

TUESDAY, AUGUST 30, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday August 30, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the minutes from August 23, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 31, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$391,343.30 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Roundtown Trail Project Groundbreaking:

The commissioners attended the groundbreaking for the Roundtown Trail Project that was held at the YMCA. The 1.48 mile, 10-foot wide paved bicycle, running, and walking path will begin behind the YMCA, travel around the Circleville City Schools Campus, continue through and open field, and end at the Ohio Christian University property line. The trail is being paid for through a combination of various recreational grants and local contributions. Weather permitting, the project is expected to be completed by the end of the year.

In the Matter of
Report Provided by Dustin Hube:

The following is a summary of the report provided by Dustin Hube, Fiscal Specialist/Deputy EMA Director:

- Mr. Hube and Dave Conrad, EMA Director, assisted the Red Cross with the installation of 55 free smoke alarms in 32 mobile homes in the Ashville area. Of those 32 homes, 30 fire escape plans were created.

TUESDAY, AUGUST 30, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- It was reported that Mr. Conrad was currently participating in a conference call DDTI, Frontier Communications, and EmergiTech related to addressing the 911 mapping display upgrade at the county's dispatch center.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant/Special Projects Assistant:

- Though it presumed too late to implement this year, Mrs. Tucker and Tom Davis, RPHF Solid Waste District Manager, are exploring the concept of placing recycling bins at designated areas for vendors to take their unneeded cardboard during Pumpkin Show. Rumpke Recycling has been contacted and indicated that the idea would be feasible with some planning.
- Contact was made with John Bialek last week and he was receptive of the idea of placing several recycling drop off bins in the northwest corner of the vacant lot he owns at the Court Street and High Street intersection, the former Circleville Oil gas station site in downtown Circleville. It was also mentioned that Mr. Bialek has future plans for the development of high-end apartments on the vacant lot.
- The square footage of the various current and proposed new buildings on the Pickaway County Fairgrounds were reviewed. The locations and number of proposed new horse barns and stalls was also discussed.
- The \$10,000 grant application Ms. Dengler submitted to the Pickaway County Community Foundation on behalf of the Pickaway Addiction Action Coalition (PAAC) was approved that will be used towards the upcoming Town Hall meeting scheduled to be held on at the CHS Auditorium on October 24th, from 7:00 p.m. to 9:00 p.m., in collaboration with the Ohio Attorney General Office.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- The Health Department has offered to collaborate with the county through the RPHF Solid Waste District in sponsoring an upcoming tire collection day event. The Health Department is currently checking with the Ohio Department of Health regarding its approval to use approximately \$4,000 of unused funds remaining from a mosquito control grant the local Health Department received to spray for the insect throughout the county. During the spraying process, a number of abandoned tires retaining water were found, which harbors breeding grounds for mosquitos. The event is scheduled to be held at the Pickaway County Engineer's Highway garage on Friday, November 4th, for the collection of tires from township trustees, and November 5th, for the general public. Passenger tires will be collected at no charge, all other tires, no matter the size, will cost \$5 each.
- A number of new items have been placed on the govdeals.com government online website that include a 1995 Ford F-250 SuperCab 2 WD; 2000 Plymouth Neon Sedan; 2005 Dodge Caravan SE; and several rolling carts and stools.
- A Workers' Compensation medical claim only was filed for a volunteer at the Dog Shelter that was bitten by a small dog. The injury did not require stitches.
- Free flu shots will be available to healthcare benefit eligible county employees and eligible spouses/domestic partners on Tuesday, November 1st, from 9:00 a.m. – 12:00 noon in the meeting room at the Pickaway County Service Center, and again on Thursday, November 3rd, during the same time and at the same location.
- New yoga fitness classes are being offered to all employees on Mondays from 4:45 p.m. to 5:30 p.m. at the Pickaway County Service Center, beginning September 12th.
- A paint mixer is scheduled to be held for county employees, family, and friends on Tuesday, September 6th, at 6:00 p.m. at Gibby's Eatery. The cost is \$35 per person.

**TUESDAY, AUGUST 30, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Ohio Development Service Agency
CDBG Economic Development Grant Agreement Signed
Related to Roadwork for the Love's Travel Stops/Sofidel America Roadwork Project:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, authorizing Harold Henson, President, to sign the Ohio Development Services Agency (ODSA) Community Development Block Grant Program (CDBG)-Economic Development Program Grant Agreement in the amount of \$400,000 related to the Loves Travel Stops/Sofidel roadwork infrastructure project.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolutions Adopted for Placement of Construction Loan
Assessments on Benefitting Landowners' Tax Duplicates for
Pence Tile Main Drainage Improvement Project;
Clarks Run Upper Terminus Ditch; and DS Drainage Improvement:**

The commissioners reviewed the respective spreadsheets for construction assessments to benefitting landowners related to the Pence Tile Main Drainage Improvement Project, the Clarks Run Upper Terminus Ditch Project, and the DS Drainage Project. It was noted that this is the last of five annual construction assessments for Pence Tile Main Drainage Improvement and Clark Run Upper Terminus Ditch, and the first annual construction assessment of five for the DS Drainage Improvement Project.

Following the review, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolutions:

Resolution No.: PC-083016-1

BE IT RESOLVED, that the Board of Commissioners, Pickaway County, Ohio, does hereby certify to the Pickaway County Auditor, Melissa Betz, that as of the 30th day of August, 2016, the attached list* of the following landowners are to be assessed 2016 special assessments on their tax duplicates for the Pence Tile Main Drainage Improvement Construction loan; and,

BE IT FURTHER RESOLVED, that the Pickaway County Board of Commissioners, Pickaway County, Ohio, requests the Pickaway County Auditor, Melissa Betz, to place the assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

*A copy of the list of landowners is on file in the commissioners' office and county auditor's office.

Resolution No.: PC-083016-2

BE IT RESOLVED, that the Board of Commissioners, Pickaway County, Ohio, does hereby certify to the Pickaway County Auditor, Melissa Betz, that as of the 30th day of August, 2016, the attached list* of the following landowners are to be assessed 2016 special assessments on their tax duplicates for the Clarks Run Upper Terminus Construction loan; and,

**TUESDAY, AUGUST 30, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

BE IT FURTHER RESOLVED, that the Pickaway County Board of Commissioners, Pickaway County, Ohio, requests the Pickaway County Auditor, Melissa Betz, to place the assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

*A copy of the list of landowners is on file the commissioners' office and county auditor's office.

Resolution No.: PC-083016-3

BE IT RESOLVED, that the Board of Commissioners, Pickaway County, Ohio, does hereby certify to the Pickaway County Auditor, Melissa Betz, that as of the 30th day of August, 2016, the attached list* of the following landowners are to be assessed 2016 special assessments on their tax duplicates for DS Drainage Improvement Construction Loan; and,

BE IT FURTHER RESOLVED, that the Pickaway County Board of Commissioners, Pickaway County, Ohio, requests the Pickaway County Auditor, Melissa Betz, to place the assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

*A copy of the list of landowners is on file in the commissioners' office and county auditor's office.

**In the Matter of
Travel Authorization Signed for
Job & Family Services Employees:**

The commissioners signed an Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to perform multiple home visits throughout the month of September 2016, at the total probable cost of \$1,629.86.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- Drawings for the PCBDD building located at 1005 S. Pickaway Street have been obtained. Mr. Lutz is in the process of contacting an architect to tour the facility to determine if he would be interested in providing drawings in order to gain a better understanding of the renovations Mrs. Ewing, Pickaway County JFS Director, feels would be needed to the interior of the building and the estimated costs if the Pickaway County Department of Job & Family Services and the OhioMeansJobs-Pickaway offices were to relocate to the building.
- Mr. Lutz is continuing to research the possible establishment of a county land bank. He mentioned that he has been in contact with the non-profit Western Reserve Land Conservancy's Thriving Communities Institute, which has assisted many counties in the state, recently including Ross County, with the steps related to the creation of county land banks. The U.S. Department of Housing & Urban Development (HUD) has Neighborhood Stabilization Program (NSP) grant funds available to states and communities across the country to address the abandoned and foreclosed homes crisis.

TUESDAY, AUGUST 30, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Mr. Lutz was contacted by John Lietz, Esq./CCAO Legal Counsel, and the commissioners' office was requested to host Marisa Myers, Republican Caucus Policy Advisor at the Ohio House of Representatives, on Tuesday, October 4th. The visit will include her observing the commissioners' morning session, a presentation of the county's budget planning processes, and a tour of some of the county facilities later in the day. Mr. Lutz will begin forming a presentation for the commissioners' review and input.
- The next Township Trustees Association meeting will be held on Tuesday, September 13th, at 5:30 p.m. at the American Legion. The District Advisory Council meeting will follow related to voting in reference to rescinding the \$47,500 Pickaway County General Health District budgetary increase. □ Mr. Lutz and Andy Cupp, Hummel & Plum Insurance Agency, attended CCAO's Annual County Risk Sharing Authority (CORSA) membership meeting last week and it was reported that CORSA's reserve balance remains very healthy. It was reported that CCAO has contracted with a property appraisal company to appraise all county courthouses [CORSA members] related to coverage for reproduction costs vs. replacement costs.

In the Matter of
Cash Advances Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following CASH ADVANCE requests:

4,448.32 from 101.1105.5801 – General Fund-Cash Advance Out To
234.0000.4910 – VOCA-Advance In

235.47 from 101.1105.5801 – General Fund-Cash Advance Out
To
239.0000.4910 – Sheriff-High Visibility Enforcement Overtime Grant-Advance In

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

103.05 to 505.6918.5901 – Derby Area Sanitary Sewer-Other Expenses
154.37 to 112.2087.5205 – Sheriff-Commercial Point-Workers' Compensation

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Transfers Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS:

**TUESDAY, AUGUST 30, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**200 from 101.1108.5527 – Building Department-Vehicle Expenses
To
101.1108.5961 – Building Department-Township, Village, and City Fee Returns**

**4.43 from 203.2025.5202 – Sheriff-Road & Bridge-Medicare
To
203.2025.5205 – Sheriff-Road & Bridge-Workers' Compensation**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Annual North Gate Alliance
Community Reinvestment Area Housing Site Visit Conducted:**

Commissioners Henson and Stewart devoted the afternoon to conduct the annual North Gate Alliance Community Reinvestment Area (CRA) housing site visit in Harrison Township with Terry Frazier, Director of Development & Planning, the appointed CRA Housing Officer, and Melissa Betz, County Auditor. Brad Lutz and Erica Tucker, were also in attendance. The group toured the BASF warehouse and the entire CRA.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending August 27, 2016.

A total of \$383 was reported being collected as follows: \$120 in adoption fees; \$18 in boarding revenue; \$90 in dog licenses; \$30 in late license fees; \$40 in owner turn-in euthanasia; \$40 in private donations; \$45 in redemptions.

Three (3) stray dogs were processed in; three (3) dogs were adopted.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk