

TUESDAY, DECEMBER 5, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, December 5, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from November 28, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 6, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$105,829.14 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Dave Conrad:

The following is a summary of the report provided by Dave Conrad, EMA Director:

- All 911 dispatchers at the county's PSAP are scheduled for first-aid CPR training on December 13th, and the four dispatchers needing Public Safety Basic Training 1 – 7th Edition will be completed by January 13, 2018.
- Mr. Conrad will be attending Ohio EMA Winter Conference on Thursday and Friday of this week that will be held in Perrysville.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant:

- A meeting will be held with Rumpke Recycling later in the day to discuss extra recycling pick-up services at recycling drop-off sites to handle the extra recyclables expected after the holiday season. Also discussed will be the expected effect of China not currently accepting foreign exports of recyclable paper and plastic materials.

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- Related to the districtwide Household Hazardous Materials Collection Event that was recently held in Frankfort, a total of 18,000 lbs. of various materials were collected along with 98 lbs. of mercury that was left at the gate. A total of 895 gallons of paint was collected, along with 154 gallons of bulk fuel, 246 gallons of oil, and 21 batteries. Of the \$14,000 invoice for disposing of the materials, \$3,000 was related to the disposal of the mercury.
- This year, the county's highway garage will take and chip live Christmas trees that will be used by the county engineering department for various roadside projects, and the Pickaway County Park District for recreational trails.
- The county's Hazardous Household Materials Collection Event that will be held in collaboration with PPG is scheduled for September 22, 2018 at PPG. A January meeting is scheduled at PPG to begin planning for the event.
- The RPHF Districtwide 2018 event calendar is nearing completion. The county's Tire Collection Day event is scheduled to be held at the highway garage on May 18, 2018.
- An Ohio EPA grant meeting was recently attended and it was learned that grant funding approval will be very competitive and the EPA will only approve grants that provides a significant impact.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- A 1984 Scotchlite sign applicator heat lamp (county engineer's department) has been placed on the govdeals.com website, along with a Hammond Organ console and Chickering & Son Piano (PCBDD). Commissioner Wippel informed Mrs. Dengler that the Pickaway County Agricultural Society (Fair Board) will be contacting her regarding a number of items it has to be placed on the website.
- The county's 2018 Healthcare Benefit Guide has been updated with the new changes and will be emailed to county employees.

In the Matter of
Amended Certificate Reduction Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-120517-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE REDUCTION / APPROPRIATION REDUCTION in the amount of \$50,000 for the WORKFORCE DEVELOPMENT Fund #257; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby reduce the following sum for fiscal year ending December 31, 2017:

Workforce Development Fund #257
- \$50,000

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

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- **50,000 (Reduction) – 257.0000.4557 - Workforce Development**
 - 1,000 to 917.6230.5401 – Love’s CDBG-Contract Services**
 - 2,000 to 501.6915.5102 – Engineer-Employees Salary**
 - 200 to 501.6915.5201 – Sanitary Sewer-PERS**
 - 300 to 506.6921.5102 – Sanitary Sewer-Employees Salary**
 - 50 to 506.6921.5201 – Sanitary Sewer-PERS**
 - 10 to 506.6921.5202 – Sanitary Sewer-Medicare**
 - 4,550 to 101.1105.5703 – Contingencies**
 - 27,224 to 201.3007.5401 – Engineer-Contract Service**
 - 2,000 to 297.5002.5301 – H.E.L.P.S.-Supplies**
 - 10,000 to 206.5015.5102 – JFS-Share Salaries**
 - 10,000 to 206.5017.5102 – JFS-Social Services Salaries**
 - 1,000 to 206.5017.5201 – JFS-Social Services-PERS**
 - 500 to 206.5017.5202 – JFS-Social Services-Medicare**
 - 10,000 to 257.5029.5401 – JFS-Adult Contract Services**
 - 13,000 to 201.3006.5501 – Engineer-Vehicle/Garage-Equipment**
 - 8,000 to 201.3007.5401 – Engineer-Contract Services**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER & RE-APPROPRIATION OF FUNDS:

- 229.50 from 101.2083.5308 – Sheriff-Food/Prisoners**
 - To**
 - 101.2083.5401 – Sheriff-Contract Services**
- 4,550 from 101.1105.5703 – Contingencies**
 - To**
 - 101.3001.5102 – Engineer-Employees Salary**
- 775 to 201.3005.5203 – Engineer-ALGT-Insurance**
 - To**
 - 201.3005.5101 – Engineer-Salary**
- 1,000 from 201.3005.5203 – Engineer-ALGT-Insurance**
 - To**
 - 201.3005.5102 – Engineer-ALGT-Employee Salary**
- 28,000 from 201.3005.5203 – Engineer-ALGT-Insurance**
 - To**
 - 201.3006.5106 – Engineer-Laborers-Salary**
- 23.94 from 101.2083.5308 – Sheriff-Food/Prisoners**
 - To**
 - 101.2083.5496 – Sheriff-Medical**
- 181.43 from 101.2083.5313 – Sheriff-Membership**
 - To**
 - 101.2083.5401 – Sheriff-Contract Services**
- 7,967.67 from 101.2083.5527 – Sheriff-Vehicles**
 - To**
 - 101.2083.5496 – Sheriff-Medical**

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**541.33 from 101.2083.5510- Sheriff-IT-Equipment
To
101.2083.5496 – Sheriff-Medical**

**1,012.92 from 101.2083.5510 – Sheriff-IT-Equipment
To
101.2083.5401 – Sheriff-Contract Services**

**1,420.46 from 101.2083.5501 – Sheriff-Equipment
To
101.2083.5401 – Sheriff-Contract Services**

**225 from 230.1246.5701 – Clerk of Courts-Title Dept.-Transfers Out
To
230.1246.5202 – Clerk of Courts-Title Dept.-Medicare**

**250 to 230.1246.5701 – Clerk of Courts-Title Dept.-Transfers Out
To
230.1246.5201 – Clerk of Courts-Title Dept.-PERS**

**2,200 from 230.1246.5701 – Clerk of Courts-Title Dept.-Transfers Out
To
230.1246.5102 – Clerk of Courts-Title Dept.-Salary**

**7,890.67 from 657.6084.5501 – RPHF Solid Waste-Pumpkin Show Recycling-Equipment
To
657.6084.5401 – RPHF Solid Waste-Pumpkin Show Recycling-Contract Services**

**600 from 101.1120.5301 – Treasurer-Supplies
To
101.1120.5102 – Treasurer-Employee Salary**

**60 from 101.1120.5301 – Treasurer-Supplies
To
101.1120.5201 – Treasurer-Employee PERS**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Meeting in Executive Session:**

Ryan Scribner, P3 Economic Development Director, stopped in to speak with the commissioners. At 9:33 a.m., Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session ORC §121.22 (G) (8) to discuss confidential matters related to economic development.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

9:45 a.m., the commissioners exited Executive Session and Commissioner Henson offered the motion, seconded by Commissioner Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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No action was taken.

**In the Matter of
Miscellaneous Items:**

- The commissioners reviewed the Pickaway County Sheriff's Office vehicle listing and rotation plan obtained by Mrs. Dengler.
- Exceeded 2017 autopsy contract with Montgomery County Coroner (17 autopsies at rate of \$1,550 each) and will increase to \$1,800 each in 2018. Montgomery County Coroner does autopsies on all, and that includes death caused by natural causes and obvious suicides. Dr. Ellis, County Coroner, checked with Franklin Co. Coroner and they will charge \$1,300 per autopsy and will not perform them on cases involving death by natural causes or obvious suicides. The matter will continue to be explored.
- Jim Dean Clerk of Courts reported the following year-to-date foreclosures filed in Pickaway County: 2017 – 120; 2016 – 134; 2015 – 123; 2014 – 147; 2013 – 193.

**In the Matter of
2017/2018 Budget Meeting with
Elected Officials/Department Heads:**

The commissioners conducted the annual budget meeting held in the Ankrom Building located at the Pickaway County Fairgrounds that was attended elected officials and department heads. Reviewed was a 2017 Capital Projects Fund Report, 2017 Budget Year Summary, 2018 Health Insurance Report, and 2018 budget year outlook including revenue and expense projections, which was followed by each elected official/department head's 2017 vs. 2018 line item appropriations reviews, particularly those with an appropriation increase request of 5% or more from 2017. The presentation was followed by a brief question and answer session.

**In the Matter of
Contract Signed with Miller Brothers Construction, Inc.:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to sign the contract with Miller Brothers Construction., Inc. in the amount of \$2,347,000 in reference to the project referred to as PIC-TR31-052 to replace existing structures over CSX and Norfolk & Southern Railroads on Lockbourne Eastern Rd.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Discussion with Mike Schmidt of
Cramer & Associates:**

Mike Schmidt, of Cramer & Associates, briefly met with the commissioners and provided an overview of the volunteer capital campaign committee meeting recently held, and spoke about its upcoming goals and timelines. It was mentioned that Von Cremeans, new Fair Board President, attended the meeting and stated that the Fair Board is very excited about the project and is very committed to being involved. The Fair Board will be hosting a "Meet the Fair Board" reception that will be held on Monday, December 18th, from 6:00 p.m. to 7:00 p.m. in the fairgrounds coliseum. The event is open to the community.

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**In the Matter of
Purchase of 2014 Ford Super Duty F-350 SuperCab
Approved for County Maintenance Department:**

After reviewing the details related to a 2014 Ford Super Duty F-350 SRW 4WD SuperCab 158 Lariat Truck, with 37,132 miles, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the purchase of the vehicle from Mathews Auto Group, Marion, Ohio 43303, in the amount of \$37,990 that will be utilized by the Pickaway County Maintenance Department.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Contract Listing for Pickaway County
Job & Family Services' Child Support Enforcement Agency:**

**Pickaway County Job & Family Services Contracts
For Child Support Enforcement Agency**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners. The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

Organization/Agency	Contract Purpose	Effective Date	Termination Date	Contract Value
Pickaway Co Common Pleas/Juvenile Court	Magistrate	1/1/2018	12/31/2018	\$60,967.81
Subpoena Service Plus	Process Serving	1/1/2018	12/31/2018	\$30,000.00
Pickaway County Clerk of Courts	Case Processing	1/1/2018	12/31/2018	\$60,534.48
Pickaway County Juvenile Court	Case Processing	1/1/2018	12/31/2018	\$69,850.18

Attest: Patricia Webb, Clerk

**In the Matter of
Renovations to the County's Building
Located on S. Pickaway Street:**

A brief discussion was held related to financing \$1 million towards the total renovation costs of approximately \$2 million to the county's building located on S. Pickaway Street, that will be occupied by the Pickaway County Job & Family Services Agency and the OhioMeansJobs Office.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending December 2, 2017.

A total of \$196 was reported being collected as follows: \$80 in adoption fees; \$6 in boarding revenue; \$30 in dog licenses; \$25 redemptions; \$55 in owner turn-ins.

Nine (9) stray dogs were processed in; two (2) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk