUP report and Public Record Request Policy information. With the county having no stake in the audit report, Mr. Lutz stated that he will not be attending the meeting.

In the Matter of
Meeting with County Auditor
Regarding Revenue & Expenditure Reports for January 2015:

Melissa Betz, County Auditor, met with the Commissioners and reviewed the January revenue and expense reports for January 2015. The report reflected a beginning of month balance of \$3,347,695.78; receipts of \$945,287.49; expenditures of \$1,444,390.05; for a month end General Fund balance of \$2,848,593.22. The unexpended balance as of this date was reported to be \$2,539,809.07. It was noted that the receipts were slightly higher from this same time last year and the expenditures remained level with 2014 and 2013.

Mrs. Betz reported that the county auditor's office continues to answer a lot of questions regarding the CAUV soil valuations she has not yet received notification on when the soil hearings will be conducted by the Ohio Department of Taxation that are typically held at the end of February.

In the Matter of
Weekly Dog Warden Report Filed:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending February 7, 2015.

A total of \$981 was reported being collected as follows: \$120 in adoption fees; \$255 in sale of tags; \$75 in late tag fees; \$66 in boarding revenue; \$50 in Microchip fees; \$40 in owner turn-ins; \$110 in redemptions; \$80 in transfer out - rescue; and \$185 in private donations.

No (-0-) dogs were euthanized. No firearms were discharged.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel
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Attest: Patricia Webb, Clerk