

TUESDAY, DECEMBER 20, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 20, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from December 13, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, abstain. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 21, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$472,413.19 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Dave Conrad:

Mr. Conrad, EMA Director, reported that the Pickaway County Healthcare Coalition received funding through Homeland Security for military-style trauma kits as part of Stop the Bleed national campaign and are being distributed to first-responders.

In the Matter of
Report Provided by Erica Tucker:

Mrs. Tucker, RPHF Solid Waste District Administrative Assistant, reported that she is working on closing out year-end paperwork and is preparing for the submittal of the grant application to the Ohio EPA for security cameras to be placed at various recycling drop-off bin locations throughout the district.

In the Matter of
Waiver Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to waive the waiting period to issue payment to Hall Public Safety in the amount of \$22,493.45 from line item #401.7115.5529 for the installation of equipment in a Pickaway County Sheriff's Office transport van.

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by April Dengler:

April Dengler, Assistant County Administrator, reported that a Job & Family Services employee recently hit a deer while driving one of the department's vehicles. The quote of \$5,653 to repair the vehicle will be provided to Andy Cupp of Hummel & Plum for submittal to CORSA.

In the Matter of
Resolution Authorizing County Engineer's Office to
Enter into Agreement for Professional Design Consultant Services
Related to the Bridge Replacement Project on Lockbourne Eastern Road:

At the request of Anthony Neff, Deputy County Engineer, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Resolution No.: PC-122016-1

WHEREAS, the Pickaway County Engineering Department, on behalf of the Pickaway County Commissioners ("Owner"), intends to replace the PIC-TT0031-0052, Lockbourne Eastern Road Bridge over the CSXT and Norfolk Southern Railroads ("Project"); and,

WHEREAS, certain professional services in connection with the Project are required that includes the design of the structure; then,

THEREFORE BE IT RESOLVED, that the Owner, Pickaway County Commissioners, hereby authorizes the Pickaway County Engineering Department to enter into a Professional Services Agreement with E.L. Robinson Engineering of Ohio Co. to provide the design services, and complete a biddable "Design Build Scope" per the Ohio Department of Transportation and the CSXT and Norfolk Southern Railroads standards for a total amount of \$39,599.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopting the
2016 Non-General/Special Revenue Funds Budget:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-122016-2

BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, that to provide for the current expenses and other expenditures of said county during the fiscal year ending December 31, 2017, the following sum be and the same is hereby set aside and appropriated for the several purposes for which the expenditures are to be made from the **NON-GENERAL / SPECIAL REVENUE FUND**

\$31,205,947.61

as an annual appropriation for 2017.

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Travel Authorization Approved for
Job & Family Services Employees:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the Out of County Travel Authorizations for numerous Job & Family Services employees to attend various training sessions and conduct multiple home visits throughout the month of January 2017, at the total probable cost of \$1,807.53.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Mileage Reimbursement Rate for 2017:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to set the **mileage rate for year 2017, to be \$0.46 per mile for vehicles**, which is 85% of the IRS mileage reimbursement rate, and **\$0.30 per mile for motorcycles**.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of Support Letter Signed for the
Rickenbacker Inland Port FY 2017 FASTLANE Application for
Third Lane to be Added to Alum Creek Drive:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign a letter of support to the United States Department of Transportation related to the Rickenbacker Inland Port FY2017 FASTLANE funding application. The application includes adding a third through lane in each direction to the existing stretch of Alum Creek Drive along a 2.3 mile stretch between State Route 317 to the south and Groveport Road to the north. The Columbus Regional Airport Authority has partnered with Norfolk Southern Railway, the Franklin County Engineer's Office, and the Mid-Ohio Regional Planning Commission to assess critical improvements needed to the Ricker Backer Inland Port area and the application represents a package that addresses the area's transportation network in a comprehensive, multimodal manner.

Voting on the motion was as follows: Commissioner Henson, abstain; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Pickaway County Fairgrounds Revitalization Master Plan
Presented to the Pickaway County Agricultural Society:**

Commissioner Wippel provided an overview of the presentation of the Pickaway County Fairgrounds Revitalization Master Plan at the recent Pickaway County Agricultural Society Committee meeting that he

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and Commissioner Henson attended. He stated that the meeting went well and a number of good comments and questions were received.

In the Matter of
Meeting Regarding OpenGov Web-Based
Financial Visualization Software:

Jared Borg, of OpenGov, a technology company that offers a web-based financial visualization software for state and local governments, met with the commissioners. Melissa Betz, Pickaway County Auditor, and Rachel Shaffer, County Auditor's Office Budget Clerk, were also in attendance.

Mr. Lutz opened the meeting by stating that Mr. Borg previously met with Mrs. Betz and himself on separate occasions and explained the cloud-based software that focuses on transparency and making government budget and financial data accessible by modeling and presenting it in a user-friendly and interactive manner. It was noted that the Pickaway County Auditor's office currently utilizes CMI Management, LLC, which provides record management programs for governments that would provide the foundation for the OpenGov software, which would essentially be an "add-on" that compliments the OhioCheck Book project

Mr. Borg provided a brief background about OpenGov, founded in 2012, which he joined in April 2016. The company has grown from about 250 clients in January of last year, to approximately 1,400 customers today. Mr. Borg stated that he previously worked for Ohio County Treasurer Josh Mandel, and his OhioCheck Book.com transparency project, in which the county participates. Mr. Borg provided an overview of the company's networked Smart Government™ platform that utilizes Excel spreadsheets and centralizes and streamlines budget building, financial management reporting along with an array of other informational features, and can provide open data. He said that each government determines the level of internal and public access related to the various information reports. The platform also allows internal online collaboration for elected officials and department heads. It noted that the county currently utilizes BIS for internal collaboration.

There is a one-time deployment fee of \$4,900, an annual cost of \$19,800 for the full Smart Government™ platform subscription that includes OpenGov Budget Builder™, or there is an option for an internal online intelligence tool and transparency at the cost of \$8,500 per year for a period of three years. User training sessions are provided.

After providing additional information about the product, Mr. Borg answered questions from the commissioners. He also stated that OpenGov has a demo site that he will provide to Commissioner Stewart and Mr. Lutz at their request. He also stated that Knox County recently purchased the software, which also utilizes CMI Management, Inc.,

At the conclusion of the meeting, the commissioners thanked Mr. Borg for the information for their consideration, and Mrs. Betz indicated that she will consult the Knox County Auditor.

In the Matter of
Meeting with Charlie Jackson of the
Pickaway County Visitor's Bureau Regarding
Contribution of an Electronic Sign for the
Pickaway County Visitor's Bureau:

Charlie Jackson, Director of the Pickaway County Visitor's Bureau, met with the commissioners to and informed them of his imminent retirement as director, effective at the end of the year. Mr. Jackson has been involved with the bureau for 16 years since its inception, and he thanked the county board of commissioners for their support of \$10,000 towards the renovations of the building at the west entrance to Circleville the bureau currently occupies on West Main Street.

Mr. Jackson stated that the Pickaway County Welcome Center and Visitor's Bureau is not only utilized by visitors, but residents of the county as well. He said that is very proud at how far the Pickaway County Visitor's Bureau has come, that is essentially supported by bed tax and community activities for the public.

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Mr. Jackson stated that on behalf of the Pickaway County Visitor's Bureau, he would like to request that the commissioners contribute to the cost of a new electronic message sign at the building's entrance. The new sign would help inform county residents of upcoming community events, display public service announcements deemed worthy by the county and city governments, and serve as a way to display emergency messages to the public. He stated that it is felt that the addition of a new sign will also help enhance the entrance to the City of Circleville on West Main Street. He stated that the necessary permits have been obtained from the Pickaway County Building Department in addition to a sign permit from the City of Circleville.

A cost breakdown was presented included: \$29,450 - Kessler Sign Company for the purchase and installation of the sign that also includes the installation of a new stucco finish flag pole to replace the existing flag pole; \$450 - Strand Construction for boring of conduit from the sign to the electric box; \$1,000 - Smith Homestead Construction Services to install the sign's stone base that will match the existing stone on the building; \$298.82 - Micro Center for the purchase of a PC from to operate the software for the sign. JV Electrical Services will install the electric cable at no cost. Total project cost: \$31,198.82.

Mr. Jackson stated that a \$10,000 donation to the project is being requested for consideration from the county commissioners, and funding is being requested from the City of Circleville, which owns and maintains the building. Grant applications have been applied for that include South Central Power Co., and the Pickaway County Community Foundation. He stated that the Visitor's Bureau will be absorbing some of the costs and advertising fees from various organizations advertising their events will be used help offset the cost. Mr. Jackson also pointed out that due diligence has been performed related to the size and location of the sign in reference to safety and Cargill, which is located in the adjacent lot, has been consulted as well.

Following a brief question and answer session, the commissioners were receptive to contributing to the project and mentioned that the timing of the request was fitting as they have been reviewing the county's 2017 Planned Capital projects. Mr. Jackson indicated that a decision sometime in the first quarter of 2017 would be appreciated.

After thanking the commissioners for meeting with him, and the commissioners thanked Mr. Jackson for all of his work over the years related to the Pickaway County Visitor's Bureau.

In the Matter of
Resolution Adopted to Enter Into a
Partial Assignment and Assumption Agreement for
Building Project Referred to as "482 Land":

Art Makris, Vice President, Leasing & Development for Duke Realty Corporation, met with the commissioners along with Scott Ziance, Attorney with Vorys, Sater, Seymour & Please, LLP, to request their approval of a Partial Assignment and Assumption Agreement for a 32.22 acre portion of land [referred to as "482 Land"] owned by the Columbus Regional Airport Authority (CRAA) in the Pickaway County Northern Industrial Community Reinvestment Area (CRA) in the Rickenbacker Global Logistics Park. The land has an existing 482,000 sq. ft. industrial warehouse ["482 Building"]. Terry Frazier, Pickaway County Development & Planning Director, was also in attendance.

Prior to the onset of discussion regarding the request, Commissioner Henson, a property owner in northern Pickaway County, recused himself, turned the meeting over to Commissioner Stewart, and exited the board room.

Mr. Frazier provided a brief background and stated that he had been contacted by Mr. Makris the previous day [Monday, December 19th] asking if the commissioners would be available to discuss the agreement, which Mr. Frazier stated was reviewed by Gene Hollins, the county's economic development legal counsel, who stated in an email was in acceptable form for consideration by the commissioners. Mr. Frazier then requested Mr. Makris to summarize the request.

Mr. Makris thanked the commissioners for meeting with them on such short notice and stated that Duke Realty, an affiliate of DRCS, LLC, that is one of the partners with the CRAA and Capitol Square, Ltd., is acquiring 100% the interests of the partners for the building and the land from the CRAA and Capitol Square. He explained that Duke Realty is selling all of the office assets in Indianapolis and has contacted its

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various partners in the country about their willingness to sell their interests to Duke Realty, which purchased plans to own the building long term.

Discussion was held regarding the request, which essentially was to grant the same 15-year, 100% real property tax exemption in the Partial Assignment and Assumption Agreement for DRCS's portion of the building purchased by Duke Realty.

At the conclusion of the discussion, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-122016-3

**RESOLUTION APPROVING A PARTIAL ASSIGNMENT AND ASSUMPTION AGREEMENT
FOR A BUILDING PROJECT UNDER THE PICKAWAY COUNTY NORTHERN INDUSTRIAL
COMMUNITY REINVESTMENT AREA AGREEMENT**

WHEREAS, this Pickaway County Board of Commissioners (hereinafter "Board") by a Resolution adopted July 10, 2006 (the "CRA Resolution"), created the Pickaway County Northern Industrial Community Reinvestment Area (the "Northern Industrial CRA") and the Director of the Ohio Department of Development confirmed the findings of the CRA Resolution on August 28, 2006; and

WHEREAS, this Board, pursuant to a Resolution adopted August 6, 2007, entered into a Pickaway County Northern Industrial Community Reinvestment Area Agreement (the "CRA Agreement") with the Columbus Regional Airport Authority (the "Authority") granting the Authority a 15-year, 100% real property tax exemption for each Building comprising the Project on the CRAA Land within that CRA (all as defined in that CRA Agreement); and

WHEREAS, the Authority entered into a Ground Lease by which DRCS, LLC, a Delaware limited liability company ("DRCS"), shall lease from the Authority a portion of the CRAA Land; and

WHEREAS, Duke Realty 9224, LLC, a Delaware limited liability company (the "Successor") is an affiliate of DRCS; and

WHEREAS, DRCS constructed on a 32.22 acre portion, more or less, of the CRAA Land (such property may be referred to hereinafter as the "482 Land"), a Building of approximately 482,000 square feet (the "482 Building;" the 482 Building and any other Buildings constructed on the 482 Land are collectively referred to as the "482 Property"), and Successor expects to buy the 482 Building and the 482 Land from DRCS and be the Owner (as defined in the CRA Agreement) thereof on a certain date in late 2016 or early 2017 (the "Closing Date"); and

WHEREAS, pursuant to that certain Partial Assignment and Assumption Agreement effective May 26, 2015, DRCS succeeded to the interest of the Authority in the CRA Agreement with respect to the 482 Property; and

WHEREAS, from and after the Closing Date, the Successor wishes to obtain the benefits of the CRA Agreement with respect to the 482 Property, and, as agreed in the CRA Agreement, the County is willing to make these benefits available to the Successor on the terms set forth in the CRA Agreement; and

WHEREAS, this Board desires to provide for the execution and delivery of the Partial Assignment and Assumption Agreement (the "Assignment Agreement") (as described below) to provide for the Successor to assume the obligations of DRCS and to obtain the benefits of the CRA Agreement as to the 482 Property; and

WHEREAS, now therefore upon the motion of Commissioner Stewart and seconded by Commissioner Wippel.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY OF PICKAWAY, OHIO, THAT:

Section 1: The Assignment Agreement and the assignment of the CRA Agreement effected thereby, are hereby approved. That Assignment Agreement is approved in the form presently on file with the Pickaway County Prosecutor and/or the Clerk of this Board with changes therein and amendments thereto not inconsistent with this Resolution and not substantially adverse to this County and which shall be approved by

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the President of this Board. The President of this Board, for and in the name of this County, is hereby authorized to execute that Assignment Agreement, provided further that the approval of changes and amendments thereto by that official, and their character as not being substantially adverse to the County, shall be evidenced conclusively by the President's execution thereof. This Board further hereby authorizes and directs the President and the Pickaway County Prosecutor, and other appropriate officers of the County, to sign those instruments and make those arrangements as are necessary carry out the purposes of this Resolution.

Section 2: The Board of County Commissioners hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements, including O.R.C. §121.22.

Section 3: This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

Voting on the motion was as follows: Commissioner Henson, absent for vote; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Makris and Mr. Ziance then thanked the commissioners for their time and cooperation.

**In the Matter of
Appropriations Approved by County Administrator:**

Brad Lutz, County Administrator, approved the following requests for the TRANSFER and APPROPRIATION OF FUNDS:

**1,657 from 101.3001.5203 – Engineer-Insurance
To
101.3001.5102 – Engineer Employees Salary**

**200 from 101.3001.5203 – Engineer-Insurance
To
101.3001.5201 – Engineer-PERS**

**23,500 from 201.3005.5203 – Engineer-ALGT-Insurance
To
201.3006.51056 – Engineer-ALGT-Laborers Salary**

**20,642.15 from 401.7115-5530 – Capital-Unplanned
To
401.7115.5529 – Capital-Planned**

**299.26 101.1101.5901 – Commissioners-Other
To
101.1101.5403 – Commissioners-Travel**

**498.68 from 101.1101.5501 – Commissioners-Equipment
To
101.1101.5430 – Commissioners-Training**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**In the Matter of
Cash Advances Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following CASH ADVANCE requests:

**7,200 from 101.1105.5801 – Advance Out-General Fund
To
234.0000.4910 – Advance In-VOCA/Prosecutor**

**5,650 from 101.1105.5801 – Advance Out-General Fund
To
227.0000.4910 – Advance In-VOCA/Juvenile/Probate**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriation Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following APPROPRIATION requests:

**58.25 to 235.2002.5205 – E911-Workers Comp.
985.90 to 246.4010.5205 – Dog & Kennel-Workers Comp.
112.32 to 255.5036.5205 – 800 MHz-Workers Comp.
460 to 260.1150.5205 – Auditor-Workers Comp.
30,000 to 101.1105.5703 – Contingencies
84.58 to 208.5025.5205 – JFS/CSEA-Workers Comp.
402.38 to 206.5016.5205 – JFS/IM-Workers Comp.**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following TRANSFER and RE-APPROPRIATION requests:

**153.32 from 101.2082.5212 – Sheriff/Investigations-PERS LE
To
101.2082.5102 – Sheriff/Investigations-Salary**

**368.99 to 903.1109.5203 – GIS-Insurance
To
903.1109.5205 – GIS-Workers Comp.**

**1,091 from 201.3005.5403 – Engineer/ALGT-Travel Expenses
To
201.3005.5205 – Engineer/ALGT-Workers Comp.**

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**165 from 501.6915.5401 – Countywide Sewer District-Contract Services
To**

501.5915.5205 – Countywide Sewer District-Workers Comp.

**19 from 507.6922.5202 – Orient Water-Medicare
To**

507.6922.5295 – Orient Water-Workers Comp.

**6.98 from 203.2025.5202 – Sheriff/Road & Bridget-Medicare
To**

203.2025.5205 – Sheriff/Road & Bridget-Workers Comp.

**16.21 from 108.2046.5202 – Sheriff/DARE-Medicare
To**

108.2046.5205 – Sheriff/DARE-Workers Comp.

**16.95 from 299.2006.5201 – Sheriff/CCW-PERS
To**

299.2006.5205 – Sheriff/CCW-Workers Comp.

**368.99 from 903.1109.5203 – GIS-Insurance
To**

903.1109.5205 – GIS-Workers Comp.

**30,000 from 101.1105.5703 – Contingencies
To**

101.1103.5205 – Workers Comp.

**39.25 from 101.2010.5202 – Sheriff/Road Patrol-Medicare
To**

101.2010.5102 – Sheriff/Road Patrol-Salary

**19,569.27 from 101.2010.5203 – Sheriff/Road Patrol-Insurance
To**

101.2010.5102 – Sheriff/Road Patrol-Salary

**1,303.01 from 101.2011.5102 – Sheriff/Corrections-Salary
To**

101.2013.5201 – Sheriff/Court Services-PERS

**1,419.54 from 101.2011.5201 – Sheriff/Corrections-PERS
To**

101.2013.5203 – Sheriff/Court Services-Insurance

**592.97 from 101.2011.5201 – Sheriff/Corrections-PERS
To**

101.2013.5212 – Sheriff/Court Services-PERS LE

**47.24 from 101.2011.5202 – Sheriff/Corrections-Medicare
To**

101.2013.5202 – Sheriff/Court Services-Medicare

**42,096.93 from 101.2011.5203 – Sheriff/Corrections-Insurance
To**

101.2010.5102 – Sheriff/Road Patrol-Salary

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**677 from 101.2011.5203 – Sheriff/Corrections—Insurance
To
101.2010.5201 – Sheriff/Road Patrol-PERS**

**9,979.17 from 101.2011.5203 – Sheriff/Corrections-Insurance
To
101.2010.5212 – Sheriff/Road Patrol-PERS LE**

**455.98 from 101.2011.5203 – Sheriff/Corrections-Insurance
To
101.2011.5212 – Sheriff/Corrections-PERS LE**

**144.19 from 101.2012.5201 – Sheriff/Administration-PERS
To
101.2012.5212 – Sheriff/Administration-PERS LE**

**5,165.57 from 101.2014.5102 – Sheriff/Communications-Salary
To
101.2013.5102 – Sheriff/Court Services-Salary**

**700.91 from 101.2082.5202 – Sheriff/Investigations-Medicare
To
101.2013.5102 – Sheriff/Court Services-Salary**

**1,234.46 from Sheriff/Investigations-Insurance
To
101.2082.5201 – Sheriff/Investigations-PERS**

**3,297.62 from 101.2082.5203 – Sheriff/Investigations-Insurance
To
101.2014.5203 – Sheriff/Communications-Insurance**

**4,558.34 from 101.2082.5203 – Sheriff/Investigations-Insurance
To
101.2013.5102 – Sheriff/Court Services-Salary**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Report Provided by County Administrator:**

Brad Lutz, County Administrator, discussed the following miscellaneous items:

- The concept of setting up what would be listed as a loan and as a liability on the county's GAAP statement in reference to cash advances made for various special revenue grant-funded programs will be presented to the county auditor for her input. An MOU with the respective department would also be required stating that if the grant program and/or funds were to cease, the department will pay any unpaid loan balance back to the General Fund.
- The draft Capital Plan was reviewed for planned projects in 2017, along with projected projects for 2018, and some adjustments were made. A \$10,000 contribution to the Pickaway County Visitor's Bureau will be added for 2017. Planned projects for 2017 totaled \$747,000, and \$60,000 for unplanned capital expenditures, for a total of \$807,000. Mr. Lutz mentioned a few items that have been requested for Memorial Hall from Roundtown Players (RTP) related to Memorial Hall,

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particularly the RTP restrooms that are in need up updating. Painting the walls up the stairway and flooring was also noted as being needed. It was mentioned that the RTP will be making needed improvements to the stage. Placing those improvements in the 2018 Capital Plan was discussed.

In the Matter of
Allocation of October 2016 Sales Tax Collections:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to allocate the October Sales Tax collections in the following manner:

400,000 to 401.0000.4121 – Capital Fund
315,074.74 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending December 17, 2016.

A total of \$1,741 was reported being collected as follows: \$360 in adoption fees; \$345 in dog licenses; \$81 in kennel licenses; \$25 in micro-chip fees; \$80 in owner turn-ins; \$770 in private donations; \$40 in redemptions; \$40 in transfer out-rescue.

Three (3) stray dogs were processed in; seven (7) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes; Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk