

TUESDAY, APRIL 7, 2015
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, April 7, 2015, with the following members present: Mr. Brian S. Stewart, Mr. Harold R. Henson and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from March 31, 2015, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Payment of Bills:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 8, 2015, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$195,755.82 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Fiscal Specialist Report:

Erica Tucker, Fiscal Specialist, reported that Ohio Christian University and the United Way are partnering together with all five high schools in Pickaway County to sponsor the 2015 Community Action Day. These entities are still looking for ideas for potential clean up areas around the county.

In the Matter of
Emergency Management Agency Report:

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- The Sheriff's Office has hired two new dispatchers and has requested E-911 funding to pay for their APCO Public Safety Tele-communicator Basic Training. The total cost is \$650.00. This training will be held at the Ohio Peace Officers Training Academy at the London, Ohio facility the week of Monday, June 15, 2015.
- Dave Conrad was called out to a semi-truck crash on State Route 23 just north of River Road on Saturday morning. Responding agencies were: Pickaway County Sheriff's Office and Pickaway

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Township Fire Department. The diesel fuel release clean-up is still on-going with the Ohio Environmental Protection Agency and the clean-up company.

- Dave Conrad has received a request from the City of Circleville to see if any funding is available to help with the repair or replacement of the oldest siren within the city that is not currently working. The repair estimate is approximately \$5000.00.

A motion was made by Commissioner Wippel to approve the request for funding to pay for the APCO Public Safety Tele-communicator Basic Training for the two new Sheriff's Office dispatchers at a total cost of \$650.00, seconded by Commissioner Henson.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

In the Matter of
Assistant County Administrator Report:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- **Worker's Compensation claims:** Todd Muncy, Mechanic at the Engineer's Garage, has been approved for light duty, but there is none available for him at this time. He has been approved for physical therapy and after successful completion of the therapy, he should be released for full duty. A new claim came in this week for Brian Stahr, Crew Leader for the Engineer's Office. He was clearing brush on a worksite and a piece of a tree bark flew under his safety glasses and scratched his eye. Mr. Stahr did not lose any work time so this should be a medical claim only.
- **GovDeals.com:** The big red van from Veteran's Services will be going up on the GovDeals.com website very soon. The pictures of the van have been received and Ms. Dengler is waiting on more information regarding the make and model of the van, seating, service information, etc.
- **CCAO Group Rating Meeting:** Ms. Dengler will attend the CCAO Group Rating meeting tomorrow, April 8th, at the CCAO offices in downtown Columbus.
- **Open Enrollment:** There have been several issues that have occurred with this year's open enrollment. Ms. Dengler has an on-going list of problems that she has informed Franklin County about and they are working with her to solve these issues.
- **June Park Event with County, City and Berger Hospital:** The park event being held on Thursday, June 11th from 4:00pm – 6:00pm at Mary Virginia Crites-Hannan Park will be called "Pick-a-way to better health". This event is open to all employees and their families. There will be a team challenge event where teams of up to 4 people can compete in doing various obstacles to win a trophy which will travel from the winning team each year. Kids will also have an obstacle course to complete to win a ribbon. There will be County and City vehicles on hand for the children to see as well as Bentley the Beagle, from Berger Hospital and Choosy, from the Pickaway Head Start program. More information will be coming soon.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- **Email Exchange Update:** Robert Adkins has been working on uploading email to the new exchange server. Most of the offices are complete and the remaining offices should be finished by Wednesday.
- **Engineer's Building Update:** HVAC installation in the basement of the Engineer's Building is going well. Carpet and paint are the next items to be completed.

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- **Courthouse Clock Tower:** The parts that are needed to repair the clock tower are being fabricated in Cincinnati. This project will hopefully be completed by this summer.
- **Dog Shelter:** A request was made by Marc Rogols, Chief Dog Warden, to have additional gravel delivered to the dog shelter to be put down in the main parking area. This topic will require additional information before a decision will be made.
- **Radio Tower at the Dog Shelter:** Mr. Lutz spoke with Tom Swisher and Dave Conrad and it was determined that the radio tower can be shut down and the parts from that tower can be moved to other sites.
- **Request to Strip/Wax Floors at the Sheriff's Office:** A request was made by the Sheriff's Office to have the floors stripped and waxed. The County has a machine that can complete this request. Jon Brown, Maintenance Supervisor, said that he would be in contact with the Sheriff's Office to schedule. The Building Maintenance department will handle this request instead of the cleaning staff.
- **New Paper Towel/Toilet Paper Dispensers:** New dispensers were recently installed in the Commissioner's Office. Now every office in the County has new dispensers which will make all paper supplies uniform for each office which will help with ordering and replacement.
- **Replacing Carpet at Memorial Hall:** It was noticed that the carpet outside of the YMCA area in Memorial Hall is in need of replacement. A quote was received from Scott Harley for \$1000 to replace the carpet. Mr. Lutz will get additional quotes. After a tour of Memorial Hall, the Commissioners agreed that the carpet should be replaced, and that a quote should also be obtained for painting the lobby.
- **Chamber of Commerce Events:** Upcoming events for the Pickaway County Chamber of Commerce are: Annual Dinner and Bucket Auction: May 14th at Deer Creek Lodge, Women's Event: Rhoades Farm Market, June 11th. Annual Golf Outing: August 7th, 5:00 pm at Foxfire County Club.
- Mr. Lutz announced that he will soon be appointed to the Planning and Zoning Committee for the Village of Ashville.

**In the Matter of Meeting
With Eugene Hollins regarding the CRA Agreement:**

Mr. Hollins gave an overview of the Community Reinvestment Area in the northern part of Pickaway County. CRA's are areas of land in which property owners can receive tax incentives for investing in real property improvements.

Mr. Hollins has been working with DUKE Properties to assure that the original CRA that was assigned to DUKE for American Showa will now be assigned to any additional buyers. Currently there is a buyer for the American Showa building and a new deal is in being finalized for an additional DUKE property which will be made public on April 28th.

**In the Matter of
Meeting with Joy Ewing Re: Workforce Investment & Opportunities Act
Symposium Overview:**

Ms. Ewing said that John Colbert from Capitol Hill Partners spoke about workforce alignment. The local area of Fairfield, Pickaway, Ross, Vinton and Hocking Counties Job and Family Services desires to maintain the same area composition and is currently designated with the state approving a request for initial designation or automatic designation of a Workforce Development Area under the Workforce Innovation and Opportunity Act. Ms. Ewing also gave out flyers regarding the month of April as Child Abuse Prevention Month.

**In the Matter of
Resolution Adopted Regarding the Request for
Initial Designation or Automatic Designation of a
Workforce Development Area under the Workforce Innovation and Opportunity Act:**

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Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-040715-1

A Resolution Regarding the Request for Initial Designation or Automatic Designation of a Workforce Development Area under the Workforce Innovation and Opportunity Act

WHEREAS, the Workforce Innovation and Opportunity Act was signed into federal law on July 22, 2013, and the act emphasizes a broad vision of workforce development programs that respond to the needs of employers by preparing workers with the skills and resources needed to compete for in-demand jobs, and,

WHEREAS, there is a transition process from the designation as a Workforce Investment Act local area to a Workforce Innovation and Opportunity Act local area; and,

WHEREAS, one method a local area may be designated under the Workforce Innovation and Opportunity Act is through an initial designation or automatic designation; and,

WHEREAS, requests for initial or automatic designation will be approved by ODJFS if the current local area was designated under WIA within the two year preceding July 22, 2014; if the local area's composition remains the same; if the area has performed successfully; and if it has sustained fiscal integrity; and,

WHEREAS, the local area of Fairfield, Pickaway, Ross, Vinton and Hocking Counties Job & Family Services meets this criteria; and,

WHEREAS, the local area of Fairfield, Pickaway, Ross, Vinton and Hocking Counties Job & Family Services desires to maintain the same area composition as is currently designated with the state approving a request for initial designation or automatic designation of a Workforce Development Area under the Workforce Innovation and Opportunity Act; then,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS,
COUNTY OF PICKAWAY, AND STATE OF OHIO:**

1. That the Board of County Commissioners approves of being included in the local area of Fairfield, Pickaway, Ross, Vinton and Hocking Counties Job & Family Services as an initial or automatic designation of a Workforce Development Area under the Workforce Innovation and Opportunity Act and further requests that ODJFS accepts the application for the local area of Fairfield, Pickaway, Ross, Vinton and Hocking Counties Job & Family Services.
2. That the Board of County Commissioners authorizes the County Administrator to sign all necessary paperwork to complete the application process with ODJFS.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

**In the Matter of
Weekly Dog Warden Report Filed:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending April 4, 2015.

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A total of \$794 was reported being collected as follows: \$280 in adoption fees; \$54 in boarding revenue; \$240 in sale of tags; \$90 in late tag fees; \$20 in private donations; \$70 in redemptions, \$40 transfer out - rescue.

No (-0-) dogs were euthanized. No firearms were discharged.

**In the Matter of the Bid Opening for
2015 Engineer Materials Unit Price Bids:**

The Commissioners held a bid opening on behalf of the Pickaway County Engineering Department for the project referred to as "2015 Engineer Materials Unit Price Bids". Chris Mullins, Pickaway County Engineer, Anthony Neff, Chief Deputy County Engineer, Steve Smith, Highway Superintendent, Chris Shein, Assistant Highway Superintendent, Lance Boyer, Construction Inspector/Permit Coordinator were also in attendance along with interested bidders listed on the bid opening's attendance sheet on file in the Commissioner's office.

Bids were received from the following vendors on items, too numerous to list, but are on file in the Commissioner's office and available for public inspection:

Kokosing Materials, Inc.
P.O. Box 334
Fredericktown, Ohio 43019-0334

Melvin Stone Company
P.O. Box 158
Sabina, Ohio 45169

The Olen Corporation
4755 South High Street
Columbus, Ohio 43207-4080

American Pavements, Inc.
7475 Montgomery Drive
Plain City, Ohio 43064

Asphalt Materials, Inc.
13925 St. Rte. 7
Marietta, Ohio 45750

Roese Brothers Paving, Inc.
14360 SR 104
Ashville, Ohio 43103

Strawser Construction
1595 Frank Rd.
Columbus, Ohio 43223

Phillips Oil Co.
1877 McKinley Avenue
Columbus, Ohio 43222

Marathon Petroleum
11081 Brower Rd.
North Bend, Ohio 45052
Westfall Aggregate Materials, Inc.
6790 Brooksmiller Rd.
Circleville, Ohio 43113

KMC Paving Inc.
6790 Brooksmiller Rd.

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Circleville, Ohio 43113

The Shelly Company
80 Park Drive
Thornville, Ohio 43076

The bids were turned over to the Pickaway County Engineering Department for review and contract award recommendations.

**In the Matter of
Fund Transfer:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for a FUND TRANSFER:

**55,184.71 from 101.1105.5701 – Transfers
To
301.0000.4901 – Transfers – HB295 Energy Bond**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: Motion carried.

Attest: April Dengler, Assistant County Administrator

**In the Matter of
Transfer of Re-appropriations:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER AND RE-APPROPRIATION OF FUNDS:

**2,500 from 101.2010.5203 – Insurance – Road Patrol/Sheriff
To
101.2010.5201 – PERS – Road Patrol/Sheriff**

**3,000 from 101.2010.5203 – Insurance – Road Patrol/Sheriff
To
101.2010.5102 – Salary – Road Patrol/Sheriff**

**4,705 from 101.2082.5102 – Salary – Investigations/Sheriff
To
101.2082.5203 – Insurance – Investigations/Sheriff**

**310 from 101.2013.5102 – Salary – Court Services/Sheriff
To
101.2013.5212 – PERS LE – Court Services/Sheriff**

**12,000 from 101.2012.5102 – Salary – Administration/Sheriff
To
101.2012.5203 – Insurance – Administration/Sheriff**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commission Wippel, yes. Voting No: None. Motion carried.

Attest: April Dengler, Assistant County Administrator

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel; yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Harold R. Henson, Vice President

Jay H. Wippel
BOARD OF COUNTY COMMISSIONERS
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Attest: April Dengler, Assistant County Administrator