

**TUESDAY, AUGUST 4, 2015**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, August 4, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. Sarah Gillespie of the Circleville Herald and Mike Struckman, Scioto Township Trustee, were in attendance for a portion of the morning session.

**In the Matter of**  
**Minutes Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the minutes from July 28, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, abstain. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Payment of Bills:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 5, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$367,661.89 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Emergency Management Agency Report:**

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- As mentioned in last week's report, Mr. Conrad stated they he is continuing to look into a Homeland Security grant to assist with the migration of the county's 800 MHz Radio Communication System to a P25 communications system. He will be apply for approximately \$100,000 to help purchase P25 capable portable radios and reprogramming of some of the existing radios on the current system.
- The EMA office will be receiving \$55,294 in Emergency Management Performance Grant (EMPG) funding. He has requested an additional \$11,490 from unspent monies that were sent to the state by other counties to match the \$66,784 received during the 2014 grant cycle.
- The Healthcare Coalition met last week and Elaine Miller, R.N., B.S.N., for the Pickaway General Health District, introduced Laurie Barbee, the health department's new emergency coordinator. Mrs. Barbee also recently attended a Community Emergency Response Team (CERT) meeting and stated that she would like to revive the medical reserve corp.
- Mr. Conrad met with representatives from Motorola at the 800 MHz Radio Communications System main tower site last week regarding a final quote to upgrade the county's system. He expects to receive the information by the end of this month.

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**In the Matter of**  
**Assistant County Administrator Report:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- An email went out last week informing county employees regarding information from the Franklin County cooperative regarding a special insurance enrollment opportunity for same gender spouses. The enrollment period is from August 1<sup>st</sup> to August 31<sup>st</sup>.
- The high bid so far for the county engineering department's dump truck that was recently placed on govdeals.com website is \$2,600. Bidding expires on August 10<sup>th</sup>.
- Free flu shots will be available to county employees through the Franklin County Consortium on October 29<sup>th</sup>, at the Pickaway county Service Center from 9:00 a.m. to 12:00. Information on which pharmacies spouses of employees can receive free flu shots will be provided.
- Ms. Dengler will be participating in a conference call on Thursday, August 6<sup>th</sup>, regarding Flexible Spending Accounts (FSA).
- Ms. Dengler will be working with the Ohio Bureau of Workers' Compensation on a safety grant application, with a 3 to 1 match, for the purchase of noise baffles that would be placed in the ceiling at the county dog shelter. The cost per baffle is approximately \$200.

**In the Matter of**  
**Conversation with Mike Struckman,**  
**Scioto Township Trustee and Member of the**  
**Pickaway County 911 Planning Committee:**

Mike Struckman, Scioto Township Trustee and member of the Pickaway County 911 Planning Committee, inquired as to the status of the proposal for the consolidation of 911 operations between the county and the City of Circleville that was presented to the City of Circleville Committee of the Whole on April 21, 2015. Commissioner Stewart stated that they have not yet received a response from the city and there is no indication as to when that will be; however, consolidation of the county and city's public safety answering points (PSAPs) definitely makes more sense and that the county presented a detailed plan to the city. After further discussion, Mr. Struckman stated that he feels it is owed to the residents, the fire departments, and other first responders to move forward, whether it be with or without the city consolidating its public safety answering point (PSAP) with the county's.

Mr. Struckman then mentioned an issue he wanted to make the commissioners aware of regarding the Pickaway County Board of Health. He mentioned an incident where a resident obtained a permit to install a swimming pool from the Scioto Township zoning inspector and he was also provided a permit for the construction of a pool house. The Health Board approved the permit for the swimming pool; however, declined the permit for the construction of the pool house due to its proximity to the leach bed, but the resident ultimately constructed the pool house nevertheless. Mr. Struckman stated that when the construction of the pool house was brought to the attention of the health board for either a variance or the directive to remove the structure, the board took a "let sleeping dogs lie" attitude. Mr. Struckman said that he cannot support the District Advisory Committee (DAC) giving the health department more money from local jurisdictions as the department has stated is needed if "the health board is not doing its job."

The final topic Mr. Struckman mentioned was public restrooms for transgender individuals and how the county should protect itself from possible liability issues. He provided some information regarding incidents that have occurred in cities other states and also mentioned that he previously provided more detailed information to the county administrator. Mr. Lutz indicated that Ohio Occupational Health & Safety Administration (OSHA) has released best practiced that are in place. Mr. Lutz also indicated that the County Risk Sharing Authority (CORSA), the county's liability insurance carrier, does a good job on providing guidance related good practices matters.

At the conclusion of the conversation, Mr. Struckman thanked the commissioners for their time.

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**In the Matter of  
No Request for a Hearing  
Related to Transfer of Liquor Permit #3286275  
For Goody Nook, Inc., Wayne Township:**

The commissioners reviewed an application for the transfer of Liquor Permit #3286275 for Goody Nook, Inc., located in Wayne Township. Kenny Davis, Wayne Township Trustee, was previously contacted regarding the transfer who stated that the Wayne Township Trustees have no issue with the transfer application.

Following the commissioners' review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to make no request for a hearing for the following Liquor Permit transfer:

**Transfer Liquor Permit #3286275 from:**

**Matthew W. Gibson  
DBA Goody Nook  
2512 SR22 W 1<sup>st</sup> FL NORTHEND  
P.O. Box 27  
Wayne Twp.  
Circleville, Ohio 43113**

**Transfer to:**

**Goody Nook, Inc.  
DBA The Goody Nook  
2512 SR 22 W 1<sup>st</sup> FL NORTHEND  
Wayne Twp.  
Circleville, Ohio 43113**

Voting on the motion was as follows: Commissioner Stewart, abstain; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Contract Award for 2015 Pavement Marking Project:**

In reference to the bid opening conducted on July 28, 2015, related to the 2015 Pavement Marking of various county roads and a small number of township roads for centerline, edge line, stop bars, and "T" markings, it is the written recommendation of Chris Mullins, Pickaway County Engineer, to award the contract to the lowest bidder, Dura Mark, Inc., P.O. Box 868, 11384 Chamberlain Road, Aurora, Ohio 44202, in the amount of \$97,517.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The flat roof replacement project over a portion of the courthouse project is complete.
- Gouge Roofing has started the roof replacement project for the building occupied by the Pickaway County Building Dept.
- A second quote has not been able to be obtained for concrete repair in the county campus area.
- The internal painting of areas in Memorial Hall will begin this week by J&J Painting and the areas of flooring that will be replaced by Garrett's Carpet Connection will follow when the painting is done.
- The replacement window project for the commissioners building will begin this week. Attic windows will be replaced first by Pine Valley Construction.

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- Carpet replacement for the county auditor's office, recorder's office, and the CASA office will require those offices to close on a Friday to remove office equipment and furniture so the carpeting can be installed on Saturday.
- Jon Brown, Maintenance Supervisor, has found a company that will repair the plaster on the ceiling in the clerk of courts office that fell due to moisture. Mr. Lutz expects to receive the quote next week.
- There have been several complaints from departments regarding insect issues. The county's current pest control contract with Orkin will expire at end of the year and the maintenance supervisor has been asked to obtain quotes from other pest control companies for *the county* to consider.
- The sheriff reported that he plans to place the 5 unmarked vehicles that were recently replaced on the govdeals.com website. He plans to scrap a vehicle that was previously confiscated that can no longer be used by the department due to its condition.

**In the Matter of**  
**Executive Session:**

At 10:08 a.m., Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant to ORC §121.22 (G)(1) to discuss the potential hiring of a commissioners' office employee with Brad Lutz, County Administrator, also in attendance.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 10:48 a.m., the commissioners exited Executive Session and resumed Regular Session.

No action was taken.

**In the Matter of**  
**Resolution Adopted Recognizing**  
**Volunteers at Pickaway Senior Center:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution in recognition of the individuals at the Pickaway Senior Center that volunteer their time at the Pickaway Senior Center, which will be presented at the luncheon scheduled for August 6, 2015:

**Resolution No.: PC-080415-1**

WHEREAS, it is the pleasure of the Pickaway County Board of Commissioners to recognize people and occasions of outstanding significance; and,

WHEREAS, every day volunteers at the Pickaway Senior Center promote living life to the fullest by unselfishly providing their time to benefit their fellow seniors; and,

WHEREAS, the Pickaway Senior Center and the entire community are extremely fortunate to have more than 70 individuals who generously volunteer hundreds of hours of their time collectively each year at the Pickaway Senior Center; and,

WHEREAS, the care and support these volunteers provide is unmeasurable and does not go unnoticed or under-appreciated; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Commissioners are honored to recognize the outstanding character and compassion that each of the volunteers at the Pickaway Senior Center continuously demonstrate and hereby declare:

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*Thursday, August 6, 2015  
as  
Pickaway Senior Center Volunteer Day  
in  
Pickaway County, Ohio*

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Executive Session:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant of ORC 121.22 (G)(1) to discuss the potential hiring of a commissioners' office employee with Brad Lutz, County Administrator, also in attendance.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 11:24 a.m., the commissioners exited Executive Session and resumed Regular Session.

No action was taken.

**In the Matter of  
Mid-year Budget Meeting with  
Elected Officials and Department Heads:**

The commissioners held a mid-year General Fund budget update that was attended by county elected officials and department heads and/or their designees. The state and county economic status reviewed, along with 2015 General Fund update including 2014 – 2015 significant revenue line item comparisons; 2015 projected sources of revenue; 2-15 projected expenses by department; year-to-year revenue vs. expenses from 2007 through 2015 (estimated); 2016 General Fund projections; 2015 Capital Fund summary and projects to date and potential 2016 projects; health insurance information; and year end estimated revenue and expenses. The 2015 year-end General Fund balance was projected to be in the \$3,923,700 range.

**In the Matter of  
Resolution Adopted Proclaiming  
August 9 – 15, 2015 as Ohio Local Foods Week:**

With the week of August 9 – 15, 2015 being Ohio Local Foods Week, and at the request of Mike Estadt, Director of the Pickaway County OSU Extension Office, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

**Resolution No.: PC-080415-2**

WHEREAS, Ohio Local Foods Week is being celebrated throughout Ohio August – 15, 2015 in order to bring greater awareness of the nutritional, economic, and social benefits of local foods in Ohio; and,

WHEREAS, healthy eating is vital to building a healthy regional food system in Pickaway County and addressing obesity and related chronic illnesses can be strengthened through greater consumption of fruits, vegetables, whole grains, and other locally produced foods; and,

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WHEREAS, Pickaway County is home to numerous farmers markets, fresh market operations that provides fresh foods to not only our community but other communities in central Ohio, many food related businesses, and numerous community organizations which addresses issues related to food production, nutrition, and food business development for Pickaway County residents; and,

WHEREAS, agriculture generates more than \$200 million dollars in cash receipts each year in Pickaway County, providing a large share of the economic output in the county; and,

WHEREAS, Pickaway County is supportive of numerous community initiatives to develop, expand, and strengthen a local food system which is accessible, resilient, environmentally compatible, and socially just; and,

WHEREAS, both consumers and farmers benefit from the expansion of a local food system which includes direct sales of food products from farmers to consumers, development of value-added food products by local businesses in Pickaway County, and institutional purchases of locally produced foods directly from farmers, such as the Ohio Farm to School Program; and,

WHEREAS, consumers can make a substantial positive impact on local, regional, and state economies by purchasing food from local farms and producers, and Pickaway County encourages citizens to commit to the \$10 Local Foods challenge during the week of August 9 – 15, 2015; then,

NOW, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby proclaim

*August 9 – 15, 2015*  
*as*  
*Ohio Local Foods Week*  
*in*  
*Pickaway County, Ohio*

and urges citizens of our community to support local agriculture and purchase more high-quality, locally produced foods, and learn about the benefits of agriculture and local foods in Pickaway County.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Cash Advance Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following CASH ADVANCE request:

**37,409.86 from 101.1105.5801 – General Fund-Advances Out  
To  
914.0000.4910 – DS Drainage Improvement-Advances In**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Fund Transfers Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following FUND TRANSFER requests:

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**36.38 from 101.1105.5611 – General-Special Projects Assessment-Interest  
To  
901.0000.4707 – Special Projects Assessment-Interest**

**889.59 from 101.1105.5610 – General-Motor Vehicle-Interest  
To  
202.0000.4706 – Motor Vehicle-Interest**

**3,152.22 from 101.1105.5609 – General-ALGT Interest  
To  
201.0000.4705 – ALGT-Interest**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Fund Transfer Approved Related to  
Second Half Real Estate Tax Settlement:**

Commissioner Henson offered the motion, seconded by Commissioner, to approve multiple Fund Transfers, too numerous to list, totaling \$4,188,468.07 related to the second half real estate tax settlement. A listing of the individual amounts transferred and funds are available for viewing in the county commissioners' office and the county auditor's office.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following requests for the APPROPRIATION OF FUNDS:

**37,409.86 to 914.6143.5401 – DS Drainage Improvement-Contract Services**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending August 1, 2015.

A total of \$507 was reported being collected as follows: \$240 in adoptions; \$12 in boarding revenue; \$135 in sale of tags; \$30 in tag late fees; \$40 in owner turn-ins; \$25 in redemptions; \$25 in private donations.

No (-0-) dogs were euthanized.

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No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Patricia Webb, Clerk