

TUESDAY, AUGUST 16, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio 43113, on Tuesday, August 16, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel to approve the minutes from August 9, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 17, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$461,131.09 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Dustin Hube:

The following is a summary of the report provided by Dustin Hube Fiscal Specialist/Deputy EMA Director:

- Mr. Hube allowed Motorola technicians access into Tom Swisher's office (part-time Countywide Radio Communications Coordinator) at Mr. Swisher's request during his absence last Friday related to installation of new equipment associated with the county's 800 MHz Communications System.

In the Matter of
Report Provided by Dave Conrad:

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- On Monday, August 29th, EmergiTech and Frontier Communications will work on determining the issues with the change-over that was to occur a few weeks ago at the county's PSAP related to the

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conversion to the new routers to ensure the most updated telephone numbers are in the county's 911 system.

- Mr. Conrad will be attending the South East Sector EMA Director's meeting later in the morning at Logan, Ohio. He also reported that the county's EMA will be receiving \$67,784 in Emergency Management Performance Grant funds, the same amount as last year.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Joint Solid Waste District Administrative Assistant/Special Projects Assistant:

- Met with Judge Long last week and spoke about how well the utilization of juveniles is working out that have been assigned community hours and checking the recycling drop-off bin locations throughout the county that supplements the standard once a week check provided by the individual under contract. A suggestion was made by the judge about the idea of utilizing adult probationers as well.
- It was reported that the recycling drop-off bin site at the former Pickaway Lanes is no longer available due to the property being sold. There were a total of 8 bins at the site. For the time being, the bins will be relocated to the drop-off site at PICCA, which already has several bins as well. A request was made to relocate one of the bins to the Pickaway County Service Center (PCSC) parking lot where one already exists for a total of two at that location, which the commissioners agreed to. Obtaining new sites in the northern area of Circleville is currently being explored.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- CORSA's insurance adjuster inspected the roof at Memorial Hall that caused the ceiling in the Soldier's Monumental Association's (SMA) War Artifact Museum to collapse. The location of the leak could not be pinpointed; however, it was determined that it was not coming from the tower. It was found that when the roof was replaced by a contracting company several years ago due to a high wind event, the existing flashing was used rather than installing new. The adjuster will be looking at the roof replacement specifications to determine if new flashing was included, which he felt certain it was. While the inspector was on the roof, he noticed that the shingles installed on the two slopes appeared to be faulty and should be replaced. It was also reported that the replacement embossed ceiling tiles have been selected in addition to the cornices for the SMA museum that will be installed after the leak is addressed.
- Mrs. Dengler will be attending Congressman Stivers Opiate Summit scheduled for Wednesday, August 17th, from 11:00 a.m. to 1:00 p.m., at OCU.
- The Pickaway County Community Improvement Coalition has changed its name to Pickaway Addition Action Coalition (PAAC), which better identifies its mission. Ms. Dengler will be attending a PAAC Board meeting, of which she is the treasurer, on Friday, August 18th, at 7:30 a.m. at Berger Health System. The PAAC Board will also be working on the town hall meeting scheduled for October 24th, at the CHS Auditorium, from 7:00 p.m. to 9:00 p.m.
- All of the county's cell phones that were replaced due to upgrades and were placed on the govdeals.com government auction website have sold.
- The 80 noise baffles that were purchased through an Ohio Bureau of Workers' Compensation grant award will be installed at the county Dog Shelter during the weekend of September 10th & 11th.
- An email was sent out to county elected officials notifying them of CORSA's upcoming training session related to "Managing Toxic Employees" and "Discrimination/Harassment" that will be held on October 26th, at 10:00 a.m. in the RPHF Solid Waste District conference room.

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- A new medical only Workers' Compensation claim was filed by a Pickaway County General Health District employee who fell in the Pickaway County Service Center (PCSC) parking lot and injured her arm.
- The 2016 Healthy Ohio Healthy Worksite Award application is due on October 24th, which Ms. Dengler will be applying for again this year. Pickaway County received the Bronze Award in 2014, and the Silver Award in 2015, for medium-sized businesses. The awards are given to employers for their accomplishments in the area of worksite health and wellness practices offered to their employees.
- Related to local school districts school foundation fundraisers, it was reported that the Logan Elm School District fundraiser is scheduled for September 24th, at Rhoads Farm Market; Westfall School District is scheduled for November 19th; at Deercreek Lodge; and Circleville School District is scheduled for February 25, 2017, at AMVETS. The date for the Teays Valley School District is to be determined.

In the Matter of
Resolution to be Provided to
Dannie & Esther Fouts:

With Dannie and Esther Fouts recently celebrating their 50th wedding anniversary, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to provide a congratulatory resolution recognizing and congratulating them on the outstanding occasion.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
“Constitution Week” Resolution Adopted:

At the request of the Pickaway Plains Chapter of the Daughters of the American Revolution (DAR), Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution that will be part of an upcoming display at the Pickaway County Library next month created annually by the DAR:

WHEREAS, it is the pleasure of the Pickaway County Board of Commissioners to recognize occasions of outstanding significance; and

WHEREAS, the Constitution of the United States comprises the primary law of the United States Federal Government, describes the three branches of government, the Executive, the Legislative, and the Judicial, and lays down the basic rights of citizens of the United States; and

WHEREAS, the Constitution of the United States, the oldest Federal Constitution in existence, was framed by the convention of delegates from twelve of the original states in Philadelphia in May 1787, and was adopted by convention of States on September 17, 1787, with ratification completed June 21, 1788; then

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners is proud to honor the Constitution of the United States and hereby declare

September 17, 2016 through September 23, 2016

as

“CONSTITUTION WEEK”

in

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Discussion Regarding District Advisory Council (DAC) Meeting:**

Commissioners Henson and Stewart provided a brief review of the meeting held last week by the District Advisory Council related to the City of Circleville submitting its letter of withdraw from the DAC due to the funding formula used to fund the Pickaway County General Health District (PCGHD). DAC is comprised of representatives from townships, villages, and the City of Circleville. The City of Circleville submitted a letter earlier in the year withdrawing from the DAC due a disagreement related to the funding formula for the PCGHD; however, Circleville City Council recently voted to remain for one more year and is desirous of placing a countywide levy on the ballot; however, city council will not rescind its letter withdrawing from the DAC. The DAC expressed its concerns over the city's unwillingness to not rescind its letter of withdraw; its intention to try and place a countywide levy on the ballot, particularly in light of the Pickaway County Park District Board's plans to place a levy on the ballot; and, the DAC would like to see a calculation of the levy proceeds that would be generated for townships, villages, and the city if a levy was placed on the ballot and passed by the voters.

**In the Matter of
Approval of Pickaway Metropolitan Housing 2017 Annual Plan:**

Kim Hartinger, Executive Director the Pickaway Metropolitan Housing Authority (MHA), met with the commissioners and briefly reviewed the agency's 2017 Annual Plan that will be submitted to the Pickaway MHA Board for approval in September. The submission of the plan is an annual requirement of HUD, and prior to the MHA Board's adoption, Mrs. Hartinger meets with the commissioners to review and answer any questions related to the document. The plan is essentially the same was what was submitted last year; however, a few updates were noted that included, but were not limited to changes in the voucher system; the inclusion of a language assistance plan; and the adoption of a Smoke Free Housing Policy mandated by HUD to be implemented January 1, 2017. Rental tenants will not be permitted to smoke within 25 ft. of MHA properties. There will be several progressive steps related to addressing violators of the policy that Pickaway MHA has developed that would occur prior to eviction, which is a somewhat more lenient than most according to Mrs. Hartinger. Also mentioned was Rental Assistance Demonstration (RAD) Program that the Pickaway MHA is considering implementing, a HUD program that allows local housing authorities to mortgage land and buildings to private capital, which then uses tax credits to provide subsidized rent through project-based Section 8 contracts.

Following the review of the document and a brief question and answer session, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the Pickaway Metropolitan Housing Authority 2017 Annual Plan.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Approval to Rent Second Floor Apartment in
Building Owned by Pickaway County and Authorization for
Brad Lutz, County Administrator, to Sign Lease Agreement with the Tenant:**

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Mr. Lutz reported that he was contacted by PICCA's Housing Crisis Response Program (HCRP) Coordinator, Amy Robinson, who has a mother with 4 children that is in need of housing. In April of this year, the commissioners agreed to participate in the HCRP after meeting with Andrew Binegar, PICCA Executive Director, along with Becky Hammond, Deputy Director/Emergency Services, and Ms. Robinson, PICCA's Homeless Coordinator/Administrator, who explained the program. Mr. Lutz reported that he met with the mother and Ms. Robinson to look at the 2-bedroom apartment last Friday, and the mother wanted to move in on Wednesday, August 24th. Mr. Lutz commended John Brown, Maintenance Supervisor, with getting the apartment prepared on such a short notice. He said that since last Friday, J&J Painting painted the interior of the apartment, the carpet was cleaned, and the entire apartment was cleaned by the county's custodial team leader.

The lease would be for a period of one year at the rate of \$425 per month, and PICCA will pay for the first 6 months and then a 1-year lease would be signed with the tenant who is employed; however, Mr. Lutz stated that Ms. Robinson will be working with the individual on improving her job skills in an effort to obtain a higher paying job. At the end of the 1-year lease, the apartment will be rented on a month-to-month basis. Mr. Lutz stated that he could meet with the tenant on August 24th, regarding the signing of the lease if the commissioners so approved.

After a brief discussion regarding the matter, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, authoring Brad Lutz, County Administrator, to meet with the tenant and sign the lease agreement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with NorthPoint Development Representatives,
Regarding Industrial/Distribution Facility:

Nate Green and Dave Robertson, of Montrose Group, LLC, and Ryan Scribner, P³ Economic Development Director, met with the commissioners to bring them up to date regarding the NorthPoint Development, LLC project in Harrison Township. The project includes the first of three proposed speculative warehouses. Commissioner Henson, an adjacent property owner to the project site, recused himself from the update and exited the board room.

Mr. Green first informed the commissioners that the Teays Valley School District Board unanimously voted to waive the 45-day notice period related to the Compensation Agreement and the Community Reinvestment Area (CRA) and Tax Increment Financing (TIF) agreements that the commissioners will ultimately be entering into and the Harrison Township Trustees are fine with the CRA. Mr. Green and Mr. Robertson will be meeting with the Eastland-Fairfield Career Center later in the day.

Mr. Green and Mr. Robertson then spoke about the lift-station that the Columbus Regional Airport Authority (CRAA) owns and maintains that NorthPoint needs to have access to for the project's sewer services. They informed the commissioners that the City of Columbus, which is also a partner in the Joint Economic Development Area (JEDD), has no issue with NorthPoint's access to the lift station and the Annexation Moratorium Agreement (AMA) for the JEDD area states that any development that comes into the AMA area can have access to the lift-station. Mr. Robertson stated that the lift station is part of the utility system of the City of Columbus which has no issues with NorthPoint's utilization of the lift-station, including the mayor's office. It was stated by Mr. Robertson and Mr. Green that essentially Duke Realty, CRAA's developer, has been pushing the CRAA to not allow anyone else in the JEDD access to the lift station. They stated that this is a critical issue, particularly for the northern Pickaway County area, because that is about the only area where additional growth and development can go in the JEDD area and if NorthPoint is not allowed access, no one in that corridor will be allowed access. It was mentioned that the matter could ultimately become a legal issue and Mr. Robertson and Mr. Green stated that a telephone call, a meeting, or a letter from the Pickaway County Commissioners would be appropriate to communicate that

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the lift station is important for future development in that area of Pickaway County and access is allowable as stated in the AMA.

After discussion regarding the issue, the commissioners mentioned writing a letter and requested to be provided with the language in the AMA and additional information on the various positions of the partners in the JEDD. Mr. Green stated that he could see that the commissioners receive the information, and Mr. Robertson indicated that a meeting as soon as possible between the commissioners, the CRAA, and the City of Columbus would also be advantageous.

Mr. Scribner then took a few moments and presented the Ohio Development Services Agency (ODSA) 629 Roadwork Grant Agreement in the amount of \$500,000 for the commissioners' final review related to the Love's Truck Stop/ Sofidel America roadwork project in Pickaway Township. The grant documents require the president of the board of commissioners' signature. Mr. Scribner also mentioned the other funding sources he has previously discussed with the commissioners for the project, which included an Ohio Department of Transportation, Division of Jobs & Commerce grant in the amount of \$300,000; a Community Development Block Grant - Economic Development Grant in the amount of \$390,000; and a Developer's Agreement in the amount of \$381,124, for the estimated total project cost of \$1,571,124.

Mr. Scribner will pick up the signed agreement later in the day after the commissioners have completed their review.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator.

- Joy Ewing, Director of the Pickaway County Job & Family Services (JFS) Department, toured the Pickaway County Board of Developmental Disabilities' building located at 1005 S. Pickaway St. again, this time with a few of her employees. Everyone liked the building, its location, and the space it provides for possible future expansion; however, Mrs. Ewing expressed her concerns about the impact the renovation costs would have on the agency's indirect costs for all of the renovations for individual offices she feels the agency would need. Since there is no idea what those costs would be at this point, it was mentioned that it would be difficult for the commissioners to commit to an amount the county would pay outside of basic improvements such as painting and new carpeting. Mr. Lutz said that when he suggested cubical/communal type areas for employees and have offices for private conversations with clients, Mrs. Ewing indicated that she was not sure that would work. With that in mind, if individual offices and all that would entail (construction of walls, insulation, lighting, wiring for individual computers, etc.), it would be expected that those costs would come from the JFS budget. Mr. Lutz stated that he contacted Geoff Davis of the county's Building Department and requested him to provide names of designers/architects that could be hired to come up with some drawings that could be used to get an idea of what Mrs. Ewing envisions for the JFS agency and OhioMeansJobs office. After discussing the matter further, it was determined that Mr. Lutz will first speak with Mrs. Ewing to get her "wish list." It was also determined that Mr. Lutz will speak with Bob Hively, Financial Manager for the PCBDD, to inform him that the commissioners will need additional time to determine if they are interested in having the building transferred to the county.
- Related to a 10% surcharge on the Building Department's inspection fees the commissioners have been considering for commercial inspections based on developer's estimated building costs was again revisited. The 10% surcharge would be paid to townships and villages where the commercial development would occur to help recoup costs associated with the additional services that would be placed on the municipalities for the new development such as, but not limited to first responder services, maintenance of roads, snow removal, etc. Discussion continued to be held regarding a determined threshold on estimated building costs, such as \$500,000 or \$1 million, in which to implement the 10% surcharge and establishing a cap was also mentioned. It was determined that the matter will continue to be explored before moving forward.
- Mr. Lutz informed the commissioners that he was contacted by Mike Struckman, Scioto Township Trustee, regarding a letter the township received from the Ohio EPA in reference to the National

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Pollutant Discharge Elimination System (NPDES) Small Municipal Separate Storm Sewer System (MS4) Storm Sewer Program. Jurisdictions identified as being located within an urbanized area according to the 2010 Census will come under the purview of the Clean Water Act's storm water permitting requirements. The 2010 Census determines where the urbanized areas are. Unless a waiver is granted, the EPA regulations require that owners and operators of MS4s obtain a NPDES permit and develop and implement a program to minimize the discharge of pollutants through and from the MS4 into surface waters of the State. These programs include, among other things, educating the public about ways they can prevent wastes, such as used oil, etc., from entering storm drains. Struckman stated that he believes the township received the letter due to population density related to the Southern Point Subdivision. EPA's letter states that there are two waiver options available. Mr. Lutz stated that the county received the same letter, which was provided to Chris Mullins, County/Sanitary Engineer, who is looking into the matter; however, he believes a waiver that was explained in letter can be obtained, which means that Scioto Township will be required to obtain its own general permit coverage that requires an application package consisting of a Notice of Intent form, Storm Water Management Program, and an application fee of \$200.

- Year-to-date General Fund revenue and expenditure reports prepared by Mr. Lutz were reviewed. No areas of concern were noted as revenue is higher than estimated at this point and all county department's expenditures are tracking under budget thus far.

**In the Matter of
Reduction in Pickaway County
Building Department Sign Fee Schedule:**

After revisiting the commissioners' desire to reduce sign fee schedules in the Pickaway County Building Department in an effort to help reduce costs for businesses, Commissioner Stewart offered the motion, seconded by Commissioner Wippel to approve the following, effective immediately.

	<u>Current Fee</u>	<u>New Fee</u>
0 to 15 Sq. Ft. Sign Area	\$ 60.00	\$ 40.00
Over 15 Sq. Ft. to 30 Sq. Ft. Sign Area	\$150.00	\$100.00
Over 30 Sq. Ft. Sign Area	\$360.00	\$300.00
Multiple Signs (\$360 + \$60 per sign)	\$ 60.00	\$ 40.00

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Presentation Provided by Commercial Development Company, Inc.
Regarding Plans for the Coal-Fired Picway Plant Retired by American Electric Power:**

The Commercial Development Company, Inc. (CDC) provided a presentation to local leaders the company contacted regarding its purchase of and plans for the former coal-burning power plant, situated in Harrison Township, which was owned by American Electric Power (AEP). CDC is a privately held, diversified real estate acquisition and development firm and its main focus is related to the repositioning of underutilized, distressed, or environmentally-challenged properties. Those in attendance for the presentation were as follows: John Buck, Nathan Wells, and Nathan Long of AEP; John Fonke and John Kowalik of CDC; Randall Jostes of Environmental Liability Transfer (ELT); Joe DeFelice, Harrison Twp. Trustee; Don McIlroy, Mayor of the City of Circleville; Don Sherman, Circleville Director of Public Services; Terry Frazier, Pickaway County Development & Planning Director; Melissa Betz, Pickaway County Auditor; Ellery Elick, Pickaway County Treasurer; Amy Elsea, President/CEO of the Pickaway County Chamber of Commerce; and Jeremy Hill, of Columbus Business First.

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CDC plans to redevelop the 468-acre site that was retired by AEP in May 2015. CDC is accepting the environmental issues on the property to turn it into a sellable site and retrofit it to an end user's needs. Mr. Fonke stated that it will take 18 - 24 months to address the environmental issues inside (asbestos) and the outside of the plant that involves two ash ponds that will need to be treated and capped for health and safety purposes. Once the interior environmental issues have been addressed, the structure will be demolished. He said that CDC is in the process of conducting engineering studies and the existing smoke stack may also need to be eliminated. Mr. Fonke stated that when the project is three quarters of the way complete, it will be taken to national market for an end user and will be retrofitted to the end user's needs. Mr. Fonke stated that CDC wants to hear from community leaders in about six months when it is time to consider the marketing plans. He mentioned that though industrial users, which can offer high-paying jobs, can be hard to come by, the site will have all the attributes needed and is close enough to Columbus distribution wise, but away from population and their processes will not disturb residents.

After providing additional information, it was mentioned by Mr. Scribner that P³ is looking forward to having the site in Pickaway County's portfolio. During a brief question and answer session that was held, Mr. DeFelice inquired if the project will affect an agreement regarding an access to a quarry off of the entry road for the site and Mr. Fonke stated it would not and is already included in the agreement with CDC. Commissioner Henson stated that some of the acreage is in a floodplain and inquired the amount of acreage that would entail. Mr. Fonke stated that was a good question and the flood plain could cause financing issues for a developer, but he estimated that more than 200 acres was not in the flood plain and it was something that can be worked around.

At the conclusion of the presentation, contact information was provided and Mr. Fonke said if anyone has any questions or requires additional information in the meantime to be sure and contact him or any other representatives that were present.

In the Matter of
Ohio Development Services Agency 629 Roadwork Grant Agreement
Signed for Love's Travel Stop/Sofidel America Roadwork Project:

Following the commissioners' review of the Ohio Development Services Agency's 629 Roadwork Grant agreement in the amount of \$500,000 related to the Love's Travel Stop/Sofidel America Roadwork Project, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, authorizing Commissioner Henson, President, to sign the agreement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Revenue and Expenditure Reports Reviewed with County Auditor:

Melissa Betz, County Auditor, met with the commissioners to review the revenue and expenditure reports for period ending July 2016. A month-end balance of \$5,002,001.02 was reported for the General Fund, and a current balance of \$6,303,817.79.

Discussion was held again regarding the Managed Care Organization (MCO) sales tax that will cease on July 1, 2017. Based on data from 2015 sales tax collections, the estimated loss for Pickaway County is projected to be between \$900,000 and \$1,000,000. Based on a letter received from Keith Faber, President of the Ohio Senate, no solutions have been offered thus far, but leaders at the state level are well aware of the looming negative impacts on the state, counties, and other jurisdictions. It was also mentioned that the state's local government (LGF) allocation is connected to state tax receipts, and there will be a corresponding negative implication to Ohio's subdivisions that receive LGF support.

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**In the Matter of
Allocation of June 2016 Sales Tax Collections:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to allocate the June 2016 Sales Tax collections in the following manner:

**33,554 to 401.0000.4121 – Capital Fund
730,297.75 – 101.0000.4121. – General Fund**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Items Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the CREATION OF A NEW LINE ITEM:

**251.0000.4901 – CDBG– Transfers In
251.6222.5801 – Advance Out – CDBG 2013**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following FUND TRANSFER request:

**1,627.45 from 101.1105.5701 – Transfers Out-General Fund
To
251.0000.4901 – Transfers In-CDBG**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

62,000 to 201.3006.555 – Engineer-Materials & Supplies

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

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**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER & APPROPRIATION OF FUNDS:

**105 from 201.3005.5430 – Engineer-Conference Registration/Training
To**

201.3005.5313 – Engineer-Membership Dues

**1,710 from 251.6222.5801 – Advance Out-CDBG 2013
To**

101.0000.4910 – Advance In-General Fund

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending August 13, 2016.

A total of \$823.50 was reported being collected as follows: \$280 in adoption fees; \$12 in boarding revenue; \$157.50 in dog & puppy licenses; \$30 in dog license late fees; \$75 in microchip fees; \$40 in owner turn-in euthanasia; \$40 in owner turn-ins \$25 in redemptions; \$84 in private donations; \$80 in transfer out rescue.

Two (2) stray dogs were processed in; seven (7) dogs were adopted.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote. Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk