

**TUESDAY, AUGUST 1, 2017**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 1, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the minutes from July 25, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 2, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$159,707.76 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Report Provided by Dustin Hube:**

Dustin Hube, Fiscal Specialist & EMA Deputy Director, obtained Commissioner Stewart's signature for second invoices to 5 townships regarding the annual EMA dues.

Mr. Hube and Mr. Conrad will be attending the Pickaway County Healthcare Coalition meeting scheduled for Friday, August 4<sup>th</sup>, beginning at 9:00 a.m., at Berger Health System.

**In the Matter of**  
**Report Provided by Erica Tucker:**

Erica Tucker, RPHF Joint Solid Waste District Administrative Assistant & Special Projects Assistant, reported that Mike Schmidt, of Cramer & Associates, is scheduled to meet with the commissioners next Tuesday, at 1:30 p.m., the fundraising feasibility for the Pickaway County Fairgrounds Revitalization Project.

It was reported that RPHF Joint Solid Waste office had to contact Rumpke Recycling in regards to the company not picking up the recyclables at the recycling bin sites on the scheduled dates.

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**In the Matter of**  
**Report Provided by Dave Conrad:**

Last week, several Swackhammer Road residents met with the commissioners regarding water from Griffey's Run Creek that caused flooding onto their properties due to a recent severe rain event. Dave Conrad, EMA Director, reported that he and Chris Mullins, County Engineer, met later in the week about the issue flooding issue and the existing logjam in Griffey Creek. Mr. Conrad said that he has been in contact with the Ohio EMA Hazard Mitigation Assistance division about pursuing funds to remove the logjam if it is not considered a temporary fix by the agency. He said that Mr. Mullins also mentioned a bridge removal and an abandoned roadway. Mr. Conrad stated that and the application would require a letter from the commissioners and if the application is funded, it would require some match monies. He noted that in speaking with the agency, he was informed that if a creek runs behind private properties that is jammed, it is the property owner's responsibility to address the blockage. The drainage issue on the road, however, is the responsibility of the Circleville Township Trustees and Aaron Mosely, of the Pickaway County Soil & Water Conservation (SWCD) District, has met with the township trustees since the incident.

**In the Matter of**  
**Report Provided by April Dengler:**

Mrs. Dengler, Deputy County Administrator, reported that the final Certificate of Occupancy permit was received from the Pickaway County Building Dept. in reference to the interior renovations in the commissioners' building.

The Pickaway County Addiction Action Coalition (PAAC) is conducting interviews for an executive director. She will be attending a PAAC Communications committee meeting next Wednesday, August 9<sup>th</sup>, scheduled for 7:30 a.m.

**In the Matter of**  
**Revisit of Flooding Concerns from**  
**Swackhammer Road Residents:**

Dana Gilmore, Thomas Jividen, and Harold Leonard, residents of Swackhammer Road, met with the commissioners to revisit the flooding issue on their properties that recently occurred. Also in attendance were Aaron Mosely and Artista Hartzler of the Pickaway County Soil & Water District (SWCD) office; Chris Mullins, County Engineer; and Dave Conrad, County Emergency Management Agency (EMA) Director.

It was noted that Swackhammer Road is a 60-year old subdivision and there are a number of contributing factors that include but not limited to the logjam, township drainage in the area that would not meet current regulations if it would be installed today, elevation of the lots, wet soil types, the proximately to the creek, surface water coming off of adjacent fields, etc. The rain event also caused ponding water on some of the lots south of the road, in addition to causing crop damage in fields in the same area. The size of the watershed and its steepness was also discussed.

An in-depth discussion was held and aerial topo maps were reviewed, and questions were raised by the residents about drainage ditch system that was installed by the township that is barely below or at grade level, has busted tiles, etc., and its inadequacy for what is needed today. It was noted that the county commissioners have no authority over township trustees and are not empowered to address township matters, and this would include any modifications that would need to be made to its drainage ditch system infrastructures. Mr. Mosely stated that two township trustees have met with him and that they plan to discuss the matter at their upcoming meeting on Monday.

At the conclusion of the meeting, it was determined that Mr. Conrad and Mr. Mosely will begin preparing a summary of issues in reference to the logjam to be submitted for the Hazard Mitigation Assistance funding application, the SWCD office will prepare a comprehensive synopsis reporting the

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existing conditions and evaluation of what would be needed from the township trustees and what would be needed from the landowners to resolve all noted issues.

**In the Matter of**  
**Executive Session:**

At 10:10 a.m., Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to ORC §121.22 (G)(8) to discuss confidential matters related to economic development. Commissioner Henson recused himself from the discussion.

Roll call vote was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 11:03 a.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Roll call vote was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of**  
**Presentation of Proposal Regarding the City of Circleville**  
**Transferring the Everts Annex Building and the Mill Street Gymnasium to**  
**Pickaway County for a Site for a Proposed Pickaway County Arts and Life Center:**

Kristen May, on behalf of ArtsaRound, a 501 (c)(3), met with the commissioners with a proposal prepared for the commissioners' consideration that involves the City of Circleville transferring what she refers to as the Everts Annex building that was previously used by the city schools for its industrial arts program, and the gymnasium on Mill Street the city owns over to Pickaway County for the purpose of providing a site for the Pickaway County Cultural Arts Center, aka, the Pickaway Arts and Life Center. Also in attendance were Don Sherman, City of Circleville Director of Public Service; J. P. Pennel, ArtsaRound President, and Dorothy Cooper, Secretary; Sue Lumley, President of the Downtown Business Association (DBA); Mike Pelcic, of the Pickaway County Board of Developmental Disabilities (PCBDD); Tim Wilson, Director of the Pickaway County Visitor's Bureau (PCVB); Frank D'Aiello, electrical contractor; and Hurst Pack, HVAC contractor.

Mrs. May originally met with the commissioners last year and spoke about the proposal she created for a cultural arts center; however, the commissioners had stated that it was a city project and what would be done with the building and gymnasium would be the city's decision. Mr. Sherman then provided a summary stating that a couple of years ago, the city put out a request for proposals (RFP) for ideas as to what could be done with the buildings and the city was approved for a \$200,000 State Capital grant that has some strings attached that include once the money would be received and spent, at least a portion of the center would have to be opened to the public and operated as an arts facility with programming for at least 10 years. It was noted that the county would be under the same obligation if the commissioners were to agree to the transfer, and would serve as a conduit for the funding and be responsible for maintenance of the buildings.

Mr. Sherman explained that originally, the city was planning to use the State Capital grant for the environmental abatement, put an overlay roof on the building, and get the natural gas and electric for the building and the gymnasium separated from senior housing project and make the buildings somewhat usable; however, the city does not have the finances to get a center up and running with only those upgrades. He said that he is in the process of looking into getting heat and electric into the building before winter.

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Mrs. May reviewed the areas and the different phases for the annex building and the gymnasium, which are separate parcels, and what is envisioned for a Creative Arts Studio; Cultural building; Museum; 3D “Messy Arts” Lab; Outdoor Spaces paying homage to all of culture and the heritage of the county; an Art Gallery; a Digital Imagining Lab/Library; Musical Arts/Wellness Center; and the gymnasium that would be used for recreation, athletics, music, drama, health & wellness, expos, and a lounge/community game room that could also be utilized by the residents of Everts Mound, an adjacent senior housing project that is currently underway by the WODA Group.

Mrs. May stated that there would be two funding routes for the commissioners to consider, which she said first would be the public route associated with a \$200,000 State Capital funding grant that the city is already a recipient of. She stated that in addition to the State Capital grant, there is also \$250,000 Target of Opportunity grant, only available to governments, and CDBG grants that are also offered through the Ohio Development Services Agency (ODSA). Mrs. May said that there is also some discretionary funds that can be applied for throughout funding rounds. A representative from ODSA has toured the buildings and recommended that the music center in the gymnasium be the first phase.

Mrs. May then mentioned a private funding route. She said that the buildings have been designated as historic and with the application of state and federal historic tax credits and perhaps other incentives, the project would be attractive to private investors. A governmental agency owning the building and the cultural arts center being operated by a non-profit organization makes the tax credits possible. Funds available from the state Capital budget and ODSA could also be incorporated into this option. Mrs. May said that she has been in contact with a tax credit attorney who would be happy to meet with the commissioners.

A question was raised as to whether there is any operating funding available, Mrs. May stated that there is grant funding available through the Ohio Arts Council Sustainability Grant, the Kresge Foundation, etc. Local sponsors were also mentioned by Mrs. May.

When the question of whether the city has determined that it is completely out of the picture as there has been some conflicting statements made between Circleville City Council members and city administration, Mr. Sherman stated that the city is not interested in the long-term commitment and would be happy to transfer the buildings. He also mentioned that the mayor has been directed by Circleville City Council to reach out to 2 or 3 parties that have expressed interest and determine what their wants and needs would be for the buildings. Mr. Sherman noted that some of the parties are interested in the building, and some are interested in the gymnasium. While city council plans to look at its options in the next month or two related to auctioning off the buildings, or whether put out another RFP for responsible parties to respond to that have backing behind them, he said the city would be happy to turn the buildings over to the county.

Discussion continued and questions were answered regarding potential funding about the proposal presented, after which the commissioners stated that there is much to be considered, including taking ownership of additional buildings. The commissioners touring the buildings was recommended.

At the conclusion of the meeting, the commissioners thanked everyone for their attendance.

**In the Matter of  
Cash Advance Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the following CASH ADVANCE requests:

**5,000 from 101.1105.5801 – Advance Out-General Fund  
To**

**227.0000.4910 – Juvenile VOCA Fund-Advance In**

**1,140.37 from 101.1105.5801 – Advance Out-General Fund  
To**

**239.0000.4910 – Advance In-Sheriff/High Visibility Enforcement OT Grant**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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Attest: Patricia Webb, Clerk

**In the Matter of  
Appropriation Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the following APPROPRIATION request:

**40,066.41 to 101.1105.5703 – Contingencies**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Transfer Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the following TRANSFER & RE-APPROPRIATIONS requests:

**40,066.41 from 101.1105.5703 – Contingencies**

**To**

**101.1201.5421 – Municipal Court Fees**

**500 from 639.6090.5401 – Park District-Supplies**

**To**

**639.6090.5401 – Park District-Contract Services**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Contract Award for FY2016 CDBG Village of Ashville  
Long Street Sidewalk Project; and Village of Ashville  
Center Alley Street Improvement Project Contract Award:**

Related to the FY2016 CDBG Formula Allocation Program, a bid opening was conducted on July 7, 2017 for the Village of Ashville Long Street Sidewalk Project. On July 24, 2017, per Resolution 07-2017, the Village of Ashville Council voted authorizing the lowest bid in then amount of \$42,124.50 submitted by Pettibone Construction, 9531 Ashville-Fairfield Road, Ashville, Ohio 43103, be approved. Of that amount, \$28,500 will be paid with FY2016 CDBG Formula Allocation funds, and the remaining \$13,624.50 will be paid by the Village of Ashville per the same Resolution adopted by the village.

Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into an Agreement between the Pickaway County Commissioners, the Village of Ashville, and Pettibone Construction Co., Inc. in the amount of \$42,124.50 for the above-referenced project, and authorized Commissioner Stewart to sign the Notice of Award form.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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A bid opening was also conducted on July 7, 2017 for the Village of Ashville Center Alley Resurfacing Project. On July 24, 2017, per Resolution 07-2017, the Village of Ashville Council voted authorizing the lowest bid in the amount of \$67,137.95 submitted by Roesse Brothers Paving, 14360 St. Rt. 104, Ashville, Ohio 43103, to be approved. Of that amount, \$57,000 will be paid with FY2016 CDBG Formula Allocation funds, and the remaining \$10,137.95 will be paid by the Village of Ashville per the same Resolution adopted by the village.

Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into an Agreement between the Pickaway County Commissioners, the Village of Ashville, and Roesse Brothers Paving in the amount of \$67,137.95 for the above-referenced project, and authorized Commissioner Stewart to sign the Notice of Award form.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Work Experience Agreement Signed for the  
Pickaway County Dog Shelter:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, for the approval of and authorization for Commissioner Stewart to sign a Work Experience Program (WEP) Agreement between the Pickaway County Dog Shelter and the Pickaway County Department of Job & Family Services. The purpose of the WEP is to provide work experience and training to employable Temporary Assistance to Needy Families (TANF) and Food Stamp recipients who are otherwise not able to obtain employment, to aid in their transition into regular employment, to have them perform jobs that provide a useful public service while enhancing their skills and abilities and instilling a strong work ethic.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of  
Travel Authorization Signed for  
Job & Family Services Employees:**

The commissioners approved and signed the Travel Authorization for out-of-county travel for numerous Job & Family Services employees to perform multiple home visits and attend various seminars and meetings throughout the month of August at the total probable cost of \$2,433.57.

**In the Matter of  
Job & Family Services Contract Listing:**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners, The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

**Pickaway County Job & Family Services  
New or Amended Contracts  
April, May, June 2017**

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<b>Organization/ Agency</b>	<b>Contract Purpose</b>	<b>Effective Date</b>	<b>Termination Date</b>	<b>Contract Value</b>
Pic Ross CTC	Added TANF CCMEP to Game Plan Program	5/1/2017	6/30/2017	Increase contract by \$100,000
Brian and Martha Hickel	Foster Care Home	5/10/2017	5/9/2019	\$18.00/day birth to 12 years; \$24.00/day 13-18 years
US Bank/MT Business	Copier Lease	3/8/2017	3/7/2022	\$413.13 per month; .0063 per b/w; .052 per color
PICCA	Fraud Awareness Advertising	7/1/2017	6/30/2018	\$900.00
Lexis Nexis	SSN Look up	7/1/2017	6/30/2018	Minimum commitment per month \$50.00
Pickaway Co. Probate Court	Home Study Evaluations	7/1/2017	6/30/2018	\$275.00 for 1st child; \$50.00 each additional child
Speedway Prepaid Card	Prepaid Fuel Cards	5/1/2017	4/30/2018	Value of Card less 3% discount when ordering \$500 or more
Mill's Locksmith	Locksmith Services	7/1/2017	6/30/2018	\$54.00 per hour plus \$50.00 trip charge
Sarah Roush/Gerald Daniel	Family Foster Home	5/11/2017	5/10/2019	Ages birth-12 \$18/day & 13-18 \$24/day
Synergy Family Foster Center	Purchased Foster Home	7/1/2017	6/30/2018	Per diem \$53.00-\$98.00 depending on level of care
Advantage Family Outreach	Purchased Foster Home	7/1/2016	6/30/2017	Per diem \$68.29-\$134.99 depending on level of care
Fletcher's Towing	Towing Services Amendment	7/1/2017	6/30/2018	\$50.00/within Circleville City Limits, \$65.00/Outside city limits but within Pickaway County & \$125.00 + 3.00/ loaded mile outside of Pickaway County.
Pickaway Co Sheriff	Fingerprinting	7/1/2017	6/30/2018	\$35 for Ohio; \$35 for Federal and \$60 for both
RSC Auto and Tire Services	Vehicle Repair	7/1/2017	6/30/2018	\$39.00 per hour
New Beginning	Purchased Foster Home	7/1/2017	6/30/2018	Per diem \$249.00
RedBeam	Software Maintenance	7/27/2017	7/26/2018	\$399.00 annually
Transitions for Youth	Purchased Foster home	7/1/2017	6/30/2018	Per diem \$55.00-70.00 depending on level of care
Specialized Alternatives for Families and Youth	Purchased Foster home	7/1/2017	6/30/2018	Per diem \$55.47-\$154.02 depending on level of care
ENA	Purchased Foster Home	7/1/2017	6/30/2018	Per diem \$225.00-\$345.00 depending on level of care
NECCO	Purchased Foster Home	7/1/2017	6/30/2018	Per diem \$54.42-\$79.23 depending on level of care
Village Network	Purchased Foster Home	7/1/2017	3/31/2018	Per diem \$61.90-\$276.88 depending on level of care
National Youth Advocate	Purchased Foster Home	4/1/2017	3/31/2018	Home reimburses PCJFS for use of home; Ages birth-12 \$18/day & 13-18 \$24/day
A New Leaf	Purchased Foster Home	7/1/2017	3/31/2018	Per diem \$58.00-\$75.15 depending on level of care
Marsh Foundation	Purchased Foster Home	7/1/2017	3/31/2018	Per diem \$60.00-\$200.00 depending on level of care

Attest: Patricia Webb, Clerk

**In the Matter of**  
**County Administrator Report:**

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The following is a summary of the report provided by Brad Lutz, County Administrator:

- The Clerk of Courts Office reported the following foreclosures filed to date for comparison: 2017 – 79; 2016 – 88; 2015 – 81; 2014 – 98.
- Delaware County has extended invitations to Franklin, Union, Pickaway, and Knox County Commissioners and Administrators for a tour of the new Delaware County Courthouse scheduled for Tuesday, September 5<sup>th</sup>, from 1:00 p.m. to 2:30 p.m.

**In the Matter of  
Meeting with County Prosecutor:**

Judy Wolford, Pickaway County Prosecutor, met with the commissioners to discuss the Pickaway County 9-1-1 Plan and legalities related to 9-1-1 dispatching matters in reference to the PCSO transferring the dispatching of medic and fire department 9-1-1 calls to the Grove City dispatch center that are received from within Scioto Township as requested by the township.

**In the Matter of  
Weekly Dog Warden Report:**

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 29, 2017.

A total of \$265 was reported being collected as follows: \$40 in adoptions; \$60 in dog licenses; \$100 in private donations; \$25 in redemptions; \$40 in transfer-out rescue.

Four (4) dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk