

TUESDAY, AUGUST 11, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, August 11, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. Sarah Gillespie of the Circleville Herald and Mike Struckman, Scioto Township Trustee, were in attendance for a portion of the morning session.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from August 4, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 12, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$238,369.28, on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Waiver Approved:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to waive the waiting period to issue payment to Anthony Dye in the amount of \$1,228.78 from line item #625.6030.5892 for a real estate tax refund related to a double payment.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Emergency Management Agency Report;
Approval of Re-appointments to Local Emergency Management Committee:

The following is a summary of the report provided by Dustin Hube, Emergency Management Agency Assistant, on behalf of Dave Conrad, EMA Director:

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- Multiple applications were presented for Commissioner Stewart's signature related to an additional 2-year term for the reappointment of members on the Local Emergency Response Committee (LEPC). Following a review of the applications, Commissioner Wippel offered the motion, seconded by Commissioner Wippel, to approve the reappointment of the following individuals to the Pickaway County LEPC:

Laurie L. Barbee – Pickaway County Health Department Emergency Response Coordinator
James A. Brown, Jr. – Pickaway County Sheriff's Office
Thad Hicks, PhD, CEM – Ohio Christian University Director of Emergency & Disaster Mgmt.
Harold R. Henson – Pickaway County Commissioner
Elaine Miller – Pickaway County Health Department Director of Clinical Services
Thad Dilley – DuPont Safety Supervisor
Mark Adkins – Box 65 Scene Support Coordinator
Sean E. Lovell - Ohio Christian University Director of Emergency Mgmt. & Criminal Justice
David M. Conrad – Pickaway County EMA Director, Homeland Security, and E911 Coordinator
Dustin Hube – Pickaway County EMA Planner
Lt. Steve K. Herron – Ohio State Highway Patrol
Bill Cunningham – Pickaway County Mgr. for the Ohio Department of Transportation
Robert B. Radcliff – Pickaway County Sheriff
Lt. Cory B. Bachnicki – Pickaway County Sheriff's Office
Porter R. Welch – Scioto Twp. Fire Chief
Mary McCord – American Red Cross Disaster Program Specialist
Sgt. Robert E. Sommers-Readiness & Emergency Mgmt. Superintendent-121 Air Fueling Wing,
Rickenbacker ANGB

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

- A total of \$73,734.91 in expenses was submitted to the Ohio EMA related to the Emergency Management Performance Grant (EMPG), of which 50% reimbursement will be received.

In the Matter of
Assistant County Administrator Report:

The following is summary of the report provided by April Dengler, Assistant County Administrator:

- The 1997 International dump truck that was placed on the govdeals.com website sold for \$6,399.
- The online Equal Employment Opportunity (EEO) report requested by the U.S. Equal Employment Opportunity Commission is being completed related to information regarding the county's workforce that is due at the end of September.
- Ms. Dengler has begun working on the application to the Ohio Bureau of Workers' Compensation safety grant application for the purchase of noise baffles for the county dog shelter.
- The Franklin County Healthcare Consortium is rolling out a new digital workshop program where the Health & Wellness Program is promoting healthy life styles where employees can go online and select a category, for example diabetes, and read information and view a video that will be followed-up with a brief quiz. Employees can earn incentive points that the consortium is considering temporarily reducing employees' contributions for healthcare benefits.
- Ms. Dengler received the results of the State Employment Relations Board (SERB) where a survey was conducted comparing the various entities healthcare cost across the state and it reflected that Pickaway County's employee contributions are essentially in line with other entities; however, employee's contribution for the family plan is slightly higher than most.

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- One of the of the deputy dog warden's probation period that was due to expire on September 1st, has been extended to December 1st, due to two recent incidents of tardiness.
- Ms. Dengler researched the Cadillac tax that IRS is attempting to implement beginning in 2018, where a 40% excise tax would be placed on employers that provide certain types of health care plans to their employees; however, it appears that Pickaway County would not fall into this category.
- The mandatory enrollment for employees that want to participate in the Flexible Spending Plan will begin in November for a January 1, 2016, effective date.

**In the Matter of
Temporary Liquor Permit Approved and Signed for the
Sale of Beer at Sportsman, Inc. Extravaganza Event to be
Held at the Pickaway County Fairgrounds:**

Robert Black of the Pickaway Sportsman, Inc., an incorporated 501 (c) (4) non-profit organization, dropped off a Temporary "F" Liquor License application for the upcoming Sportsman, Inc. Extravaganza. The event is scheduled to take place at the Pickaway County Fairgrounds on Saturday, September 19, 2015, and the application is to allow for the sale of beer from 9:00 a.m. to 11:00 p.m., that must be both sold and consumed within the permit premises specified in the application. Per §4301.62 of the Ohio Revised Code, anyone who violates this statute will be guilty of a Misdemeanor of the first degree.

Following their review of the application, Commissioner offered the motion, seconded by Commissioner, authorizing its approval and Commissioner Stewart, President, to sign.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Lease Amendment No. 2 Signed with the
United States Department of Agriculture for Rental of
Natural Resources Conservation Service and Farm Service Agency:**

Mr. Lutz presented Lease Amendment No. 2 extending the lease with the United States Department of Agriculture (USDA) for 24 months under the same terms and conditions currently existing. The USDA leases 1,453 sq. ft. at the rate of \$9.45 per sq. ft. for the Natural Resources Conservation Service (NRCS); 2,194 sq. ft. for the Farm Service Agency (FSA); and 160 sq. ft. at the rate of \$ 5.00 per sq. ft. for common area in the Pickaway County Service Center located at 110 Island Road.

Following the commissioners' review of the document, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve Lease Amendment No. 2 with the USDA, extending the term of the lease through July 31, 2017, and authorizing Commission Stewart, President, to sign the amendment.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Commissioner Wippel requested that Jon Brown, Maintenance Supervisor, be asked to look at areas of the tile flooring that may need attention.

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In the Matter of

**Meeting in Executive Session with Ryan Scribner, P3 Executive Director, and
Terry Frazier, Director of the Pickaway County Development & Planning Office:**

At 10:02 a.m., Commissioner Stewart offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant to ORC §121.11(G) (8) to consider confidential information related to specific business strategy and trade secrets of an applicant for economic development assistance, with a unanimous quorum of the Board of Pickaway County Commissioners, in reference to requests under sub-chapters related to Community Reinvestment Areas (CRA) and Joint Economic Development Districts (JEDD). Ryan Scriber, P3 Executive Director, and Terry Frazier, Director of the Pickaway County Development & Planning Office, were in attendance for the Executive Session along with Brad Lutz, County Administrator, and Patricia Webb, Clerk.

Voting on the motion by a roll call vote was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 11:38 a.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Henson, to resume Regular Session.

No action was taken.

In the Matter of

**Approval of Annexation of 11.268 Acres +/- of Municipal-Owned Land
Into the Village of Ashville, Ohio, for the Location of a New Water Treatment Facility:**

The commissioners reviewed an annexation petition filed in their office on behalf of the Village of Ashville, on Tuesday, August 4, 2015, by Franklin Christman, Administrator, pursuant to Ohio Revised Code Sections 709.14 through 709.16, for the annexation of 11.268 acres of municipal-owned land into the Village of Ashville, Harrison Township, Pickaway County, Ohio, will be the location for new water treatment plant facilities. Patrick M. Pickett, Esq., of Isaac Wiles, Two Miranova Place, Suite 700, Columbus, Ohio 43215, was the appointed agent for the petitioner. All necessary documents were filed with the petition, which were previously reviewed by the commissioners' clerk and Terry Frazier, Director of the Pickaway County Development & Planning Office. A 1.273 acre ingress/egress easement was noted that was previously reserved by Leo Hall, Trustee for the owner of property in front of the 11.268 acre tract owned by the village, to allow access to the back of that property from St. Rt. 752, and other than providing notice that it exists, the easement was not technically required to be included in the annexation petition.

Following the commissioners review of the petition documents, Commissioner Stewart offered the motion, seconded by Commissioner Henson to approve the annexation and adopt the following Resolution:

Resolution No.: PC-081115-1

WHEREAS, pursuant to Ohio Revised Code (ORC) §709.14 through 709.16, the Village of Ashville, Ohio, filed a petition for the annexation of 11.268 acres +/- of municipal-owned land on August 4, 2015, with a total perimeter boundary of 5317.2 lineal ft. +/-, in the Township of Harrison, which is an area contiguous along 2.405.94 lineal ft. of land being adjacent to the Village of Ashville; and,

WHEREAS, Patrick M. Pickett, whose address is Two Miranova Place, Suite 700, Columbus, Ohio 43215, is the appointed Agent for the petitioner; and,

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WHEREAS, the territory to be annexed is owned solely by the Village of Ashville, Ohio, and will be for the location of new municipal-owned water treatment facilities for the purpose of extending utilities and to provide other village services to economic development opportunities; and,

WHEREAS, a full and accurate description and a plat of said territory so prayed to be annexed and all other necessary documents were filed with said petition; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approve the annexation of the above-described municipal-owned land into the Village of Ashville, Harrison Township, Pickaway County, Ohio.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Related to a separate topic, Mr. Frazier informed the commissioners of a matter which the GIS coordinator brought to his attention when he inquired as to how to treat Ohio Christian University related to an Emergency Service Number (ESN) since its annexation into the City of Circleville. [Mr. Frazier served as the county's 911 Coordinator in the past for a number of years which was a part of various duties he performed.] The GIS coordinator stated that he understood that the Pickaway County Sheriff's Office (PCSO) retains law enforcement services and the City of Circleville provides fire and EMS services, which Mr. Frazier stated is an anomaly. For the PCSO to retain law enforcement services, it is to provide an agreement, or a transition plan, which is approved by the township and the City of Circleville; however, this has not been done. An ESN identifies an emergency services district for fire, EMS, and law enforcement services. The commissioners thanked Mr. Frazier for the information.

In the Matter of
Proposal from Harber Concrete Construction, LLC Approved for
Concrete Sidewalks and Curb Behind Sidewalk Replacements on Franklin Street:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the proposal from Harber Concrete Construction, LLC, Ashville, Ohio, in the amount of \$13,600, to remove and replace sidewalk in various areas of the county campus along Franklin Street, and the replacement of curb behind the sidewalk on the south side of Franklin Street - east of the commissioners' building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The county will be moving forward with a quote from Durable Restoration in the amount of \$4,200 for plaster repair for a portion of the ceiling in the Clerk of Courts office that fell due to moisture that resulted in a roof leak over the area that has since been repaired.
- The roof replacement project for the building occupied by the county Building Department and Development & Planning Office is complete; however, the roofing company found that the flu for the hot water tanked was not properly installed. As a result, the existing hot water tank has been abandoned and instant-on water tanks will be installed.
- ServiceMaster will begin the internal cleaning of all courthouse windows this week.

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In the Matter of
Update Regarding Clean Ohio Fund
Land Conservation Projects:

Steve Fleegal and Steve Goodwin, of Appalachia Ohio Alliance (AOA), met with the commissioners' at their request to provide an overview of the status of the applications they previously supported for submission to the state for funding through the Clean Ohio Funds. Al Altfather, President of AOA, was also in attendance along with Terry Frazier, Director of the Pickaway County Development and Planning & Development Office. Tom Spring, At Large City of Circleville Council member, was present for a portion of the meeting. Clean Ohio Funds provides funding for the purchase of various types of land conservation easements for farmland, riparian corridor protection, land restoration, green space, and more.

Mr. Fleegal reported that all applications the commissioners approved that were last presented by AOA were funded and are in various stages in the closing process with the exception of the Cline property, which has already closed. Typically, closings can take anywhere between 6 to 12 months to complete and these include closings for the Barr, Kriesel, Steward, Haddox, Schneider, and Cossin properties, and the 17 acres of the List property for the Bartley Reserve. Mr. Fleegal stated that it is their goal to have the closings completed in the next few months. He said contracts with the state are required to be completed along with land appraisals, surveys, title opinions, land accesses and other usual documentation that is required to close properties. It was noted that applications are submitted to the state based on land assessor appraisals and AOA is utilizing local surveyors to provide the final surveys prior to closings.

During a question and answer session regarding the various projects the commissioners supported, an inquiry was made as to whether there is signage with information on how to obtain a hunting permit for some of the properties, and it was stated that most of the neighbors of properties know who AOA is and some have already contacted AOA and have received hunting permits. Mr. Fleegal stated that he has been contacted by a few members of Pheasants Forever and they will be provided hunting permits. He said anyone else that is interested in hunting permits can be directed to contact him or Mr. Goodwin. Mr. Fleegal stated that it is AOA's desire to work with the former property owners and their neighbors. When the question was raised on whether the former owners of the properties are the only ones that have access to the properties, Mr. Fleegal stated that as part of the land purchase agreements, they have temporary agreements with former owners of the properties to have the right to hunt or farm the property for specified amount of time, such as two years, and then it is transitioned over to AOA. When the question was raised as to whether AOA pays real estate taxes on the properties that are purchased, Mr. Fleegal said that AOA can file for non-profit real estate property tax exemptions and AOA is paying taxes on properties that are being farmed by the former owners.

After gaining additional information regarding the various projects, Mr. Fleegal and Mr. Goodwin stated that they are not going to be submitting any additional project applications in the upcoming funding round so AOA can complete the closing process for the above projects. The commissioners requested a comprehensive master list of the project properties in Pickaway County that are in the various conservation easement programs, to which Mr. Fleegal stated that they can provide.

In the Matter of
Additional Telephone Line Approved for
Pickaway County Treasurer's Office:

Ellery Elick, Pickaway County Treasurer, met with the commissioners to request an additional telephone line for his department. Currently the treasurer's office has three lines; two for incoming/outgoing telephone calls and one that is dedicated for the FAX machine and online payments for real estate taxes with debit and credit cards. With online payment of real estate taxes substantially increasing, Mr. Elick requested an additional line that could be dedicated strictly for that purpose for efficiency. After discussing the matter, the commissioners approved the request.

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**In the Matter of
Resolution Presented for Ohio Local Foods Week:**

The commissioners presented a resolution they adopted on August 4, 2015, proclaiming the week of August 9th – 15th as Ohio Local Foods week in Pickaway County to Mike Estadt, Pickaway County Ohio State University Extension Office, and Wes Ebenhack, local fruit and vegetable grower and manager of the Pickaway County Farmers Market. The Ohio State University Extension is encouraging Ohioans to pledge to spend \$10 per week on local foods.

**In the Matter of
County's Annual Contribution to P³:**

Commissioner Stewart requested that Commissioner Henson and Wippel begin considering increasing the county's annual contribution to P³, which has been \$30,000 every year since 2007.

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending August 8, 2015.

A total of \$980 was reported being collected as follows: \$200 in adoptions; \$150 in boarding revenue; \$270 in sale of tags; \$45 in tag late fees; \$40 in owner turn-ins; \$275 in redemptions; owner initiated euthanasia; -0- in private donations.

One (1) dog was euthanized – owner-initiated.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk