

TUESDAY, APRIL 26, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 26, 2016, with the following members present: Mr. Harold R. Henson and Mr. Jay H. Wippel. Mr. Brian S. Stewart was absent for the morning session. Brad Lutz, County Administrator, was also in attendance.

Note: Commissioner Stewart was requested to testify in Columbus by the County Commissioners Association of Ohio (CCAO) on HB 240 that, in part, would transfer autopsy costs for state prisoners from counties to the Ohio Department of Corrections and, therefore, was absent for a portion of the morning session. The bill was inspired in part by the commissioners' experience in 2014, with the county being billed (ORC 313.161) for the autopsy costs of Ariel Casto of Cleveland, Ohio, who committed suicide while incarcerated in the Ohio Department of Rehabilitation & Corrections located in Pickaway County near Orient. The commissioners requested that the autopsy costs be paid by the Ohio Department of Corrections rather than the taxpayers of Pickaway County, which they ultimately were.

**In the Matter of
Minutes Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from April 19, 2016, with corrections.

Voting on the motions was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 27, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$107,211.38 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Waiver Approved:**

Dustin Hube, Fiscal Specialist/Part-time EMA Planner, reported that he received his certificate for the Incident Command System (ICS) training he completed last week in Columbus over a 4-day period.

Also presented was a request for a waiver from Melissa Betz, County Auditor, to waive the waiting period to issue payment to The Ohio State University College of Veterinary Medicine in the amount of \$654.70 from line item #246.40110.5901 for the \$0.10 per dog tag sold per ORC Chapter 955.

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the request.

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Agreement for Use of County Property Approved
For Pickaway County Ministerial Association:**

The commissioners reviewed an Agreement for Use of County Property from Pastor Gerhard W. Kraus representing the Pickaway County Ministerial Association for use of the courthouse front steps at 12:00 on Thursday, May 5th, for a brief gathering of people for the National Day of Prayer.

Commissioner Wippel offered the motion for its approval, and authorizing Commissioner Henson, to sign the agreement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Status Report Signed Related to the
FY2015 Community Development Block Grant Program:**

After reviewing the status reported prepared by Bob Berquist, Berqshire Consulting, LLC, related to the FY2015 Community Development Block Grant Program, Grant #B-F-15-1CH-1, Commissioner Henson signed the report, reflecting \$143,500 of program funds being expended of the \$148,000 total allocation amount.

**In the Matter of
No Request for a Hearing Related to the
Application for New Liquor Permit for
Billy Bob's Corner, LLC:**

The commissioners reviewed the legislative notice from the Ohio Division of Liquor Control for the application for new liquor permit submitted by Rosa N. Gabriel and William Alva Hill for beer and wine carry-out for Billy Bob's Corner, LLC, Darby Twp., Orient, Ohio. The commissioners' clerk informed them that she spoke with Ned Musselman, Darby Twp. Trustee, who stated that the township trustees have not yet acted on the application; however, will be making no request for a hearing.

Following an overview of the application, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to make no request for a hearing related to the following new liquor permit application:

**Permit No.: 0702735
Permit Classes: C1 C2
Billy Bob's Corner, LLC
10120 US 62
Darby Township
Orient, Ohio 43146**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- It was reported that approximately 757 tires were collected at the county's Tire Collection & Electronics Recycling Event held for the public on April 23rd, at the county highway garage. This compares to 1,124 tires collected last year. More than ten large cardboard containers of electronic items were collected that included 34 CRT monitors. Ms. Dengler had positive comments regarding the 7 juveniles who are serving community hours that were assigned by Jamie Justus, Diversion Officer/Probation Officer, to assist with the event.
- A total of 12 applications were received for the full-time Permit Technician position at the Pickaway County Building Department. Six (6) interviews will be conducted by Ms. Dengler and Geoffrey Davis, Building Inspector, later in the week and a recommendation will be made next Tuesday.
- The commissioners were informed that there is an increase from \$2.77 per month to \$14.45 per month paid by the county in EAP benefits that is free to employees, including those that do not participate in the healthcare benefits program. There are 52 employees that fall into this category.

In the Matter of
Meeting with Anna Crocker Regarding
Needed Location for the Clothing Center:

Anna Crocker that manages the Clothing Center for the County Emergency Clearinghouse of Pickaway County, Inc. met briefly with the commissioners and informed them that she is seeking a new location for the Clothing Center. She stated that the Circle of Life Worship Center, which has been providing the Clothing Center space at the rate of \$1 per year for the past several years is expanding its homeless shelter and the Clothing Center is to vacate the space by May 8th. She stated that she has made several attempts at finding a new location, but has been unsuccessful thus far.

The county provided the Clothing Center rent and utility-free space for a significant number of years in the building that is now occupied by the Pickaway County Ohio Jobs – Jobs One-Stop office and the Pickaway County Maintenance Dept. When the commissioners inquired as to how much space would be needed, Mrs. Crocker stated that the current location is 3,000 sq. ft., but the Clothing Center could work with a lesser amount. Commissioner Wippel said that currently, the county does not have available space on its inventory, other than a small office or two, and asked if Mrs. Crocker if she has contacted PICCA. Mrs. Crocker stated that she had contacted PICCA, and plans to contact them again as she has since learned that there may be a section of space available in a portion of the area where PICCA stores donated furniture to help residents of the county in need.

When the inquiry was made if the Clothing Center would be able to pay some form of rent, Mrs. Crocker stated that the amount would have to be similar to the \$1 per year amount or she would have to go before the Pickaway County Ministerial Association, which she said she reports to regularly, and ask for rental assistance as the Clothing Center only has a balance of \$2,000 in its treasury.

The commissioners stated that they will certainly keep the matter in mind, and though it would only be a short-term solution, it was suggested that in addition to contacting PICCA, Mrs. Crocker also contact Mike Pelcic, Superintendent of the PCBDD, regarding space the building it is planning to sell located at 1005 S. Pickaway Street, and she was provided Mr. Pelcic's contact information.

Mrs. Crocker thanked the commissioners for the information.

In the Matter of
Information Related to Appointment of Remaining Members on the
Volunteer Peace Officers' Dependents Fund Board:

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Recently, the Ohio legislature establishment (SB 11) of the (Fund) to assist dependents of volunteer peace officers killed in the line of duty, assist volunteer peace officers that become totally and permanently disabled as a result of a line of duty injury, and to assist volunteer peace officers that become totally and permanently disabled as a result of a line of duty injury. ORC 143.01 (C) defines “volunteer peace officer.”

Each political subdivision with a police or sheriff’s department that employs volunteer peace officers will be made a member of the Fund and each member must establish a “Volunteer Peace Officers’ Dependents Fund Board.” Each fund member pays an initial premium of \$300-\$500, which is based on the member’s assessed property valuation (ORC 143.06). Additional premiums may ultimately be required. The purpose of the board is to administer claims for the benefits from the Fund and will only meet to objectively verify eligibility for those who file for assistance. This is not a county-wide board, as each political subdivision with a policing agency must create its own, and each board must have the following members: two members elected by the commissioners, two members elected by the volunteer peace officers of the sheriff’s department, and one member elected by the other four members which cannot be a public employee, member of the legislative authority, or peace officer for that department, and is registered to vote in that area. One of the five elected board members must be identified as a chairperson and another as the secretary by the members of the board. Initial terms last one year.

On April 19th, the commissioners appointed Sheriff Robert Radcliff, and Melissa Betz, County Auditor, to the Volunteer Peace Officers’ Dependents Fund Board, and it was reported that the remaining members were appointed last week. The remaining appointments are as follows: two members elected by the volunteer peace officers of the sheriff’s department - Jon Rhoads and Jim Bingman; one member elected by the other four members which cannot be a public employee, member of the legislative authority, or peace officer for that department, and is registered to vote in that area – Serena Dresbach. Among the board members, Sheriff Radcliff was selected as president, and Melissa Betz was selected as secretary.

Mr. Lutz submitted the information to the state online by the required deadline of April 22, 2016, and he reported that there will be a bill in the amount of \$500 forthcoming.

**In the Matter of
Participation Agreement Regarding
Electricity Purchase Program of the
CCAO Service Corporation Signed:**

On April 12th, the commissioners approved a 36-month electric supplier agreement with Palmer Energy, which partners with the County Commissioners Association of Ohio Service Corporation (CCAOSC), in providing energy cost savings to CCAO members. As a result, it necessary to enter into a Participation Agreement Regarding Electricity Purchase Program of the CCAO Service Corporation in order to create and adopt comprehensive guidelines for the funding, management, and administration of CCAOSC’s electricity purchase program.

Following a brief discussion, Commissioner Wippel offered the motion, seconded by Commissioner Henson, for the commissioners to approve and sign the above-mentioned agreement.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Authorization Provided for the
Ohio Department of Transportation to Install a
CORE Network GPS Base Station on Northside
Corner of the Pickaway County Service Center:**

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Mr. Lutz informed the commissioners that the Ohio Department of Transportation is requesting to install a CORE Network GPS base station on the north side corner of the Pickaway County Service Center at the gabled end. ODOT utilizes the CORE Network GPS to triangulate positions, through a cellular modem, within 1 inch. There are such base stations located in surrounding counties, but there is not one in Pickaway County causing coverage to be sparse. The only obligation that involves the county would be to supply the power, which would be minimal. The Soil & Water Conservation District (SWCD) office said that the base station would also be very helpful to them and various operators of tractors.

In discussing the matter, the commissioners stated that they have no issue with the request other than seeing that no cables or wiring are hanging down the side of the building that would be dangerous or affect the aesthetics of the structure. Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the request.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
County Administrator Report:

- Mr. Lutz will be attending the CCAO Opium Epidemic Symposium scheduled to be held at the Hyatt Regency in Columbus on May 2nd.
- The next Courthouse Security Committee meeting is scheduled to be held in the courthouse on May 4th, at 3:30 p.m.
- The City of Circleville will be sending a letter officially requesting E911 funds for the approximate \$49,000 that was needed to pay for 911 repairs and updates at the city's dispatch center that Circleville Police Chief, Shawn Baer, and Brad Jacobs, Circleville Safety Director, recently met with the commissioners about.
- Discussion was held about an email received from Melanie Willeford of the Pickaway County Board of Elections regarding the Ohio Secretary of State's instruction to counties to set up a Special Elections Revenue Fund; however, it was determined that with no special election scheduled in August of this year, a fund will not be set up until a special election is scheduled and funds to be deposited are received. The concept of ultimately setting up a line item rather than a fund was also discussed as an option.
- Tom Swisher, Countywide Radio Communications Coordinator, contacted Mr. Lutz about obtaining permission for the installation of a microwave network to remotely access the county's 800 MHz main tower site and back-up tower site in the amount of \$2,000 that would be paid from the 800 MHz Fund; however, there would also be a monthly fee of \$1,700 for the remote access. In discussing the matter, it was determined that the request is too expensive to consider at this time and could possibly be re-explored after the new radio user fee structure is established.
- Mr. Lutz and Robert Adkins, IT Manager, met with representatives of the Health Department to discuss the department connecting to county's Internet access. The Ohio Department of Health has been providing the high-speed service to health departments at no cost; however, will no longer be providing that free service. If the local Health Department were to get the high-speed Internet connection on its own, would cost the department \$700 per month. Mr. Adkins is researching the cost of the infrastructure that would be required for connection to the county's high-speed Internet network, which is expected to be minimal; however, getting the wires to the Pickaway County Service Center, where the Health Dept. is housed, would need to be explored. The SWCD office, the USDA/NRCS office, and OSU Extension office, outside state agencies that are also housed in the PCSC, are interested in connecting to the county's Internet access as well. Charging a nominal monthly fee to the various agencies to pay for the costs associated with increasing the county's bandwidth that would be required for the service was discussed; however, no definite decision will be made about charging these agencies until Mr. Adkins comes back with the costs.
- In researching the recent request from Harrison Twp. to receive a percentage of commercial building inspection and permit fees for new development in the area, it was found that the amount between the

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Villages of Ashville and Commercial Point, and City of Circleville received as a whole last year was approximately \$10,000. Mr. Lutz will begin to explore replicating numbers for townships to receive a percentage of commercial building inspection and permit fees for development in their respective area.

In the Matter of
Approval to Participate in the
Housing Crisis Response Program Administered by the
Pickaway County Community Action (PICCA) Organization:

Recently the county purchased property located at 435 Lancaster Pike on the frontage of the Pickaway County Fairgrounds which houses an auto body repair shop on the main level, in addition to a two bedroom apartment that is occupied. There is a 3-bedroom apartment on the second floor of the building that is available and the commissioners previously expressed interest in participating in PICCA's Housing Crisis Response Program (HCRP). As a result, Andrew Binegar, PICCA Executive Director, along with Becky Hammond, Deputy Director/Emergency Services, and Amy Robinson, PICCA's Homeless Coordinator/Administrator, met with the commissioners to explain the program.

Ms. Hammond began by stating that the HCRP grant program includes Pickaway, Ross, Fayette, Highland, and Clinton Counties that makes up Region 16 of the Continuum of Care, and Fayette County serves as the administrator of the grant funds, which averages about \$156,000 per year. The funds are expended on a first-come-first-serve basis until they are exhausted.

Ms. Robinson provided some statistics and went on to explain that the U.S. Department of Housing and Urban Development (HUD) has broken homelessness down to the following four different categories: literally homeless; imminent risk of homelessness; homeless under other Federal statutes; and fleeing/attempting to flee domestic violence. One quarter (1/4) of homeless individuals are children; since 2008, one out of every five homes with a mortgage has been foreclosed upon; approximately 57,000 Veterans are homeless each night; domestic violence is the leading cause of homelessness for women; and some cities are making homelessness a crime. In the last local homeless count in January of this year, five individuals were found to be unsheltered homeless; however, it is more difficult to get an accurate count in rural communities because they are not sleeping on street corners, but are found under bridges, in parked cars in parking lots and rest stops, in tents along railroad tracks, and the along Scioto River, which is more prevalent during the summer. Some homeless, in the winter months, may be more resourceful and find a place where they can sleep on someone's couch or floor.

Insufficient income and lack of affordable housing are the leading causes of homelessness. In 2012, 10.3 million renters (approximately one in four) had "extremely low incomes" (ELI). In that same year, there were only 5.8 million rental units affordable to the more than 10 million people identified as ELI. According to the most recent annual survey by the U.S. Conference of Mayors, the top causes of homelessness among families were: lack of affordable housing; unemployment; poverty; and low wages, in that order. The average age of homeless individuals is 9 years old. Ms. Robinson said that the HCRP is very a data-driven program because the more that is shown provides more funding can be received by federal funders.

In providing some numbers based on the 2016 Poverty Guidelines across the country, the Federal Poverty Standard for a family of four is \$24,300 a year. For Pickaway County, 12.8% of the population is at the Federal Poverty Standard level. Ms. Robinson said that \$733 per month is the average disability income and if the disabled do not get subsidized housing through HUD or rental assistance in any way, the average low-income rent is \$550 and after they are put on utility assistance, there is no money left.

In speaking about the HCRP, Ms. Robinson stated that there are no prerequisites (such as past evictions, criminal history, etc.) in assisting the homeless as the program tries to assist anyone in anyway it can because having a place to live is the important first step; however, it is difficult to find landlords that will participate in the program. She explained that if a landlord does agree to participate in the HCRP, the renter or families are placed on extensive case-management for a period of six months and weekly close case management continues over that period of time. They are assisted in trying to gain employment, taught how

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to budget, and learn new behaviors in reaching their goal of supporting themselves. Since January of this year, Ms. Robinson stated that she has received 179 applications in the HCRP office.

In discussing the 3-bedroom apartment that is available through the county, a one-year rental lease would be signed and the monthly rental amount is based on the fair-market rate, which is \$615 per month. Ms. Robinson emphasized how valuable it is for the program to find a 3-bedroom apartment. After the 6-month period (which includes an initial deposit) of receiving HCRP rental assistance over the 1-year lease period, the renter is on their own; however, Ms. Robinson continues to assist them in other areas in any way she can.

In discussing the next step in the county participating in the program, Ms. Robinson stated that an inspection of the apartment would be made to ensure that it is a safe and inhabitable environment. . Electrical sockets cannot be exposed, windows have to be functional, and smoke detectors must be installed. If an apartment is not furnished, there is a HCRP has a program where a large furniture manufacturer donates couches and recliners that have been returned as they are not allowed to be re-sold.

After learning more about the program, the commissioners expressed their desire to participate as a landlord because they are not looking for a big return related to the 3-bedroom apartment and helping the homeless is an important need. With that being said, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to participate in the HCRP.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

It was determined that arrangements will be made for Ms. Robinson to inspect the apartment to ensure its safety and she and Mr. Lutz can begin the necessary paperwork. Ms. Robinson expressed her sincere appreciation to the commissioners as available 3-bedroom apartments are at a premium and she stated that she already has a single mother with three children in mind.

In the Matter of
Meeting of the Pickaway County
Investment Advisory Committee Meeting to
Review Quarterly Investment Portfolio Report:

The Pickaway County Investment Advisory Committee met to review the Investment Portfolio for the first quarter of 2016. Ellery Elick, Pickaway County Treasurer and chairman of the committee called the meeting to order.

Dennis Yacobozzi, of United American Capital, the county's investment advisory then provided a brief summary of the current state of the economy, stock market and the county's investment strategy. Then reviewed as the Investment Report that included Portfolio Inventory, Transactions, Income, Analysis, Market Analysis, along with the Treasury Yield Curve - December 31, 2015 vs. March 31, 2016.

At the conclusion of the review, Mr. Elick stated that the first half real estate tax settlement is complete and he informed the commissioners that he would like to allow United American Capital to put \$2 million from the Money Market into the stock market, and \$.5 million into Star Ohio, which is offering better rates than the Money Market. In asking Mr. Yacobozzi of his opinion, he stated that he agreed.

After further discussion regarding the topic, the commissioners stated that they have no issues related to the matter. Commissioner Wippel then requested Mr. Elick to provide a list of other entities that have money invested in the county's investment portfolio, such as the Pickaway County Board of Developmental Disabilities, for to be reviewed sometime in the future.

The commissioners then thanked Mr. Yacobozzi for his time and expertise.

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In the Matter of
Update on Mobility in Pickaway County and Updated Coordinated
Public Transit-Human Services Transportation Plan:

Bruce Rickerd, Mobility Manager, and Tiffany Twining, Community Services Director for the Pickaway County Community Action (PICCA), met with the commissioners to present an update regarding mobility in Pickaway County and to review and request their approval of the Coordinated Public Transit-Human Services Transportation 2015 Updated Plan for Pickaway County. Copies of the plan were distributed for the commissioners' review.

In first discussing who has mobility issues in Pickaway County, Mr. Rickerd began by stating that according to the last census, 6,693 people claim to have some type of disability or independent living difficulty, which equates to approximately 11.7% of the population. Related to the aging population, 13.3% is over 65, with another 27.7% in the 45-64 age group, which equates to 41% of the total population that will very quickly be in what is called the senior lifestyle. Mr. Rickerd stated that as people become older, driving becomes an issue, but the longer they can stay mobile the longer they can live independently. He stated that approximately 9.2% households that have no vehicles, and that number can be doubled in or near the city area due to the larger population. These same areas have the lowest per capita income. According to the last census, the per capita the state is \$26,046, in the county it is \$23,851, and in the City of Circleville it is \$20,453, which Mr. Rickerd stated reflects the lack of mobility can also affect income.

In discussing what assets are available to meet the needs in Pickaway County, surveys conducted near the end of 2015 showed that PICCA, which serves the general public, has 19 transportation vehicles, 14 of which are wheelchair accessible. The Pickaway Senior Center, which only serves the population base of 60 years old and older, has 6 vehicles, none of which are wheelchair accessible. The Veterans Services Office, providing transportation needs to veterans only, has 9 vehicles, 2 being wheelchair accessible.

There are current and increasing needs for non-emergency transportation for medical appointments both inside and outside of Pickaway County. With very few doctors in Circleville that accepts Medicaid, people have to go to outlying communities and many of those people are the same people that do not have vehicles. Mr. Rickerd stated that the Pickaway County Department of Jobs & Family Services has the Non-Emergency Transportation (NET) program (for Medicaid eligible individuals) and currently has a contract with PICCA to provide those services. He said that PICCA also provides a shuttle service to Columbus three days a week to hospitals and other medical facilities and the demand for this product is increasing and will need to be addressed at some point in time.

Mr. Rickerd stated that the county has been doing a good job in attracting new businesses, which is always good, and transportation to some of those job centers will be needed. He said that sometimes those companies have had to look at out-of-county residents, but if the county's workforce had a way to get to work, they could be employed by them. There is also a continuing need for people to have transportation to and from government centers, banks, the post office, pharmacies, and other shopping.

Mr. Rickerd said that the Mobility Office is not a part of PICCA's transportation program as such. It is another program set up by the Federal Transportation Administration that is administered through the Ohio Department of Transportation and its purpose is to try to coordinate transportation. He said that there are programs that have vehicles, but continued interagency cooperation and coordination is needed to avoid unnecessary capital duplication, to fill-in at peak times, possible ride sharing, etc. He said that ODOT has some ideas it is considering for the future such as a combined dispatch system between the different facilities and coordinate the calendar in a better way.

There is the need for better educating the public on what assets are currently available. Mr. Rickerd said that ODOT is also suggesting a Transportation Resource Center/One Stop-One Click place on the Internet or otherwise to obtain transportation information and referral services for agencies and businesses to help clients find the best method of getting from "Point A" to "Point B" in the most efficient way possible.

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Mr. Rickerd stated that right now, if people need a way to find transportation, the Mobility Office is the resource to assist them with a solution.

Ms. Twining then spoke with the commissioners about the 2015 Updated Coordinated Public Transit-Human Services Transportation Plan for Pickaway County. She stated that the Mobility Office program grant is different than the grant for 5311 Public Transportation program; however, the plan can be utilized by both programs in identifying current gaps in the community. Ms. Twining stated that for the original 2013 plan, she was present at the meeting when it was brought before the commissioners for approval. PICCA had contracted with RLS & Associates to essentially create the plan, which has been updated by PICCA, and now before the commissioners for approval. She said that PICCA was very glad to have the opportunity to update the plan and more information was obtained from the rural parts of the community. The updated plan includes statistics from the latest census along with 91 surveys were conducted by gathering information from transportation bus riders, attending numerous community functions, social services events, job fairs, etc. When the updated plan is compared to the original plan, Ms. Twining said that while the goals in the plans are the same, it is nice to see where they are at now with those goals as all of them have made some progress.

After further review of the updated plan and the information contained within, Ms. Twining stated that it has been approved by the PICCA Board and the next step is to obtain the commissioners' approval of the plan for adoption. If approved by the commissioners, the plan will then be sent to ODOT to see if it meets all of its requirements and it will be used for funding opportunities for the next two years. Mr. Rickerd added that there is a Transportation Coordination Committee that meets four times a year and the public is invited to attend to see what the needs of the various stakeholders are. Educating stakeholders and the public on what assets are out there is the main focus in 2016.

At the conclusion of the review, the commissioners stated that it is an important service and with Commissioner Stewart being a member of the PICCA Board which has approved the updated plan, Commissioner Wippel indicated that he was comfortable with moving forward in approving it in his absence.

Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the updated 2015 Coordinated Public Transit-Human Services Transportation Plan for Pickaway County.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, absent for vote; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Ms. Twining stated that she would like to begin providing the commissioners with updates at the end of each transportation season and provide them with the outcomes. Mr. Rickerd added that he would like to make the commissioners aware of the fact, and asked them to inform emergency services agencies, that the transportation program is available to be service if ever needed in emergency situations.

The commissioners then thanked Mr. Rickerd and Ms. Twining for the update and they in turn thanked the commissioners for their time and approval.

Note: Commissioner Stewart was present for the remainder of the day from this point forward.

In the Matter of
Meeting in Executive Session with
Ryan Scribner, P3 Economic Development Director:

At 11:34 a.m., Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to ORC 121.22 (G) (8) with Ryan Scribner, P³ Executive Director, to consider confidential information related to economic development assistance. The county administrator and county clerk were also in attendance.

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Roll call vote was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 12:10 p.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Roll call vote was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of
Meeting in Executive Session with
Joy Ewing, Director of the Pickaway County
Department of Job & Family Services:**

At 1:25 p.m., Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to enter into Executive Session pursuant to ORC 121.22 (G) (1) to consider the abolishment of a position in the Job & Family Services Department. Judy Wolford, Pickaway County Prosecutor, was also in attendance along with the county administrator and county clerk.

Roll call vote was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 1:34 p.m., the commissioners exited Executive Session and Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to resume Regular Session.

Roll call vote was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Adopted for the Abolishment of a Position in the
Pickaway County Department of Job & Family Services:**

Upon resuming Regular Session, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

RESOLUTION NO: PC-042616-1

RESOLVED BY THE PICKAWAY COUNTY BOARD OF COMMISSIONERS, PICKAWAY COUNTY, OHIO THAT:

One (1) position in the classification of Attorney is to be abolished for the reason of lack of work and any incumbent employees in these positions are to be laid off if they cannot displace or fill a vacancy at the Pickaway County Department of Job and Family Services; and, be it further

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RESOLVED, that the Director of Pickaway County Department of Job and Family Services, Ms. Joy Ewing, is hereby instructed to issue the necessary documentation and notices, as required by Sections 124.321 through 124.328 of the Ohio Revised Code and any applicable section of the Ohio Administrative Code to effectuate the layoff resulting from the position abolishment; and, be it further

RESOLVED, that such abolishment and layoff shall become effective at the close of business on May 11, 2016, or any such date immediately following May 11, 2016, which will allow for the time frames of advance notice required by Sections 124.321 through 124.328 of the Ohio Revised Code and any applicable section of the Ohio Administrative Code.

Roll call vote was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Letter of Support Signed for Application for
TIGER Funds for Rickenbacker Intermodal Expansion:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign a support letter to the Ohio Department of Transportation (ODOT) for the FY 2016 Transportation Investment Generating Economic Recovery (TIGER) grant application for the Rickenbacker Intermodal Facility Expansion project. The increased capacity created by the project expansion would provide a more efficient and environmentally responsible system for the movement of goods throughout the region. The approximately 40% increase in capacity, from 210,000 to 300,000 lifts per year, of the Columbus Rickenbacker Intermodal Facility estimates to save Ohio manufacturers and shippers more than \$80 million for the next 30 years.

Voting on the motion was as follows: Commissioner Henson, abstain; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorization Signed for
Job & Family Services Employees:

The commissioners signed an Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and perform multiple home visits throughout the month of May at the total probable cost of \$1,817.57.

In the Matter of
Cash Advance Back Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the following CASH ADVANCE BACK:

2,000 from 227.2020.5801 – VOCA-Cash Advance Out
To
101.0000.4910 – General-Cash Advance In

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**In the Matter of
Transfers Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the following requests for the TRANSFER and RE-APPROPRIATION OF FUNDS approved:

**50,000 to 101.1105.5703 – Contingencies
To
101.1112.5401 – Countywide Contract Services**

**1.95 from 203.225.5202 – Sheriff-Road & Bridge-Medicare
To
203.2025.5205 – Sheriff-Road & Bridge-Workers' Comp.**

**7,500 from 101.1105.5703 – Contingencies
To
101.2083.5483 – Sheriff-Uniforms**

**241.85 from 112.2076.5102 – Sheriff-Darbyville SPRF-Salary
To
112.2087.5205 – Sheriff-Commercial Point SPRF-Worker's Comp.**

**1,500 from 656.6083.5970 – RPHF Solid Waste District-Reimbursements
To
656.6083.5401 – RPHF Solid Waste District-Contract Services**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS approved:

**3,500 to 656.6083.5453 – RPHF SWD Recycling Highland Revolving Fund
50,000 to 101.1105.5703 – Contingencies
7,500 to 101.1105.5703 – Contingencies**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending April 23, 2016.

A total of \$1,150 was reported being collected as follows: \$480 in adoption fees; \$30 in boarding revenue; \$240 dog licenses; \$45 in late dog license fees; \$40 in owner turn-ins; \$40 in owner turn-in euthanasia; \$185 in private donations; \$90 in redemptions.

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Fourteen (14) stray dogs were processed in; twelve (12) dogs were adopted

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel; yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk